



# **MINUTES**

**Ordinary Council Meeting**

**17 September 2019**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 17 SEPTEMBER 2019 AT 2PM**

The Mayor declared the meeting opened at **2.04pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.*

*There were no Disclosure of Political Donations received by the Chairperson.*

**4 PRESENT**

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tammy Galvin, Cr Tracey Lewis, Cr Barbara Bryon

**In Attendance**

George Cowan (General Manager), Julian Geddes (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Minute Taker Vicki Maher

**5 APOLOGIES**

Nil

**6 DECLARATIONS OF INTEREST**

Cr Neville Kschenka declared a Non Significant Non Pecuniary Interest in this Item 14.2 under the Local Government Act as I am a founding member of NBG and will leave the meeting during discussion and voting.

**7 CONFIRMATION OF MINUTES****RESOLUTION 19/121**

Moved: Cr Jenny Clarke OAM

Seconded: Cr David Fahey OAM

That the minutes of the Ordinary Council Meeting held on 20 August 2019 be confirmed.

**CARRIED**

**8 MAYORAL REPORT****8.1 MAYORAL REPORT SEPTEMBER 2019****RESOLUTION 19/122**

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the Mayoral Report for September 2019 noting the inclusion of the Mayors attendance at the Lake Talbot Environs Advisory Committee meeting held on 6 August 2019.

**CARRIED**

**MOTION - BRING ITEM 20.2 FORWARD****RESOLUTION 19/123**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council move Item 20.2 - 2018/2019 General Purpose Financial Statements forward in the Agenda to provide opportunity for Council's Auditor to answer questions from Councillors before returning to Albury.

**CARRIED**

**SUSPENSION OF STANDING ORDERS****RESOLUTION 19/124**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

A motion was moved that Council suspend standing orders for discussion with Council's Auditor Ms Danielle Mackenzie from Crowe on the 2018/2019 Financial Statement and Auditors Report.

**CARRIED**

Council's Auditor Ms Danielle Mackenzie, gave an overview on Council's 2018/2019 Financial Statement and Auditors Report, followed by questions from Councillors.

**RESUMPTION OF STANDING ORDERS****RESOLUTION 19/125**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

A motion was moved that Council resume standing orders.

**CARRIED**

**20.2 AUDIT REPORT - 2018 / 2019 GENERAL PURPOSE FINANCIAL STATEMENTS****RESOLUTION 19/126**

Moved: Cr David Fahey OAM

Seconded: Cr Tammy Galvin

That Council:

1. Adopt the 2018/2019 Financial Statement and Auditors Report as presented and note the advertisement advising the public that the reports are available for viewing and comment.

**CARRIED**

**9 QUESTION WITH NOTICE****MOTION – INCLUDE ITEMS TO AGENDA**

**RESOLUTION 19/127**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council bring urgent matters into the Agenda relating to Water Shortages and Fuel Security.

**CARRIED****MOTION WATER SHORTAGES****RESOLUTION 19/128**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Write to the Premier and Deputy Premier and seek urgent action with regard to the current water shortages throughout the state and implement immediate investigation of creating more water availability including building new dams and increasing the capacity of existing storages in light of the current crisis and future requirements.
2. Bring to the attention of RAMJO at the next meeting.

**CARRIED****MOTION FUEL SECURITY****RESOLUTION 19/129**

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Write to Sussan Ley MP Federal Member for Farrar, expressing concerns about the failure to ensure adequate fuel security for Australia in line with the International Agreement.

**CARRIED****10 NOTICES OF RESCISSION**

Nil

**11 NOTICES OF MOTION**

Nil

**12 COUNCILLOR REPORTS**

Nil

**13 COMMITTEE REPORTS****13.1 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 4 APRIL 2019****RESOLUTION 19/130**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Note and receive the Minutes of the Lake Talbot Environs Advisory Committee held on Thursday 4 April 2019.

