



BUSINESS PAPER

Ordinary Council Meeting

20 July 2021

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter I am officially involved in?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during Office Hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and codes.

<u>Contact</u>	<u>Phone</u>	<u>Email</u>
Narrandera Shire Council	02-6959 5510	council@narrandera.nsw.gov.au
ICAC	02-8281 5999	icac@icac.nsw.gov.au
Toll Free	1800 463 909	
Department of Local Government	02-4428 4100	olg@olg.nsw.gov.au
NSW Ombudsman	02-8286 1000	nswombo@ombo.nsw.gov.au
Toll Free	1800 451 524	

COMMUNITY STRATEGIC PLAN

Themes

Agenda Section 16 ~ Our Community

- 1.1 To live in a healthy community and one that demonstrates a positive attitude
- 1.2 To advocate for quality educational and cultural opportunities
- 1.3 To live in an inclusive and tolerant community
- 1.4 To feel connected and safe

Agenda Section 17 ~ Our Environment

- 2.1 To value, care for and protect our natural environment
- 2.2 To effectively manage and beautify our public spaces
- 2.3 To live in a community where there are sustainable practices

Agenda Section 18 ~ Our Economy

- 3.1 To encourage new business and industry that can be sustained
- 3.2 To support local business and industry to grow and prosper
- 3.3 To strongly promote our Shire and to improve its attractiveness
- 3.4 To grow our population

Agenda Section 19 ~ Our Infrastructure

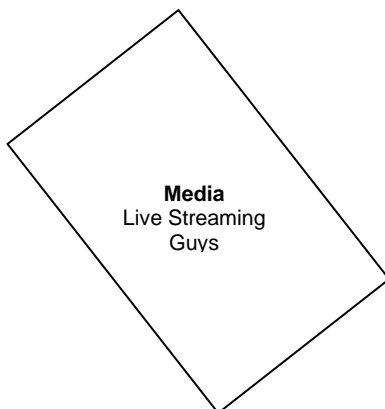
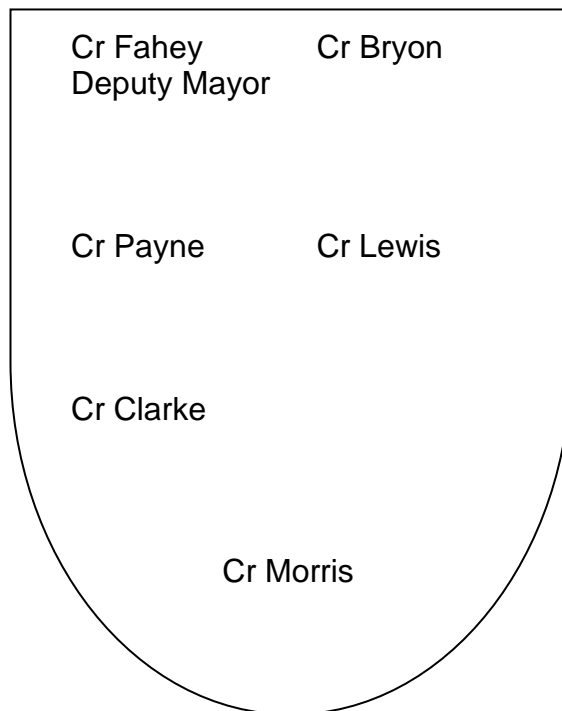
- 4.1 To have an improved and adequately maintained road network
- 4.2 To improve, maintain and value-add to our public and recreational infrastructure
- 4.3 To improve and enhance our water and sewer networks
- 4.4 To have a say when planning for new facilities or refurbishing existing facilities

Agenda Section 20 ~ Our Civic Leadership

- 5.1 To have a Council that demonstrates effective management consistently
- 5.2 To have a progressive Council that communicates and engages well with all of the community and is a role model for inclusivity
- 5.3 To have a community and a Council that works collaboratively with harmony, respect and understanding

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 20 July 2021 at 2pm**

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- 1 **ACKNOWLEDGEMENT OF COUNTRY**
- 2 **HOUSE KEEPING**
- 3 **DISCLOSURE OF POLITICAL DONATIONS**
- 4 **PRESENT**
- 5 **APOLOGIES**
- 6 **DECLARATIONS OF INTEREST**
- 7 **CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 15 June 2021



MINUTES

Ordinary Council Meeting

15 June 2021

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 15 JUNE 2021 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and those live streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

As informed by the Mayor at the commencement of the Public Forum.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

As informed by the Mayor at the commencement of the Public Forum.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Minute Taker)

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Nil

7 CONFIRMATION OF MINUTES

RESOLUTION 21/124

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That the minutes of the Ordinary Council Meeting held on 18 May 2021 and the Extraordinary Council Meeting held on 27 May 2021 be confirmed.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT MAY / JUNE 2021

RESOLUTION 21/125

Moved: Cr Neville Kschenka

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Mayoral Report for May / June 2021.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 MINUTES - YOUTH ADVISORY COUNCIL - 24 MAY 2021

RESOLUTION 21/126

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 24 May 2021.

CARRIED

13.2 MINUTES - PARKS AND GARDENS ADVISORY COMMITTEE - 3 JUNE 2021

RESOLUTION 21/127

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

1. That the Minutes of the Parks and Gardens Advisory Committee held on Thursday 3 June 2021 be received and noted.

CARRIED

14 OUR COMMUNITY

14.1 BUILDING BETTER REGIONS FUND 6

RESOLUTION 21/128

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Supports the preparation and lodgement of applications relating to the AAPA project, the upgrade of the Narrandera Business Centre and the deepening of Lake Talbot.

CARRIED

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

16.1 SPECTRUM SPATIAL IMPLEMENTATION

RESOLUTION 21/129

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Approves the reallocation of \$10,000 from savings in the IT NBN Router budget and \$5,000 from savings in the IT Software Licensing budget and applies the combined amount to funding the implementation of MapInfo Spectrum Spatial Analyst map viewer software.

CARRIED

17 OUR INFRASTRUCTURE

17.1 MAJOR GRANT PROJECT UPDATE

RESOLUTION 21/130

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the report.

CARRIED

17.2 RED HILL INDUSTRIAL ESTATE - EXTENSION OF DRISCOLL ROAD

RESOLUTION 21/131

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Allocates \$175,000 from the Property Development Reserve for the required construction of the western end of Driscoll Road,
2. The proceeds from the sales of the two lots be transferred back into the Property Development Reserve.

CARRIED

18 OUR CIVIC LEADERSHIP

18.1 2018-2022 DELIVERY PROGRAM - 31 MARCH 2021 QUARTERLY REVIEW

RESOLUTION 21/132

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Endorses the 2018-2022 Delivery Program quarterly review dated 31 March 2021 as presented and publish the report to the community using the Council website.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 MAY 2021 DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 21/133

Moved: Cr Barbara Bryon

Seconded: Cr David Fahey OAM

That Council:

1. Receive and notes the Development Services Activities Report for May 2021.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 POLICY REVIEW - POL058 BENEFITS AND HOSPITALITY POLICY

RESOLUTION 21/134

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

That Council:

1. Reviews and endorses POL058 Gifts Benefits and Hospitality Policy for the purpose

of public exhibition.

2. Following 28 days public exhibition, if no submissions received, deems this policy as adopted.

CARRIED

20.2 POLICY REVIEW - POL017 DEBT RECOVERY

RESOLUTION 21/135

Moved: Cr Jenny Clarke OAM

Seconded: Cr Barbara Bryon

That Council:

1. Reviews and endorses POL017 Debt Recovery Policy for the purpose of public exhibition.
2. Following 28 days public exhibition, if no submissions received, deems this policy as adopted.

CARRIED

20.3 DETERMINATIONS - LOCAL GOVERNMENT REMUNERATION TRIBUNAL

RESOLUTION 21/136

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Notes the determinations of the Local Government Remuneration Tribunal effective 1 July 2021.
 - (a) Council's categorisation remains as General Purpose /Non-Metropolitan /Rural.
 - (b) Fees for Councillors & Mayors will increase by 2% for the year commencing 1 July 2021.

CARRIED

20.4 MAY STATEMENT OF INVESTMENTS

RESOLUTION 21/137

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the information contained in the Statement of Investments

report as at 31 May 2021.

CARRIED

20.5 MAY STATEMENT OF RATES AND RECEIPTS

RESOLUTION 21/138

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 01 June 2021.

CARRIED

20.6 MAY INCOME STATEMENT

RESOLUTION 21/139

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 May 2021.

CARRIED

20.7 MAY STATEMENT OF BANK BALANCES

RESOLUTION 21/140

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 May 2021.

CARRIED

20.8 MAY CAPITAL WORKS PROGRAM

RESOLUTION 21/141

Moved: Cr Barbara Bryon
Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 May 2021.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 4.45pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 July 2021.

.....
GENERAL MANAGER

.....
CHAIRPERSON

8 MAYORAL REPORT**8.1 MAYORAL REPORT JUNE / JULY 2021**

Document ID: 562503
Author: Mayor
Theme: Our Civic Leadership
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for June / July 2021.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 15 June 2021, I have had the privilege to attend the following on behalf of our Council:

Meetings with General Manager

Attended regular Monday and unscheduled meetings with the General Manager George Cowan and Acting General Manager Martin Hiscox to discuss various matters. Deputy Mayor also attends these meetings.

All Councillors and I attend a weekly Zoom meeting whenever possible with the General Manager.

Media Interviews

I had one media interview with Prime7 Television, ABC Television, ABC Riverina Radio and ABC National Radio, as well as our local Community Radio, 91.1 Spirit FM monthly segment, over the past month covering recent topics of interest and/or concern.

JUNE 2021**Wednesday 9**

Attended a Public Information Session at Barellan Club where staff presented an update to community members on the Barellan Sewer Project.

Tuesday 15

I chaired the monthly Councillors Briefing Session and Ordinary Council Meeting. Unconfirmed Minutes of the Council Meeting are submitted for Council's endorsement.

Wednesday 16

Although I was late arriving, the John Holland Rail community information session regarding the timber viaduct running through Narrandera was well attended and a variety of suggestions and concerns were raised with good discussion.

Thursday 17

Together with fellow committee members, I attended the Lake Talbot Environs committee meeting. Unconfirmed Minutes of the meeting are further presented to Council.

Friday 18

Together with the General Manager I enjoyed another segment on the local Community Radio, 91.1 Spirit FM, where GM George Cowan and I advise the listeners on outcomes of agenda items from the monthly council meeting as well as providing any updates on current projects. Positive comments continue regarding this segment held monthly at 8:30am, the Thursday following the monthly Council meeting.

Unfortunately, this segment cannot be held in July, but we will be back on air following the August council meeting.

Thursday 24

I travelled to Jerilderie to attend the RAMJO Health Sub-Committee workshop. Discussion held on identifying countries of origin where doctors can come from to Australia and finding a more efficient process in having them accredited to practice in Australia.

Tuesday 29

It was with sadness we learned of the passing of former Mayor Shirley Walsh (Hocking). I attended her funeral along with Councillors and staff and had the privilege of reading a tribute to her at the service.

Elected as a Councillor of Narrandera Shire in 1983, Shirley first served as Shire President from 1990-1991 and then as Mayor from 1994-1996 as the first female Mayor of our Shire, a momentous achievement of which she was very proud. She also served as Deputy Mayor in 1986, 1988, 2000-2002 and completed her final year as Councillor in 2007.

During her time representing our community, Shirley placed great support and drive behind the Narrandera Shire Library, and it was during this time that the library moved locations to its current site. Shirley's dedication to the library arena was well recognised when she was awarded a life membership of the NSW Public Libraries Australia in 2010 for her long-standing involvement and support for library services.

As Mayor, Shirley led the first delegation to Urumqi in China to formalise and sign the basis of the Sister City Relationship with Narrandera.

During her service with Council, Shirley also served on the executive of the Australian Local Government Women's Associations (NSW) where she was awarded life membership.

The Barellan Sewer Scheme is another project in which Shirley was involved in the early stages, which we are currently seeing come to fruition.



Outside of these impressive achievements, I know Shirley was an avid member of various community groups, including the Narrandera District Hospital Board where both Shirley and the Chairperson at the time - the late Bill Adams - actively pursued the new hospital complex for the Narrandera District.

She was also involved in securing funds for the very successful multifunction centre at the Narrandera Racecourse.

Shirley was involved in having the first Australia Day celebration at the Lake Talbot swimming complex in 1985. This proved to be very successful and continued in that format for many years afterwards.

Shirley went on to be recognised with many outstanding awards, first and foremost as a recipient of the Member of the Order of Australia in May of 2001, followed by Narrandera Shire Citizen of the Year in 1993, Lifelong Citizen Award of Narrandera Shire in 2011 and awarded for Service to the Local Government, Health, the Aged, Tourism and the Returned Services Association of Australia. Her service was also acknowledged by the NSW Shires Association with the award of Emeritis Mayor.

At the church, a guard of honour was formed by past and present Councillors and senior staff.

It is through Shirley's dedication to the Shire, that we will be forever grateful for her work in the community.

JULY 2021

Tuesday 6

Together with fellow committee members, I attended and chaired the monthly Economic Taskforce meeting. Minutes of the meeting, together with the latest update to the Economic Development Strategy, are presented to Council.

Tuesday 6

The General Manager George Cowan and I attended the Quarterly Police/Council Meeting via Zoom. Up to date crime statistics were tabled. Leeton Shire Mayor, Cr Paul Maytom and General Manager Jackie Kruger, together with Superintendent Craig Ireland and Inspector Justin Cornes, were also in attendance. While domestic violence assaults showed an increase, this is partly due to increased reporting and actioning.

Other matters discussed included:

- Motor vehicle accidents and "hoons". All drivers are reminded to have their headlights on during poor visibility, such as at dusk, rain or overcast and fog.
- Public are also asked to report dangerous driving (hooning) in motor vehicles and motorbikes.
- Only one staff vacancy has occurred in the LAC District where the officer transferred from Barellan to another area. That position will be replaced.
- Regarding Covid compliance, the public have generally been very good in wearing masks and checking into premises.

I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.

Until next time, Mayor Kschenk

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for June / July 2021.

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS**12.1 2021 AUSTRALIAN NATIONAL GENERAL ASSEMBLY****Document ID: 563542****Author: Deputy Mayor****Authoriser: General Manager****Theme: Our Civic Leadership****Attachments: Nil****RECOMMENDATION**

That Council:

1. Receives and notes the attendance at the 2021 Australian National General Assembly (ANGA) report.
2. Considers fitting three (3) bins for blokes in male public toilets within the Narrandera LGA and contacting Bins for Blokes so Narrandera Shire Council could be added to their data base.
3. Contacts the Australian Cyber Security Centre (ACSC) regarding obtaining free resources for residents both in paper form and digitally and have them available for residents.
4. Considers joining the Cities Power Partnership to show their actions and support on climate change.
5. Considers endorsing the ICAN Cities Appeal with a resolution worded as printed within this report.

PURPOSE

Deputy Mayor Cr David Fahey OAM submits this report, and its purpose is to provide Council with information on the 27th Australian National General Assembly (NGA).

SUMMARY

The Australian Local Government Association's 27th National General Assembly (NGA) "Working Together for Our Communities", and Regional Forum 2021, were held at the National Convention Centre Canberra from 20 to 23 June 2021.

BACKGROUND

Firstly, I would like to thank Narrandera Shire Council (NSC) for affording me the opportunity to attend this conference and to represent Narrandera Shire Council. It was a great opportunity to network with other elected representatives from all over Australia and keep up to date with current trends, issues and challenges facing local government around the country.

Regional Forum Sunday 20 June 2021

The Regional Forum was held on Sunday prior to the conference.

Cr Linda Scott, President of ALGA, opened the conference with an address that discussed the advocacy by ALGA that has resulted in \$2.5 billion investment in local government

community infrastructure and roads projects via the Commonwealth's Local Roads and Community Infrastructure (LRCI) Program, and continued the pre-payment of Financial Assistance Grants, which will assist councils in regional and rural areas. ALGA also advocated that a stronger partnership with the Commonwealth be pursued with budget submissions identifying 13 initiatives for Commonwealth support which would create more than 31,000 local jobs and add \$4.65 billion to the economy. There was also advocacy for waste management on national waste reduction and recycling.

COVID-19 was of course discussed and was a common theme throughout the regional forum and conference.

Speakers of note on the day included Dr Kim Houghton, Chief Economist, Regional Australia Institute (RAI). He discussed the current situation regarding the effects of COVID-19 on the regional economy, with over 15,000 people leaving Melbourne and Sydney and moving to regional areas last year and two million people planning to move to regional areas in the next three years Australia-wide. This brought up the question, is regional Australia ready? What happens if our towns suddenly have an influx of people, what does this mean for councils regarding infrastructure and services. There was also discussion of accurate growth figures. Governments love a pessimistic view of population growth as they do not feel the need to fund areas with a negative population growth.

The website, <https://movetomore.com.au> is the RAI's website for people considering a tree/sea change. It is pleasing to note that Narrandera Shire Council is on this website. RAI have also developed a liveability toolkit.

The Toolkit helps regional towns and cities identify their greatest liveability assets, and how to shape these to target the kinds of new residents most needed. It helps regional towns and cities move beyond the general and obvious benefits of regional living, to craft their liveability offer around the assets that really make them stand out.

"We have a highly mobile population in Australia and regional 'liveability' has a strong role to play in influencing people's decisions about where to live. Our work in this area identifies what people are looking for when choosing a new place to call home, and why they move to one location and not another.

"Every regional area has its unique strengths, challenges and vision. The Liveability Toolkit helps communities identify the population flows, job trends and liveability factors in their region, so they can target the type of people they need to prosper," Dr Houghton said. He also concluded that councils should develop a growth scenario to plan strategies and plans for future growth.

The RAI also have a Regional Activation Alliance. The Regional Activators Alliance (RAA) is a group of 41 regional stakeholders brought together by the RAI to help create its national awareness campaign aimed at driving population to the regions.

NSC may consider becoming a member if there was perceived benefit to Narrandera. The current cost to become a member is \$5,500.00 inclusive of GST.

There was much discussion about the lack of housing in regional Australia. It was also a common theme throughout the forum and nearly all councils were dealing with this issue.

Dr Rachael Bacon, Department of Infrastructure, Transport Regional Development discussed the Australian Government's Regional Decentralisation Agenda (link <https://www.regional.gov.au/regional/programs/regionalisation-decentralisation.aspx>) which discusses opportunities for businesses to move to regional areas; she also discussed the benefits of the Regional Data Hub.

Data plays a critical role in helping governments and community decision makers improve outcomes for regional Australian communities. The Regional Data Hub (the Hub) will

improve the evidence base for regional communities, local leaders, industry, and all levels of government by bringing together key economic, demographic, and socio-economic data to provide users with easy access to information about their regions.

Professor David Perkins, Director, Centre for Rural and Remote Mental Health, University of Newcastle has extensive research experience in mental health services, rural suicide prevention, public health, rural health, and primary health care.

Gabrielle O’Kane, CEO, National Rural Health Alliance, has extensive experience in the private and public health sector. This session discussed rural suicide and mental health services and concluded that one dimensional solution does not work and that suicide prevention committees can be problematic. There needs to be a change from community despair to positive attitudes as experienced in the Clarence Valley LGA where, after a higher than usual suicide rate, they developed a “Our Healthy Clarence Mental Health and Wellbeing Plan”. They have also developed and collated many resources available for residents of their LGA.

The Honourable Luke Hartsuyker, Chair, Regional Telecommunications & Independent Review Committee discussed the Regional Connectivity Program where the Commonwealth is funding the delivery of 132 'place-based' telecommunications infrastructure projects across regional, rural, and remote Australia.

The Honourable Mark Coulton, Minister for Regional Health, Regional Communications and Local Government gave an address in relation to his commitment to local government. He discussed his passion for local government and work he had undertaken on behalf of ALGA, but also said that if local government insisted on a place on National Cabinet that they should lobby their state Premiers as they were the ones that voted local government not be involved. He also indicated that the Financial Assistance Grants would not be increased to 1%.

ALGA General Assembly Monday 21 June 2021

There were over 500 attendees and many more online from all the states and territories of Australia. The conferences’ theme was “Working together for our communities” and it was the 27th Anniversary of the National General Assembly (NGA). The theme acknowledged that change is constant, and councils needed to be ready to seize opportunities afforded them to reap the rewards for their communities.

Linda Scott, ALGA President opened the conference and in her keynote address, reiterated that local government should have a seat at the National Cabinet and that Financial Assistance Grants (FAG) should be increased to 1%.

The Honourable Michael McCormack, Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development discussed his association with local government but was aware that a leadership challenge was in play. Twenty minutes after he left the NGA, word came through to the conference that he had been deposed as leader of the National Party.

Debate on motions was heavily focused on a seat at National Cabinet for local government and the increase in FAG grants to 1%. Social and affordable housing, the circular economy, disaster funding, water, regional and rural health, and transport connectivity were all subjects of the business paper, with 102 motions being discussed and completed on the first day. COVID-19 restrictions were in place which suppressed debate on many motions and if there was no opposition to a motion it was deemed as carried. Very few motions attracted debate.

Professor Mary-Louise McLaws, Epidemiologist, Hospital Infection and Infectious Diseases Control UNSW. Her COVID-19 related activities include Member of the World

Health Organization (WHO) Health Emergencies Program Experts Advisory Panel for Infection Prevention and Control Preparedness, Readiness and Response to COVID-19 and member of the NSW Clinical Excellence Commission COVID Infection Prevention and Control taskforce.

Professor Sanjaya Senanayake, Infectious Diseases Specialist ANU.

Both gave an alarming analysis of the COVID-19 situation in Australia and overseas. Australia has the lowest vaccination rate in the world at just 3% and, if borders are to be opened, then the vaccination rate should be at least 80%. They also explained the differences in the available vaccines and how they are delivered into the body's cells. They also discussed that we are only just past the start of this pandemic and it will be around for some time.

The versions of the virus have now been given names of the Greek alphabet to not stigmatise the countries where they may have originated as happened early last century when the "Spanish Flu" stigmatised that country, even though the flu had nothing to do with Spain. The current Delta strain is of great concern as the mutation only needs a five second exposure to pass onto others, which is why vaccination is so important and it was recommended by them to get vaccinated as soon as it becomes available.

Professor Gigi Foster, School of Economics, UNSW disagreed and said we should let the virus run its course and open the economy as the virus did not affect young people. She was corrected by the Professors who revealed that the new strain is killing many young people and was mutating regularly.

Also discussed was the misinformation of media outlets and that vaccination has become a political football regarding low vaccination rates, when in fact it was a case of vaccination hesitancy by the Australian public. Local government suggested if they were on National Cabinet that they could assist with vaccinations by offering infrastructure to government to open vaccination hubs (not running them).

The Honourable Jason Clare, Shadow Minister for Regional Services, Territories and Local Government, spoke about the recent events on the hill and passed on his respect for the now ex Deputy Prime Minister and discussed the state of Federal politics today. If the opposition was elected, he pledged a seat on National Cabinet for local government; he did not mention an increase to FAG grants.

ALGA General Assembly Tuesday 22 June 2021

Lunch at the National Press Club of Australia where Cr Linda Scott, President of ALGA gave an address on local government in Australia, "2020 the year of living impossibly".

The transcript of her address can be accessed at

<https://lgnsw.org.au/Public/News/News21/06/0623-press-club-address.aspx> or can be viewed at this link [https://l.facebook.com/l.php?u=https%3A%2F%2Fwww.youtube.com%2Fwatch%3Fv%3DFLIAa-zrxk8%26t%3D138s%26fbclid%3DIwAR1nBO-yK7CPDAMbDw1lpi-VI3k5IJThgohNSngz2LbZqzqSDKyLmG7jiT0&h=AT0K374OyrZV2Z7N6ZKZvp1UcYbUkcWBIEquGDKkzIcThKC8cdzuLTBktDZuTecDOp8oIIvu8elHvu74aFAgURjN--4idFeK7Qv6pH0f_SduhTZTxP1mgXMTpJcFzez6kA&_tn_=-UK-R&c\[0\]=AT3VrszgnASLybE8gfKblp8xvNh3iYrLk8HaPP5svLoapINgiBNfyApi8wiK4JAM1OuBmMmqKJpuzwPmaaLqgWu5aJoX-D-Efj4O2RG_JrPPxX0QIC2WQyG_ACE_noG2pJ5DOssTKBNPcGmmIYA3Rb0pV5tpcOzDUkUaNg5m-qExrs](https://l.facebook.com/l.php?u=https%3A%2F%2Fwww.youtube.com%2Fwatch%3Fv%3DFLIAa-zrxk8%26t%3D138s%26fbclid%3DIwAR1nBO-yK7CPDAMbDw1lpi-VI3k5IJThgohNSngz2LbZqzqSDKyLmG7jiT0&h=AT0K374OyrZV2Z7N6ZKZvp1UcYbUkcWBIEquGDKkzIcThKC8cdzuLTBktDZuTecDOp8oIIvu8elHvu74aFAgURjN--4idFeK7Qv6pH0f_SduhTZTxP1mgXMTpJcFzez6kA&_tn_=-UK-R&c[0]=AT3VrszgnASLybE8gfKblp8xvNh3iYrLk8HaPP5svLoapINgiBNfyApi8wiK4JAM1OuBmMmqKJpuzwPmaaLqgWu5aJoX-D-Efj4O2RG_JrPPxX0QIC2WQyG_ACE_noG2pJ5DOssTKBNPcGmmIYA3Rb0pV5tpcOzDUkUaNg5m-qExrs).

The Federal Local Government Minister, Mark Coulton MP, again gave an address, but after the changes in leadership, he was aware that he may no longer retain this portfolio, and this has come to pass since the conference.

Professor Tom Calma, AO, Co-Chair, Reconciliation Australia, Senior Advisory Group gave an address regarding reconciliation in Australia. He discussed the Uluru Statement from the Heart and the differences in opinions from that group and his regard to constitutional recognition and other issues that they do agree on.

There were many other speakers on the day discussing local employment and economic stimulus, infrastructure, ageing in Australia and the circular economy, as well as presentations from large city councils such as Melbourne City Council who discussed the devastating costs to their economy and council revenue.

ALGA General Assembly Wednesday 23 June 2021

Shane Fitzsimmons, AFSM Commissioner Recovery and Resilience, gave a presentation on the recent disasters in NSW. The Honourable Anthony Albanese, Leader of the Opposition gave an address that was more like a campaign speech for the next election and to me had no substance.

EXHIBITORS

Bins for Blokes

Bins for Blokes is raising awareness of male incontinence. Currently in Australia, 1.34 million men and boys experience incontinence. For boys and men who use incontinence products, there are very few or no places for them to throw them out. This can make them want to stay put, not wanting to leave their homes and join in everyday activities. The aim of Bins for Blokes is to get bins in male public toilets Australia-wide. Currently there are bins in female toilets to dispose of hygiene products.

- *It is recommended that NSC place bins in at least three (3) male toilets within the LGA. If this were to occur, Narrandera locations would be placed on an app, showing where they are accessible, this may increase visitation to the NSC LGA. Financial implications - small.*

Australian Cyber Security Centre (ACSC)

Internet use is increasing daily and so is the threat from malware and ransomware. ACSC has many resources that can inform individuals, businesses and corporates that can inform them of steps to take to avoid becoming a victim of this sort of crime.

- *It is recommended that NSC engage with ACSC and obtain some free resources, both in paper form and digitally to inform our residents of current threats and how to keep their devices safe from attack, these resources could be distributed at the library, NSC front counter and on the NSC social media pages. Financial implications - nil.*

Cities Power Partnership

The Climate Council's Cities Power Partnership is Australia's largest local government climate network, made up of over 140 councils from across the country and representing over half of the Australian population.

Local councils who join the partnership make five action pledges to tackle climate change. Whether it is putting solar on the local library, switching to electric buses, or opening up old landfills for new solar farms, the possibilities are endless.

NSC is already committed to many of these action pledges. By joining this initiative, NSC will have access to resources that will assist in combating climate change. To become a

partner council, all we need is a letter from our Mayor to the CEO Amanda McKenzie, confirming our participation.

If our council decides to join, our letter needs to acknowledge that in the Cities Power Partnership we will:

1. *Within six months, identify five items included in the Cities Power Partnership [pledge list](#) that our council will commit to achieve. (Noting that some projects already in the council pipeline could be included towards a council's pledge)*
 2. *Complete an online survey annually that provides the Climate Council with basic information on how you are progressing on the five pledge items that council has selected.*
 3. *Nominate a point of contact within your council that the Climate Council can liaise with on CPP matters, including contact details.*
 4. *Confirm that we are willing to connect and collaborate with other local councils to share knowledge.*
- *Financial implications – Nil*

International Campaign to Abolish Nuclear Weapons (ICAN)

The ICAN Cities Appeal is a global call from cities and towns in support of the UN Treaty on the Prohibition of Nuclear Weapons.

All national governments are now invited to sign and ratify this crucial global agreement, which prohibits the use, production and stockpiling of nuclear weapons and lays the foundations for their total elimination. Cities and towns have a crucial role to play in raising awareness and building support for the treaty across Australia and the world.

