



# **MINUTES**

**Ordinary Council Meeting**

**18 June 2019**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 18 JUNE 2019 AT 2PM**

The Mayor declared the meeting opened at **2.05pm** and welcomed the Councillors, Staff, and Media.

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.*

*There were no Disclosure of Political Donations received by the Chairperson.*

**4 PRESENT**

Cr Neville Kschenka, Cr Narelle Payne, Cr Kevin Morris, Cr Tracey Lewis, Cr Wesley Hall, Cr Tammy Galvin, Cr Barbara Bryon

**In Attendance**

Julian Geddes (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), George Cowan (General Manager) and Vicki Maher (Minute Taker)

**5 APOLOGIES****RESOLUTION 19/074**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That apologies from Cr David Fahey OAM and Cr Jenny Clarke OAM be received and accepted.

**CARRIED**

The Mayor extended sympathies on behalf of Council to Cr Clarke and family on the passing of her husband Abbey.

**6 DECLARATIONS OF INTEREST**

Cr Wesley Hall declared a Non Pecuniary Non Significant Interest in Item 19.1 under the Local Government Act as Mr and MRs Hands are clients of my Accounting business and will remain and take part in discussion and voting.

Cr Neville Kschenka declared a Pecuniary Non Significant Interest in Item 22.1 under the Local Government Act as My business is a supplier of Cameras and Sound Equipment and will remain and take part in discussion and voting.

General Manager Mr George Cowan declared a Non Pecuniary Significant Interest in Item 24.2 under the Local Government Act as GM Review and will leave the meeting during discussion and voting on the matter.

**7 PUBLIC QUESTION TIME**

Nil

**8 PRESENTATIONS BY THE PUBLIC**

Nil

**9 PRESENTATIONS BY STAFF AND CONTRACTORS**

Nil

**10 CONFIRMATION OF MINUTES****RESOLUTION 19/075**

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

That the minutes of the Ordinary Council Meeting held on 21 May 2019 be confirmed.

**CARRIED**

## 11 MAYORAL REPORT

### 11.1 MAYORAL REPORT JUNE 2019

#### RESOLUTION 19/076

Moved: Cr Neville Kschenka

Seconded: Cr Tammy Galvin

That Council receive and note the Mayoral Report for June 2019.

**CARRIED**

## 12 NOTICES OF RESCISSION

### 12.1 RESCISSION MOTION - NARRANDERA TOWN SIGNS - GATEWAY SIGNS

#### RESOLUTION 19/077

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council Rescind Motion 19/085 Item 12.2 Narrandera Town Signs – Gateway Signs passed at the Ordinary Meeting held on 21 May 2019;

That Council:

1. Considers the attached designs, as amended and selects one design for application to the construction of six (6) signs sized 3mx 1.8m each for erection at prominent gateway locations on the six (6) main entry routes to Narrandera, supported by landscaped surrounds and flanking poles and banners for each sign.  
*[As per Council's original motion endorsed 16 April, Option on Page 91 Darker Orange, Koala up tree, add outline and block to Lizard, Narrandera to be reflective]*
2. Sign placements on all entrance roads to Narrandera at the appropriate distance out of town *before* travellers are actually *in* town, giving them time to decide to detour.
  1. Sign 1 - Newell Highway - Morundah side of Gillenbah
  2. Sign 2 - Newell Highway – Grong Grong side of Narrandera
  3. Sign 3 - Sturt Highway - Hay side of Gillenbah
  4. Sign 4 - Sturt Highway - Wagga side of Gillenbah
  5. Sign 5 - Irrigation Way - Leeton Road
  6. Sign 6 - Barellan Road - Barellan side of Red Hill Industrial Estate entrance.
3. Approve the removal of the existing Narrandera town signs.
4. Council to seek RMS approval for low level directional signage at the Newell Sturt intersection for Narrandera.
5. Incorporate Solar Lights within each signs landscaping at the cost of \$750+GST per sign.
6. Landscaping be designed to reflect the themes established by the design of the

Narrandera Cemetery and Lake Talbot Water Park entrances.