**CARRIED****13.2 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 6 AUGUST 2019****RESOLUTION 19/131**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

1. That the Minutes of the Lake Talbot Environs Advisory Committee held on Tuesday 6 August 2019 be received and noted with the amendment that the Mayor attended the Lake Talbot Environs Advisory Committee meeting held on 6 August 2019.

**CARRIED****13.3 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) - 26 AUGUST 2019****RESOLUTION 19/132**

Moved: Cr David Fahey OAM

Seconded: Cr Kevin Morris

That Council receive and note the:

1. Minutes of the Economic Taskforce Committee meeting held 26 August 2019.
2. Updated Economic Development Strategy (open).

**CARRIED****13.4 MINUTES - ABORIGINAL ELDERS LIAISON - 27 AUGUST 2019****RESOLUTION 19/133**

Moved: Cr Tracey Lewis  
Seconded: Cr Narelle Payne

1. That the Minutes of the Aboriginal Elders Liaison held on Tuesday 27 August 2019 be received and noted.

**CARRIED**

### **13.5 MINUTES - ARTS AND CULTURE COMMITTEE - 2 SEPTEMBER 2019**

#### **RESOLUTION 19/134**

Moved: Cr Barbara Bryon  
Seconded: Cr Narelle Payne

That Council:

1. Receive and note the Minutes of the Arts and Culture Committee meeting held on the 2 September 2019.
2. Source a Draftsperson to draw up a detailed plan of the Parkside Museum including services to facilitate readiness for future grant opportunities.
3. Amend the published Fees & Charges from current admission fee to Entry by Donation for the Narrandera Parkside Cottage Museum.
4. Investigate the removal of the old clothesline located at the rear of the Parkside Museum.

**CARRIED**

### **14 OUR COMMUNITY**

#### **14.1 MINUTES - BETTERING BARELLAN COMMITTEE - 21 AUGUST 2019**

#### **RESOLUTION 19/135**

Moved: Cr Kevin Morris  
Seconded: Cr Tracey Lewis

The Council:

1. Receive and note the Minutes of the Bettering Barellan Committee meeting held on the 21 August 2019.
2. Receive and note the election of Cr Kevin Morris as the Chairperson.

**CARRIED**

At 2:38 pm, Cr Neville Kschenka, after earlier declaring an Interest in Item 14.2, vacated the Chambers and Deputy Mayor Cr David Fahey OAM assumed the Mayoral Chair during discussions and voting on the matter.

**14.2 REQUEST FOR FINANCIAL ASSISTANCE - NARRANDERA BUSINESS GROUP**

**RESOLUTION 19/136**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Approve the request for \$1,169.86 from the Narrandera Business Group for the 2019 event from the Events Activities and Promotion Expense budget.

**CARRIED**

At 2:38 pm, Cr Neville Kschenka returned to the meeting and the Mayoral Chair.

**14.3 POLICY REVIEW ES310 COMMUNITY ENGAGEMENT**

**RESOLUTION 19/137**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Adopt the revised Policy ES310 Community Engagement for the purposes of exhibition.
2. If no submissions received, Policy ES310 is to be deemed Adopted.

**CARRIED**

**15 OUR ENVIRONMENT**

Nil

**16 OUR ECONOMY**

**16.1 UPDATE ON STRATEGIC PLANNING PROJECTS**

**RESOLUTION 19/138**

Moved: Cr Kevin Morris

Seconded: Cr Narelle Payne

That Councillors note the contents of the Strategic Planning Projects report.

**CARRIED**



## **17 OUR INFRASTRUCTURE**

### **17.1 VOLUNTARY PLANNING AGREEMENT**

#### **RESOLUTION 19/139**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Place on public exhibition for 28 Days the Voluntary Planning Agreement between Narrandera Shire Council and Yarrabee One PTY LTD.

**CARRIED**

## **18 OUR CIVIC LEADERSHIP**

### **18.1 COUNCILLORS**

#### **RESOLUTION 19/140**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Note the resignation of Councillor Wesley Hall and write and thank him for his service to the council and the community and,
2. Resolve to request the Minister for Local Government to dispense with the need to fill the casual vacancy,
3. Appoint replacement Councillor delegates to the following Committees.