Motion 61 at the conference dealt with this issue and was unanimously supported. NSC should consider endorsing the Cities Appeal.

Your council can pledge support for the Treaty and call on Australia to sign it, by passing a motion at an upcoming council meeting.

Your motion in support of the Treaty, and celebrating its entry into force could be based on the text below:

Council moves that:

1. *The 2017 United Nations Treaty on the Prohibition of Nuclear Weapons is the first treaty to comprehensively outlaw nuclear weapons and provide a pathway for their elimination. This Treaty entered into force on 22 January 2021. All national governments are invited to sign and ratify the treaty.*
2. *Entry into force is an important milestone on the path to a nuclear weapon- free world. It makes concrete the standard that nuclear weapons are illegal and illegitimate for all states, and a permanent part of international law.*
3. *To commemorate this achievement of global diplomacy, our council endorses the International Campaign to Abolish Nuclear Weapons 'Cities Appeal', which reads:*

Our city/town is deeply concerned about the grave threat that nuclear weapons pose to communities throughout the world. We firmly believe that our residents have the right to live in a world free from this threat. Any use of nuclear weapons, whether deliberate or accidental, would have catastrophic, far-reaching, and long-lasting consequences for people and the environment.

Therefore, we warmly welcome the entry into force of the UN Treaty on the Prohibition of Nuclear Weapons on 22 January 2021, and we call on our national government to sign and ratify it without delay.

How do we endorse the Cities Appeal?

After the Council or Mayor has decided to endorse the Cities Appeal via a decision or motion, please email jemila@icanw.org.

- *Financial implications – Nil*

Overall, it was an excellent conference and I offer some suggestions/recommendations below.

RECOMMENDATIONS / SUGGESTIONS

That Narrandera Shire Council:

1. Receive and note the Attendance at the 2021 Australian National General Assembly (ANGA) report.
2. Consider fitting three (3) bins for blokes in male public toilets within the Narrandera LGA and contacting Bins for Blokes so NSC could be added to their data base.
3. Contact ACSC regarding obtaining free resources for residents both in paper form and digitally and have them available for residents.
4. Consider joining the Cities Power Partnership to show their actions and support on climate change.
5. Consider endorsing the ICAN Cities Appeal with a resolution worded as printed above.

RECOMMENDATION

That Council:

1. Receives and notes the attendance at the 2021 Australian National General Assembly (ANGA) report.
2. Considers fitting three (3) bins for blokes in male public toilets within the Narrandera LGA and contacting Bins for Blokes so Narrandera Shire Council could be added to their data base.
3. Contacts the Australian Cyber Security Centre (ACSC) regarding obtaining free resources for residents both in paper form and digitally and have them available for residents.
4. Considers joining the Cities Power Partnership to show their actions and support on climate change.
5. Considers endorsing the ICAN Cities Appeal with a resolution worded as printed within this report.

13 COMMITTEE REPORTS

13.1 MINUTES - PARKSIDE COTTAGE MUSEUM COMMITTEE - 7 JUNE 2021

Document ID: 562935

Author: Senior Customer Service Administration Officer

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Parkside Cottage Museum Committee Minutes - 7 June 2021

RECOMMENDATION

That Council:

1. Receives and note the Minutes of the Parkside Cottage Museum Committee held on Monday 7 June 2021.

**MINUTES OF NARRANDERA SHIRE COUNCIL
PARKSIDE COTTAGE MUSEUM COMMITTEE
HELD AT THE LIBRARY YOUTH SPACE
ON MONDAY, 7 JUNE 2021 AT 1:30PM**

1 PRESENT

Chairperson Mr Steve Wicker, Mrs Josie Middleton, Ms Lynette Burrell, Mr Robert Cahill, Mrs Nerelle Daly, Mrs Lesley Bailey, Cr Barbara Bryon, Observers CDM Sue Killham, Gaye Shute, Peter Royle, Alistair Campbell, Maureen Dodds, Minute Taker Mel Gilmour

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Mrs Josie Middleton

Seconded: Ms Lynette Burrell

That apologies from Mr Bob Bennett be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mrs Lesley Bailey

Seconded: Mrs Nerelle Daly

That the minutes of the Parkside Cottage Museum Committee held on 8 March 2021 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS

6.1 MUSUEM ADVISOR REPORT

COMMITTEE RESOLUTION

Moved: Mrs Josie Middleton
Seconded: Mrs Nerelle Daly

The Committee

1. Receives and notes the report from Museum Advisor Kim Biggs.

CARRIED

6.2 REVENUE & EXPENDITURE BUDGET 2020-21

COMMITTEE RESOLUTION

Moved: Mrs Lesley Bailey
Seconded: Mrs Josie Middleton

The Committee:

1. Receives and notes the Budget & Expenditure reports as of May 2021.

CARRIED

7 NEXT MEETING

October 2021, date and time TBA

8 MEETING CLOSE

The Meeting closed at 2:03pm.

The minutes of this meeting were confirmed at the Parkside Cottage Museum Committee held on .

.....
CHAIRPERSON

13.2 MINUTES - GRONG GRONG COMMUNITY COMMITTEE - 10 JUNE 2021

Document ID: 565718

Author: Senior Customer Service Administration Officer

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Grong Grong Community Committee Minutes - 10 June 2021

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Grong Grong Community Committee held on Thursday 10 June 2021.



MINUTES

Grong Grong Community Committee Meeting

10 June 2021

**MINUTES OF NARRANDERA SHIRE COUNCIL
GRONG GRONG COMMUNITY COMMITTEE MEETING
HELD AT THE GRONG GRONG HALL
ON THURSDAY, 10 JUNE 2021 AT 7:00PM**

1 PRESENT

Mr Bob Manning, Members Jean Batchelor, Reiner Meier, Gemma Purcell, Julie Marwood, Leonard O'Reilly, Observers Michael Batchelor, CDM Sue Killham, DGMI Shane Wilson,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Member Reiner Meier

Seconded: Member Julie Marwood

That apologies from Cr Barbara Bryon be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Leonard O'Reilly

Seconded: Member Reiner Meier

That the minutes of the Grong Grong Community Committee Meeting held on 10 March 2021 be confirmed.

CARRIED

5 REPORTS

5.1 REVENUE & EXPENDITURE BUDGET 2020-21

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Member Jean Batchelor

The Committee:

1. Receives and notes the Budget & Expenditure reports as of May 2021.

CARRIED

5.2 PROPOSED LEASE/LICENCE AGREEMENT

COMMITTEE RESOLUTION

Moved: Member Jean Batchelor

Seconded: Member Reiner Meier

The Committee

1. Receives and notes the proposed Service Agreement 2021 for the Grong Grong Sportsground as presented but wishes to lay on the document on the table for further consideration and broadening of scope.

CARRIED

6 NEXT MEETING

TBA – October 2021

7 MEETING CLOSE

Meeting Closed at 8:00pm

13.3 MINUTES - NARRANDERA DOMESTIC VIOLENCE ADVISORY COMMITTEE - 17 JUNE 2021**Document ID: 563439****Author: Senior Customer Service Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Narrandera Domestic Violence Advisory Committee Minutes - 17 June 2021****RECOMMENDATION**

That Council:

1. Receives and note the Minutes of the Narrandera Domestic Violence Advisory Committee held on Thursday 17 June 2021.
2. Agrees that the existing banners are to be hung in conjunction with the new banners, and they are to be located at Gillenbah and within East Street in October 2021.
3. Notes that the Committee has agreed to a new banner design with wording “We say Domestic Violence break the silence” with a purple ribbon.
4. Community Development Manager to liaise with Economic Development Officer to coordinate the production of the banners, with the cost to be covered by the Economic Development Officer budget.

**MINUTES OF NARRANDERA SHIRE COUNCIL
DOMESTIC VIOLENCE COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON THURSDAY, 17 JUNE 2021 AT 3:30PM**

1 PRESENT

Chairperson Trevor Murphy, Member Leigh Mathieson, Member Sue Ruffles, Cr Tracey Lewis, Observer Alternate Barbara Bryon, CSM Stacie Mohr, GM George Cowan, Minute Taker Mel Gilmour

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Member Leigh Mathieson

Seconded: Cr Tracey Lewis

That apologies from Members Kristy McDuff and Tiffany Thornton be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Sue Ruffles

Seconded: Cr Tracey Lewis

That the minutes of the Domestic Violence Committee held on 25 March 2021 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Tracey gave a briefing to the Committee from the Coercive Control meeting that she attended with Chairperson Trevor Murphy and Mayor Neville Kschenka. This was held in Narrandera on 22 April 2021.

6 REPORTS

6.1 DOMESTIC VIOLENCE AWARENESS BANNERS

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis

Seconded: Member Leigh Mathieson

The Committee

1. Agreed that the existing banners will be hung in conjunction with the new banners and they are to be located at Gillenbah and East street in October 2021.
2. Have agreed on a new banner design with wording "We say Domestic Violence break the silence" with a purple ribbon.
3. CDM to liaise with ED Officer to coordinate the production of the banners with the cost to be covered from the ED Officer's budget.

CARRIED

- Committee Chairperson Trevor Murphy and GM George Cowan had a meeting in May to discuss the design of the existing banners. It was agreed that Council would fund the cost of 6 new banners with a design to be agreed upon by the Committee and that these would be hung in conjunction with the original banners as per above resolution.
- The Committee have also requested that the Communications Officer create a short video from footage to be provided from Committee members on Domestic Violence for release on our social media page to coincide with the banner display in October 2021. They have requested an audio release on the local radio station 91.1FM at the same time.

6.2 CONSULTATIVE MEETINGS PROPOSED DATES

RECOMMENDATION

The Committee

1. Adopt the proposed dates to meet with relevant support service providers to assist with raising awareness and availability of services
2. Adopt the list of invitees to meet with and discuss relevant support service providers to assist with raising awareness and availability of services, first point of contact and unmet needs that exist in the community

7 GENERAL BUSINESS

Nil

8 NEXT MEETING

16 September 2021 at 3:30pm, Interview Room at Chambers

8 MEETING CLOSE

The Meeting closed at 4:35pm.

The minutes of this meeting were confirmed at the Domestic Violence Committee held on .

.....
CHAIRPERSON

13.4 MINUTES - SPORTS FACILITIES ADVISORY COMMITTEE - 17 JUNE 2021

Document ID: 565346

Author: Open Space and Recreation Manager

Authoriser: Deputy General Manager Infrastructure

Attachments: 1. Sports Facilities Advisory Committee Minutes - 17 June 2021

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Sports Facilities Advisory Committee held on Thursday 17 June 2021.

**MINUTES OF NARRANDERA SHIRE COUNCIL
SPORTS FACILITIES ADVISORY COMMITTEE
HELD AT THE NARRANDERA SPORTSGROUND
ON THURSDAY, 17 JUNE 2021 AT 4.45PM**

1 PRESENT

Mr Gavin Sullivan, Mr Ron Absolom, Mr Shane Longmore, Member Lee Longford, Cr Jenny Clarke OAM, Mr Graham Flynn, OSRM Roger Evans, DGMI Shane Wilson

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Mr Gavin Sullivan

Seconded: Mr Ron Absolom

That apologies from Cr Narelle Payne, Cr Tracey Lewis and Gayle Murphy be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

NIL

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mr Graham Flynn

Seconded: Member Lee Longford

That the minutes of the Sports Facilities Advisory Committee held on 11 March 2021 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

NIL

6 REPORTS**6.1 NARRANDERA SPORTSGROUND - SCOREBOARD****COMMITTEE RESOLUTION**

Moved: Mr Gavin Sullivan

Seconded: Mr Ron Absolom

That the Committee discuss the style and type of new scoreboard.

The OSRM provided the information received from quotations.

The committee agreed to proceed with the purchase of the scoreboard.

CARRIED

7 GENERAL BUSINESS

The OSR Manager provided an update on the projects at Henry Mathieson oval and Narrandera Stadium.

The DGMI provided an update on the clubhouse.

Mr Gavin Sullivan discussed the future use of the Narrandera Sportsground with the committee.

8 CORRESPONDENCE**9 NEXT MEETING**

TBC

10 MEETING CLOSE

The Meeting closed at 5:10pm.

The minutes of this meeting were confirmed at the Sports Facilities Advisory Committee held on .

.....
CHAIRPERSON

13.5 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 17 JUNE 2021**Document ID: 565369****Author: Open Space and Recreation Manager****Authoriser: Deputy General Manager Infrastructure****Attachments: 1. Lake Talbot Environs Advisory Committee Minutes - 17 June 2021****RECOMMENDATION**

That Council:

1. Receives and notes Minutes of the Lake Talbot Environs Advisory Committee held on Thursday 17 June 2021.



MINUTES

Lake Talbot Environs Advisory Committee Meeting

17 June 2021

**MINUTES OF NARRANDERA SHIRE COUNCIL
LAKE TALBOT ENVIRONS ADVISORY COMMITTEE MEETING
HELD AT THE NARRANDERA EXSERVICEMENS CLUB
ON THURSDAY, 17 JUNE 2021 AT 6.15PM**

1 PRESENT

Chairperson Rex Evans, Mr Peter Beal, Mr Jeff Kirk, Ms Helen McDermott, Mr Ken Murphy, Cr Narelle Payne, Cr Neville Kschenka, OSR Manager

2 APOLOGIES

COMMITTEE RECOMMENDATION

Moved: Cr Narelle Payne

Seconded: Mr Ken Murphy

That apologies from Mr David Farley and Mr Darren Knagge be received and accepted.

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RECOMMENDATION

Moved: Cr Narelle Payne

Seconded: Cr Neville Kschenka

That the minutes of the Lake Talbot Environs Advisory Committee Meeting held on 11 March 2021 be confirmed.

5 REPORTS

5.1 PRESENTATION - NELLA SMITH

COMMITTEE RECOMMENDATION

Moved: Mr Ken Murphy

Seconded: Mr Jeff Kirk

That the Committee acknowledge presentation given by Nella Smith.

The committee agreed to attend an onsite inspection at Horseshoe Lagoon to obtain a better understanding of the proposal.

5.2 ROTARY LOOKOUT POTENTIAL DEVELOPMENT

COMMITTEE RECOMMENDATION

Moved: Cr Narelle Payne

Seconded: Cr Neville Kschenka

That the Committee discuss a potential development of a skywalk at Rotary Lookout or surrounding area.

The committee resolved to support in principle, the development of a skywalk at Rotary Lookout or surrounding area.

5.3 POTENTIAL WATER FEATURE LAKE TALBOT

COMMITTEE RECOMMENDATION

Moved: Mr Ken Murphy

Seconded: Mr Peter Beal

That the Committee discuss a potential water feature at Lake Talbot.

The committee agreed that the feature may not be suitable considering the recreational activities that take place on the Lake.

6 GENERAL BUSINESS

Mr Rex Evans informed the committee that the Geofabric erosion control bags are failing due to boats docking at the Geo bags. The committee should look at other potential options. The erosion control will be addressed in the Lake Talbot Deepening project grant application.

Cr Kschenka discussed the fire reduction in the Flora and Fauna Reserve. Council staff explained that they have met with RFS and will be attending a demonstration day where they will be conducting a cultural burn. RFS will advise when the demonstration will be taking place.

Mr Jeff Kirk discussed a different design for a pontoon.

Mr Peter Beal discussed the increased vehicle traffic to an area located West of Rocky Water Holes. Mr Peter Beal also enquired about potential surveillance options.

7 NEXT MEETING

TBC

8 MEETING CLOSE

Meeting Closed at 7:35pm

13.6 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) - 6 JULY 2021**Document ID:** 566919**Author:** Executive Assistant**Authoriser:** General Manager**Theme:** Our Economy**Attachments:**

1. **Economic Taskforce MINUTES - 6 July 2021** [↓](#)
2. **Tourism Stimulus Projects - July 2021** [↓](#)
3. **Economic Stimulus Projects - July 2021** [↓](#)
4. **Economic Development Strategy (open)** [↓](#)

RECOMMENDATION

That Council receives and notes the:

1. Minutes of the Economic Taskforce Committee meeting held 6 July 2021.
2. Tourism Stimulus Projects (non-confidential) as at July 2021.
3. Economic Stimulus Projects (non-confidential) as at July 2021.
4. Economic Development Strategy (non-confidential) as at July 2021.

RECOMMENDATION

That Council receives and notes the:

1. Minutes of the Economic Taskforce Committee meeting held 6 July 2021.
2. Tourism Stimulus Projects (non-confidential) as at July 2021.
3. Economic Stimulus Projects (non-confidential) as at July 2021.
4. Economic Development Strategy (non-confidential) as at July 2021.

**MINUTES OF NARRANDERA SHIRE COUNCIL
ECONOMIC TASKFORCE COMMITTEE
HELD AT THE ZOOM
ON TUESDAY, 6 JULY 2021 AT 10AM**

1 PRESENT

Cr Neville Kschenka, Cr Jenny Clarke OAM, Cr Kevin Morris, GM George Cowan, EDM Peter Dale, TEDC Toneale O’Connell

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Kevin Morris

That apologies from Cr David Fahey OAM be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Kevin Morris

That the minutes of the Economic Taskforce Committee held on 4 May 2021 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

EDM advised that:

- The new Manager of Coles Supermarket has commenced at the Narrandera store.
- Discussions are ongoing with chicken farm developer group; SANTREV, regarding the potential expansion to the Barellan area.
- Rockin On East Festival is continuing. Council’s recently appointed Events & Visitor Services Team Leader Brenda Hartmire, has been attending and will continue to attend the ROE Festival Committee meetings to assist where possible and offer ideas to assist carry the festival forward. Due to current Covid Restrictions, the ROE Trivia Night scheduled for this weekend 10/11 July has been cancelled.
- No further update regarding the re-opening of the All Transit Motel.

Mayor advised that:

- The letter from Cr Conkey; Mayor of Wagga Wagga City Council (WWCC), has been responded to. Also advised of Mayoral letter sent to Mayor Conkey regarding WWCC completing sealing the final portion of the Old Narrandera Road. NSC has completed sealing to the Shire border. To date, no reply has been received.

6 REPORTS

6.1 TOURISM AND ECONOMIC STIMULUS PROJECTS - NARRANDERA ENERGISED

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Kevin Morris

That the Economic Taskforce Committee:

1. Receive and note the Tourism and Economic Stimulus reports.
2. Endorse items written in **Blue** within the Tourism and Economic Stimulus reports for submission to the next Council Business Paper Agenda for consideration in Open Council.
3. Receive verbal updates provided in the meeting from EDM and TEDC.

CARRIED

6.2 ECONOMIC DEVELOPMENT STRATEGY

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Kevin Morris

That the Economic Taskforce Committee:

1. Receive, note, and discuss listed projects.
2. Endorse items written in **Blue** within the Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Open Council.
3. Endorse full Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Closed Council.

CARRIED

7 GENERAL BUSINESS

Cr Clarke

- 1) Enquired on possibility of a Toilet being installed at the Narrandera Truckwash facility. Feels that one should be made available to users of the facility.
- 2) Sought an update on the sale of the Narrandera Argus. EDM advised that as at 1 July, the sale contracts signing was still in progress. Advised that regarding the historical preservation of past copies of the Narrandera Argus and the preceding publication, The Ensign, discussions had commenced with the Argus editor and Charles Sturt University at Wagga, to arrange for storage at the University Archives. GM advised that Council's monthly Newsletter has been changed to fortnightly in the interim until the Narrandera Argus is back up and running by new owners.
- 3) Advised that there had been an influx of Army Cadets conducting training exercises settled atop a hill on property overlooking the airport.
- 4) Advised of an enquiry received from an adjoining shire councillor seeking information on a policy regarding the housing of shipping containers within private back yards. Discussing with DGMI.

Cr Morris

Advised of correspondence received advising that Milbrae Quarries has sold, however business will continue as usual with no change to quarry operations.

Mayor Kschenka

Queried the idea of a Photo Frame structure at the Narrandera Water Tower for selfies. The photo frame is intended to replicate the Water Tower postage Stamp image, similar to the Lizard one that was near the Visitors Centre years ago until it was removed due to its deteriorating condition. EDM will followup and advise members.

GM

Narrandera TAFE Connected Learning. EDM to pursue information on courses provided through Connected Learning that would assist local apprentices attend at Narrandera rather than needing to attend a TAFE out of town.

8 CORRESPONDENCE

Nil

9 NEXT MEETING

Tuesday 31 August 2021 – 10am – Zoom

10 MEETING CLOSE

The Meeting closed at 11.08.

The minutes of this meeting were confirmed at the Economic Taskforce Committee held on 7 September 2021.

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CHAIRPERSON

Tourism Stimulus Projects

Item	Project	Status	Comments
1	Joint Marketing Initiative - Murrumbidgee Trails	<p>Collaboration of Narrandera, Leeton, Lockhart and Murrumbidgee Councils. Graphic Designer/ Copy writer engaged.</p> <p>Development of Booking form and advertising prospectus - Advertisers currently being sort.</p> <p>Developing information for guide.</p>	<p>Draft content now being reviewed and graphic designer laying out pages for adverts and content.</p> <p>Joint initiative underway with 21 local Narrandera businesses taking up advertising, local council owned operated places ads for as well (including Parkside, Lake Talbot, etc)</p> <p>Murrumbidgee Trails posters to be placed in high traffic areas in Narrandera.</p>
2	Social Media	<p>Facebook and Instagram Creation of posts using new imagery #visitnarrandera #lovenarrandera and #DreamNowVisitLater Free Webinar Series – A Digital Response to Covid 19 – 3 sessions in June and July professionally hosted through Zoom</p>	<p>Video being edited to be displayed in Visitor Centre and via social media channels</p> <p>Riverina Outdoor Art trail Instagram /Facebook posts being created regularly.</p> <p>Visitor Centre staff creating Narrandera Tourism posts with new photo catalogue.</p> <p>Launch of first tourism video on Narrandera Tourism channel.</p> <p>June Facebook Results below</p>
3	Water Tower	<p>Postage stamp feature launched by Australia Post. Riverina Outdoor Art Trail component</p>	<p>Water tower postage stamp Approached Narrandera signs to develop tourist photo op spot – a frame to be installed so people can take their photo “in a stamp” this could lead to a tourism initiative around town – for example a postcard frame for Sunrise of Lake Talbot etc.</p> <p>Third Phase of Water Tower Art Installation underway – surface now complete</p>
4	Tourism Website	<p>Developing and posting blog posts to interact with travelers Auditing website pages.</p> <p>Developing information and product for pages</p>	<p>Blog posts have begun.</p> <p>Web page information is being audited and updated as needed</p>
5	Tourism	<p>Currently monthly,</p>	<p>Successfully getting information out to</p>

Item	Project	Status	Comments
	Newsletter	<p>communicate information and resources.</p> <p>Business NSW, Tourism Australia, Destination Networks (DRM, DNSW)</p>	<p>tourism operators and business</p> <p>Goal to gain more subscribers Tourism newsletter growth and information sharing.</p>
6	Australian Regional Tourism	<p>Current member of ART</p> <p>Valuable resource for information</p>	<p>Current Financial Member of Australian Regional Tourism.</p> <p>Networking and information on Visitor Centre's, Marketing Opportunities and events.</p>
7	Thrive Riverina	<p>Current board member</p> <p>Involvement in campaigns - Social Media, Newsletters, website Using #DreamNowVisitLater</p> <p>Riverina Outdoor Art Trail - social media platforms</p>	<p>Partnership program with Thrive member councils for a big promotional campaign – draft of destination audits was completed by participating Councils and a campaign is being developed for review.</p> <p>Thrive Visit Riverina Facebook/ Instagram posts – series of posts organized over the coming months.</p> <p>Thrive updating website with Narrandera information.</p> <p>Riverina outdoor art trail posts and reach growing.</p> <p>On a working group for thrive social media comp ideas for encouraging buy local</p> <p>Narrandera recently hosted the Visit Riverina meeting at the Narrandera Arts & Community Centre to discuss joint marketing initiatives and opportunities.</p>
8	Destination Riverina Murray	<p>Supporting the campaigns developed by DRM #LoveNSW</p>	<p>Scheduled a series of posts that DRM and DNSW, thrive via visit Riverina Social Page</p> <p>Facebook page analytics below table</p> <p>Love NSW Campaign is underway. Influencers – The Blonde Nomads visited Narrandera and posted frequently.</p> <p>Posts and stories included content on</p>

Item	Project	Status	Comments
			<p>Narrandera Koalas, Murrumbidgee River & The Water Tower Art Work</p> <p>See below posts</p>
9	Country Change	<p>Member of Country Change</p> <p>Use of Country Change social media and website inclusion</p> <p>Initiative by Regional Development Australia - Riverina</p>	<p>Narrandera to feature in July 2021 edition of country change.</p> <p>Owners of Pretty Little Lattes café to feature.</p> <p>Currently updating Country Change Image Library</p>
10	Narrandera – Leeton Airport	<p>Tourism initiatives – branding entry point</p> <p>Airport signage</p>	<p>The application of tourism and marketing collateral within the airport can have the potential to help generate a positive mood and attitude of passengers enhancing their experience from the start.</p> <p>Quote is being developed for design concepts with a graphic designer, Narrandera Signs have measured and are quoting on installation costs.</p> <p>Signage complete</p>
11	Narrandera – Welcome Banners	<p>Tourism initiatives – branding entry point</p> <p>Narrandera Welcome Banners</p>	<p>Replacement of existing banners at Gillenbah island and entry from Newell Highway as previous banners are faded and damaged.</p> <p>Newly designed image banners & replacement banners at printers.</p> <p>New banner Images below</p>
12	Narrungdera Earth Festival	<p>Building Better Regions grant funded 3 day Wiradjuri Cultural Festival</p>	<p>Expressions of interest for a Wiradjuri event coordinator currently open</p> <p>Closing 03 July</p> <p>Information on event provided to Narrandera Argus</p>
13	Narrandera Destination and Discovery Hub	<p>A multi- faceted project that will be the tourism showpiece in the region.</p> <p>Scheduled to commence construction in November 2021 for completion in October 2022.</p> <p>Significant employment during construction and continuing employment in the Visitor</p>	<p>Project team has been formed</p> <p>Generation of ideas for planning spaces</p> <p>Out for public viewing and feedback on concept plans.</p> <p>Review of needs of new Centre including staffing, deliver of services, stock, activities and experiences.</p> <p>S2 Architects have been engaged,</p>

Item	Project	Status	Comments
		Information Centre component and in other active workspaces within the Hub.	<p>updated plans to be delivered in May.</p> <p>Meeting to discuss internal fit out of NDDH with S2 Architects to occur in July</p>
14	Upcoming Advertisements	List of all advertisements Narrandera Tourism Team under work or in publication	<p>Caravan and camping Magazine – Autumn advert & editorial complete</p> <p>Out and About – Autumn advert & editorial complete</p> <p>Central West Lifestyle Magazine segment & advertisement complete</p> <p>Caravanning Australia Spring Edition Underway</p>
15	Narrandera Regional Tourism Famil	Narrandera Tourism team has created a famil for regional visitor center’s, Narrandera accommodation providers, Regional Development Australia & Destination Riverina Murray to attend to increase promotional opportunities and showcase what Narrandera has to offer. This will provide an educational opportunities for Visitor Services Officers in surrounding regions.	<p>Invites sent to attendees</p> <p>Local Businesses and Tour Operators Booked</p> <p>Completed – Feedback Below</p>

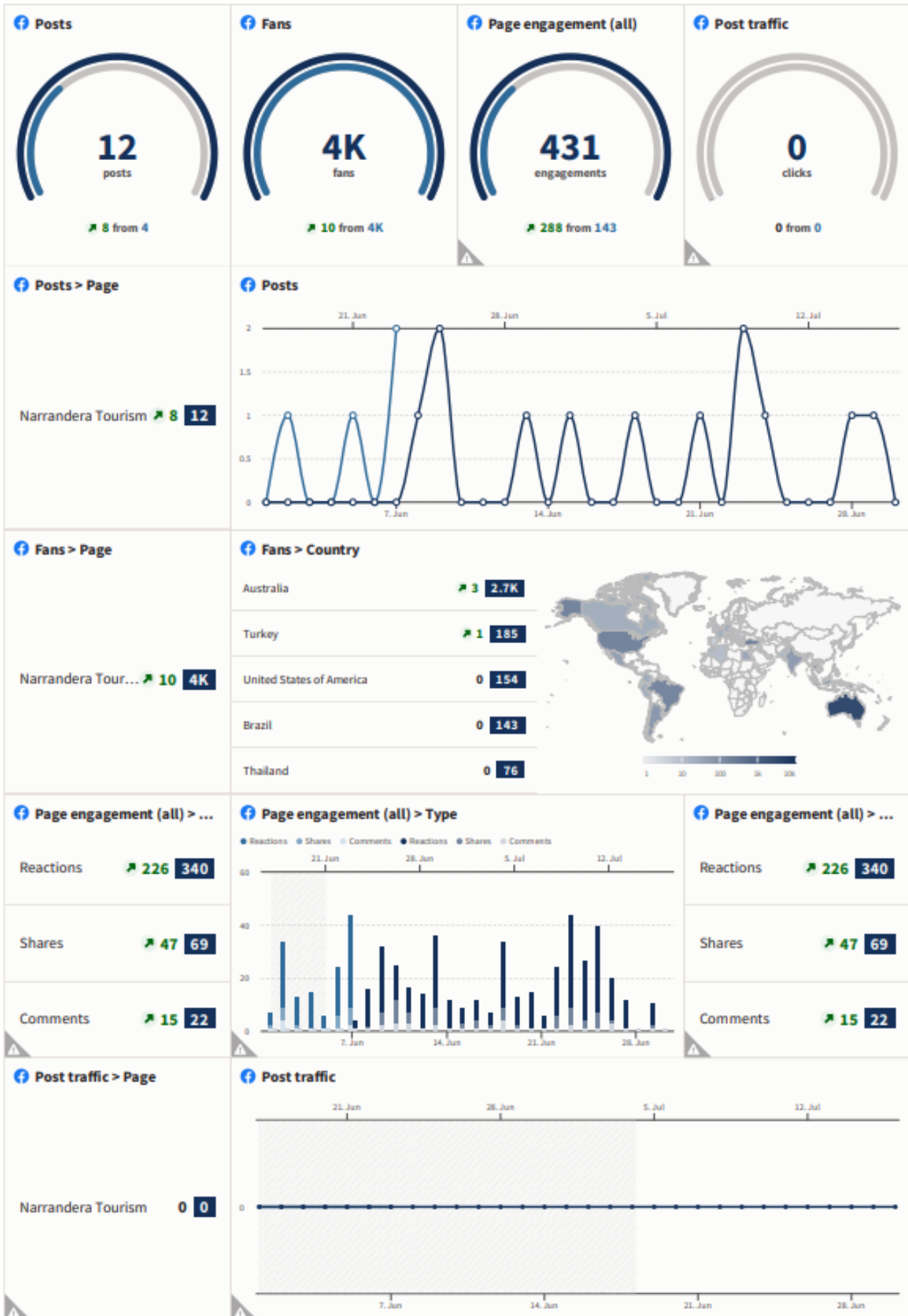
Tourism Welcome Banner Images



Tourism Welcome Banner Images



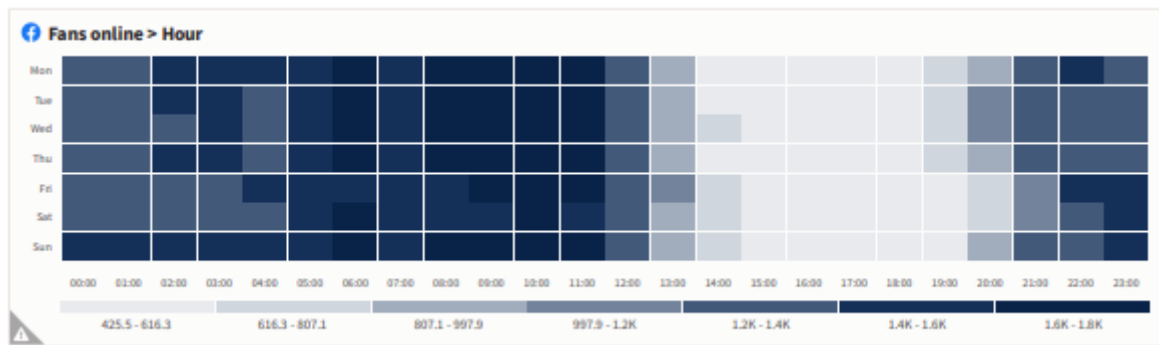
June Narrandera Tourism Facebook Channel Update



June Narrandera Tourism Facebook Channel Update



June Narrandera Tourism Facebook Channel Update



Narrandera Tourism Famil Feedback

Dear Toneale & Narrandera Visitors Team,

THANK U GALS!:)

Sorry its taken me so very long to reply to you as I had the Covid shot the next day after our famil and been down for the count since.