**CARRIED**

## 13 NOTICES OF MOTION

### 13.1 NOTICE OF MOTION - NARRANDERA TOWN SIGNS - GATEWAY SIGNS

#### RESOLUTION 19/078

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Considers the design options, (tabled) with the inclusion of "Welcome to" Narrandera Wiradjuri Country "The Narrungdera Clan - Place of Many Lizards" and that the wording Wiradjuri be increased in size. Also selecting one design option for application to the construction of six (6) signs sized 3mx 1.8m each for erection at prominent gateway locations on the six (6) main entry routes to Narrandera, supported by landscaped surrounds and flanking poles and banners for each sign.  
*[As per Council's original motion endorsed 16 April, Option on Page 91 Darker Orange, Koala up tree, add outline and block to Lizard, Narrandera to be reflective]*  
*[Sign selected Option 2 page 37 with following format amendments - Lizard lighter and outlined as page 36, lettering to be Welcome to Narrandera WIRADJURI COUNTRY NARRUNGDERA CLAN – Place of many Lizards]*
2. Sign placements on all entrance roads to Narrandera at the appropriate distance out of town *before* travellers are actually *in* town, giving them time to decide to detour.
  - Sign 1 - Newell Highway - Morundah side of Gillenbah
  - Sign 2 - Newell Highway – Grong Grong side of Narrandera
  - Sign 3 - Sturt Highway - Hay side of Gillenbah
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3. Approve the removal of the existing Narrandera town signs.
4. Council to seek RMS approval for low level directional signage at the Newell Sturt intersection for Narrandera.
5. Incorporate Solar Lights within each signs landscaping at the cost of \$750+GST per sign.
6. Landscaping be designed to reflect the themes established by the design of the Narrandera Cemetery and Lake Talbot Water Park entrances.

**CARRIED**

## 14 COUNCILLOR REPORTS

Nil

**15 COMMITTEE REPORTS****15.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 28 MAY 2019****RESOLUTION 19/079**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council receive and note the Minutes of the Economic Taskforce Committee meeting held 28 May 2019, together with the updated Economic Development Strategy (non-confidential).

**CARRIED**

**15.2 MINUTES - GRONG GRONG COMMUNITY COMMITTEE - 9 MAY 2019****RESOLUTION 19/080**

Moved: Cr Barbara Bryon

Seconded: Cr Tammy Galvin

1. That the Minutes of the Grong Grong Community Committee held on Thursday 9 May 2019 be received and noted with the correction to name; Peter Skarlis not Skarlis Peter.

**CARRIED**

**15.3 MINUTES - BETTERING BARELLAN COMMITTEE - 23 MAY 2019****RESOLUTION 19/081**

Moved: Cr Kevin Morris

Seconded: Cr Tammy Galvin

1. That the Minutes of the Bettering Barellan Committee held on Thursday 23 May 2019 be received and noted.

**CARRIED**

**15.4 MINUTES - RAILWAY STATION MANAGEMENT COMMITTEE - 14 MAY 2019****RESOLUTION 19/082**

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

1. That the Minutes of the Railway Station Management Committee held on Tuesday 14 May 2019 be received and noted and that Cr Lewis be removed from the Present list.

**CARRIED**

**16 OUR COMMUNITY**

**16.1 NARRANDERA OUT OF SCHOOL HOURS (NOOSH) SERVICE**

**RESOLUTION 19/083**

Moved: Cr Wesley Hall

Seconded: Cr Tammy Galvin

That Council:

1. Continue to support an ongoing viable Out of School Hours service in Narrandera through advocacy with existing providers and local schools.
2. Continue to engage with the State Government to emphasise the importance of the prompt release of new policies in regard to OOSH services.
3. Advise Narrandera East Infants School that operation of NOOSH is expected to terminate at its current location pending occupation of the facility by another OOSH operator.
4. Negotiate a revised licence with the Department of Education giving consideration to increased access and usage by the East Infants School and an assurance of the availability of the building for any future Out of School Hours Service operator who may wish to utilise the infrastructure in line with the new OOSH policies to be released by the Department of Education.
5. Follow-up on a Facebook posting from Local Member Steph Cooke MP regarding an Out of School Hours facility in the Cootamundra Electorate.