Floodplain Risk Management Committee – Narrandera with Councillor Morris  
Cr Lewis nominated and was endorsed as the replacement Delegate.

Murray Darling Basin Association (Group 9) - together with Councillor Clarke  
Cr Galvin nominated and was endorsed as the replacement Delegate.

**CARRIED**

### **18.2 AUDIT RISK AND IMPROVEMENT**

#### **RESOLUTION 19/141**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Note the resignation of Councillor Hall from the AR&IC and not replace him.

2. Appoint the four (4) nominations as independent members of the committee.
3. Amend the AR&IC Charter to accommodate the appointments accordingly.

**CARRIED**

**19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**

**19.1 AUGUST DEVELOPMENT SERVICES ACTIVITIES**

**RESOLUTION 19/142**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the Development Services Activities Report for August 2019.

**CARRIED**

**20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**

**20.1 POLICY REVIEW ES40 GIFTS BENEFITS & HOSPITALITY**

**RESOLUTION 19/143**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Adopt the draft policy ES40 Gifts, Benefits & Hospitality for public exhibition. If no public submissions received this policy is to be deemed adopted.

**CARRIED**

*Item has been considered at another section.*

**20.2 AUDIT REPORT - 2018 / 2019 GENERAL PURPOSE FINANCIAL STATEMENTS**

**20.3 AUGUST INCOME STATEMENT**

**RESOLUTION 19/144**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 August 2019.

**CARRIED**

#### **20.4 AUGUST STATEMENT OF BANK BALANCES**

##### **RESOLUTION 19/145**

Moved: Cr Kevin Morris

Seconded: Cr Barbara Bryon

That Council

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 August 2019.

**CARRIED**

#### **20.5 AUGUST STATEMENT OF INVESTMENTS**

##### **RESOLUTION 19/146**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 31 August 2019.

**CARRIED**

#### **20.6 AUGUST STATEMENT OF RATES AND RECEIPTS**

##### **RESOLUTION 19/147**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 03 September 2019.

**CARRIED**

#### **20.7 AUGUST CAPITAL WORKS PROGRAM**

##### **RESOLUTION 19/148**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the information contained in the Capital Works report as at 31 August 2019.

**CARRIED**

## **21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

Mayor Congratulated Julian Geddes (Deputy General Manager Infrastructure) on his new position at Dubbo, thanked him for his commitment to Narrandera Shire Council during his time here, and wished him well in the future.

## **22 CONFIDENTIAL BUSINESS PAPER REPORTS**

### **RESOLUTION 19/149**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

#### **22.1 Mayoral Report - GM Annual Review**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

#### **22.2 Economic Development Strategy**

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

**CARRIED**

At 3.06pm, George Cowan, Julian Geddes, Martin Hiscox and Vicki Maher left the meeting during discussion and voting on 22.1.

**22.1 MAYORAL REPORT - GM ANNUAL REVIEW****RESOLUTION 19/150**

Moved: Cr Kevin Morris

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the General Manager's Annual Performance Review report as prepared by Local Government Management Solutions.

**CARRIED**

At 3.44pm, George Cowan, Julian Geddes, Martin Hiscox and Vicki Maher returned to the meeting.

**22.2 ECONOMIC DEVELOPMENT STRATEGY****RESOLUTION 19/151**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the Economic Development Strategy (confidential) containing updates following the Economic Taskforce Committee meeting held 26 August 2019.

**CARRIED**

**23 OPEN COUNCIL****RESOLUTION 19/152**

Moved: Cr David Fahey OAM

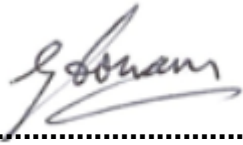
Seconded: Cr Narelle Payne

That Council moves out of Closed Council and into Open Council and the Mayor advises of the resolutions resolved in Closed.

**CARRIED**

**The Meeting closed at 3.45pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 22 October 2019.**



.....  
**GENERAL MANAGER**



.....  
**CHAIRPERSON**