Thank u so much for your amazing Narrandera famil and your tourism group's extreme generosity showing us your great visitor destinations. It was a fantastic day with so much to see your way and also the catchups with each other again was great.

Our meal was so amazing and HUGE at Pretty little latte's which was lovely to eat out and so we had fuel to continue our day.

To end the day at Glendale was simply amazing as I had personally never had the opportunity to visit there with Barbara's and Graeme's hospitality.

We were given the A1 treatment with a wonderful days outing.

Your catering, destinations, transport were just amazing for a fabulous famil.

And of course our Narrandera show bag with all the goodies within was so great to receive.

Soo.... We will return the favour maybe having a Leeton famil set for late July this year and will definitely be sending you gals VIP invites.

A special Thank you also for allowing Michelle Reiner from Southern Cotton/ Whitton Malt House to attend our famil and be able to connect with you lovely gals!

Till very soon.....

Kind regards

Kath 😊

Kathy McMahon

Visitor Services Officer
Leeton Shire Council

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Narrandera Tourism Famil Feedback



Economic Stimulus Projects

Item	Project	Status
1	Yarrabee Solar farm	<p>Directors of Yarrabee advise that, as at July 2020, they are still confident of financial closure by the end of 2020 and commencement of construction in the first half of 2021.</p> <p>Directors Tony Concannon and David Webster address Council on 17th November 2020. Yarrabee Solar on track for commencement mid to late 2021.</p> <p style="background-color: yellow;">Directors Tony Concannon and David Webster address Council Briefing session on 15 June and advise that revised commencement of construction is expected to occur in 1st half of 2022</p>
2	Avonlie Solar farm	<p>Executive representative of RES confirms in July that Siemen/Gamesa have withdrawn as preferred EPC as the whole company representation has withdrawn from Australia. RES will appoint a replacement EPC and are hopeful of construction commencement in first half of 2021.</p> <p style="background-color: yellow;">As at 28 June 2021 construction commencement is expected to be imminent.</p>
3	AAPA at Narrandera/Leeton airport	<p>Briefing facility established in Council owned airport residence on \$0 rental arrangement for 12 months lease, Sign established by AAPA describes the facility as 'Briefing Centre Narrandera Campus. Casa approves use of facility, Narrandera airport and airspace around Narrandera for AAPA training requirements.</p> <p>Briefing Facility on Narrandera Campus officially opened by Chris Hine CEO of AAPA and Mayor Kschenka of Narrandera and Mayor Maytom from Leeton.</p> <p>As at 23 April 2021 Chris Hine, CEO of AAPA, advises that AAPA has received preliminary funding approval, subject to submission of more details, from NSW Job Creation Fund for development of a further AAPA Campus.</p> <p># Confidential memo attached.</p> <p style="background-color: yellow;">As at June 2021 no further developments.</p>
4	Parallel taxiway at the airport	<p>Preferred quotation received for taxiway design and technical services team negotiating variations to the taxiway proposal.</p> <p>Funding application submitted as at December 2020 to Regional Airports program for funds to build the parallel taxiway.</p> <p style="background-color: yellow;">As at June 2021 no word on the funding submission.</p>
5	Energy Connect-High voltage interconnect between S.A and NSW	<p>As at July 2020 Council advised that the proposed interconnect will not traverse Narrandera Shire. The new route now deviates South of the Colleambally Irrigation area.</p> <p>NSW Industry capability network inviting EOIs for industry and trades to register interest in providing goods and services to the Energy Connect project. Narrandera Businesses advised of registration details.</p> <p style="background-color: yellow;">As at 31 May 2021 Transgrid Board confirms its decision to invest \$1.834 billion to deliver the NSW section of Energy Connect high voltage transmission line between Wagga Wagga NSW and South Australia creating</p>

Item	Project	Status
		1500 jobs during construction.
6	Development at Red Hill Industrial Estate-	<p>Lots 163 and 164 sold to Project Innovations (Australia) Pty Ltd. Company will develop a manufacturing facility for rubber compound mixing and road stabilization products.</p> <p>Lot 169 Driscoll Road has been sold to current owner of two adjoining lots. Contracts issued. Owner considering various development options across the 3 sites.</p> <p>Sale of lot 169 settled.</p> <p>Consideration being given to developing a pre-subdivision overlay plan of Paterson Place to outline future lot lines for interested purchasers of small to medium lots of land.</p> <p>As at 21 June 2021, 2 blocks of land have been sold on Red Hill Industrial Estate. A 10,000 sq m of land sold to a trucking company by QPL in Driscoll Rd and 6000sq m has been sold to a local investor on cnr Driscoll Rd and Paterson Place for a large recreational vehicle storage facility. Sales proceeding subject to contract.</p>
7	Independent Living Village Concept. Cnr Elwin and Crescent Streets Narrandera	<p>Noel Thomson Architect prepares concept report from brief provided and presents options for consideration by ELT. Proposal referred back to Noel for expansion of concept proposal and resubmission to Council in due course. Council approves marketing strategy for this land with preference for an Independent Living Village with community facility.</p> <p>Expressions of Interest to be invited from various providers through direct letters and advertisements in metro, regional and local media as well as online. Commencing Jan 19 2021 and submissions close on 26 Feb 2021. No Expressions of Interest received. Discussions continuing with several potential developers.</p> <p>As at June 2021 discussions are being held with the CEO of Argyle Housing and a private builder to examine the feasibility of a mixed housing development on the subject site.</p>
8	Playground on the Murrumbidgee	<p>Project management team established under Emily Currie as Project Manager. Initial meeting held and timelines and activities matrix accepted. Various additional meetings held to consider operational and space usage issues.</p> <p>Review of Pre-design report by project team for Destination and Discovery Hub-report provided by Studio S2 architects of Melbourne.</p> <p>Review of Pre-design report by project team for Destination and Discovery Hub-report provided by Studio S2 architects of Melbourne. Further visit by architects planned for July.</p>
9	Grant funded projects and projects in budget	<p>Over \$30 million in projects will provide much need work for many locals. Emerging opportunities with road work projects associated with improvements to the Newell Highway.</p> <p>Overview of Council projects presented in a power-point presentation to a Regional Outreach meeting of RDA Riverina held in Narrandera on 3 June.</p>

1. Planning for the economy of the future

Initiative 1: Our Shire is ‘Open for Business’

A ‘can do’ attitude is fundamental to stimulating economic growth. To attract new business and investment and to ensure that our existing businesses continue to grow and prosper, Council will provide a positive, supportive and responsive investment environment.

Strategies		Key Actions		Progress
1.1	Be a proactive, supportive and coordinated Council	1.1.1	Continue to employ an Economic Development Manager and provide funds and resources for economic development.	Achieved
		1.1.2	Establish an Economic Development Taskforce to drive economic development and implement this Strategy with Council, key industry and key community membership	Achieved Note: No industry or community members Committee to consider frequency of ED taskforce meetings on a monthly or bi-monthly basis. Ed Taskforce meetings to be held bi-monthly with next meeting scheduled for 6 July 2021.
		1.1.3	Review Council’s policies, plans and regulations to ensure that they facilitate and support development.	Ongoing EDM has drafted a Business Recovery Plan as a short/medium term measure to indicate how Council can support local businesses during the Covid 19 emergency. This plan is designed to dovetail with the current Economic Development Strategy 2017-2020 which will be fully reviewed and updated when the health emergency is considered to be over. Narrandera Energised-Business Recovery Strategy 2020 will be presented to Council’s briefing session and then to regular meeting on July 21 meeting for adoption. Narrandera Energised-Business Recovery Strategy 2020 adopted by Council at its meeting on 21 July. Separate report tables recording Economic Development Stimulus projects and Tourism Stimulus projects reported under separate cover. Pol ES 270 reviewed and now new Pol 048 Red Hill Industrial Estate has been adopted by Council and is active in the register.
		1.1.4	Ensure that Council’s systems and procedures for handling and processing development and investment enquiries are welcoming, stream-lined and customer service focussed.	Ongoing

Strategies		Key Actions		Progress
		1.1.5	Purchase access to online, interactive statistical data and modelling tools (eg id profile, REMPLAN) to provide comprehensive demographic, social and economic data for the Shire.	<p>REMPLAN subscription renewed to 2022</p> <p>REMPLAN Training session for staff on 9 July (subject to Covid restrictions)</p>
		1.1.6	Produce information and data that will assist businesses, investors and potential residents in their decision-making, and enable Council to monitor performance.	<p>Effective use of REMPLAN into the future for development applications, grant applications etc.</p> <p>January 2019: REMPLAN introduces Business Analysis Model (BAM) Current data transferred from ABR and now available in Economy/Business tab in Remplan.</p> <p>Businesses within selected local geography reported to committee</p> <p>Survey of attendees at 39th National Cavy Show to inform future event arrangements.</p> <p>ED team through Marketing Tourism and ED Coordinator have produced a Facebook initiative called Narrandera Takeaway and Delivery Service and Business as usual in conjunction with Narrandera Business Group as well as creating a business online directory which is under development. The Facebook initiative is to assist business to keep operating and it has been very well received with 500 followers.</p> <p>As at June 2020 there are 640 followers</p> <p>As at July there are 700+ followers.</p> <p>Updated quarterly Small Area labour market data for Narrandera. December qtr. 2019 reveals unemployment rate of 5.9% and 180 unemployed out of total workforce of 3075. March qtr. 2020 reveals unemployment rate of 6.3% and 194 unemployed out of a total workforce of 3093.</p> <p>This is consistent with trend across the Riverina and is considered not yet reflecting impact of Covid 19 pandemic.</p> <p>June qtr. 2020 SALM data reveals unemployment rate of 6.7% and 202 unemployed out of labour force of 3003.</p> <p>Sept.2020 SALM data reveals unemployment rate of 7.4% 218 unemployed out of labour force of 2937.</p> <p>Dec. 2020 SALM data reveals unemployment rate of 6.6% 193 unemployed out of labour force of 2930.</p>

Strategies		Key Actions		Progress
				<p>March 2021 QTR SALM data reveals unemployment rate of 5.5% with 158 unemployed out of labour force 2898.</p> <p>Council has commissioned an independent survey called a VIBE survey being undertaken by NDP Economic Development Group. The survey is an independent audit to determine Narrandera Shire's economic performance and highlight any areas of concern and potential growth. It is expected to explain the severity of Covid-19 impacts on the Shire's economy, the nature of local business sentiment and guidance on economic development programs and planning. The survey is expected to be completed by early/mid October.</p> <p>Survey completed and received and submitted to ELT for consideration prior to consideration by Council in April 2021. Follow up survey to be conducted 6 months after Covid impact ends.</p> <p>Vibe survey presented to Council's April briefing session and subsequently to Narrandera Business Group.</p>
		1.1.7	Include comprehensive information on economic development and business assistance on Council's website.	<p>Economic Development Department has contributed to planning of Council's Website upgrade.</p> <ul style="list-style-type: none"> • Economic Development Strategy on Website. • REX Community fare on website • Information on BEC workshops for business on website/Facebook
1.2	Continue to build partnerships and strategic alliances	1.2.1	<p>Strengthen relationships with Government Agencies, regional organisations and service providers though:</p> <ul style="list-style-type: none"> • Active participation in regional programs, forums and workshops. • Briefing and updating these organisations on the Shire's needs and priorities. • Advocating strongly for improved facilities, infrastructure and services. • Ensuring that the Shire's priorities and projects are recognised in regional plans and strategies. 	<ul style="list-style-type: none"> • ED participates in RDA Riverina forums, RAMROC, Destination Riverina Murray and Thrive meetings. • EDM attended Economic Development Officers Forum in Temora-27/9. Various speakers and networking. • Shire's priorities contained in Western Riverina Regional Economic Development Strategy (REDS) officially completed as at February 2019. • Council facilitated Bee Forum to address issues arising from any accidents and emergencies on our region's roads involving the transportation of live bees with the aim of identifying gaps, finding solutions and increasing preparedness. • Forum formulates and endorses a 3 point action plan for positive outcome. • DPI representative Daryl Cooper working with Apiarists to develop an

Strategies		Key Actions		Progress
				<p>Action List Protocol that can be used by all emergency services responding to a vehicle accident involving the transportation of live bees in hives.</p> <ul style="list-style-type: none"> • Wed 22 April EDM participated in regional zoom forum of Economic Development officers from Western Riverina Councils organised by Nicola James-AusIndustry. • EDM to participate in Skills Forum as a component o the Riverina Skills Audit conducted by CSU research team (9 October zoom meeting) • EDM participated in RDA Skills Forum with report due from CSU in due course. • EDM to participate in Regional Australia Institute presentation of Deputy PM pre budget speech on 30 September • RDA Riverina committee holds Regional Outreach meeting in Narrandera on 3 June 2021 at Arts and Community Centre. Mayor gives welcome and EDM makes power-point presentation on economic development, business activity and capital works.
		1.2.2	Build and strengthen strategic alliances with Councils within the Riverina Region and along strategic road and rail corridors.	<ul style="list-style-type: none"> • Narrandera and Leeton representatives noted above agree to the strategic alliance between Narrandera and Leeton being called 'The Narrandera/Tocumwal Rail Line & Intermodal Support Alliance.' • Council provided letter of support for Wagga Wagga City Council's bid for the Qantas Cadet Training facility. • Working relationships with Western Riverina Councils known as Functional Economic Regions • Council working on Tourism joint initiative for digital visitors guide with Murrumbidgee Leeton and Lockhart Shires. Presentation to Councillors at briefing session 19 Nov 19. • Development of marketing prospectus and strong support from advertisers. • Murrumbidgee Trails name and logo adopted. • Strong response across the targeted region for advertising in the new guide which is scheduled for launch in November 2020. • Official launch of guide on 18 November. • The Murrumbidgee Trails Council Group has made a submission to the NSW Local Government Excellence Awards for the Murrumbidgee Trails

Strategies		Key Actions		Progress
				<p>Visitor Guide initiative in the 'Special Projects' category. Submission identified as a Finalist in the Excellence Awards.</p> <ul style="list-style-type: none"> The Murrumbidgee Trails Council Group has made a joint bid for the March 2022 Destination NSW Tourism Conference to be held at Whitton Malthouse with accommodation and tours shared between Narrandera, Leeton, Lockhart and Murrumbidgee.
1.3	Engage pro-actively with local businesses and business / industry organisations	1.3.1	Build knowledge and understanding of local economic sectors and businesses, including organising a program of industry briefings and tours for Councillors and Council staff.	<p>Ongoing</p> <p>17/9 Visit to Glendale completed ED team working closely with Narrandera Business Group to provide assistance to business during Covid 19 business closures and limitations.</p> <p>As at June 2020 proposed new Narrandera Business Chamber not yet functional. Narrandera Business Group meetings suspended during Covid 19 health crisis. Narrandera Business Group to reconvene at meeting on 10 August . Narrandera Business Group meets on 10 August. Christmas Fun fair and Markets to be discussed at September meeting. Industry tours to recommence when Covid 19 emergency has passed. Council members and staff toured the Agri Australia facility on 14 April. Manager Claudio Cavallini briefed the tour on the operations at the farm which grows and propagates hazelnuts. Tour on 7 July of Australian Mohair Marketing Organisation (Deferred until July 2022)</p>
		1.3.2	Encourage and facilitate opportunities for professional development, networking and innovation.	<p>EDM attends Narrandera Business Group. Attended Narrandera Business Group meeting 14 October Planning progressed for Small Business Month October with arrangements in place and invitations issued for Narrandera Connected (2) on 23 October at TAFE CLC. Sponsorships received from Service NSW, Business Group, TAFE and Articulate Pear. Workshop planned for 28 October at TAFE CLC to be delivered by BEC. NSC and Narrandera Business Group jointly sponsor Social Media Connectivity.</p>

Strategies		Key Actions		Progress
				<p>Successful Small Business October events with 30 people in attendance at each event in 2019.</p> <p>Tiffany attends Regional Economic Development Officers Forum at Whitton Malthouse on 19 November.</p>
		1.3.3	Establish effective networks and communication channels.	<p>Bi -monthly newsletter for business prepared and circulated by EDM since start of 2019. Most recent circulation in March 2021.</p> <p>Newsletter published in June 2021.</p>
		1.3.4	Support business groups and networks.	<p>Ongoing. Arrange business breakfast with CEO of Tomra James Dorney 6 Sept in conjunction with Narrandera Business Group. 34 people attend successful breakfast. Involve Business Group in Small Business Month October event planned for 23 October at TAFE CLC-Narrandera Connected (2)</p> <p>Acting Secretary for Narrandera Business Group upon resignation of Secretary until new Secretary appointed...Josie Marks appointed Secretary on 14 October 2019.</p> <p>Formation meeting for Narrandera Business Chamber held on 3 Feb 2020 and interim committee established. Questionnaire in circulation early July</p> <p>Regular distribution of information and advice on business recovery to business database. Information received from State and Federal Government, EDA, Regional Australia Institute, Business NSW, AusIndustry, BEC, etc on recovery and support initiatives during covid 19 pandemic.</p> <p>Ongoing interaction with Narrandera Business Group (NBG). Tiffany Thornton communicates training needs strategy information to NBG.</p> <p>Attend special NBG meeting 26 October to arrange Christmas brochure insert to Argus with support and cooperation from the Editor and Krystal Maytom from Leeton BEC.</p> <p>Support publication of Christmas brochure insert to promote "Shop Locally" initiative. Attend Business Group AGM.</p> <p>Assist in Christmas Stocking prize draw.</p> <p>Present Vibe survey results to April meeting on Narrandera Business Group</p> <p>Continuing attendance at Narrandera Business Group meetings.</p>
		1.3.5	Harness skills and experience available in the Shire and surrounding region (eg through forming task forces and working groups) to address specific challenges and	<p>To be addressed as opportunities and shared purposes arise.</p> <p>Negotiate with Klaus Baumgartel of ICN for audit of services in Narrandera Shire to support the imminent development requirements for the 3 new solar farms.</p>

Strategies		Key Actions		Progress
			realise opportunities.	<p>Organise small taskforce from the community to address the goods and services audit for solar farm development.</p> <p>Klaus Baumgartel contacts all people on EOI list to ensure they have direct registration particulars for Avonlie Solar.</p> <p>Organised Steering Committee for Central West Lifestyle Magazine project.</p> <p>Mr Rick Shaw of Finley is working with regional EPCs to mobilise service providers to take advantage of work at the various solar farms, including those proposed for Narrandera.</p> <p>Survey of motels in Dec 2019 indicates approx. 60 solar farm workers from Darlington Point project staying in Narrandera facilities.</p> <p>February survey reveals 30+ Darlington Point Solar farm workers accommodated in Narrandera.</p> <p>Solar Farm Reference Group considers final draft of Accommodation and Employment Strategy for Avonlie Solar farm.</p> <p>Strategy adopted and endorsed by Dept of Planning</p>
1.4	Build a strong, positive profile for Narrandera Shire	1.4.1	Implement the branding strategy and signage strategy.	<p>Council agrees on style, wording and location of 6 new town entry sign at its 18 June 2019 meeting.</p> <p>Designs of signs agreed and signs ordered. Installation around end of August/early September.</p> <p>All 6 signs installed as at 16 September.</p> <p>3 signs installed at prominent locations promoting the Easter Rod Run Show and Shine</p> <p>Planning underway for new banners and window decals at the airport promoting Narrandera. Window decals installed.</p> <p>Draft design for Wiradjuri welcome message prepared and approved by elders group.</p>
		1.4.2	Develop and implement a communications strategy, including articulating key messages.	<p>Reinforce process with ED staff for communicating event arrangements to ensure no breakdown in arrangements.</p> <p>EDM prepares media releases as appropriate as well as items for Council communique and newsletter.</p>
		1.4.3	Build the Shire's digital presence, including launching a new Council website, embracing social media and capitalising on opportunities provided by third party data bases, websites and apps.	<p>Development of Council website underway. EDO is on development team.</p> <p>New website launched</p> <p>Partnership with BEC for a digital and online marketing workshop on 6 December 2018.</p> <p>Review Federal Government's National Digital Economy Strategy released</p>

Strategies		Key Actions		Progress
				<p>Dec 2018 titled "Australia's Tech Future". Review Federal Government Small Business Digital taskforce Report March 2018.</p> <p>Review Business Listings category for new website. Prepare new list and content.</p> <p>February meeting with Mark Wilkie to discuss future possible meeting of the Digital Economy Group.</p>
		1.4.4	Effectively market and promote the Shire, to raise its profile and increase awareness of its strengths, assets and opportunities.	<p>Ongoing. Progressive and targeted distribution of Winter Edition 2019 of Central West Lifestyle Magazine featuring Narrandera o people of influence in various organisations.</p> <p>Provide comment for NRMA Annual Report 2019 on invitation from NRMA regarding installation of EV fast Charger at Narrandera.</p> <p>Australia post announces that it has developed a postage stamp featuring the image of the lizard on the National Award -winning Narrandera Water Tower. Supporting postcard also produced depicting the Koala fascia of the water tower.</p> <p>Enter the Reverse Vending Machine-Return and Earn project in the relevant section of the Keep Australia Beautiful Awards.</p> <p>CEO of Keep Australia Beautiful Council visits Narrandera in September and inspects town and the RVM</p> <p>Judging of applications in KAB awards deferred until March 2021.</p> <p>Council advised that it is a finalist in the Return and Earn prize category and will either be the overall winner or highly commended.</p> <p>Council receives award in Local Government category Return and Earn litter prevention award and is commended for social, economic and environmental outcomes. EDM accepts award on behalf of Council at KAB Awards function in Murrurundi on Saturday 13 March.</p> <p>Tiffany organises several key publication advertisements.</p> <p>Advertisement prepared for Regional Lifestyle Magazine Collectors Edition 2 due for publication in October 2021 featuring Lake Talbot Award Winning Water Park and Water Tower art.</p>
		1.4.5	Encourage the community to be advocates for the Shire, including speaking about the positives.	Ongoing
		1.4.6	Re-develop the Narrandera Visitor	Awaiting response from 'Playground on the Murrumbidgee' NSW State

Strategies		Key Actions		Progress
			Information Centre as focal point for both tourism and economic development.	<p>Funding application. Considering application for current round of funding with BBRF. Funding confirmed from NSW Government of \$8 Million for Playground on Murrumbidgee project including the replacement of the VIC with the Narrandera Destination and Discovery Hub. VIC closed during Corona Virus Pandemic and staff either working from home or redeployed. Possible reopening 1 June 2020 VIC reopens on 1 June with strict social distancing requirements in place. Perspex barriers installed to protect staff and customers. Enquiry levels reduced compared to normal times but public is travelling again in reduced numbers. 23/7 First meeting of project team to progress the construction of the Destination and Discovery Hub-Emily Curry as Project Manager. Project plan and timelines established. April/May meetings with Amy Smedley from Studio S2 Architects to review pre-design report for Narrandera Destination and Discovery Hub. Further meeting with architects in July.</p>

✓ Additional resources required in Year 1 to build the framework to support implementation in Years 2 and 3.

Initiative 2: Enhancing our Liveability

Lifestyle and work-life balances play a major role in relocation and investment decisions. Working with our community, Narrandera Shire Council will continue to develop, position and promote Narrandera Shire as:

- A welcoming, caring and safe community.
- Having quality, comprehensive facilities and services.
- Offering a contemporary, vibrant, affordable lifestyle in a physically attractive setting.
- Providing a positive business environment with strong locational advantages and diverse investment opportunities.