**CARRIED**

**17 OUR ENVIRONMENT**

Nil

**18 OUR ECONOMY**

Nil

**19 OUR INFRASTRUCTURE**

**19.1 PERIODIC REVIEW OF NARRANDERA LOCAL ENVIRONMENTAL PLAN 2013**

**RESOLUTION 19/084**

Moved: Cr Wesley Hall

Seconded: Cr Barbara Bryon

That Council commence a review of the *Narrandera Local Environmental Plan 2013* in line with obligations under the *Environmental Planning and Assessment Act 1979*.

**CARRIED**

## **20 OUR CIVIC LEADERSHIP**

### **20.1 MODEL CODE OF MEETING PRACTICE**

#### **RESOLUTION 19/085**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council adopt the Model Code of Meeting Practice attached including the non-mandatory provisions shown in Red font and excluding those in Orange font.

**CARRIED**

### **20.2 CODE OF CONDUCT**

#### **RESOLUTION 19/086**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council extend the Code of Conduct to apply to volunteers working on Council services and to members of Section 355 Committees.

**CARRIED**

## **21 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**

### **21.1 MAY DEVELOPMENT SERVICES ACTIVITIES**

#### **RESOLUTION 19/087**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That Council receive and note the Development Services Activities Report for May 2019.

**CARRIED**



**22 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**

**22.1 MAY CAPITAL WORKS PROGRAM**

**RESOLUTION 19/088**

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council receive and note the information contained in the Capital Works report as at 31 May 2019.

**CARRIED**

**22.2 MAY STATEMENT OF BANK BALANCES**

**RESOLUTION 19/089**

Moved: Cr Tracey Lewis

Seconded: Cr Tammy Galvin

That Council receive and note the information contained in the Statement of Bank Balances report as at 31 May 2019.

**CARRIED**

**22.3 MAY INCOME STATEMENT**

**RESOLUTION 19/090**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council receive and note the information contained in the Income Statement report for the period ending 31 May 2019.

**CARRIED**

**22.4 MAY STATEMENT OF INVESTMENTS**

**RESOLUTION 19/091**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council receive and note the information contained in the Statement of Investments report as at 31 May 2019.

**CARRIED**

**22.5 MAY STATEMENT OF RATES AND RECEIPTS**

**RESOLUTION 19/092**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council receive and note the information contained in the Statement of Rates and Receipts report as at 05 June 2019.

**CARRIED**

**23 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**24 CONFIDENTIAL BUSINESS PAPER REPORTS**

**RESOLUTION 19/093**

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

**24.1 Economic Taskforce Strategy Updates CONFIDENTIAL**

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

**24.2 Mayoral Report - Re-Submitted - GM Mid-Term Performance Review**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**CARRIED**

**24.1 ECONOMIC TASKFORCE STRATEGY UPDATES CONFIDENTIAL****RESOLUTION 19/094**

Moved: Cr Kevin Morris

Seconded: Cr Tammy Galvin

That Council receive and note the Economic Development Strategy 2019 (confidential version) containing updates following the Economic Taskforce Committee meeting held 27 May 2019.

**CARRIED**

At this point, time being 2.41pm, all staff left the meeting.

**24.2 MAYORAL REPORT - RE-SUBMITTED - GM MID-TERM PERFORMANCE REVIEW****RESOLUTION 19/095**

Moved: Cr Wesley Hall

Seconded: Cr Tammy Galvin

That Council receive and note the information contained in the General Manager Mid-Term Review report as prepared by Local Government Management Solutions.

**CARRIED**

At this point, time being 3.03pm, the Minute Taker returned to the meeting.

**RESOLUTION 19/096**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council moves out of Closed Council into Open Council.

**CARRIED**

**The Meeting closed at 3.05pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 July 2019.**



.....  
**GENERAL MANAGER**



.....  
**CHAIRPERSON**