Strategies		Key Actions		Progress
2.1	Continue to improve presentation –	2.1.1	Implement the Narrandera CBD Masterplan – subject to funding and staging –further developing the town	Ongoing

Strategies		Key Actions		Progress
	creating positive first impressions		centre as an attractive place to shop and socialise, including provision of free public WIFI in main street.	
		2.1.2	Develop attractive gateway arrival points and entry corridor to the Shire, Narrandera and villages.	Refer 1.4.1 for Town entry signage Pole banners installed at Grong Grong highway entry point. Window decals promoting Narrandera are now in place at the airport and new Community Fare Banner on display.
		2.1.3	Improve the presentation of the Shire's industrial areas.	Ongoing. 4 new poles and banners erected at entry to Red Hill Industrial Estate at Cnr Driscoll Rd and Barellan Rd.
2.2	Enhance lifestyle	2.2.1	Continue to improve and expand recreation, sporting and leisure facilities within the Shire.	Ongoing
		2.2.2	Develop and diversify arts and cultural activities.	Ongoing
		2.2.3	Continue to develop and promote a dynamic and vibrant program of events and activities.	Express support for possible future Annual General Meeting of NSW National Party in Narrandera in 2020. Arrange 2 events for Small Business Month October in conjunction with Narrandera Business Group. Marketing Tourism and Economic Development Coordinator making contact with National Party Conference Organiser to offer support. National Party Conference deferred till health emergency passes Cavy Show cancelled Good old Days cancelled Rockin' on East cancelled Fully booked pop - up drive in theatre event for 3 October with 120 vehicles booked to attend. Highly successful event with 135 in attendance and positive feedback from patrons. Successful Show 'n Shine event in conjunction with Easter Rod Run 2021. 5,000 tickets issued for Shown N Shine on Easter Sunday. 350 vehicles on display at Narrandera Sportsground. Positive feedback on the event from organisers Steve and Ray Alldrick. Discussions with Rockin on East committee around possible festival on

Strategies		Key Actions		Progress
				<p>October long weekend 2021. Rockin on east planning progressing. Events and Visitor Services Team leader Brenda Hartmire assisting Rockin on East committee.</p>
2.3	Advocate for the retention and expansion of facilities and services	2.3.1	Advocate for improved childcare, health care, aged care and social assistance facilities and services within the Shire.	<p>Preparing for Health Alliance meeting to bring together primary health and aged care and associated agencies in Narrandera Shire. EDM to meet with Dr Romeo who is unavailable until end of July 2019. Requested meeting with Dr and Mrs Romeo Meeting with Dr and Mrs Romeo held and support expressed for Alliance meeting. Alliance meeting arranged for 29 November in Narrandera with representatives of agencies will discuss proposal for a Narrandera Health Alliance. Meeting arranged with Federal MP Sussan Ley and State MP Stephanie Cooke to discuss Health issues 29 November at 2pm Narrandera Health Advisory Group formed at meeting held on 29 November in Narrandera. Meeting with Minister Mark Coulton Thurs 13th Feb at which he advises that the MLHD has had its ‘Pathway’ GP trainee program approved. Meeting of Narrandera Health Advisory Group convened for 5 March to consider pilot Pathway program developed by MLHD. CEO of MLHD outlines Rural Generalist GP Training pilot that will provide doctors in GP practice and at hospitals in rural area of the MLHD. New Doctor commences at Dr Romeo’s practice in May 2020 for 12 months. 2 new Doctors to commence at Dr Romeo’s Practice early in new financial year 2020 on long term contract. Dr Sonia Volante has finished as at 26 October 20 with Dr Romeo Practice and she has left Narrandera and is practising in Canberra. She has vacated 19 Argyle st and a new Doctor at the Romeo practice, Dr Abdallah, is renting the house for \$150 per week for 6 months initially from commencement on 22 Dec 2020. Jill Ludford advises that a new VMO is commencing in Narrandera in 2021</p>
		2.3.2	Ensure that facilities and services have the capacity to support ‘aging in place’.	<p>Strategy included in Western Riverina REDS. Council considering at its March meeting the preferred quote to develop a concept plan for an Independent Living Village at 1.4 ha site at Cnr Crescent and Elwin Streets.</p>

Strategies		Key Actions		Progress
				<p>Council accepts quote from Noel Thomson Architecture of Wagga Wagga. Prerequisite reports required by Noel Thomson include land survey, environmental report and geotechnical report. Qualified providers engaged and work in progress.</p> <p>All reports completed and provided to Noel Thomson. Concept plans (Draft) expected to be presented to seniors' group in July.</p> <p>3 Options of concept plan prepared by Noel Thomson are to be refined and together with a report presented to ELT on 11 August then to the seniors' group on 17 August prior to Council briefing and Council meeting on 18 August.</p> <p>Noel Thomson concept plans presented to ELT and referred back to architect to further develop alternative concepts for development of the subject land. It is expected that amended submission will be available for Council in October. Final drafts expected to be presented to ELT on 13 October and then to Council.</p> <p>Final drafts presented to Council briefing session by EDM and Noel Thomson architect. Proposals to be presented to seniors' group and to November Council with emphasis on marketing plan for Independent Living complex.</p> <p>Marketing Plan adopted by Council and invitations to provider organisations to provide Expressions of Interest in negotiating the purchase of land at Cnr Elwin and Crescent to develop an Independent Living Village were circulated on 18 January 2021 supported by metro, regional and local media with closing date for submissions being 26 February 2021.</p> <p>No Expressions of interest received but discussions continuing with possible interested parties. Meeting with seniors' group and surveys issued to members to determine preferred model.</p> <p>Meetings held with Argyle Housing CEO Wendy Middleton to discuss possible mixed housing model with independent living and affordable housing. Discussions commenced with recognised builder to work in conjunction with Argyle. Ongoing discussions.</p>
		2.3.3	Explore options / advocate for improved education outcomes within the Shire, including the re-opening of the Grong Grong Public School (if warranted), and	The Grong Grong School Building was sold in 2017.

Strategies		Key Actions		Progress
			the redevelopment of the TAFE campus as a ONE TAFE Flexible Learning Centre.	
2.4	Encourage and support opportunities for community development	2.4.1	Explore opportunities for providing information, activities and programs that will help new residents and people on temporary work visas assimilate into the community.	<p>Liaise with RDA skilled migration unit.</p> <p>EDM attended multicultural meeting in Leeton with all relevant agencies present to evaluate what services might be available to Narrandera residents as an outreach service. Focus on migrants and refugees.</p> <p>PIC piggeries apply for Labour agreement for skilled piggery workers that could see as many as 40 workers over the 5year period of the agreement with 19 potential permanent residents in years 4 and 5 of the agreement.</p>
		2.4.2	Continue to support activities (eg events, sport, creative arts etc) that encourage engagement and social inclusion and build pride in, and commitment to, the local community.	<p>Easter Rod Run and Shown N Shine a huge success. Council de-brief held with external group debrief to follow.</p> <p>Corona Virus response advocated by Federal Government and Senior Health Officials includes avoiding gatherings in excess of 500 people. This will impact proposed events such as Folk Festival on 20-22 March and Rod Run Events on 11 -12 April. These events have been cancelled.</p> <p>Meeting held with Ray and Steve Alldrick late 2020 and confirmed that the Rod Run will be held at Easter 2021 under closely managed arrangements to satisfy any Covid restrictions in place at the time. Show and Shine to be conducted at the Sports Ground on Easter Sunday.</p> <p>Successful Show and Shine event.</p> <p>New Events and Visitor Services Team Leader Brenda Hartmire commences at VIC in June.</p>
		2.4.3	Support community initiatives to develop, grow and enhance the liveability of the Shire.	<p>ED Dept. continues to contribute to preparation of funding applications such as Stronger Country Communities, Fixing Country Roads Regional Growth Fund etc.</p> <p>Narrandera Imperials Football Netball Club has been invited to apply for funds to build a new Club House through the NSW Government's Regional Sports Infrastructure Fund. ED staff have assisted with preparation of the Business Case and other requirements where needed.</p>
2.5	Attract new residents	2.5.1	Develop and implement a Resident Attraction and Retention Strategy.	<p>Winter Edition 2019 of Central West Lifestyle Magazine highlights opportunities in Narrandera for new residents.</p> <p>New promotional videos produced</p> <p>Narrandera is feature month in January 2021 for Country Change program with Facebook banner proclaiming 'Live the Dream in Narrandera'.</p>

Strategies		Key Actions		Progress
				Narrandera is feature month for Country Change in July 2021.

Initiative 3: Economic Growth and Diversification

Economic growth will come through growing and strengthening existing economic activities and businesses, and attracting new businesses and investment.

Strategies		Key Actions		Progress
3.1	Encourage and nurture business start-ups	3.1.1	Provide access to information and business advisory services.	<ul style="list-style-type: none"> Information received from a variety of agencies eg RDA, Business Connects, RDA, EDA, Regional Australia Institute and others disseminated to Narrandera Business database from time to time as received.
		3.1.2	Assess feasibility of hosting business start-up events to link people with business ideas to business advisory and support services (eg Many Rivers, BEC etc).	Ongoing Hosting Small Business month October on October 14 at TAFE CLC in conjunction with Narrandera Business Group and TAFE-speakers and networking-eats/drinks.
3.2	Support and nurture existing businesses	3.2.1	Provide access to information, advice and leverage opportunities for information sharing.	Distribute information cards for NSW Business Connect eg through Business Group and at NSC front counter Refer public enquiries to Remplan Community and Economic profile Electronically distribute via group emails to local business, advice on Corona Virus support programs from AusIndustry, Business NSW, RDA, EDA and others.
		3.2.2	Encourage and support 'buy local' initiatives.	Installation of new RVM at Narrandera Landfill will provide vouchers redeemable at Coles Narrandera. Last 3 weeks data from RVM as follows: Week ended 5/4 \$1496.90 Week ended 12/4 \$1367.60 Week ended 19/4 \$2649.20# Total voucher redemptions in May as advised by Coles is \$17,500(over 5 weeks) This is increased spending at Coles by locals thereby contributing to local employment and minimising shopper bleed to Leeton etc.

Strategies		Key Actions		Progress
				<p>Total voucher redemptions in June total \$12,500 (over 4 weeks) Total voucher redemptions in July total \$12,522 (over 4 weeks) Total Voucher redemptions for August total \$15,081(over 5 weeks) CEO of Tomra advises that as at September 2020 over 1,100,000 containers deposited in Narrandera RVM (approx. 35,000 per week) Total voucher redemptions for September \$13,178.80 (4 weeks) Total Voucher redemptions for October, November and December 2020 are \$13,983, \$19,439 and \$16.804 respectively. RVM total voucher redemptions for January 2021 are \$23,480 (5 weeks) RVM total voucher redemptions for February 2021 are \$18,593 (4 weeks) RVM voucher redemptions for March 2021 are \$14,799 (4 weeks) RVM voucher redemptions for April 2021 are \$16,255 over 4 weeks RVM voucher redemptions for May 2021 are \$15,294 over 4 weeks</p> <p>Assist with advice to Mayor on controversial issue of Marketplace in Wagga Wagga seeking to provide free bus from Narrandera to their shopping complex and provision of gifts, vouchers etc.to shoppers from Narrandera. Temora, Cootamundra and Tumut also targeted. Lobbying by the Mayors stops this potentially very negative impact on our retailers in Narrandera and similarly in the other towns. Early 2020 investigate 'Why leave Town Promotions' Community Gift Card program in conjunction with Narrandera Business Group. Join COSBOA Facebook group to access campaign digital content and supporter material and toolkit for a Government supported "Go Local First" campaign-no cost to Council. This complements the Narrandera 'Buy Local' initiative. Tiffany to attend 9 December Narrandera Business Group meeting to again discuss Why Leave Town Gift Card initiative as a 'buy local' initiative.</p>
		3.2.3	Raise awareness of business advisory and support services and encourage businesses to participate in business and skills development programs.	<p>ED maintains a business distribution list and uses it to share information re opportunities for businesses in the Shire. Small Business Month October activities and facilitate BEC Skills for Business Success Workshops. Advise business database of series of short courses available at TAFE at no cost to people who enrol. Circulate business recovery material from various government agencies to</p>

Strategies		Key Actions	Progress
			local business database as received.
	3.2.4	Facilitate opportunities for professional development, networking and innovation.	<ul style="list-style-type: none"> Site at landfill confirmed as suitable for 4- point RVM kiosk. Site plans prepared and execution of licence agreement with Tomra/Cleanaway completed by Council. Site plans and construction plan and power supply design commenced. Partnership with Tomra/Cleanaway and Council to mount a display in the Exhibition Hall at Narrandera Show on 7 September. This display will inform the public of the operational and container deposit requirements for the RVM. CEO of Tomra/Cleanaway to attend and address a business breakfast on 6 September. Joint venture Council and Narrandera Business Group. CEO of TOMRA/Cleanaway addresses a business breakfast with 34 in attendance on 6 September. TOMRA/Cleanaway and Council join to manage a stand at Narrandera Show with information on the Return and Earn program and the RVM. Preparation of site progressing at Narrandera Landfill entrance to accommodate the RVM. Actively promote Small Business Month October activities for professional development, networking and business tips. RVM scheduled for installation on 25 Feb 2020. RVM installed and operational with generator power on 28 Feb 2020 with solid use over first weekend. EDM and Marketing Tourism and ED Coordinator attend webinars by Economic Development Australia, Treasury on Covid 19 business support and recovery strategies
	3.2.5	Identify training programs and resources available on-line from Government Agencies and training providers and provide links to these from the Economic Development page of Council's website.	Local Government NSW sponsors Inclusive Tourism: Economic Opportunities. A new online learning course now available to explain how you can better service this market. VIC staff to undertake.
	3.2.6	Raise the profile of local businesses by providing opportunities to showcase, market and promote businesses products and services.	Ongoing Narrandera to feature in November 2019 Country Change program. In response to Covid 19 challenges to all business the Ed team through Tiffany Thornton has developed an online strategy through Facebook that at

Strategies		Key Actions		Progress
				<p>last report (July) had over 700 followers. Recurring opportunity provided through the Easter Rod Run Events. Circulate information from Geoff Reardon Manger ICN Southern Region on opportunities arising from proposed construction works for Energy Connect project.</p>
		3.2.7	Encourage businesses to list on relevant industry data bases and websites and participate in programs such as trade missions.	As advised to NBG
		3.2.8	Encourage and assist local businesses to register on Federal, State and Council procurement data bases.	<p>Developing relationship with Klaus Baumgartel, Regional Manager for Industry Capability Network to assist local industry connect with procurement data bases. Klaus to make contact with Uarah Fisheries and solar power companies considering locating in Narrandera Shire. Klaus Baumgartel has retired, and his replacement is Geoff Reardon</p>
		3.2.9	Work with major project proponents to identify the goods and services required and provide introductions to local businesses.	<p>Database provided to Siemens/Gamesa the EPC for Avonlie Solar at Sandigo. Siemens Gamesa provide direct email contact address for expressions of interest from businesses wanting to register to provide their services to solar farm construction. Beon Energy takeover construction of Avonlie from Siemens Gamesa to be finalised before end of 2019. As at 18 Feb 2020 information received which points to delay in Avonlie project which is unlikely to commence before May/June as a result of grid capacity constraints. Confirmed by Mike Whitbread of RES. As at May 2020 RES advises that Siemens/Games is confirmed as their EPC and Accommodation and Employment Strategy finalised for sign-off by the Department. As at July 2020 Siemens /Gamesa withdraws from Australia and therefore from Avonlie project. RES to appoint new EPC and advise Council in due course.</p> <p>Register via ICN for opportunities associated with the Energy Connect project-new transmission line from South Australia to Wagga Wagga.</p>
		3.2.10	Encourage and assist businesses to prepare for the NBN and embrace digital	<ul style="list-style-type: none"> Local businesses were offered the opportunity to attend Digital Ready Course and free face to face merchandising consult during 2017.

Strategies		Key Actions		Progress
			/ on-line business and marketing opportunities.	<ul style="list-style-type: none"> GM provide report on meeting with NBN. Met with Field Solutions personnel together with NSC IT personnel to discuss range of their alternative telecommunications and digital services. Partner with BEC Small Business Advisory Service to present a Digital and Online Marketing workshop on 6 December. NSC and Narrandera Business Group sponsor the BEC Social Media Masterclass on 28 October with approx. 25 attending at TAFE CLC. Meeting with Mark Wilkie to discuss future meeting of Digital Economy Group. Work with RAMJO to participate in Regional Connectivity program to improve online data capabilities.
		3.2.11	Facilitate access by business and community groups to funding programs.	A data base of funding programs is maintained and provided to community groups. Media releases and funding program announcements emailed to business group database.
3.3	Strengthen and grow key sectors	3.3.1	Agriculture and Agri Business	
			<ul style="list-style-type: none"> Develop a producer data base and establish networks and communication channels. 	<p>Sandigo Solar farm. 2018-01-30 – Developers have met with Council on the proposal. Sandigo or Avonlie Solar project, an initiative of Renewable Energy Systems (RES), was explained during community consultation sessions. RES has proposed a \$250,000 community fund component as one of its initiatives. This proposal is currently being reviewed by staff. Avonlie scheduled to provide notice to proceed in March 2019 with commercial operation May 2020.</p> <p>Avonlie awarded Development Consent on 8 August 2019. Council representatives meet with Jacobs Consulting appointed by Siemens/Gamesa, the EPC for Avonlie Solar, to review the Accommodation and Employment Strategy. Updates strategy presented for review to solar reference group.</p> <p>Accommodation and Employment Strategy reviewed and completed. Avonlie development now not expected to commence until H1 2021 as EPC Siemens Games has withdrawn from Australian projects and therefore RES need to appoint a new EPC (solar farm builder).</p>
			<ul style="list-style-type: none"> Continue to advocate for water security. 	Ongoing

Strategies		Key Actions	Progress
		<ul style="list-style-type: none"> Encourage and support adoption of new activities and technologies, sustainable land management practices, and innovative business models. 	EV fast charger installed January 2019
		<ul style="list-style-type: none"> Advocate for and assist producers to develop strategies to address labour and skills shortages and develop the local workforce. 	<p>EDM attended Workforce Futures Forum presented by RDA Riverina in Griffith on 10 May.</p> <p>Piggery Forum held in Narrandera addressed by industry experts on 30 August. 45 people present.</p> <p>Explore possible opportunities for the pig industry resulting from the African Swine Fever sweeping China and other Asian countries.</p> <p>Advice received from DPI International Engagement Division that Australia does not have a pork export arrangement with China.</p> <p>PIC Australia apply for Pork Industry labour Agreement for Grong Grong Piggery. Letter of support provided.</p> <p>EDM to participate in focus group on 9 October for CSU Research project being Riverian Skills Audit.</p>
		<ul style="list-style-type: none"> Explore opportunities for and encourage development of new processing and value-adding opportunities and utilisation of waste products. 	<p>Ongoing.</p> <p>Confidential Statement Removed.</p>
	3.3.2	Aquaculture	
		<ul style="list-style-type: none"> Support the expansion of the aquaculture industry within the Shire. 	<p>Confidential Statement Removed.</p> <p>Assist Dr Yu with information on how to source an apprentice in aquaculture.</p> <p>14 Jan 2021 Dr Yu submits Development Application for large shed at Uarah Fisheries.</p> <p>DA approved and consent issued to applicant. April 26 2021.</p>
		<ul style="list-style-type: none"> Build skills and knowledge about the industry within Council and the local community. 	Ongoing
		<ul style="list-style-type: none"> Explore the possibility of positioning the Narrandera Fisheries Research Centre as a Centre of Excellence for the 	<p>Under consideration</p> <p>Meet with Manager Narrandera Fisheries and establish partnership arrangement for development of large inland fish aquarium at proposed</p>

Strategies		Key Actions		Progress
			Murray Cod industry.	Narrandera Destination and Discovery Hub. Murray cod to feature on stage 2 mural for Narrandera water tower. Narrandera Fisheries selected as safe facility to relocate distressed Murray Cod and other species transferred from other environments under stress as a result of the drought.
		3.3.3	Retail & Wholesale	
			<ul style="list-style-type: none"> Position and promote Narrandera as a lifestyle centre. 	<p>Central West Lifestyle Magazine Winter Edition launched on 24 May 2019 and targeted distribution by Council to strategic individuals and organisations commenced.</p> <p>Reserved 12 pages dedicated to Narrandera in Collector's Edition no. 2 of Regional Lifestyle Magazine. \$4500. Free one page advert and 20 complimentary issues for Council. To be circulated October. 6000 copies to be printed. Estimated readership 25,000 to 30,000.</p> <p>One page advertisement featuring Lake Talbot Water Park and Water Tower Murals prepared and lodged with Regional Lifestyle magazine.</p>
			<ul style="list-style-type: none"> Encourage and facilitate training (customer service, merchandise display, e.commerce etc) 	Ongoing
			<ul style="list-style-type: none"> Encourage development of and participation in cooperative marketing and promotional campaigns. 	<p>Invited Griffith, Leeton and Lockhart to send brochures with staff to Adelaide for Caravan and Camping Expo. New Country Change promotion by RDA is imminent.</p> <p>Country Change program launched by RDA.</p> <p>Enrolled in Country change for 2020.</p> <p>Country Change magazine launched by Deputy PM in September 2020</p> <p>Country Change participant for 2021.Narrandera as feature location January 2021.</p> <p>Narrandera Koalas and lifestyle issues to feature in Whatsup Downunder documentary filmed in Narrandera on 22 April.</p>
		3.3.4	Tourism / Visitor Economy	
			<ul style="list-style-type: none"> Continue to develop products, experiences and activities, including events. 	<p>Ongoing</p> <p>Tourism team organising pop-up drive-in cinema experience for 3 October with good early registrations. At Henry Mathieson Oval. 120 vehicles registered to comprise a full house.</p> <p>Successful movie event as reported.</p> <p>REA Wagga Horse Trials conducted in Narrandera weekend 24/25 October</p>

Strategies		Key Actions		Progress
				<p>with very positive feedback. Possible future development of this event in Narrandera is being researched by events team.</p> <p>Communication from Emily of Wagga Horse Trials 13 Jan 2021 indicated desire to stage next major event in Narrandera in August 2021 and in subsequent years. Events and Tourism team to make contact and facilitate arrangements between Narrandera Pony Club and the Wagga Horse Trials people. Pony Club representative indicates that are happy to host the Wagga Horse Trials event in August 2021.</p> <p>EDM and team finalise artwork with Apparition Media for stage 2 mural on the water tower and schedule the artwork for 23 August following completion of remedial paintwork to the water tower in June.</p>
		<ul style="list-style-type: none"> Continue to improve infrastructure, facilities and services for visitors 		<p>Awaiting outcome of 'Playground on the Murrumbidgee' funding application under NSW funding program.</p> <p>Funding of \$8 million approved by NSW State Government</p> <p>VIC closed during health emergency</p> <p>VIC reopens to public on 1 June 2020</p> <p>Positive feedback from participants in REA Equestrian competition held in Narrandera on 24/25 October. Future development of this event being explored by events team.</p>
		<ul style="list-style-type: none"> Update and improve information and promotional collateral. 		<ul style="list-style-type: none"> Ongoing Purchased promotional backpacks for insertion of information on Narrandera supported by vouchers redeemable at local businesses. Backpacks to be distributed F.O.C from time to time by V.I.C. staff to visiting caravanners and campers at Brewery Flats. Survey box to be installed on amenities block at Brewery Flats for survey collection. Survey Box installed and positive responses being received. Data collected will be advised to the Taskforce in due course
		<ul style="list-style-type: none"> Effectively market and promote the Shire, including implementing the branding strategy and expanding the Shire's on-line presence and capitalising on digital and social media opportunities. 		<ul style="list-style-type: none"> Ongoing Joint promotion between Narrandera, Murrumbidgee, Lockhart and Leeton to utilise digital capacity to develop a state-of-the-art visitors guide for the sub region Plan new banners/flags at Airport terminal as a branding exercise Distinctive painted images promoting Narrandera on side curtains of Hayllars semi-trailer.

Strategies		Key Actions		Progress
		3.3.5	Transport and Logistics <ul style="list-style-type: none"> Leverage off Narrandera’s strategic location to position and develop the Shire as a road transport hub. 	<ul style="list-style-type: none"> Ongoing
		3.3.6	Health Care & Social Assistance <ul style="list-style-type: none"> Advocate for continued improvements in health, aged care and social assistance services, programs and facilities. 	<ul style="list-style-type: none"> Communicate with local health sector agencies to seek support for program initiated by the Gwydir Health Alliance. Proposal is to convene a meeting in Narrandera to form a local health alliance. Little indication of support and limited response to petition aimed at bringing shortages of rural doctors to the attention of Government. Plan for Health Alliance meeting after Easter 2019 break. Meet with Dr Romeo, obtain feedback from RAMJO Health Group to prepare for possible meeting in June/July. Meeting with Dr Romeo and Liz completed. Health Alliance meeting planned for 29 November in Narrandera Narrandera Health Advisory Group (NHAG) established on 29 November 2019. NHAG meeting on 5 March to consider pilot Pathway program developed by MLHD and approved by Government. CEO of MLHD outlines program that will provide more trainee Generalist Pathway trainee doctors into local health system as GPs and at the hospital New GP commencing in Narrandera at Dr Romeo’s practice on 9 May 2020. Dr Sonia Volante is coming from another NSW rural location and is independent of the MLHD Generalist Pathway program.. Dr Volante has left Dr Romeo practice as at 26 October 2020. Dr Abdallah has commenced with Dr Romeo Practice as at 22 December 2020 and is occupying 19 Argyle St as tenant at \$150/week with Council subsidy \$100 per week (market rent \$250 per week)
3.4	Target and attract new businesses and activities	3.4.1	Investigate possible investment attraction incentives and formulate an Economic Development Assistance Policy that articulates the support that Council can offer new businesses and investors.	<p>Policy ES 270 under review and going to ELT Jan 2021. Investigating new subdivision potential for Paterson Place in Red Hill Industrial Estate.</p> <p>POL ES 270 to new number POL 048 endorsed by Council for public exhibition. Exhibition period concludes 26 April 2021. Policy now in the policy register.</p> <p>EDM attends Direct Foreign Investment Training in Sydney presented by</p>

Strategies		Key Actions		Progress
				<p>Andreas Dressler an international identity, formerly with KPMG for 23 years, who has extensive experience representing countries and large corporations seeking foreign investment opportunities. Arranged by DPC.</p> <p>Council provides response to EOI request from Australian Airline Pilot Academy and Rex Group for extended flying school academy. Narrandera/Leeton Airport facility submitted as ideal location in extensive proposal.</p> <p>Council representatives meet with senior Rex and AAPA officials on 27 Feb in Sydney. Strong indication that Narrandera will be selected as a training campus with facility development to occur at the airport.</p> <p>AS at April 16 CEO of AAPA planning visit to Narrandera in near future as a requirement to provide information to CASA authorising AAPA use of facilities at the airport.</p> <p>2 May inspect airport house with AAPA senior representatives Andrew Messer Head of Operations at Ballarat and Geoff Cook head of Operation at Wagga Wagga. Discuss other aspects of airport for AAPA use.</p> <p>15 May arrange zoom meeting with above AAPA representatives with key users Craig day from Aero Club and Steve Burgess of Millbrae Quarries. Craig Day provides AAPA with aerial map of South Western training area at Narrandera.</p> <p>Airport residence lease signed by AAPA and they take possession on 1 June. Awaiting confirmation of media opportunity for announcement of AAPA use of the residence as a briefing facility. AAPA awaiting CASA confirmation of arrangements.</p> <p>July 2020 CASA formally approves use of airport facilities and Narrandera airspace by AAPA. AAPA have commissioned construction and installation of a sign at front of airport residence. This will provide a media opportunity with AAPA involvement.</p> <p>AAPA sign completed and installed in front of airport residence now promoted as "AAPA Briefing centre-Narrandera Campus" Awaiting advice from AAPA as to a mutually convenient date for a media event.</p> <p>AAPA briefing centre officially opened with Chris Hine CEO of AAPA and Mayor Kschenka and Mayor Maytom of Leeton. Extensive and positive media exposure for this event</p>

Strategies		Key Actions		Progress
		3.4.2	Produce information and promotional collateral – in both digital and print formats.	See above – collateral: Industry Prospectus, Redhill Prospectus, Lifestyle Insert, 4 Redhill Videos, billboard sign, Land For Sale signs.
		3.4.3	Participate in forums, expos, trade missions etc that have the potential to bring new businesses / investment into the Shire.	<p>Ongoing</p> <p>EDM attends Direct Foreign Investment training in Sydney in March organised by DPC. Program emphasises the importance of thoroughly developing and communicating Narrandera’s value proposition.</p> <p>Local forum organised July 2019 for hospitality/accommodation sector to exchange information and learn of assistance available through Destination NSW to attract conferences to Narrandera.</p> <p>Facilitated Bee Forum 17/7/19. Ref 1.2.1</p> <p>Participated in Service NSW Regional Engagement Forum August 2019</p> <p>Participated in Ernst Young Inland Rail Regional Opportunities Forum 12 August.</p> <p>Participated in Dept of Infrastructure, Transport, Cities and Regional Development Forum at Wagga Wagga on 9 Oct 2019 on Inland Rail—Inland Rail Interface Improvement Plan.</p> <p>Attend National Renewables in Agriculture Conference and Expo 14 Nov 19</p>
		3.4.4	Explore opportunities to leverage off Council’s Sister City programs.	<p>Current relationship with Urumqi is problematic given ongoing serious ethnic unrest in that city and its region, Xinjiang.</p> <p>As at November no response to August 2018 Communication to Chinese Ambassador seeking support for relationship with Urumqi.</p> <p>Feb 2019 still no communications from Chinese Ambassador</p>
		3.4.5	Investigate the potential of emerging / new activities: <ul style="list-style-type: none"> • Government and service sector • Intensive agriculture • Niche / boutique agriculture and agri-businesses • Manufacturing – value-adding and processing • Renewable energy and use of waste products 	<p>Opportunities discussed to capitalise on the Smart Cities funding program, in particular the opportunity to develop projects around the renewable energy, solar farm developments planned for Narrandera Shire.</p> <p>Ongoing development with 3 renewable energy companies developing major solar farms in the Shire.</p> <p>Wrote to Australian Renewable Energy Agency (ARENA) to seek opportunity to discuss Narrandera’s unique position in the Renewables development in Australia i.e., 3 Solar Farms and TransGrid duplication of 330KV line S.A to NSW. As at 19 June 2019.</p> <p>ARENA response from Alison Wiltshire, Director Business Development by phone 12/7/19 advising that this is not an issue for ARENA and we should</p>

Strategies		Key Actions		Progress
				<p>contact Clean Energy Council and possibly Minister Taylor. Contact made with Clean Energy Council and Meeting arranged with key personnel. Met with CEC representatives in Melbourne (see separate report). Attended Renewables in Agriculture National Conference in Wagga wagga and obtained valuable information and made useful contacts with experts from the renewable energy sector, Arranging teleconference with Jessica Berry of Pitt and Sherry to assess solar farm development opportunities on Council land. Recent purchase of lots 163 and 164 Driscoll Road to accommodate an industrial development involving road construction materials manufacture with site construction expected to commence early 2021 and up to 13 employees over time. Lot 169 Driscoll Road sold to owner of two adjoining lots. Under contract. Sale of lot 169 settled. New enquiry for industrial process on lot 12 Driscoll Road (1.98 ha). Power availability being researched through Essential Energy. Discussions held with Geoff Reardon on potential business opportunities around solar farm construction in the Shire-eg waste disposal associated with solar components packaging.</p>
		3.4.6	Market the Shire's strengths, assets and opportunities.	See above. Also, recent launch of new Visitor Information Booklet. ongoing

Initiative 4: Planning for the Economy of the Future

Economic development is dependent upon having suitable land and premises and utility and transport infrastructure to accommodate and facilitate growth as well as access to a work force. The focus will be on ensuring that these 'foundation blocks' are in place.

Strategies		Key Actions		Progress
Land & Premises				
4.1	Ensure	4.1.1	Annually review land use plans and	Reviewed 2017

Strategies		Key Actions		Progress
	sufficient supply of land and premises to facilitate and support growth		strategies to ensure sufficient land is zoned to accommodate growth for industrial and residential activities.	Ref 3.4. Investigating an overlay plan for Paterson Place to provide for future subdivision to provide small to medium industrial zoned land for sale. 10,000 sq metres of land being part lot 12 Driscoll Road sold by agents QPL for trucking depot. Endorsed by Council with conditions. 6000 square metres of land sold on Cnr Driscoll Rd and Paterson Place for large vehicle (Caravans/motor homes) storage. Endorsed by Council with conditions. DAs approved for subdivision to provide the above two parcels of land.
		4.1.2	Investigate the need for a light industrial / business park land and/or premises in Narrandera, and if needed, encourage owners of vacant and/or underutilised land in the Narrandera West (Leeton Road) and Pine Hill Industrial Estates to bring this land into production (subdivision, sale, lease or development).	To be reviewed. As at September 2020 review opportunity to subdivide some small/medium sized lots in Red Hill Industrial Estate to be made available to small to medium enterprises. Presently only one subdivided lot available for sale.
4.2	Facilitate further development of the Red Hill Industrial Estate	4.2.1	Retain general / heavy industry zoning and preserve buffer areas around the Estate.	Buffers are noted as an important selling point in our Redhill Marketing and Communications Strategy. Current offer to purchase lot 169 Driscoll Rd to be communicated to ELT and then to Council at 21 July meeting Offer to purchase lot 169 Driscoll Rd accepted by Council and contracts prepared and provided to purchaser's solicitors. Contracts exchanged and deposit paid. Sale settled Ref 3.4 and 4.1.1
		4.2.2	Develop a sales policy for Council-owned land in the Estate that provides incentives for developers, fosters a quick development timeline, and discourages land banking.	Under consideration To be addressed in update of Policy ES 270 currently under review. New Policy POL048 submitted to March 2021 Council meeting. Endorsed for public exhibition which ends on 26 April. Policy now in the register. Draft Business Incentive Policy developed and presented to ELT and then to Council in July with amendments.
		4.2.3	Formulate and implement a marketing plan for the Estate that includes quality promotional material and supporting	Current. See earlier comments. New bright 'for sale' signs and 3mx2m billboard erected on Red Hill Industrial Estate. Gateway entrance poles and banners installed.

Strategies		Key Actions		Progress
			information, as well as conceptual subdivision layouts and servicing plans.	Promotional flyer provided to real estate agents who have listed Red Hill Industrial Estate for sale.
		4.2.4	Organise famils of the Estate (and Narrandera) for regional development agency (eg RDA, Industry NSW, BEC) staff and regularly update these agencies regarding the availability of commercial and industrial land and premises within Narrandera.	Under consideration.
		4.2.5	Advocate for Government Funding to assist in providing enabling infrastructure to facilitate subdivision and development.	ED Dept contributed to successful submission re Truckwash under Fixing Country Truckwash Grant.
4.3	Ensure that the power supply can accommodate growth	4.3.1	Advocate for on-going improvements in the power supply in Narrandera Shire.	Consideration being given as a component of the Smart Cities funding program. Power extension negotiated with Essential Energy to service proposed RVM at Landfill site. Power to site in progress. Low voltage completed. Investigations continuing to assess Red Hill Ind Estate as a location to develop a solar farm initiative.
		4.3.2	Advocate for and assist local businesses access grant funds for 'last mile' infrastructure.	For consideration
		4.3.3	Support the development of renewable / green energy producers within the Shire.	Ongoing. Assessing Council land suitability for solar farm development. Various briefings by the proponents of the Haystack Solar Farm at Grong Grong known as solar gardening. Formation of a cooperative imminent and construction work expected to commence early 2021. Engaged in discussions with Reach Solar (David Webster) to examine mutually beneficial opportunities that may present through accessing the Regional and Remote Communities Reliability Fund (Federal) for Microgrids. Explore suitability of Red Hill Industrial Estate, Reach Solar not interested in involvement in Microgrid projects development
4.4	Improve telecommunications	4.4.1	Develop and implement a Digital Strategy in consultation with industry and community groups.	Monitor development of National Digital Strategy for compatibility. National Digital Strategy released December 2018. Under review.

Strategies		Key Actions		Progress
4.5	Increase the capacity of the road network in the Shire to accommodate increased truck movements and higher productivity vehicles	4.5.1	Develop a Road Improvement Strategy, identifying strategically important production and freight routes within and through the Shire and the works required to remove 'pinch points' and expand capacity to accommodate HPVs.	Flood-proofing of Sturt Hwy at Gillenbah included in Regional Economic Development Strategy for Western Riverina.
		4.5.2	Advocate for the Shire's road needs to be included in regional and State freight and transport strategies.	Refer Draft NSW Ports and Freight Plan and Western Riverina REDS.
		4.5.3	Advocate for and seek funding to upgrade and maintain strategically important roads.	As above. Brought to attention of Federal Minister for Local Government the Hon Dr John McVeigh at a RAMROC Councils meeting held in Albury on 15 May
4.6	Provide infrastructure and facilities to support the road transport sector.	4.6.1	Plan for improved infrastructure and/or facilities for trucks in Narrandera – Gillenbah and Barellan.	Truckwash to be constructed at Redhill. DA now in the planning system. Construction commences June 2019 Narrandera Stock and Bitumen Truckwash completed March 2020. Update industrial estate signage with Truckwash details. 1ha of Industrial land on Red Hill Estate planned for truck depot.
4.7	Continue to improve rail infrastructure	4.7.1	Advocate for ongoing improvements to the Hay Branch line (Junee through to Griffith via Narrandera), taking the line from Class C to Class A to facilitate longer and heavier trains.	ARTC proposing to improve the line to accommodate 80ft flat top rolling stock with 25 tonne axle capacity to take 2x40ft containers. Govt allocates \$60 million for line improvements. New lines and upgrades being planned at Illabo/Stockinbingal as part of Inland Rail connectivity to other rail systems.
		4.7.2	As required, support rail and freight service providers secure 'paths' for rail freight from the Western Riverina.	Ongoing. Refer Western Riverina REDS. EDM and GM attend National Supply Chain Freight and Logistics Strategy Scenario Planning workshop in Griffith on 9 Oct. Meet with Hermione Parsons of Deakin University do discuss possibility of future alternative study for Narrandera if Lycopodium study unable to be used. Executive summary from Transport NSW received Feb 2019. Localised and independent freight demand study under consideration in partnership with Leeton and Griffith. Consultant engaged and work commenced. Attend Port of Melbourne briefing on 15 April in Wagga. PoM announces \$300 million investment on Melbourne Port to bring 4 dual rail sidings onto

Strategies		Key Actions		Progress
				the dock each to accommodate 600m trains that will be deconstructed from longer trains at outlying intermodals. This eliminates 'last mile' transfer costs from train to truck. Attend Inland Rail Forum in Wagga on 9 Oct-Details of Inland Rail Interface Improvement Program.
4.8	Plan for freight infrastructure to meet growing demand	4.8.1	Liaise with local producers (eg Agri Australis, Proten, Grants Sawmilling, Hutchins Bros Engineering) to determine likely future freight transport requirements.	Discussions with Paterson's Transport re local/regional freight task. Consider in context of Lycopodium report. Document remains confidential to Council. Participate in forums on Inland Rail presented by CSIRO and Ernst Young and Dept of Infrastructure, Transport, Cities and Regional Development. . Highlight Narrandera's industries as potential freight sources.
		4.8.2	Advocate to have the Narrandera-Tocumwal rail corridor recognised as strategic infrastructure and protected and preserved for future use.	Finalised. 15 September 2020-Mayoral letter of support to Strathbogie Shire in Victoria supporting their proposal with other stakeholders to reopen the Tocumwal to Narrandera Rail Line to complement an intermodal facility under consideration at Mangalore VIC. Letter of support addresses Strathbogie's submission of an EOI to the Federal Government's Inland Rail Interface Improvement program in a bid to gain funding for a business case for the conversion to standard gauge of the Goulburn Valley rail line between Mangalore Junction and Tocumwal and the refurbishment of the rail line between Tocumwal and Narrandera. No financial involvement is contemplated for Narrandera Shire Council.
		4.8.3	Plan for a small intermodal terminal / freight receival site in Narrandera.	Amazon has been provided with relevant information highlighting Narrandera as a potential site for an Amazon distribution facility. 22/3/18. Shooters Fishers and Farmers party negotiating to have the Narrandera Tocumwal rail study declassified as confidential so findings can be publicly released. Ongoing.
4.9	Retain commercial air services to Narrandera	4.9.1	Continue to upgrade the Narrandera – Leeton Airport to ensure on-going compliance.	Give consideration to future proofing the airport infrastructure with possible aircraft type obsolescence. Potential development opportunity with Wagner Group interest in freight opportunities. Assess potential producers and processors, types of exports and tonnages and frequency of export for advice to Wagners. Advice again provided to Wagners on export task potential from Narrandera-Leeton airport, as at February 2019.

Strategies		Key Actions		Progress
				<p>John Wagner advised of KPMG study, as advised by DPC. Contacted Deputy Chair of Rex The Hon John Sharp to determine Rex Airline future fleet requirements and operations. Fleet of SAAB 340s not expected to be replaced for 10-15 years. Discussions with Warrick Lodge of Rex (General Manager-Network Strategy) regarding upgrade to main runway to accommodate foreseen RPT traffic movements. Rex will assist in developing case for funding if required</p> <p>Contact specialist consultancy group BECA who provide outline for a Draft Airport Masterplan and Business Case for Narrandera/Leeton Airport in context of \$100million Regional Airport Fund soon to be opened. Regional Airport Fund announced 11 Oct 2019.Under consideration by Manager Works and EDM. Funding application being developed for \$950,000 main runway reseal at airport. Banners commissioned to advertise community fares. Rex supported by Council during Covid 19 emergency through waiving head taxes between 1 April 2020 and 31 December 2020. Rex operating 3 flights per week through Covid emergency.</p> <p>Funding received to re-seal main runway and improve lighting & fencing. Quotes imminent for design of parallel taxiway to support AAPA training activities. Quotes received for parallel taxiway and under consideration by technical services team Design proposal accepted and preliminary studies have commenced-eg survey, geotechnical etc. Funding application to Regional Airports program for construction of parallel taxiway -December 2020. Qantas announces commencement of a Griffith/Sydney service scheduled for February 2020. Seeking meeting with REX and AAPA to discuss aviation matters impacting Narrandera/Leeton airport. Meeting held with REX and AAPA (Warrick Lodge and Chris Hine) on 12 Jan 2021 when assurances given by REX that there will be a continuation of</p>

Strategies		Key Actions		Progress
				services to Narrandera for foreseeable future and they don't expect the commencement of Qantas service into Griffith will impact Rex services to Narrandera/Leeton airport.
		4.9.2	Implement the Airport Strategic Plan.	Ongoing
		4.9.3	Build patronage on the route by diversifying the market base – eg through growing the conference, meetings and events markets.	Venue guide produced in 2017. Community fare agreement negotiated with Rex for the benefit of airline commuters out of Narrandera/Leeton Airport. Five (5) year agreement with Rex commencing 4 October 2018. AS at 20 April 2020 Rex confirms it has received Government support to enable 2 services per week to be continued for next 6 months. Currently up to 4 services per week into Narrandera/Leeton airport. Full services resume to/from Narrandera as at 29 March 2021.
4.10	Diversify and improve accommodation available in the Shire	4.10.1	Monitor demand for motel and hotel accommodation and, when needed, advocate for the development of new accommodation within the Shire.	Tourism activities will now be reported to Council via this Strategic Plan Report. Barellan has gained recognition as an RV Friendly destination. Early November 30-60 electricians from Darlington Point expected to occupy local motels until February-organised by Rick Shaw. Survey of Motels in December 2019 reveals approx. 60 workers from Darlington Point project accommodated in Narrandera. Survey Feb 2020 reveals 30+ Darlington Point workers still in accommodation in Narrandera.
		4.10.2	Advocate for improved supply of rental housing and other accommodation for temporary and seasonal workers and position Narrandera as the accommodation hub to service the Narrandera – Leeton area.	EDM attends Workforce Futures Forum in Griffith on 10 May when discussion was held about overall accommodation shortages in the Western Riverina and consideration given to possible strategies to address. Discussions commenced with appointed EPC for RES Solar (Siemens/Gamesa) and their appointed consultants Jacobs to commence preparation of the Employment and accommodation strategy required as condition of consent Met with Zara Durnan Senior Consultant for Jacobs on 20 August and discussed 1 st draft of accommodation and employment strategy which is to be

Strategies		Key Actions		Progress
				reviewed by Solar Reference Group. Strategy reviewed by Solar farm Reference Group and submitted to Jacobs. Accommodation and Employment Strategy finalised.
		4.10.3	Undertake a review of camping areas and facilities in the Shire to maximise economic benefits.	For consideration. Survey box with forms to be installed on amenities block at Brewery Flats and complimentary branded information bag with information and vouchers to be distributed to campers/travellers from time to time. Ref.3.3.4 Survey box installed and branded information backpacks being distributed to campers/travellers at Brewery Flats. Camping areas closed due to Corona Virus related Government direction Camping areas reopened as at 1 June 2020 subject to social distancing requirements. Up grade of brewery flats facilities and management arrangements being implemented.
4.11	Grow the local workforce, ensuring that it is aligned with local and regional industry needs	4.11.1	Profile and articulate existing and future local and regional workforce requirements and jobs and skills gaps.	Refer 4.10.2
		4.11.2	Work with regional organisations and education and training providers to address job and skill gaps and formulate and deliver 'job readiness' and skills development opportunities.	Refer 4.10.2 Participate in RDA skills survey Facilitate contact between TAF at Narrandera and Avonlie project owners RES and EPC Siemens /Gamesa to discuss development of relevant courses to support solar farm works.
		4.11.3	Participate in relevant employment and skills development programs and initiatives (eg the 'Grow our Own' program being implemented in the Western Riverina).	Refer 4.10.2 Riverina Skills audit involvement in focus group.
		4.11.4	Encourage proponents of major developments to 'grow their own' workforce by employing local residents and investing in training and skills development.	Refer 4.10.2 Ref. 4.11.2
		4.11.5	Work with the Shire's Aboriginal community and residents who are	For consideration

Strategies		Key Actions		Progress
			socially disadvantaged, to improve training and employment outcomes.	
		4.11.6	Work with industry and businesses to attract skilled workers to the Shire to fill vacant positions and address skills gaps.	For consideration Riverina Skills Audit ref 4.11.3
		4.11.7	Investigate opportunities to harness skills of visitors to the Shire (eg retirees, back packers) to address labour shortages, particularly for seasonal work (eg harvesting, picking, truck drivers).	For consideration
		4.11.8	Advocate for improved access to education and training services and flexible approaches to workplace training, apprenticeships and traineeships.	Use event opportunities to promote TAFE and its services and courses and to utilise TAFE Narrandera Connected Learning centre e.g. Small Business Month October events
		4.11.9	Retain young people within the community, through programs such as school based vocational training, transition to work / work ready, offering apprentice and traineeships and providing access to tertiary training.	For consideration
		4.11.10	Develop and implement programs to welcome and orientate new employees and integrate them into the community.	For consideration

13.7 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 7 JULY 2021**Document ID: 566349****Author: Senior Customer Service Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Audit, Risk and Improvement Committee Minutes - 7 July 2021****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 7 July 2021.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUDIT, RISK AND IMPROVEMENT COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 7 JULY 2021 AT 10:00AM**

1 PRESENT

Chairperson John Batchelor, Cr Narelle Payne, Mrs Gayle Murphy, Mr Cameron Lander, General Manager George Cowan, DGMCC Martin Hiscox, GEM Craig Taylor, National Audits Group Phil Swaffield, Minute Taker Mel Gilmour.

Member Cameron Lander and the General Manager George Cowan attended via Zoom.

Dannielle Mackenzie of Crowe Australasia attended via Zoom 10am.

Damian Ison of NSW Audit Office attended via Zoom 10am

2 APOLOGIES

Michael Kharzoo of NSW Audit Office

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mrs Gayle Murphy

That the minutes of the Audit, Risk and Improvement Committee held on 3 March 2021 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS

6.1 INVITATIONS TO EXTERNAL PARTIES ALSO PRESENTATION OF INTERIM AUDIT MANAGEMENT LETTER FROM NSW AUDIT OFFICE

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Narelle Payne

That the Audit, Risk and Improvement Committee:

1. Note that invitations have been extended to the NSW Audit Office, Crowe Australasia also the National Audits Group to contribute to the meeting for the purpose of providing updates, guidance, support and explanation of items contained within this agenda;
2. Support the contents and recommendations from the Interim Audit Management Letter from the NSW Audit Office and that these recommendations be placed into the Actions and Recommendations schedule for monitoring.

CARRIED

Dannielle Mackenzie and Damian Ison left the meeting at 10:20am.

6.2 FINANCIAL STATEMENTS - YEAR ENDING 30 JUNE 2021

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Narelle Payne

That the Audit, Risk and Improvement Committee:

1. Receive the initial draft financial statements for the year ending 30 June 2021 and note the status of work in preparation for the 2020-2021 external financial audit and the issue of the annual financial statements.
2. That moving forward the Committee only receive the covering report outlining any issues that would impact on the Financial Statements.

CARRIED

Finance Manager Bec Best attended the meeting at 10:46am and left the meeting at 11:17am.

6.3 INTERNAL AUDIT REPORTS - PROJECT MANAGEMENT FRAMEWORK, PERFORMANCE AND CORPORATE REPORTING, WATER QUALITY AND SYSTEMS MONITORING

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Narelle Payne

That the Audit, Risk and Improvement Committee:

1. Receive the internal audit reports from the National Audits Group titled Project Management Framework, Performance and Corporate Reporting and Water Quality and Systems Monitoring; and
2. Support the recommendations within each report also the management responses to the recommendations; and
3. Enter the recommendations into the Monitoring of Internal Audit Recommendations and Actions document to monitor progress.

CARRIED

DGMI Shane Wilson attended the meeting at 10:40am and left the meeting at 11:05 am following discussions about the Internal Audit findings on Project Management and Water Quality.

General Manager George Cowan left the meeting at 10:54am.

6.4 STRATEGIC INTERNAL AUDIT WORKPLAN

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Acknowledge that 4 strategic internal audits that have been finalised during the 2020-2021 financial year being:
 - Enterprise Risk Management,
 - Project Management,
 - Water Quality and Systems Monitoring,
 - Performance and Corporate Reporting
2. Agree that 4 strategic internal audits be progressed for the 2021-2022 financial year as agreed to by the Committee with these being
 - Budget Project
 - Fleet Management
 - Contracts & Contractor Management
 - Building Maintenance
3. That future Internal Audits be discussed at the November 2021 meeting and be based on the Internal Audit Universe document as presented.

.CARRIED

6.5 GENERAL MANAGERS REPORT TO THE AUDIT, RISK AND IMPROVEMENT COMMITTEE

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Narelle Payne

That the Audit, Risk and Improvement Committee:

1. Note the contents of the report from the General Manager.
2. Requests a table of customer compliments and complaints noting the main reasons for both be included for presentation to Committee at a future meeting as part of the General Managers report.

CARRIED

6.6 MONITORING OF AUDIT RECOMMENDATIONS AND ACTIONS

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Review and acknowledge the comments against each line item in the attached Audit Recommendations and Actions document; and
2. Where the line item has been completed or no further action is required the line item be removed from the document.

CARRIED

6.7 LEGISLATIVE COMPLIANCE REGISTER

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Acknowledge the contents of the Legislative Compliance Register as presented.
2. Be advised if there has been a risk rating review in response to an incident occurring.

CARRIED

6.8 ENTERPRISE RISK REGISTER

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Narelle Payne

That the Audit, Risk and Improvement Committee:

1. Acknowledge the snapshot of the 5 new risks currently listed within Council's Enterprise Risk Register as presented.

CARRIED

6.9 FINANCIAL BALANCE OF INTERNAL AUDIT FUNCTION

COMMITTEE RESOLUTION

Moved: Chairperson John Batchelor

Seconded: Cr Narelle Payne

That the Audit, Risk and Improvement Committee:

1. Acknowledge that at 22 June 2021 the Internal Audit function has an unexpended financial balance of \$16,405.20.
2. Any unexpended funds for the internal audit function for 2020-21 be transferred to an internal restriction for use in 2021-2022 financial year.

CARRIED

7 NEXT MEETING

The next meeting will be an Extraordinary meeting to discuss the 2020-2021 financial statements to be held Wednesday 4 August 2021 at 10am, Council Chambers.

The next Ordinary meeting will be held Friday 3 September 2021 at 10am, Council Chambers.

8 MEETING CLOSE

The Meeting closed at 12.41pm.

The minutes of this meeting were confirmed at the Audit, Risk and Improvement Committee held on 4 August 2021.

.....
CHAIRPERSON

13.8 MINUTES - YOUTH ADVISORY COUNCIL - 15 JUNE 2021

Document ID: 567404

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Youth Advisory Council Minutes - 15 June 2021

RECOMMENDATION

That Council:

1. Receives and notes Minutes of the Youth Advisory Council held on Tuesday 15 June 2021.



MINUTES

Youth Advisory Council Meeting

15 June 2021

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE LIBRARY YOUTH SPACE
ON TUESDAY, 15 JUNE 2021 AT 3.30PM**

1 PRESENT

Mayor Braden Lyons, Deputy Mayor Wesley Bamblett, Cr Alyssa Sanders, Cr Madeline Fraser, Cr Memphis Singh, CLO Suzanne Litchfield, CSM Stacie Mohr

2 APOLOGIES

Nil

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Deputy Mayor Wesley Bamblett

Seconded: Cr Alyssa Sanders

That the minutes of the Youth Advisory Council Meeting held 24 May 2021 be confirmed.

CARRIED

5 REPORTS

5.1 UPDATES FROM PREVIOUS MEETINGS

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Cr Alyssa Sanders

The Youth Council

1. Receive and note the updates from the previous meeting, held 24 May 2021

CARRIED

5.2 DRAFT YOUTH STRATEGY

COMMITTEE RESOLUTION

Moved: Deputy Mayor Wesley Bamblett

Seconded: Cr Alyssa Sanders

The Youth Council

1. Receive and note the draft Narrandera Shire Youth Strategy

CARRIED

5.3 YOUTH COUNCIL FOOD TRAILER LAUNCH DATES

COMMITTEE RESOLUTION

Moved: Cr Alyssa Sanders

Seconded: Cr Madeline Fraser

The Youth Council

1. Discuss dates and events for the launch of the Youth Council Food Trailer
2. Provide recommendations for the menu to be prepared and shared on 29 June for taste testing at the Narrandera Arts and Community Centre

CARRIED

5.4 RECRUITMENT UPDATE

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Cr Alyssa Sanders

The Youth Council

1. Receive and note the update on the Youth Advisory Council recruitment process

CARRIED

5.5 FUNDING OPPORTUNITY

COMMITTEE RESOLUTION

Moved: Deputy Mayor Wesley Bamblett

Seconded: Cr Memphis Singh

The Youth Council

1. Recommend that the application for grant funding by the Local Health Area Committee for \$2000 be used to facilitate a Mental Health Day in the Youth Space at a date to be confirmed.

CARRIED

6 NEXT MEETING

Monday 12 July 2021 at 3.30pm to be held at the Library Youth Space

7 MEETING CLOSE

Meeting Closed at 4.47pm

14 OUR COMMUNITY**14.1 APPLICATION TO WAIVE FEES - GOLDEN BOOT TOUCH FOOTBALL CARNIVAL****Document ID:** 566629**Author:** Open Space and Recreation Manager**Authoriser:** Deputy General Manager Infrastructure**Theme:** Our Community**Attachments:** 1. **2021 Golden Boot Ground Hire Fees Waive Request (under separate cover)** [⇒](#)**RECOMMENDATION**

That Council:

1. Approves the request to fund the ground hire charge of \$491.00 for use of the Narrandera Sportsground for the 2021 Police Charity Golden Boot Touch Football Carnival from the Mayor and General Manager Financial Assistance funding.

PURPOSE

The purpose of this report is for Council to consider a request from NSW Police Force for Council to waive the ground hire fees for the 2021 Annual Police Charity Golden Boot Touch Football Carnival.

SUMMARY

That Council approve the request to fund the ground hire charge of \$491.00, for use of the Narrandera Sportsground for the 2021 Police Charity Golden Boot Touch Football Carnival from the Mayor and General Manager Financial Assistance Fund. This event attracts approximately 350 participants from NSW and Victoria.

BACKGROUND

The Police Charity Golden Boot Touch Football Carnival has traditionally been hosted by Narrandera Police and held at Narrandera Sportsground. The 2019 event hosted approximately 350 participants, with representatives from across emergency services both in NSW and Victoria. Unfortunately, COVID-19 prevented the 2020 event from occurring which would have attracted approximately 450 participants. The day also gives city colleagues the chance to enjoy time in regional NSW.

Council has previously financially supported this event:

- 2019 - \$461 (CR 20/174)
- 2018 - \$461 (CR 18/167)
- 2017 - \$450 (CR 17/274)
- 2016 - \$500 (CR 16/138)
- 2015 - \$489.70 (CR 15/228)
- 2014 - \$420 plus \$56.70 per hour for lights if needed (CR 15/278)

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Community

Strategy

1.3 - To feel connected and safe

Action

1.1.1 - Develop relationships with both local and regional communities fostering a healthy and community attitude

ISSUES AND IMPLICATIONS**Policy**

- CS20 Financial Assistance Policy

Financial

- Ground fees for the event would be \$491.00.
- Following this donation, the General Manager Mayor & Donations fund would have a balance of \$23,509.00.

Legal / Statutory

- Section 356 of the Local Government Act, 1993

Community Engagement / Communication

- By discussing this matter in an open forum of Council

Human Resources / Industrial Relations (if applicable)

- Nil

RISKS

An event risk assessment has been submitted by NSW Police for the 2021 Carnival.

OPTIONS

The options available to Council are:

1. Approve the funding request.
2. Amend the value for the funding request.
3. Decline the funding request.

CONCLUSION

The Police Charity Golden Boot Touch Football competition is an annual event held at Narrandera, with the event attracting participants from across NSW and Victoria. NSW Police has identified the costs which require support from Council to ensure their event remains viable.

RECOMMENDATION

That Council:

1. Approves the request to fund the ground hire charge of \$491.00 for use of the Narrandera Sportsground for the 2021 Police Charity Golden Boot Touch Football Carnival from the Mayor and General Manager Financial Assistance funding.

14.2 DRAFT YOUTH STRATEGY

Document ID: 567332

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community

Theme: Our Community

Attachments: 1. Draft Youth Strategy (under separate cover) [⇒](#)

RECOMMENDATION

The Council:

1. Reviews and endorses the Draft Narrandera Shire Youth Strategy as presented for the purpose of public exhibition for a period of 21 days seeking community comment.
2. Should no submissions be received from the community at the conclusion of the exhibition period, that the Narrandera Shire Youth Strategy as presented be deemed as adopted.

PURPOSE

The purpose of this report is for Council to review the Draft Narrandera Shire Youth Strategy and provide comments or recommendations for proposed changes to the document.

SUMMARY

The Narrandera Shire Youth Strategy was developed by the Youth Advisory Council and identifies the main priorities and objectives of the Youth Advisory Council. The Narrandera Shire Youth Strategy contains a list of actions to ensure the needs of children and young people within the Narrandera Shire are being met.

BACKGROUND

Narrandera Shire Council continues to recognise the significant role that young people play in the community. In 2020 the Youth Advisory Council started the development of the Narrandera Shire Youth Strategy, a document that represents the voice of children and young people within the Narrandera Shire.

In August 2020 Council adopted the proposed themes, which represent the key areas of focus:

- Safe – children and young people are protected and safe, free from abuse, neglect, violence, and serious injury.
- Connected – children and young people have a sense of belonging and connectedness with people, place, and culture.
- Respected – children and young people are treated with respect, demonstrated through supporting and valuing their strengths, diversity, and potential.
- Voice – children and young people are empowered to be involved in the decisions that affect them.

- Opportunity – children and young people have relevant skills for life including technical and vocational skills to ensure future employment opportunities.
- Wellbeing – children and young people are healthy and well through the provision of affordable, accessible, and timely services.

After the adoption of the themes, the Youth Advisory Council held several meetings to discuss the content of the strategy. Through those meetings, a list of goals for each theme was developed along with the recommended actions to be used to ensure these goals are reached.

Should Council endorse the draft Narrandera Shire Youth Strategy, the document will be placed on public exhibition for 21 days for community comment. Pending the receipt of any submissions, the document will either be deemed as adopted or a revised version provided to a future meeting of Council for further consideration.

Once adopted by Council, the Narrandera Shire Youth Strategy and the associated actions will be integrated into Council's reporting schedule and will provide Council with a strategic framework to guide Council's role within the youth community.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Community

Strategy

3.2 - Population growth, retention and identify needs for our youth

Action

3.2.1 - Strategic advocacy to support population retention with particular focus on the youth of our Shire

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- The strategy will provide a framework for future grant opportunities.

Legal / Statutory

- Local Government Act 1993

Community Engagement / Communication

- Community engagement for the consultation process including, but not limited to, the Youth Advisory Council, local schools, community groups and sporting associations.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

By not having a Youth Strategy, Council is at risk of not identifying the needs of the youth community to allow population growth and youth retention.

OPTIONS

1. Council endorses the draft Narrandera Shire Youth Strategy with no recommended changes.
2. Council refers the draft Narrandera Shire Youth Strategy back to staff with recommended changes.
3. Council elects to not endorse the draft Narrandera Shire Youth Strategy.

CONCLUSION

It is recommended that Council review the draft Narrandera Shire Youth Strategy, endorse the document as presented and recommend the document be placed on public exhibition for community consultation.

RECOMMENDATION

The Council:

1. Reviews and endorses the Draft Narrandera Shire Youth Strategy as presented for the purpose of public exhibition for a period of 21 days seeking community comment.
2. Should no submissions be received from the community at the conclusion of the exhibition period, that the Narrandera Shire Youth Strategy as presented be deemed as adopted.

14.3 FINANCIAL ASSISTANCE REQUEST - WAGGA REA HORSE TRIALS COMMITTEE

Document ID: 567570

Author: Events and Visitor Services Team Leader

Authoriser: General Manager

Theme: Our Community

Attachments:

1. Wagga REA Horse Trials Ambulance Quote QU0012 (under separate cover) [⇒](#)
2. Wagga Horse Trials Event - Request for Support (under separate cover) [⇒](#)
3. Wagga REA Horse Trials Club - Budget (under separate cover) [⇒](#)
4. Wagga REA Horse Trials Economy Report (under separate cover) [⇒](#)

RECOMMENDATION

That Council:

1. Approves the request for financial assistance of \$4,940 from REA Wagga Horse Trials Committee – Narrandera Horse Trials event from the Events Activities and Promotion Expense budget.

PURPOSE

The purpose of this report is for Council to consider the REA Wagga Horse Trials Committee's request for financial assistance of \$4,940. This financial contribution will go towards the ambulance service for the Wagga REA – Narrandera Horse Trials Event.

SUMMARY

The Wagga REA Horse Trials – Narrandera Horse Trials event is to be held on Saturday 7 and Sunday 8 August 2021 at Narrandera Pony Club grounds. The event already has 220 participants, with approximately 500 staying overnight in Narrandera.

The committee would like to ensure the event continues in Narrandera Shire and is requesting funds to overcome the financial challenges of hosting the event in Narrandera Shire.

The REA Wagga Horse Trials Committee is seeking Council's agreement to cover the costs of ambulance fees for the 2021 event.

The committee has agreed to provide feedback from participants to both Narrandera Shire Council and Narrandera Pony Club to assist with future grant funding opportunities. Prime TV will be attending the event increasing Narrandera's regional coverage. The committee has also arranged a function at the Narrandera Golf Club numbers pending on changes to restrictions. All event officials and delegates will be using the Camellia Motel.

Councils Tourism and Economic Development Co-ordinator met with the REA Wagga Wagga Horse Trials committee who are dedicated to ensuring this event becomes a feature on the Narrandera Shire event calendar.

BACKGROUND

This event was successfully hosted at Narrandera Pony Club in October 2020 with over 140 event participants attending from all over NSW.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Community

Strategy

1.1 - To live in an inclusive, tolerant and healthy community which demonstrates a positive attitude

Action

1.1.1 - Develop relationships with both local and regional communities fostering a healthy and community attitude

ISSUES AND IMPLICATIONS**Policy**

- N/A

Financial

- \$15,500 allocated in the 2021-2022 Events Activities and Promotional Expense budget.

Legal / Statutory

- Local Government Act 1993

Community Engagement / Communication

- Emailed communication from REA Wagga Horse Trials attached.

Human Resources / Industrial Relations (if applicable)

- Nil

RISKS

Approving this as a one-off request may result in dissatisfaction from other groups who have previously sought Council assistance for events.

Not approving the request may result in the group relocating future events to other venues outside Narrandera Shire.

OPTIONS

1. Approve the funding request:

Council provides \$4,940 financial support to the REA Wagga Horse Trials Committee - Narrandera Horse Trials Event 2021 to provide ambulance services: Ambulance Service Australia with three staff, one ambulance, one AWD vehicle on Saturday 7 and Sunday 8 August.

Council would ask to be recognised as a sponsor for its contribution towards the event and request post-event reporting with event attendee's numbers and postcodes of event attendees.

Total cost to Council is \$4,940.

2. Approve a different value for the funding request:

Council supports the REA Wagga Horse Trials Committee - Narrandera Horse Trials Event 2021, amending the value for the funding request.

Council would ask to be recognised as a sponsor for its contribution towards the event and request post-event reporting with event attendee's numbers and postcodes of event attendees.

3. Decline the financial assistance request.

Council does not support the REA Wagga Horse Trials Committee - Narrandera Horse Trials Event 2021. The risks associated with options 2 and 3 are that the first aid services may not provide appropriately qualified people, which may lead to high-risk incidents or result in lower attendance at the event.

CONCLUSION

The REA Wagga Horse Trials Committee has identified the costs which require support from Council to ensure their event remains viable. Council will formalise any assistance with the REA Wagga Horse Trials Committee in an agreement.

RECOMMENDATION

That Council:

1. Approves the request for financial assistance of \$4,940 from REA Wagga Horse Trials Committee – Narrandera Horse Trials event from the Events Activities and Promotion Expense budget.

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

16.1 MOUNTAIN BIKE PARK AT ROCKY WATERHOLES

Document ID: 566288

Author: Economic Development Manager

Authoriser: General Manager

Theme: Our Economy

Attachments:

1. Lots 7310 and 7313 DP115992 (under separate cover) [⇒](#)
2. Narrandera MTB Overview (under separate cover) [⇒](#)
3. Narrandera MTB Existing (under separate cover) [⇒](#)
4. Narrandera MTB Existing - Audit points (under separate cover) [⇒](#)
5. Narrandera MTB Concept Plan (under separate cover) [⇒](#)

RECOMMENDATION

That Council:

1. Receives, notes the Concept Plan prepared by Natural Trails as a way forward for the development of the Rocky Waterholes Mountain Bike Trails;
2. Reallocates \$150,000 from the existing Sale of Water Reserve to the Rocky Waterholes Mountain Bike Trail project to provide for the required 25% cash contribution in accordance with the requirements of the NSW Regional Tourism Activation Fund-Stream 1;
3. Makes provision in the 2022/2023 budget for trail maintenance \$10,000.

PURPOSE

The purpose of this report is to request allocation by Council of \$150,000 in the budget, being co-contribution of 25% required to support an application to the Regional Tourism Activation Fund-Stream 1 for the design, construction and ancillary costs of 30km of mountain bike trails on Crown land at Rocky Waterholes. Total amount of funding required is \$600,000.

SUMMARY

Drawing on the expertise of the Narrandera Mountain Bike Trails Working Group (the Working Group) and the concept report from Natural Trails as already funded by Council, it is proposed to submit an application for funding for \$600,000 to the NSW Regional Tourism Activation Fund Stream 1 which closes on 11 August 2021.

The funding application is to cover the cost of planning, approvals, studies, design and construction of 30km of Mountain Bike Trails, carparking and amenities catering for a range of users from beginners to professionals. The majority of these costs are detailed in the attached Concept Plan (Table 5.1 at page 10) and additional amount required detailed under Financial further in this report.

Indicative costs obtained from a consultant for an appropriate biodiversity, cultural heritage, flora and fauna study are included in the budget and are estimated at \$30,000.

The proposed trail network is composed of the following elements:

- 13.75km of existing trails that will be maintained and modified with minor works and realignment where required by Narrandera Mountain Bike Working Group.
- 15.2km of new trails to be constructed using a majority of hand-built trail combined with short machine-built sections and trail features (berms and jumps).
- 2.2km of existing trails that will be closed and rehabilitated with natural logs and thatching.
- Approximately 5,000 square metres of old motorbike and 4WD tracks to be rehabilitated. This would include machine reshaping and drainage, covering with natural thatch and logs and replanting or grass seeding as required.
- Design and installation of trailhead information and warning signs
- Design and installation of emergency, warning and wayfinding signage throughout the trail network.

A significant benefit in the proposed trail development will be the rehabilitation of various informal tracks and trails variously used by four-wheel drive vehicles and motor bikes, which of course will be excluded from the mountain bike park when completed.

The Working Group anticipates that the Rocky Water Holes Trails complex will draw significant utilisation from mountain bikers from across the country together with many visitors.

As previously reported, such a facility has the ability to attract significant numbers of new visitors to Narrandera and to generate significant economic benefit as demonstrated in a number of case studies that have been reviewed.

Mountain biking is one of the fastest growing adventure-based activities in the world, fed significantly by the sport shedding its 'extreme' sport image and emerging into a mass market recreational pursuit. With ongoing growth in user numbers, mountain bike tourism continues to prosper, offering significant economic development potential for established and emerging mountain bike destinations.

BACKGROUND

Crown land managed by Council and Crown land recommended for management by Council have been identified as the locations where current informal trails are utilised by mountain bike riders and are considered by the Working Group as ideal for trail development. This has been confirmed during the assessment process by the expert from Natural Trails, Craig Stonestreet. The subject Crown land is comprised in lots 7310 DP 1159952, which is currently managed by Council, and lot 7313 DP 1159952 recommended to be managed by Council. A senior representative of Crown LANDS has invited Council to add lot 7313 to Council's existing Crown Manager portfolio and recommendation to this effect is presented in another report to Council for this meeting (see plan of lots 7310 and 7313 attached).

Landholder Consent

The funding body requires landholder consent to be attached to the application for the proposed development and the required consent form has been forwarded to Crown lands for endorsement and return.

Crown Land Management

Advice received from Council's Deputy General Manager Infrastructure, Shane Wilson, and Manager Development and Environment, Garry Stoll, is that development on the subject Council managed Crown Land lot (7310) is exempt development under State Environment Planning Policy (Infrastructure), therefore a development application is not required. However, notwithstanding that application is proposed to be made to Crown Lands to assume management for lot 7313, a Development Application in relation to this lot will have to be submitted in this instance.

Further, Council's current Plan of Management recognises in numerous locations the desirability and acceptability of Mountain Bike Trails on its Crown Land managed land areas and even presents a previous trail bike park concept. The suitability for Mountain Bike Trails on Council managed Crown lands is also mentioned in various sections of the new Plan of Management 2021, currently in final draft form.

Such acknowledgements in statutory planning areas provide strong direction and pathways for development of Mountain Bike Trails. Direction is also provided in Council's Economic Development Strategy at Initiative 2: Enhancing our Liveability, in particular at 2.2.1 "Continue to improve and expand recreation, sporting and leisure facilities within the Shire."

Mountain Bike Trails Development

Council by Resolution 21/104 supported the reallocation of \$5,000 from savings in the Economic Development wages budget to seed fund the Rocky Waterholes Mountain Bike trail proposal. In this regard, a mountain bike trails specialist consultant, Craig Stonestreet of Natural Trails, has been engaged to undertake a trail assessment and develop concept plans for 30 kilometres of identified trails. This trail assessment was undertaken on 5 and 6 July.

Research by the Working Group, Natural Trails and the Economic Development Manager has revealed an indicative cost of \$480,000 for the project, comprising 30kms of Mountain Bike Trails at the Rocky Waterholes precinct as described.

Consideration of Parking and Amenities

The main entry point/trail head for the proposed trails will be Rocky Waterholes boat ramp (see page 9 of the Concept Plan). The junction of the access road to Rocky Waterholes and Old Wagga Road is 3.3km from East Street, Narrandera. This relatively short distance will add considerably to the appeal of the Mountain Bike Trails, as it is accessible easily by bike on sealed roads and only a short ride for cyclists from Narrandera town centre.

The Working Group and expert from Natural Trails are of the opinion that existing cleared spaces adjacent to the above location are suitable for parking of anticipated vehicle numbers, also trail access from Rocky Waterholes will enable vehicle parking as well as providing suitable toilet facilities already in place.

However, consultation with the Deputy General Manager Infrastructure has determined that the best and most professional treatment for development of car parking and amenities is as follows:

- Two bitumen sealed car parking areas, with 15 spaces each parking area and access road \$38,000
- Four shelters with furniture and bins \$52,000
- Total \$90,000

Insurance

When the Working Group is established as an Incorporated Association, it will be able to offer members tailored insurance cover through Auscycling, the national body for this sport. V-Insurance Group is an accredited insurance broker for Auscycling and has designed an insurance program for its members in activities sanctioned by Auscycling. Such activities include races, organised training, individual training, recreational riding 24/7, meetings, fundraising activities, voluntary trail building, social rides and travel to and from these activities.

Public Liability Insurance cover for casual non-organised trail riders would be the same as it is now for Council-managed land at lot 7310 and for lot 7313 in due course in the event that Council assumes management of this lot.

Future Maintenance

Typically, Mountain Bike Trails attract a significant amount of voluntary labour to maintain the tracks in a safe and operable standard. This is because mainly manual labour, assisted by small mechanical equipment such as edge-trimmers and brush cutters up to small diggers, is used. However, it would be prudent for Council to make an annual allowance to assist with maintenance works.

For example, Natural Trails principal, Craig Stonestreet, manages the Jindabyne Trails Stewardship which has an MOU with the Snowy Monaro Regional Council. The annual maintenance budget is typically \$20,000 but the majority of this is covered by sponsorships, advertising and other. The Council contribution, according to Natural Trails is around \$5,000 per annum and this has been confirmed by a Snowy Monaro Council officer. However, the officer also confirmed that the Stewardship has had a significant level of funds, namely \$30,000, that are applied to maintenance of the trail and other trail needs such as signage. The council contribution is made through an application process by the Stewardship and other groups in a process based on merit. The Jindabyne Trails, developed by Natural Trails, is 40kms in total, significantly longer than the proposed Rocky Waterholes Trail.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Economy

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

3.1.1 - Continued delivery of actions contained within the Economic Development Strategy

ISSUES AND IMPLICATIONS**Policy**

- There are a number of Council and State Government policies that include provisions for the establishment of tourism facilities and the maximisation of grant funds.

Financial

- At the time of framing this report the estimates for the project are as follows...

Estimate for trail network, as per Natural Trails (table 5.1)	\$480,000
Carparking and amenities, as noted	\$ 90,000
Biodiversity, cultural heritage, flora and fauna study	<u>\$ 30,000</u>
TOTAL	\$600,000

As the grant application is developed these estimates will be refined.

- Reallocation of funds from the Sale of Water Reserve is recommended to provide sufficient funds to commit 25% (\$150,000) of the required \$600,000 from the Regional Tourism Activation Fund.

Legal / Statutory

- Proposed Mountain Bike Trails that are contained within Council-managed Crown Land will enable the development to be considered Exempt Development in terms of the NSW State Environment Planning Policy (Infrastructure).
- Application is recommended to be made by Council to manage the remainder of the Crown land, being lot 7313.

Community Engagement / Communication

- The Economic Development Manager and Economic Development team members have been working closely with the Working Group to explore the possible way forward to develop formal mountain bike trails on Rocky Waterholes precincts.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

The efforts to date to establish a case for Mountain Bike trails, to confirm a co-funding source from Council, and to expend funds on assessment of trails and development of concept plans may be to no avail if the funding application proposed under the NSW Regional Tourism Activation Fund Stream 1 is unsuccessful. However, if the proposed application as noted is unsuccessful on this occasion, these various courses of preparatory actions may not be in vain as future funding sources are identified and accessed in due course.

OPTIONS

1. Identify and resolve to provide 25% co-funding for the project and additional amount for specified studies.

Benefits: A conforming application can be developed and submitted for funds required to design and construct a mountain bike park at Rocky Waterholes.

Risks: if the application is unsuccessful, the committed funds can be reallocated as required.

2. Resolve not to provide funds for the design and construction of mountain bike trails as outlined in this report.

Benefits: Council funds remain intact for application to other projects.

Risks: Council loses the opportunity for the development of infrastructure and sporting and recreation facilities acknowledged in the Plan of Management and Council's Economic Development Strategy

CONCLUSION

The proposal for the development of mountain bike trails at Rocky Waterholes has been on Council's agenda for some years, but the impetus has not been possible from within Council as a result of competing priorities. However, the enthusiasm and input from a group of local Mountain Bike riders and the availability of a potential funding source has galvanised action on a number of fronts to enable Council to make a well-supported application under the NSW Regional Tourism Activation Fund Stream 1.

The development of mountain bike trails in various areas across Australia has enabled a number of communities to achieve significant economic outcomes with strong improvement in visitation by enthusiasts and their followers, contributing to various areas typically through accommodation, hospitality, restaurants cafes and more.

Narrandera Shire businesses can be the beneficiaries through the proposed development of mountain bike trails and the Shire's emerging branding opportunity as the Playground on the Murrumbidgee can be complemented and advanced.

RECOMMENDATION

That Council:

1. Receives, notes the Concept Plan prepared by Natural Trails as a way forward for the development of the Rocky Waterholes Mountain Bike Trails;
2. Reallocates \$150,000 from the existing Sale of Water Reserve to the Rocky Waterholes Mountain Bike Trail project to provide for the required 25% cash contribution in accordance with the requirements of the NSW Regional Tourism Activation Fund-Stream 1;
3. Makes provision in the 2022/2023 budget for trail maintenance \$10,000.

16.2 PROPOSED POLICY - SMALL BUSINESS INCENTIVE SCHEME**Document ID: 567336****Author: Tourism and Economic Development Coordinator****Authoriser: General Manager****Theme: Our Economy****Attachments: 1. DRAFT POL010 Business Incentive Scheme Policy (under separate cover) [⇒](#)****RECOMMENDATION**

That Council:

1. Adopts in principle the proposed Small Business Scheme Policy (POL010) subject to satisfying the provisions of Section 356 of the NSW Local Government Act 1993.
2. Amends the Operating Plan and Delivery Plan and budget to enable provisions of Sec 356(2) of the NSW Local Government Act 1993 to be implemented which removes the need to advertise in each instance when financial assistance under Policy POL010 is to be considered. In the meantime, any applications for assistance under this policy will need to be advertised in accordance with Sec 356(1) of the NSW Local Government Act 1993.
3. Provides \$10,000 as a funding pool for 2021/2022 to assist any businesses that qualify for assistance under the scheme in accordance with the policy.
4. Endorses the proposed Small Business Scheme Policy (POL010) as presented for the purpose of public exhibition for a period of 21 days seeking community comment.
5. Should no submissions be received from the community at the conclusion of the exhibition period, that the Small Business Scheme Policy (POL010) as presented be deemed as adopted.

PURPOSE

The purpose of the proposed policy is to support local businesses to expand and develop, and to encourage the establishment of new businesses in the shire.

Council is seeking applications from businesses that encourage:

- Local employment
- Business diversification
- COVID-19 business recovery

SUMMARY

The purpose of the proposed policy is to support local businesses to expand and develop, and to encourage the establishment of new businesses in the shire.

Council is seeking applications from businesses that encourage:

- Local employment
- Business diversification

- COVID-19 business recovery

RELEVANCE TO COMMUNITY STRATEGIC BACKGROUND

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Economy

Strategy

3.1 - To encourage new business and industry that can be sustained also support local business and industry to grow and prosper

Action

3.1.1 - Continued delivery of actions contained within the Economic Development Strategy

ISSUES AND IMPLICATIONS

Policy

- Proposed new policy numbered POL010 in Council's policy structure.

Financial

- Council will need to make provision in its 2021/2022 budget for the provision of a funding pool to assist any businesses that qualify for assistance in accordance with this scheme. It is recommended that \$10,000 be provided for the financial term for this purpose with carry forward savings from VIC wages budget 2020/2021.

Legal / Statutory

- Local Government Act 1993
- The proposal to provide assistance must comply with Section 356 of the NSW Local Government Act 1993 as referred.

Community Engagement / Communication

- The proposed advertising and public exhibition will address the need for consultation.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

The main risks are around ensuring fairness and equity in considering requests for assistance. However, the application process is designed to maximise fairness and equity and genuine assistance in terms of the policy.

OPTIONS

1. Endorse the proposed Narrandera Small Business Incentive Scheme for public exhibition.
2. Provides feedback on the proposed Narrandera Small Business Incentive Scheme.

3. Rejects the Narrandera Small Business Incentive Scheme.

CONCLUSION

It is recommended that Council reviews the draft Small Business Incentive Scheme Policy and endorses the content as presented.

RECOMMENDATION

That Council:

1. Adopts in principle the proposed Small Business Scheme Policy (POL010) subject to satisfying the provisions of Section 356 of the NSW Local Government Act 1993.
2. Amends the Operating Plan and Delivery Plan and budget to enable provisions of Sec 356(2) of the NSW Local Government Act 1993 to be implemented which removes the need to advertise in each instance when financial assistance under Policy POL010 is to be considered. In the meantime, any applications for assistance under this policy will need to be advertised in accordance with Sec 356(1) of the NSW Local Government Act 1993.
3. Provides \$10,000 as a funding pool for 2021/2022 to assist any businesses that qualify for assistance under the scheme in accordance with the policy.
4. Endorses the proposed Small Business Scheme Policy (POL010) as presented for the purpose of public exhibition for a period of 21 days seeking community comment.
5. Should no submissions be received from the community at the conclusion of the exhibition period, that the Small Business Scheme Policy (POL010) as presented be deemed as adopted.

16.3 SERVICE NSW PARTNERSHIP AGREEMENT

Document ID: 567578

Author: Economic Development Manager

Authoriser: General Manager

Theme: Our Economy

Attachments: 1. Council Partnership Agreement - July 2021 - Narrandera Shire Council (under separate cover) [⇒](#)

RECOMMENDATION

That Council:

1. Delegates authority to the General Manager to enter into an agreement with Service NSW;
2. Authorises any necessary documents to be executed under the Common Seal of the Council.

PURPOSE

The purpose of this report is to provide authority for the General Manager to enter into a partnership agreement with Service NSW. The agreement is intended to build awareness of specialist advice services available, ensure Council staff can direct enquiries to these services, and provide applicants with the skills to be better informed and researched prior to lodging any applications.

SUMMARY

Service NSW has requested that Council renew its partnership agreement with Service NSW. The new agreement is designed to provide consistency in such agreements across all councils, reflecting the broader focus of Service NSW for business and providing the opportunity for councils to engage with all services across Service NSW now and into the future. The new partnership agreement (attached) includes further detail about the collection, storage and security of personal information.

BACKGROUND

Council currently has an agreement in place with Service NSW to promote and provide access to NSW Government information and services to better assist business owners and to support the local economy.

The support provided by Council to individuals and businesses to access these services has been invaluable particularly during these challenging times through the COVID-19 pandemic.

Service NSW for Business provides free, personalised service to small business owners to help them understand industry regulations, to guide them through transactions and to access support.

The services provided to business owners include:

- Business Concierges offering over the phone, email and face-to-face support and case management.

- An online business profile to make it faster and easier for business owners to transact with the NSW Government.
- Guidance and support for small business owners impacted by natural disasters or emerging issues to access a range of Government stimulus, support and information.
- Online business information hubs, including how-to-guides, to help business owners understand key tasks and the support available when starting and running a business in NSW.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Economy

Strategy

3.1 - To encourage new business and industry that can be sustained also support local business and industry to grow and prosper

Action

3.1.1 - Continued delivery of actions contained within the Economic Development Strategy

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- N/A

Legal / Statutory

- N/A

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- Council to appoint a relationship manager which may be varied.

RISKS

Nil

OPTIONS

1. Provide delegated authority to enter into an agreement with Service NSW.
Benefits: An added service is provided through the Council to businesses in Narrandera Shire
Risks: Nil

2. Not enter into an agreement and advise Service NSW.

Benefits: Nil

Risks: Lost opportunity to provide a service to businesses across the Shire

CONCLUSION

A partnership with Service NSW is important and will support the creation of new businesses within the shire.

RECOMMENDATION

That Council:

1. Delegates authority to the General Manager to enter into an agreement with Service NSW;
2. Authorises any necessary documents to be executed under the Common Seal of the Council.

17 OUR INFRASTRUCTURE**17.1 NARRANDERA DESTINATION AND DISCOVERY HUB ENDORSEMENT OF DESIGN****Document ID:** 565338**Author:** Project and Asset Engineer**Authoriser:** Deputy General Manager Infrastructure**Theme:** Our Infrastructure**Attachments:** 1. **Final Design Plans for Narrandera Destination and Discovery Hub (under separate cover)** [⇒](#)**RECOMMENDATION**

That Council:

1. Endorses the design for the Narrandera Destination and Discovery Hub.
2. Undertakes public consultation for the design of the Narrandera Destination and Discovery Hub for 21 days.

PURPOSE

The purpose of this report is to seek Council endorsement of the design for the Narrandera Destination and Discovery Hub and approval to undertake public consultation of the design.

SUMMARY

Council engaged Studio S2 Architects in April 2021 to prepare the detailed design of the Narrandera Destination and Discovery Hub. This includes all the design documentation to issue a tender for the construction for the building.

As part of the design process, the original concept design used for the grant application has been revised. The key spaces within the building and overall floor area are unchanged, but the floor layout, building shape and external finishes have been modified.

Once the design is endorsed by Council, approval is sought to place the design on public exhibition to inform the community of the updated design and provide an opportunity to give feedback. Council's website, Facebook page, community newsletter and, if available, the Narrandera Argus will be used to undertake the public consultation.

BACKGROUND

Studio S2 Architects presented a draft design to Council at the May 2021 briefing session and, after feedback from Councillors and staff, some minor changes have been made.

The main changes are a reconfiguration of the public toilets, increased setback of the building to provide clearance from the power lines, and removal of the proposed water features due to budget constraints.

The key timeframes for Council decisions are as follows:



RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

4.2.1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- This project is mostly funded by the \$8 million Playground on the Murrumbidgee grant and the funding deed requires this project be completed by 31 December 2022. \$2,781,296 is grant funding and \$243,704 from Council Reserves.

Legal / Statutory

- N/A

Community Engagement / Communication

- This development is exempt under the Infrastructure SEPP and does not require a mandatory public consultation process. However, as per Council's Community Engagement Policy, Council seeks to keep the community informed of the project and provide the opportunity for feedback.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

The Funding Deed requires that that project must be completed by 31 December 2022. Any delays to the process may risk not fulfilling the requirements of the deed and therefore the funding.

OPTIONS

1. To endorse the recommendation as provided. This will give Council staff certainty and allows the project to go ahead in accordance with the funding timeframes.
2. To not endorse the design and request amendments. This will delay the project timeline. The design review process has been thorough, involving key staff and Councillors, with feedback shaping the final design.

CONCLUSION

That Council endorses the design and recommends that the design be placed on 21-day exhibition to keep the community informed of the project and to provide opportunity for feedback.

RECOMMENDATION

That Council:

1. Endorses the design for the Narrandera Destination and Discovery Hub.
2. Undertakes public consultation for the design of the Narrandera Destination and Discovery Hub for 21 days.

17.2 TENDER T-20/21-09 CLEANING OF COUNCIL BUILDINGS AND PUBLIC TOILETS

Document ID: 565066

Author: Manager Projects and Assets

Authoriser: Deputy General Manager Infrastructure

Theme: Our Infrastructure

Attachments:

1. Attachment 1 - Tender Assessment Report - Confidential (under separate cover)
2. Attachment 2 - Tender Evaluation Spreadsheet Matrix - Confidential (under separate cover)
3. Attachment 3 - Peopleworks Cleaning Services - Intro Letter and Profile - Confidential (under separate cover)

RECOMMENDATION

That Council:

1. Accepts the tender offer by Peopleworks Cleaning Services for the cleaning services of Council buildings and public toilets for a three-year period (with option of two further years), for the lump sum amount of \$356,654.29 (excl GST), in accordance with Section 55 of the Local Government Act 1993.

PURPOSE

The purpose of this report is to determine the outcome of the open tender for the cleaning of Council buildings (Area A schedule) and public toilets (Area B schedule), which closed at 2pm on Tuesday 15 June 2021.

SUMMARY

The tender assessment panel determined that Peopleworks Cleaning Services provided the best value for money offer and is the preferred tenderer, scoring second highest overall in the evaluation process and tendering the second lowest lump sum offer, with the amount being under Council's estimated budget (refer to Table 4 Final Evaluated Scores).

Peopleworks Cleaning Services performed strongly in the criteria of cost, benefit to local community and compliance with specifications. The tenderer also scored equal highest in the criteria for availability of skills and resources and ranked highest overall in the track record criteria, which looked at the respondents' demonstrated experience and similar service activities.

Out of the top two scoring tenderers where reference checks were conducted, Peopleworks Cleaning Service's feedback from referees and other commitment contracts were significantly more supportive and positive of their ability to provide a reliable, prompt, and efficient delivery of service. The contacted referees indicated that the company provided excellent service standards, were very professional to deal with and supported their local staff in all aspects to meet cleaning schedules.

BACKGROUND

Council has undertaken an open tender process to source a suitable qualified cleaning services provider to undertake the cleaning of Council buildings and public toilets. Council buildings have been currently contracted out to a cleaning contractor. The public toilets have been serviced by Council staff and this tender has included schedules for them to be serviced under this contract for a three-year period.

Table 1 – Total Estimated Cleaning Service Budget

Revenue Funding 2021-2024	Budget
Council Buildings (Area A)	\$401,000
Public Toilets (Area B)	\$225,000
TOTAL Area A & B - (excl GST)	\$626,000

Cleaning Servicing Schedule

The Tender included cleaning schedules for Area (A) Council buildings, that are currently serviced under contract, and Area (B) Public Toilets, which have been added to this service contract and for which cleaning is currently undertaken by Council staff.

Area (A) Public Building locations included:

- Council Chambers
- Library
- Visitor Information Centre (including Tiger Moth Building)
- Narrandera Works Depot
- Community Services Building
- Emergency Operations Centre
- Arts Centre

Area (B) Public Toilets locations included:

- Marie Bashir Park – Visitor Information Centre and Adventure Park
- Kiesling Lane
- Lake Talbot Boat Ramp
- Brewery Flats
- Narrandera Sports Ground – toilets and changerooms
- Henry Mathieson Oval – toilets and changerooms
- Narrandera Cemetery
- Barellan Cemetery – (to be in service 2021)
- Rocky Waterholes
- Grong Grong
- Barellan
- Barellan Sportsground – toilets and changerooms

Tender Process

The evaluation of the tender involved the assessment of aspects such as pricing, benefit to our local community, track record, availability of skills/resources and compliance with specifications. The evaluation team used the criteria schedule and weighting outlined in Table 2 to assess and select the preferred tender.

Table 2 – Evaluation criteria and weighting

Item	Criteria	Weighting
1	Price <ul style="list-style-type: none"> • Value for money 	60%
2	Benefit to local community <ul style="list-style-type: none"> • Does the supplier employ local staff or use local sub-contractors and materials? • Does the supplier contribute to the community? 	10%
3	Track Record <ul style="list-style-type: none"> • Does the response demonstrate experience in similar service activity? • Does the response provide information of previous service activity and references 	10%
4	Availability of Skills / Resources <ul style="list-style-type: none"> • Does the response demonstrate the supplier has the required skill and resources necessary to assure the reliable, prompt and efficient delivery of the service? • Does the response demonstrate the supplier’s ability to meet the scheduled service activities? 	10%
5	Compliance with Specifications <ul style="list-style-type: none"> • Has the supplier provided all the information requested in the RFX documentation? • Quality and WHS System? • Environmental Sustainability? • Current and required insurance/ indemnity certificates 	10%

Tender Assessment

There were nine tenders received, eight of which were assessed as being conforming. Principle Asset Services submitted documentation that could not be viewed. Table 3 below lists the conforming tenders.

Table 3 – Conforming tenders received in alphabetical order

Item	Conforming Tenders Received
1	Advanced National Services
2	Cleaning Wizard
3	Cleveland Services
4	HMC – Mowing and Cleaning
5	K/C Facility Services
6	Peopleworks Cleaning Services
7	S.B Weaven & W.W Weaven
8	Spec Services

Submitted tendered prices are provided in Attachment 1 – Tender Assessment Report.

The respondents were assessed using the criteria and weighting in Table 2. The schedule on pricing was completed and a check made as to the validity of calculations on offer.

The final tender evaluation scores are listed in Table 4. Please note the higher the score the more compliant to the specifications and evaluation criteria. The maximum score that can be obtained in the evaluation matrix is 4.50. This score does not reflect any potential risks due to extremely low price or reference checks.

Table 4 – Final evaluation scores – Ranked from highest to lowest

Item	Conforming Tenders	Final Evaluation Score
1.	Advanced National Services	4.35
2.	Peopleworks Cleaning Services	4.18
3.	Cleaning Wizard	3.85
4.	Cleveland Services	3.69
5.	K/C Facility Services	3.63
6.	HMC – Harold’s Mowing and Cleaning	3.23
7.	S.B Weaven & W.W Weaven	1.65
8.	Spec Services	3.63

Attachment 2 - Tender Evaluation Spreadsheet Matrix report, provides additional information on each submission.

The evaluation panel’s recommendation is to accept Peopleworks Cleaning Services tendered offer, which following the completion of the evaluation scoring and reference checks offers Council the best value for money tender proposal.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Goal

To have a Council that demonstrates effective management consistently

Strategy

72 - Be accountable and transparent

Action

64.3 - Maintain and enhance the appearance and amenity of the facility

ISSUES AND IMPLICATIONS

Policy

- Council Procurement Policy and Tendering Guidelines

Financial

- The total cleaning of Council buildings and public toilets for a three-year period: tendered offer is \$356,654.29 excluding GST, which is within the project budget.

Legal / Statutory

- Local Government Act 1993
- Local Government (General) Regulations 2005

Community Engagement / Communication

- Tender of the Cleaning of Council Buildings and Public Toilets was advertised in the Narrandera Argus and on Council's webpage.

Human Resources / Industrial Relations (if applicable)

- Nil

RISKS

Nil

OPTIONS

1. Accept the tendered offer by Peopleworks Cleaning Services for the cleaning of Council buildings and public toilets for a three-year term. The tendered lump sum offer is under Council's proposed budget estimates. The tenderer scored high in all evaluation criteria and reference check feedback on the service providers performance was very positive, with two of the referees stating they were extending the options of the current cleaning contract into a fourth year.

RECOMMENDATION

That Council:

1. Accepts the tender offer by Peopleworks Cleaning Services for the cleaning services of Council buildings and public toilets for a three-year period (with option of two further years), for the lump sum amount of \$356,654.29 (excl GST), in accordance with Section 55 of the Local Government Act 1993.

17.3 TENDER T-20/21-10 PROVISION OF SECURITY AND PATROL SERVICES

Document ID: 565616
Author: Manager Projects and Assets
Authoriser: Deputy General Manager Infrastructure
Theme: Our Infrastructure
Attachments: 1. Attachment 1 - Tender Assessment Report - Confidential (under separate cover)
 2. Attachment 2 - Tender Assessment Spreadsheet Matrix - Confidential (under separate cover)

RECOMMENDATION

That Council:

1. Accepts the tender offer by Narrandera Security Services for the provision of security and patrol services for a three year period (with option of two further years), for the lump sum amount of \$165,240.00 (excl GST), in accordance with Section 55 of the Local Government Act 1993.

PURPOSE

The purpose of this report is to determine the outcome of the open tender for the provision of security and patrol services, which closed at 2pm on Wednesday 30 June 2021.

SUMMARY

The tender assessment panel determined that Narrandera Security Services provided the best value for money offer and is the preferred tenderer, scoring highest overall in the evaluation process and tendering the lowest lump sum offer, with the amount being under Council’s estimated budget (refer to Table 4 Final Evaluated Scores).

The referee provided positive feedback of Narrandera Security Services ability to provide a reliable, consistent and effective security patrol service. The referee also stated that the company provided immediate reporting on any security or facility issues identified during patrols over the two-year period that they have been contracted.

BACKGROUND

Council has undertaken an open tender process to source a suitable qualified security service provider to undertake the routine nightly patrols and investigate alarm callouts. The current patrol and security services contract ended on 30 June 2021 and is currently contracted out on a month-to-month basis, until a new service contract is awarded.

Table 1 – Total Council estimated security and patrol service budget

Revenue Funding 2021-2024	Budget
Security and Patrol Schedule (excl GST)	\$167,000

Buildings and Sites Security and Patrol Schedule

Patrolled / lock up schedule includes:

- Council Chambers
- Visitor Information Centre (including Tiger Moth Building)
- Narrandera Works Depot
- Community Services Building
- Arts Centre
- Marie Bashir Park
- Kiesling Lane
- Lake Talbot Boat Ramp
- Narrandera Sportsground / Basketball Stadium
- Henry Mathieson Oval
- Narrandera Waste Facility / Reverse Vending Machine
- White Way Lighting

Alarm response schedule includes:

- Library
- Emergency Operations Centre
- Parkside Museum

Tender Process

The evaluation of the tender involved assessment of aspects such as pricing, benefit to our local community, experience, availability of skills / resources and compliance with specifications.

The evaluation team used the criteria schedule and weighting outlined in Table 2 to assess and select the preferred tender.

Table 2 – Evaluation criteria and weighting

Item	Criteria	Weighting
1	Price – Value for money	60%
2	Benefit to local community <ul style="list-style-type: none"> • Does the supplier employ local staff or use local sub-contractors and materials? • Does the supplier contribute to the community? 	10%
3	Experience <ul style="list-style-type: none"> • Does the response demonstrate experience in similar service activity? • Does the response provide information of previous service activity and references 	10%
4	Availability of Skills / Resources <ul style="list-style-type: none"> • Does the response demonstrate the supplier has the required skill and resources necessary to assure the reliable, prompt and efficient delivery of the service? • Does the response demonstrate the supplier’s ability to meet the scheduled service activities? 	10%

5	<p>Compliance with Specifications</p> <ul style="list-style-type: none"> • Has the supplier provided all the information requested in the RFX documentation? • Quality and WHS System? • Environmental Sustainability? • Current and required insurance/ indemnity certificates 	10%
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Tender Assessment

There were (2) two tenders received; both were assessed as being conforming. Table 3 below lists the conforming tenders in alphabetical order.

Table 3 – Conforming tenders received in alphabetical order

1	Hall Security
2	Narrandera Security Services

Submitted tendered prices are provided in Attachment 1 – Tender Assessment Report.

The respondents were assessed using the criteria and weighting in Table 2. The schedule on pricing was completed and a check made as to the validity of calculations on offer.

The final tender evaluation scores are listed in Table 4. (Please note the higher the score, the more compliant to the specifications and evaluation criteria). The maximum score that can be obtained in the evaluation matrix is 4.50. This score does not reflect any potential risks due to extremely low price or reference checks.

Table 4 – Final evaluation scores – ranked from highest to lowest

Item	Conforming Tenders	Final Evaluation Score
1	Narrandera Security Services	2.60
2	Hall Security	1.55

Attachment 2 - Tender Evaluation Spreadsheet Matrix, provides additional information on each submission.

The evaluation panel’s recommendation is to accept Narrandera Security Services tendered offer, which following the completion of the evaluation scoring and reference check offers Council the best value for money tender proposal.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Goal

To have a Council that demonstrates effective management consistently

Strategy

72 - Be accountable and transparent

Action

64.3 - Maintain and enhance the appearance and amenity of the facility

ISSUES AND IMPLICATIONS**Policy**

- Council Procurement Policy and Tendering Guidelines

Financial

- The total provision for security and patrol services for a three-year period: tendered offer \$165,240.00 excluding GST, which is within the operations budget.

Legal / Statutory

- Local Government Act 1993
- Local Government (General) Regulations 2005

Community Engagement / Communication

- Tender of the provision of security and patrol services was advertised in the Narrandera Argus and on Council's webpage.

Human Resources / Industrial Relations (if applicable)

- Nil

RISKS

Nil

OPTIONS

1. Accept the tendered offer by Narrandera Security Services for the provision of security and patrol services for a (3) three-year term, with an option of two further years. The tendered lump sum offer is under Council's proposed budget estimates and the tenderer scored highest overall in the criteria evaluation assessment. The tender indicated that the business address is in Narrandera and all their current commitments are located within the Narrandera Shire council area. The referee was happy with the patrol service that is being provided and would recommend them for any type of security services.

RECOMMENDATION

That Council:

1. Accepts the tender offer by Narrandera Security Services for the provision of security and patrol services for a three year period (with option of two further years), for the lump sum amount of \$165,240.00 (excl GST), in accordance with Section 55 of the Local Government Act 1993.

17.4 TENDER T-20/21-12 KERBSIDE WASTE AND RECYCLING COLLECTIONS CONTRACT

Document ID: 566736

Author: Manager Development & Planning

Authoriser: Deputy General Manager Infrastructure

Theme: Our Environment

Attachments: 1. Tender Assessment Criteria - Kerbside Garbage and Recycling Collection - Confidential (under separate cover)

RECOMMENDATION

That Council:

1. Accepts the tender offer by Cleanaway Pty Ltd for the weekly kerbside collection of domestic waste and the fortnightly kerbside collection of recyclables for a five-year period (with option of three further years), for an annual lump sum amount of \$323,433.74 (excl GST and subject to standard Rise & Fall), in accordance with Section 55 of the Local Government Act 1993.
2. Authorises the General Manager, or his delegate, to negotiate the rollout of the new Kerbside Waste and Recycling Collections Contract.

PURPOSE

The purpose of this report is to determine the outcome of the open tender for the weekly kerbside collection of domestic waste and the fortnightly kerbside collection of recyclables, in the existing Narrandera, Barellan and Grong Grong collection areas which closed at 4pm on 16 June 2021.

SUMMARY

The tender assessment panel determined that Cleanaway Pty Ltd provided the best value for money offer and is the preferred tenderer, scoring second highest overall in the evaluation process and tendered the lowest lump sum offer, with the amount being within Council's budget (refer to Table 4 - Final Evaluated Scores).

They performed strongly in the criteria of cost and compliance with the required management plans such as WH&S, Incident Reporting, Quality Management, Environmental Management, Industrial relations, Community Education, Data Recording and Recycling Contamination Management.

BACKGROUND

Council has undertaken an open tender process to source a services provider to undertake the weekly domestic kerbside waste collection and the fortnightly kerbside collection of recyclables, in the existing Narrandera, Barellan and Grong Grong collection areas. These services have since 2010 been undertaken by Cleanaway Pty Ltd.

Tender Process

Tenders were called for using the Model Waste and Recycling Collection tender format and documents provided by the NSW Environmental Protection Authority on the recommendation of the RAMJO Riverina Waste Group.

Under this process tenderers are required to address and provide a number of waste and recycling collection management plans and the evaluation of the tender involved the assessment of pricing, required operational management plans, experience, customer service and current arrangements with an existing recycling facility.

Tender Assessment

There were four tenders received, three of which were assessed as being conforming.

Table 1 - Conforming tenders received in alphabetical order

1	Cleanaway Pty Ltd
2	JJ's Waste & Recycling
3	JR Richards & Sons

A tender was received from Ovation Services Pty Ltd and was considered to be a non-conforming tender under Clause 3.1 Section B – Conditions of Tendering document, as it did not comply with the requirement to provide a separate individual collection fee for a weekly waste service or a separate individual collection fee for a fortnightly recycling service as required under Schedule 2 of Section F – Tender Return.

Submitted tendered prices are provided in Attachment 1 – Tender Assessment Report.

The respondents were assessed using the criteria and weighting in Table 2.

Table 2 - Matrix of weighting for selection criteria.

Criteria	Max Score
Cost of weekly waste collection and fortnightly recycling service	5
Required Management Plans	2
Experience Equipment	1
Provision of Customer Service	1
Arrangement for Recycling	1
Total Score	10

The final tender evaluation scores are listed in Table 3. (Please note the higher the score the more compliant to the specifications and evaluation criteria). The maximum score that can be obtained in the evaluation matrix is 10. This score does not reflect any potential risks due to extremely low price or reference checks.

Table 3 – Final evaluation scores – ranked from highest to lowest

Item	Conforming Tenders	Final Evaluation Score
1	Cleanaway Pty Ltd	10
2	JJ's Waste & Recycling	9.88
3	JR Richards & Sons	9.16
4	Ovation Services Pty Ltd * Non-conforming tender	Did not evaluate

As can be seen, the conforming tenders' scores were close with all tenderers being existing experienced operators in the waste service industry. They all provided the required management plans to a satisfactory standard, were able to nominate an existing recycling facility (Kurrajong Waratah), set prices that included new bins and vehicles, with the final determination being the lowest cost to provide the services.

Attachment 2 - Tender Evaluation report, provides additional information on the criteria used during the review and evaluation.

The evaluation panel's recommendation is to accept Cleanaway Pty Ltd's tendered offer which, following the completion of the evaluation scoring and reference checks, offers Council the best value for money tender proposal.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Environment

Goal

To live in a community where there are sustainable practices

Strategy

31 - That effective waste management practices including recycling are in place and that litter in general is reduced

Action

31.1 - Participate in regional approaches to enhanced waste management practices including the Riverina and Murray Regional Waste Management Strategy

ISSUES AND IMPLICATIONS

Policy

- Council Procurement Policy and Tendering Guidelines

Financial

- Kerbside collection budget for 2021-2022 has been set in accordance with the following Table 4.

Table 4 - Kerbside Waste & Recycling Expenses 2021-2022

Kerbside Waste & Recycling Expenses 2021-2022	Budget
Kerbside Waste Collection Narrandera, Barellan and Grong Grong	\$186,635
Kerbside Recycling Collection Narrandera, Barellan and Grong Grong	\$199,169
TOTAL (excl GST)	\$385,804

- The Tender offer from Cleanaway Pty Ltd, based on 2,575 scheduled weekly garbage collection services and 2,156 scheduled fortnightly recyclables collection services, for a lump sum amount of \$323,433.74 (excl GST and subject to standard Rise & Fall), is within the project budget for Kerbside Waste & Recycling Expenses in 2021-2022.

Legal / Statutory

- Local Government Act 1993
- Local Government (General) Regulations 2005

Community Engagement / Communication

- Tender of the Cleaning of Council Buildings and Public toilets was advertised in the Narrandera Argus and Council Webpage.

Human Resources / Industrial Relations (if applicable)

- Nil

RISKS

The risk of not accepting a tender is that Council would be operating on a month-to-month basis which, in time, would be a breach of the Local Government Act 1993 as the costs would be in excess of the permitted amount without a compliant tender process.

OPTIONS

1. Accept the tendered offer by Cleanaway Pty Ltd for the weekly kerbside collection of domestic waste and the fortnightly kerbside collection of recyclables for a five-year period (with option of three further years), for the lump sum amount of \$323,433.74 (excl GST and subject to standard Rise & Fall). The tendered lump sum offer is under Council’s proposed budget estimates. The tenderer scored high in all evaluation criteria and reference check feedback on the service providers performance was very positive.

RECOMMENDATION

That Council:

1. Accepts the tender offer by Cleanaway Pty Ltd for the weekly kerbside collection of domestic waste and the fortnightly kerbside collection of recyclables for a five-year period (with option of three further years), for an annual lump sum amount of \$323,433.74 (excl GST and subject to standard Rise & Fall), in accordance with Section 55 of the Local Government Act 1993.
2. Authorises the General Manager, or his delegate, to negotiate the rollout of the new Kerbside Waste and Recycling Collections Contract.

17.5 TENDER T-20/21-11 LEASE FOR MANAGEMENT OF THE LAKE TALBOT WATER PARK**Document ID:** 566306**Author:** Senior Project and Asset Engineer**Authoriser:** Deputy General Manager Infrastructure**Theme:** Our Infrastructure**Attachments:**

1. Tender Assessment Report - Confidential (under separate cover)
2. Tender Evaluation Matrix - Confidential (under separate cover)
3. Belgravia Health & Leisure Group Pty Ltd Submission - Confidential (under separate cover)
4. Eskapold Logistics Pty Ltd Submission - Confidential (under separate cover)
5. Leisure & Recreation Group Pty Ltd Submission - Confidential (under separate cover)
6. Lifeguarding Services Australia Pty Ltd Submission - Confidential (under separate cover)

RECOMMENDATION

That Council:

1. Accepts the tender offer by Leisure & Recreation Group Pty Ltd for the Lease for Management of the Lake Talbot Water Park for a five-year period (with option of five further years), for the lump sum amount of \$1,056,272.73 (excl GST), in accordance with Section 55 of the Local Government Act 1993.

PURPOSE

The purpose of this report is to determine the outcome of the open tender for the Lease for Management of the Lake Talbot Water Park, which closed at 2pm on Thursday 24 June 2021.

SUMMARY

Four compliant tenders were received. The tender assessment panel determined that Leisure & Recreation Group Pty Ltd provided the best value for money offer and is the preferred tenderer.

Leisure & Recreation Group Pty Ltd scored the highest overall in the evaluation process and tendered the lowest lump sum offer, which is on budget. They performed strongly in the criteria of price and well in the criteria of experience, benefit to local community and value adding.

Leisure & Recreation Group Pty Ltd has 11 years' experience managing regional pools. The currently manage six pools across Cootamundra, Cobar, Bland and Lachlan council areas. The contacted referees advised that they are pleased with the performance of Leisure & Recreation Group Pty Ltd in managing their pools. Leisure & Recreation Group Pty Ltd has good relationships with the Council, community, and swim clubs. The business

employs local people, is community minded and has value-added to the facilities with inflatable obstacle courses, triathlon events and swim classes from infants to seniors.

The contracts with Cobar and Bland Councils are long term and have been renewed. The contract with Cootamundra-Gundagai Council commenced in November 2020 and provided evidence of Leisure & Recreation Group Pty Ltd’s ability to setup operations at a new facility.

BACKGROUND

Council has undertaken an open tender process to source a suitable provider for the Lease for Management of the Lake Talbot Water Park. The previous lease ceased at the end of the 2020-21 swim season. Council currently engages a local contractor to maintain the facility.

The new lease is due to commence 1 September 2021 for a term of five years, ending on 31 August 2026. There is an option for another five years.

Table 1 below shows the total estimated budget available for this contract.

Table 1 – Total Estimated Budget 2022-2026

Financial Year	Budget
2021-2022	\$ 205,444
2022-2023	\$ 209,576
2023-2024	\$ 213,770
2024-2025	\$ 218,027
2025-2026	\$ 222,347
TOTAL (excl GST)	\$ 1,069,164

Tender Process

The evaluation of the tender involved the assessment of pricing, relevant experience, benefit to our local community and value adding. The evaluation panel used the criteria and weighting outlined in Table 2 to assess and select the preferred tender.

Table 2 – Evaluation criteria and weighting

Item	Criteria	Weighting
1	Price <ul style="list-style-type: none"> • Value for money • Within budget 	60%
2	Experience <ul style="list-style-type: none"> • Does the response demonstrate experience in similar service activity? • What is their management and operational structure? • Does the response provide references? • Do they have Quality and WHS Systems? 	20%

3	Benefit to local community <ul style="list-style-type: none"> • Does the supplier employ local staff or use local sub-contractors and materials? • Does the supplier contribute to the community? 	10%
4	Value-added benefits <ul style="list-style-type: none"> • How does the tenderer plan to add to the activities set out within the RFT? 	10%

Tender Assessment

Four tenders were received, and all were assessed as conforming. Table 3 below lists the conforming tenders.

Table 3 – Conforming tenders received in alphabetical order

1	Belgravia Health & Leisure Group Pty Ltd
2	Eskapold Logistics Pty Ltd
3	Leisure & Recreation Group Pty Ltd
4	Lifeguarding Services Australia Pty Ltd

Submitted tendered prices are provided in Attachment 1 – Tender Assessment Report.

The respondents were assessed using the criteria and weighting in Table 2.

The final tender evaluation scores are listed in Table 4. The maximum score that can be obtained in the evaluation matrix is 5.0. This score does not reflect any potential risks due to extremely low price or reference checks.

Table 4 – Final evaluation scores – ranked from highest to lowest

Item	Conforming Tenders	Final Evaluation Score
1	Leisure & Recreation Group Pty Ltd	3.70
2	Eskapold Logistics Pty Ltd	2.30
3	Belgravia Health & Leisure Group Pty Ltd	2.08
4	Lifeguarding Services Australia Pty Ltd	1.78

Attachment 2 - Tender Evaluation Matrix, provides additional information on each submission.

Also attached under separate cover for the information of Councillors are the tender submissions for each tenderer. These attachments are the key documents submitted to address the Request for Tender documentation and do not include all of the documents submitted by each tenderer.

Following are summary comments for each tender received:

Belgravia Health & Leisure Group Pty Ltd

Excellent submission. Large organisation with high level of relevant experience with several facilities in Australia and New Zealand. Evidence of excellent management systems in place. Tender price over budget allocation.

Eskapold Logistics Pty Ltd

15 years' experience of managing Lake Talbot Water Park. Submission demonstrated basic documented systems. The submission lacked adequate information on systems that would both reduce risk and enhance the operations and did not fully demonstrate their abilities to operate the facility, rather relied on Council's knowledge of their past experience. Tender price over budget allocation.

Leisure & Recreation Group Pty Ltd

Professional and well-presented submission. 11 years' experience managing regional pools. Currently manage six pools for four regional NSW councils. Evidence of good management systems in place. Smaller operator with sound regional facility management experience. Tender price under budget allocation.

Lifeguarding Services Australia Pty Ltd

Excellent submission. Large organisation with high level of relevant experience with several facilities in Australia. Evidence of excellent management systems in place. Accredited in international standards (ISO) for quality, WHS, risk and environment. Tender price over budget.

The evaluation panel's recommendation is to accept Leisure & Recreation Group Pty Ltd tendered offer which, following the completion of the evaluation scoring and reference checks, offers Council the best value for money.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Infrastructure

Goal

To have a Council that demonstrates effective management consistently

Strategy

72 - Be accountable and transparent

Action

64.3 - Maintain and enhance the appearance and amenity of the facility

ISSUES AND IMPLICATIONS**Policy**

- Council Procurement Policy and Tendering Guidelines.

Financial

- The tendered offer, excluding GST, is within Council's budget of \$1,069,164.
- The budget has been estimated by subtracting an estimate of \$70,000 per year for the cost of power, as this is now on Council's contract. The lessee previously paid for the power but, after the 2020 upgrades, Council added the Lake Talbot Water Park to

its 'large' sites and receives discounted power. The Lessee pays for power consumption in the house and kiosk.

- The recommendation within the report aligns with Council's budget allocation and was the only tender that would not negatively impact the budget.

Legal / Statutory

- Local Government Act 1993
- Local Government (General) Regulations 2005

Community Engagement / Communication

- Tender for Lease for Management of the Lake Talbot Water Park was advertised in the Narrandera Argus and on Council's webpage and Facebook.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

There is always some risk in engaging a new operator. There will be a period of integration into a new site and adjustment by the users and community. However, this risk is counteracted by engaging a contractor with well-developed systems and experience which results in a reduction of the overall risk to Council.

OPTIONS

1. Accept the tender offer by Leisure & Recreation Group Pty Ltd for the Lease for Management of the Lake Talbot Water Park, as per the recommendation. The tenderer scored high in all evaluation criteria and reference check feedback was positive. The tender amount is within Council's budget and the assessment panel agreed that it offered value for money.
2. Accept one of the other tenders offered and identify the funding source that would be used to cover the additional contract amount.

CONCLUSION

Leisure & Recreation Group Pty Ltd scored high in all evaluation criteria and reference check feedback was positive. The tender amount is within Council's budget and the assessment panel agreed that it offered value for money.

RECOMMENDATION

That Council:

1. Accepts the tender offer by Leisure & Recreation Group Pty Ltd for the Lease for Management of the Lake Talbot Water Park for a five-year period (with option of five further years), for the lump sum amount of \$1,056,272.73 (excl GST), in accordance with Section 55 of the Local Government Act 1993.

17.6 ADOPTION OF NEW ROAD NAMES**Document ID:** 561350**Author:** Information Systems Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Infrastructure**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Supports the proposed road names as provided by the developer of the subdivision and seeks concurrence from the Geographical Names Board to allocate the following names to roads servicing the 12-lot subdivision of Lots 5, 6, 8, 9 DP129551:
 - (a) Daly Road – that roadway from the intersection with River Street and Saw Mill Road west to the eastern boundary of Lot 3 DP129551 and then part of Lot 3 DP129551.
 - (b) Hillview Road – that roadway from the intersection of the proposed Daly Road south within the current Lots 5, 6, 8, 9 DP129551.
2. Commences the consultation process as required by the *Roads Act* 1993 for the proposed naming of the two roads being Daly Road and Hillview Road.

PURPOSE

The purpose of this report is to advise Council of proposed names for two new roads being developed to service a 12-lot subdivision.

- Road 1 – that roadway from the intersection with River Street and Saw Mill Road west to the eastern boundary of Lot 3 DP129551 and then part of Lot 3 DP 129551. This roadway includes a section of previous Crown Road transferred to Council on 13 April 2017.
- Road 2 – that roadway from the intersection of the proposed Daly Road south within the subdivision currently known as Lots 5, 6, 8, 9 DP129551.

SUMMARY

1. Development application DA-032-2014-2015 and subsequent modifications for a 4-into-12 lot subdivision of Lots 5, 6, 8, 9 DP129551 created the requirement for two access roads to service the development (figures 1 and 2). Council received two suggested road names from the developer for consideration, being Daly Road and Hillview Road.
2. No existing addresses or residences are impacted by the proposed road naming.
3. As this is a private subdivision, the names contained within the road name register for possible future use have not been considered.

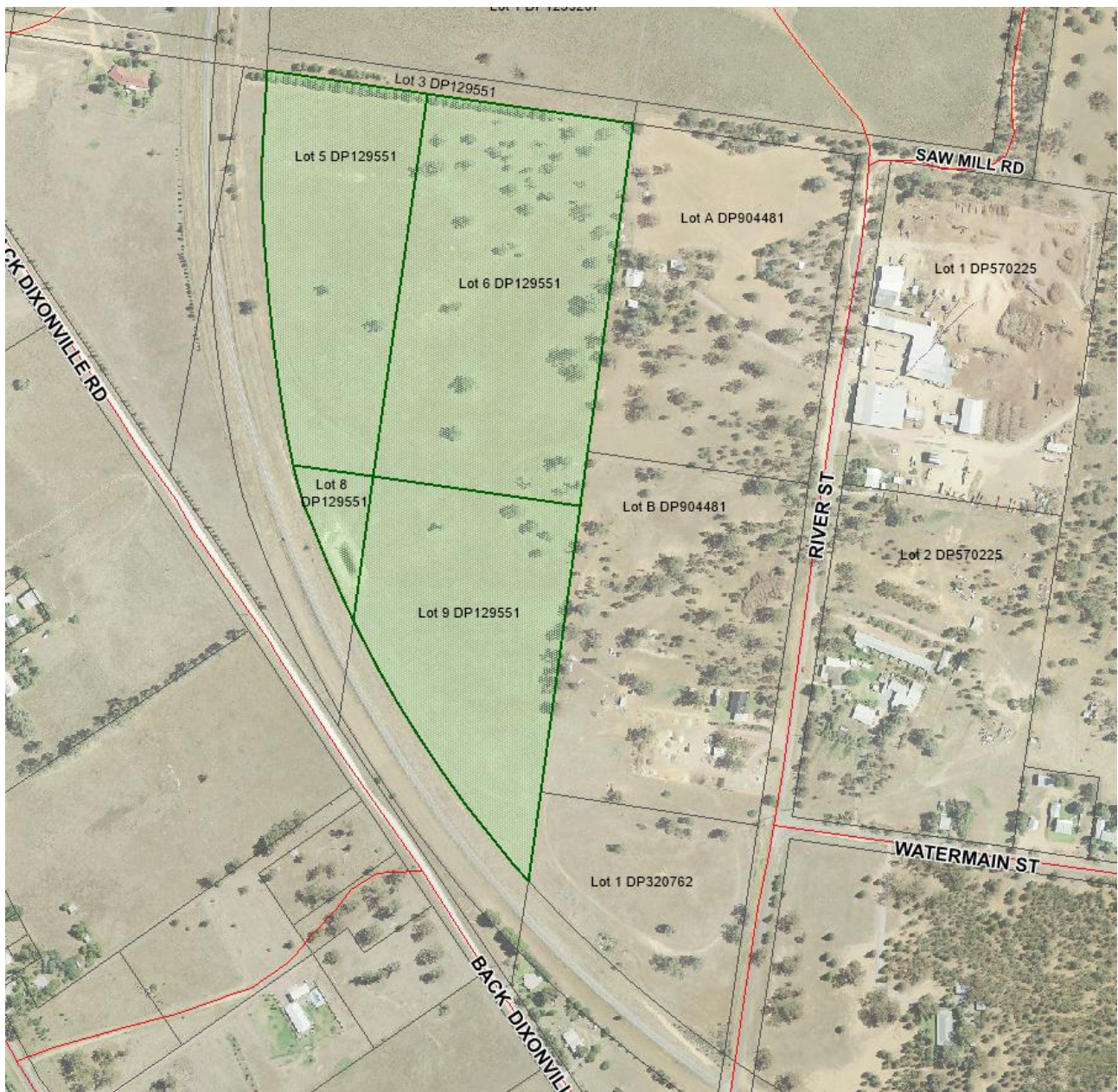


Figure 1: Existing allotments and roadways

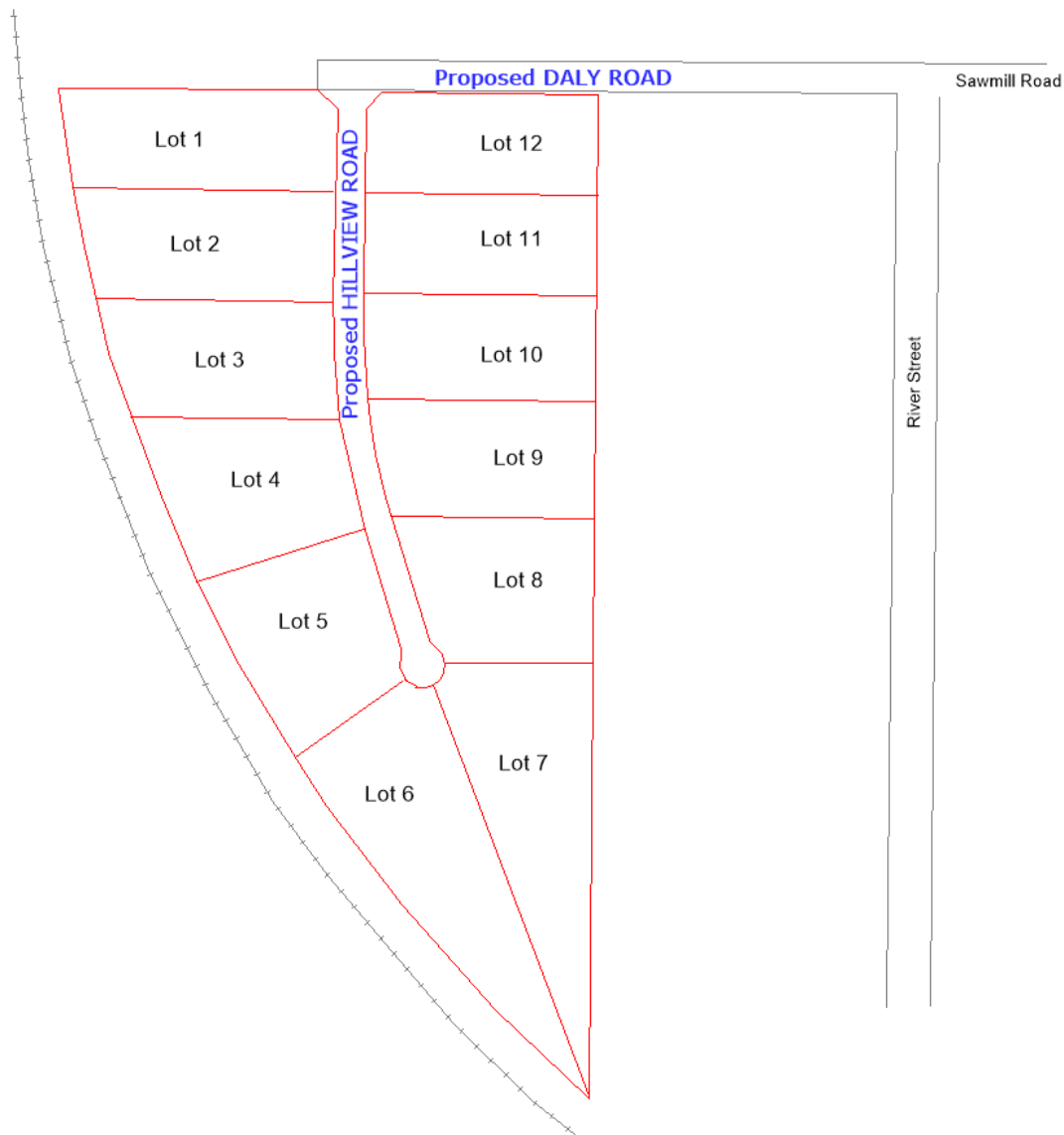


Figure 2: Proposed allotments and roadways

Internal checks were conducted against address policy principles as required in the recently revised NSW Address Policy and User Manual 2021 (June 2021). A key requirement is 6.7.4 titled Uniqueness Duplication, which outlines uniqueness as the most essential quality in road naming. Road names are considered duplicates if they are the same or similar in spelling or sound, regardless of the road type.

The checks highlighted a duplication of the name Hillview Place in the Leeton locality. The NSW Address Policy and User Manual (APUM) provides guidelines to prevent duplication within the same locality, in adjoining localities and within 20/30km for regional urban/rural areas. In this case:

- The Merungle Hill locality separates the Leeton and Narrandera localities (figure 3) which satisfies the guideline.
- The distance between the two roads is 23km. This meets the proximity radius zone requirement for a regional urban area, but not for a rural area.
- Land use zoning of the subdivision is RU5 Village, consistent with the majority of Narrandera township. RU5 is generally evaluated under the APUM as a rural area requiring a 30km radius, however the subdivision area is buffered by R5 Large Lot Residential and E4 Environmental Living zones and the land use intent is residential.

Requests to apply a lesser radius are determined on a case-by-case basis by the Geographical Names Board (GNB) in consultation with Council.

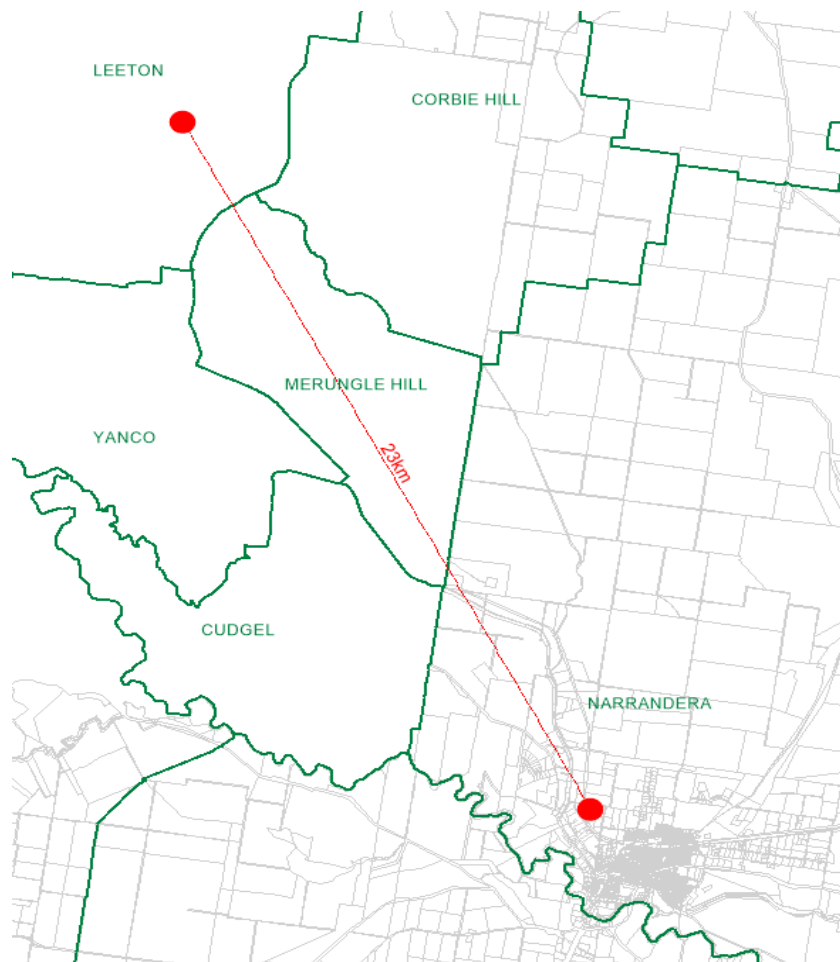


Figure 3: "Hillview" duplication

BACKGROUND

4. Under the *Roads Act* 1993, the council of a local government area and Transport for NSW (TfNSW) are the road naming authorities. The GNB, under the authority of the Surveyor-General, is a relevant party and must be notified of any new road names. Road naming authorities must adhere to the procedure outlined in the NSW Road Regulation 2018, as well as policies outlined in the APUM.

If road names are not officially and correctly recorded, it can impede delivery of emergency and other services to residents and businesses. With the centralisation of emergency service operational dispatch centres in NSW, uniqueness is essential when proposing a new road name. Duplication of similar and like sounding road names can cause confusion for operational dispatch and result in delayed emergency response times.

The naming of roads in NSW is standardised to ensure that the process is transparent and easy to understand for regulatory bodies and members of the community. A consistent approach to road naming benefits emergency services, transport and goods and service delivery and provides opportunities for community consultation when determining road

names. This process has been streamlined by the NSW Place and Road Naming Proposal System.

Next Steps

Following council resolution, proposed names undergo public and agency consultation and are submitted to the GNB for approval as outlined in the APUM.

AP1 Road Naming/Renaming - Local Government

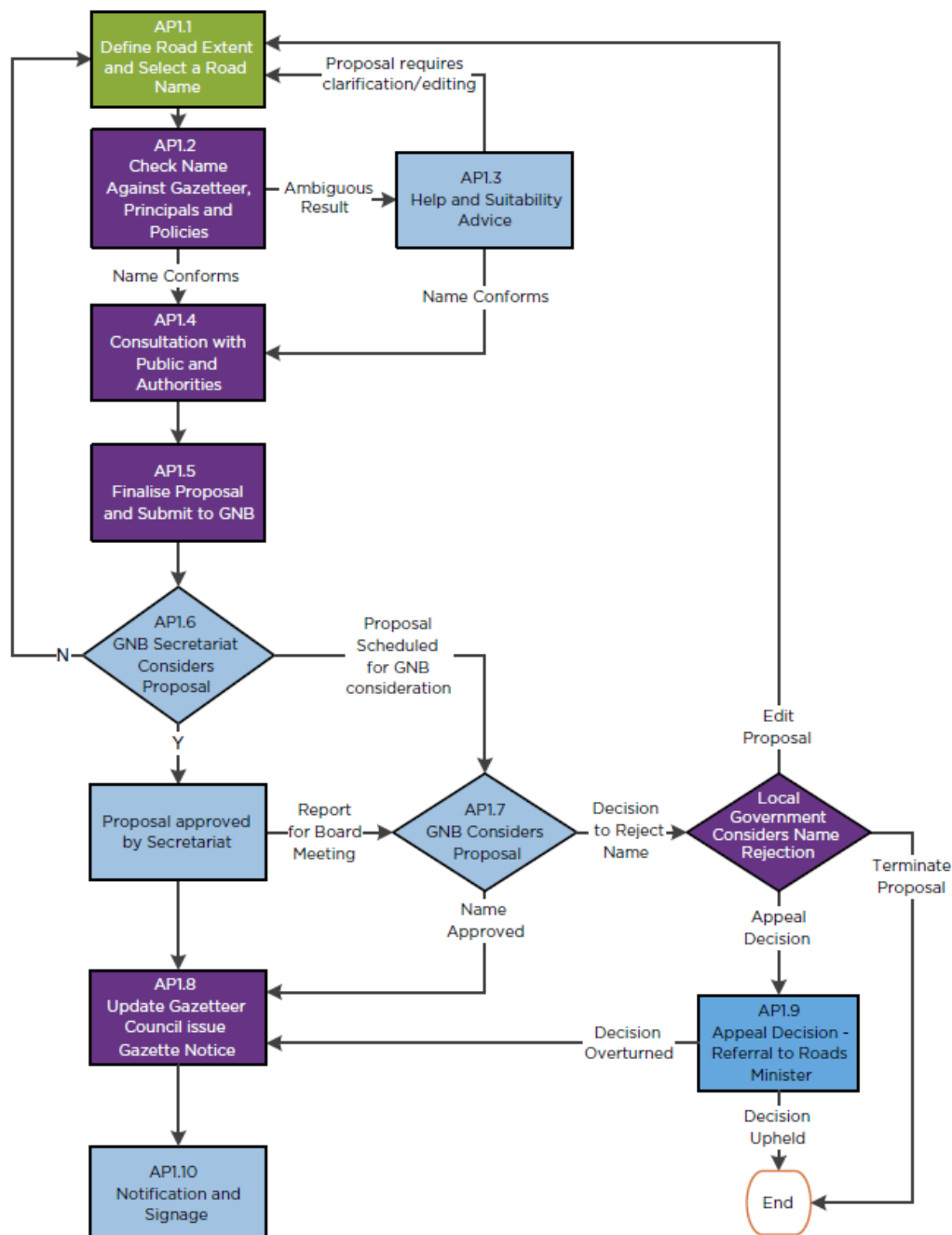


Figure 4: APUM Process for Local Government Road Naming

Theme

Our Infrastructure

Strategy

4.1 - To have an improved and adequately maintained road network

Action

4.1.3 - Maintain the condition rating of the road network across the Shire in accordance with agreed service levels

ISSUES AND IMPLICATIONS**Policy**

- N/A

Financial

- Consultation, advertising and gazettal of new road names \$1,000
- Directional signage \$600

Legal / Statutory

- AS/NZS 4819:2011 Rural and Urban Addressing
- AS 1742.5: 2017 Manual of Uniform Traffic Control Devices
- Roads Regulation 2018

Community Engagement / Communication

- Public consultation will be achieved by advertising using the local newspaper, Council's website, social media and by providing notice to adjoining landowners and prescribed authorities.

RISKS

1. Unnamed roads pose a risk to both public and operational safety for emergency response and other public services. Current legislation and guidelines require all formed roads to be named.
2. Purchasers of subdivided allotments will require official addresses before they can arrange services to the properties.

OPTIONS

1. Endorse the proposed road names and commence the process of obtaining concurrence from the GNB, which includes a public consultation process. The process will be able to commence immediately; or
2. Not endorse the proposed road names and refer the matter back to staff for further consideration and liaison with the developer.

CONCLUSION

As this is a private subdivision and the proposed road names comply with the NSW addressing guidelines, the recommendation will be that Council endorses the proposed road names to service the approved subdivision, therefore enabling the process of consultation and consideration by the GNB to commence.

RECOMMENDATION

That Council:

1. Supports the proposed road names as provided by the developer of the subdivision and seeks concurrence from the Geographical Names Board to allocate the following names to roads servicing the 12-lot subdivision of Lots 5, 6, 8, 9 DP129551:
 - (a) Daly Road – that roadway from the intersection with River Street and Saw Mill Road west to the eastern boundary of Lot 3 DP129551 and then part of Lot 3 DP129551.
 - (b) Hillview Road – that roadway from the intersection of the proposed Daly Road south within the current Lots 5, 6, 8, 9 DP129551.
2. Commences the consultation process as required by the *Roads Act* 1993 for the proposed naming of the two roads being Daly Road and Hillview Road.

18 OUR CIVIC LEADERSHIP**18.1 POLICY REVIEW - POL008 FINANCIAL ASSISTANCE PROGRAM****Document ID: 563586****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Civic Leadership****Attachments: 1. UNDER REVIEW POL008 Financial Assistance Program Policy 2020 (under separate cover) [⇒](#)****RECOMMENDATION**

That Council:

1. Endorses the proposed policy titled Financial Assistance Program as presented and place the document on public exhibition for 28 days seeking community comment; and
2. Resolves that, should no submissions be received during the exhibition period, the policy be considered as adopted and implemented.

PURPOSE

The purpose of this report is for Council to review the amended Financial Assistance Program policy.

SUMMARY

The Financial Assistance Program policy is a document that establishes the commitment by Council to financially assist volunteer groups and community groups that are often key partners in improving the quality of life for residents, workers and visitors.

BACKGROUND

The Financial Assistance Program policy was last amended and adopted by Council 20 February 2018 with the document recently reviewed to make it more contemporary and to make several administrative changes. The amendments are highlighted in red within the attachment; however, a summary of amendments are as follows:

Administrative Changes

- The policy has been updated to the current policy format and rebadged POL008 in Council's simplified identification structure.
- Most of the amendments are typically single word changes or the rephrasing of words for clarity.
- There is a new dot point under section 4.1.2 that financial assistance will not be provided if the applicant is likely to secure funding through an alternate source such a Federal, State or other Local Government Authority.
- The applicant is now required to support their application by providing copies of quotations for the supply of goods and services for the proposed project.

Automatic Inclusions

- The automatic inclusion for the sponsorship of academic awards for schools across the Shire and NSW TAFE remains, however automatic inclusion has been removed for groups such as Rural Counselling Service, Suicide Prevention, Fusion, Southern Sports Academy, also 100% of charges for junior sporting bodies at Henry Mathieson Oval and 50% of charges for junior sporting bodies using the Narrandera Sports Stadium.

The rationale for the removal of the automatic inclusions in this dot point allows for each request to be assessed on an individual basis by looking at the scope of the request and how the request will benefit community members, for example: Southern Sports Academy requests financial assistance for identified participants in the academy who originate from Narrandera Shire; similarly Fusion have previously received funding for specific youth orientated projects for participants from the Shire.

Continued Recognition of Junior Sports

Junior sports are now recognised through the 100% reduction in fees for junior sporting bodies at Henry Mathieson Oval with this reduction contained within the proposed 2021-2022 Fees and Charges (page 48) with line items for Narrandera Junior Aussie Rules and Narrandera Junior Cricket Association having a NIL fee payable. Although not mentioned specifically in the fees and charges document this 100% reduction also includes Junior Rugby League and Little Athletics.

HENRY MATHIESON OVAL

Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22			
		Fee (excl. GST)	GST	Fee (incl. GST)	Increase %
Narrandera Junior Aussie Rules	\$0.00	\$0.00	\$0.00	\$0.00	∞
Narrandera Junior Cricket Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	∞

The encouragement and support to junior sports continues with the proposed 2021-2022 Fees and Charges expanded to now include a 100% reduction in fees for junior sporting bodies to use any of the Council-managed sportsgrounds including the ovals and outdoor netball courts (page 49) of the proposed 2021-2022 Fees and Charges.

The long standing 50% subsidy for junior sporting bodies to use the inside space of the Narrandera Sports Stadium remains as part of the invoicing process by the stadium manager.

OTHER

Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22			
		Fee (excl. GST)	GST	Fee (incl. GST)	Increase %
No charge to Junior sporting bodies for use of the oval, sportsground and netball courts	\$0.00	\$0.00	\$0.00	\$0.00	∞

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS**Policy**

- The Financial Assistance Program has been amended to make it more contemporary and to provided additional clarification where necessary to do so.

Financial

- There are no perceived additional financial implications.

Legal / Statutory

- *Local Government Act 1993.*

Community Engagement / Communication

- Achieved by presenting this report to Council in the Ordinary section of the 20 July 2021 business paper with the proposed policy to be placed on exhibition seeking community comment.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

There are no perceived risks with Council endorsing this policy for adoption for the purpose of seeking community comment at the July 2021 meeting.

OPTIONS

That Council:

1. Endorses the proposed amendments to the Financial Assistance Program policy as presented and place the document on exhibition seeking community comment; or
2. Requires amendments to be made to the proposed Financial Assistance Program policy as presented then place the document on exhibition seeking community comment.

CONCLUSION

The recommendation is that the Council endorse the proposed Financial Assistance Program policy as presented and place the document on public exhibition for 28 days seeking community comment.

RECOMMENDATION

That Council:

1. Endorses the proposed policy titled Financial Assistance Program as presented and place the document on public exhibition for 28 days seeking community comment; and
2. Resolves that, should no submissions be received during the exhibition period, the policy be considered as adopted and implemented.

18.2 PROPOSED LICENCE AGREEMENT - AXICOM PTY LTD**Document ID:** 562774**Author:** Governance and Engagement Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Civic Leadership**Attachments:**

1. AXICOM Pty Ltd - Signed Heads of Terms Agreement (under separate cover) [⇒](#)
2. AXICOM Pty Ltd - Proposed Licence Agreement for Additional 21 square metres (under separate cover) [⇒](#)

RECOMMENDATION

That Council:

1. Endorses the proposed licence agreement with Axicom Pty Ltd for an additional 21 square metres of land adjacent to the high-level water reservoir off Watermain Street, Narrandera commencing from the date of execution by the Mayor and the General Manager and concluding 30 April 2027.

PURPOSE

The purpose of this report is to seek the endorsement of the Council to formalise the proposed licence agreement for 21 square metres of additional land located on Lot 1 DP 611805, being the location of the Narrandera town high-level water reservoir. The land is owned by Narrandera Shire Council and is classified as operational land, the proposed lease will conclude 30 April 2027.

SUMMARY

Axicom Pty Ltd currently have a licence with Council for land adjacent to the high-level reservoir of about 54 square metres and are seeking to increase this area by an extra 21 square metres for additional infrastructure. The current licence for the 54 square metres expires 30 April 2027 at which time it is intended to merge the two licences into a single document.

The Executive Leadership Team endorsed the proposed 'Heads of Terms' for this additional land at its meeting of 23 March 2021.

BACKGROUND

Axicom Pty Ltd own the monopole located adjacent to the high-level water reservoir located off Watermain Street, Narrandera and are proposing to increase the footprint of the current licenced area to accommodate additional NBN equipment.

The proposed annual rental amount payable to Council for the additional 21 square metres is \$4,000 + GST per annum, with the annual rental amount payable to Council for the current licence of 54 square metres expected to be \$7,740 + GST for the 2021-2022 financial year.



Locality map of Lot 1 DP 611805 with the additional land identified

Following the Executive Leadership Team meeting of 23 March 2021, the General Manager sought details of the height of fencing and new infrastructure. The new fence will match the height of the existing adjoining fence and the highest point of any new infrastructure being a 3.5 metre high horizontal cable tray. The proposed works will not impact the visual amenity of the mural painted on the side of the water tower.

An amendment has been made to the Clause 8.2a of the new licence agreement to include a requirement that any future works require the approval of the Licensor to ensure that future works will not interfere with the adjacent mural.

Attached to this report are the following documents:

- 'Heads of Terms' endorsed by the Executive Leadership Team;
- Proposed licence agreement for additional 21 square metres.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS**Policy**

- CS60 – Land Leases & Licences

Financial

- The initial rental per annum is \$4,000 + GST with the final agreement to contain an annual CPI adjustment.

Legal / Statutory

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*

Community Engagement / Communication

- The licence agreement will be presented to Council in the Ordinary section of the business paper 20 July 2021.

Human Resources / Industrial Relations (if applicable)

- Nil

RISKS

There are no perceived risks with the proposed licence agreement.

OPTIONS

The options available are for Council to either:

1. Endorse the proposed licence agreement with Axicom Pty Ltd; or
2. Not endorse the proposed licence agreement with Axicom Pty Ltd.

CONCLUSION

Axicom Pty Ltd and its predecessors have been long term licensees at this site and have invested significant capital into essential communications infrastructure at this location.

The recommendation will be for Council to resolve to endorse the proposed licence agreement as presented.

RECOMMENDATION

That Council:

1. Endorses the proposed licence agreement with Axicom Pty Ltd for an additional 21 square metres of land adjacent to the high-level water reservoir off Watermain Street, Narrandera commencing from the date of execution by the Mayor and the General Manager and concluding 30 April 2027.

18.3 ABORIGINAL LAND CLAIMS - STAKEHOLDER COMMENTS SOUGHT

Document ID: 562775

Author: Governance and Engagement Manager

Authoriser: Deputy General Manager Corporate and Community

Theme: Our Civic Leadership

Attachments: 1. **Combined Aboriginal Land Claims for Assessment - 26 May 2021 (under separate cover)** [⇒](#)

RECOMMENDATION

That Council:

1. Acknowledges the 46 claims currently being processed and notes the individual responses to the criteria about lawful use, lawful occupation and is the land required for an essential public purpose;
2. Provides individual responses for each claim, with supporting documentation where applicable, to the Aboriginal Claims Assessment Team by 31 July 2021.

PURPOSE

The purpose of this report is to inform Council that a large number of historical Aboriginal Land Claims are currently being processed.

SUMMARY

Council has received seven notifications from the Aboriginal Land Claims Assessment Team (ALCAT) of the Department of Planning, Industry and Environment advising that assessment of 46 claims within the Shire has commenced. Council is being consulted as part of the assessment process with comments to be provided to ALCAT by 18 June 2021, however a request for an extension to provide comments by 31 July 2021 has been approved.

BACKGROUND

There are currently 237 unresolved Aboriginal Land Claims within the Shire. The oldest claim originates from 8 October 1984, with the most recent dated 2 December 2020.

The ALCAT is seeking information from Council as an authority that may have evidence or holds an interest in the land at the date of claim that establishes both lawful use and lawful occupation of the land, also the need or likely need for the land for an essential public purpose. The key point in the assessment process is that the ALCAT team will only consider comments relevant to **the date the claim was lodged**.

Comments have been sought from the Water and Sewer Manager and also the Project & Development Engineer with only one claim identified as being land for which Council has an interest, being part of Lot 343 DP 1016914 located adjacent to the Narrandera Sewer Treatment Plant where treated effluent is able to be discharged into Bundidgerry Creek.

The combined notifications are attached to this report, with locality maps and individual assessments provided below for reference and discussion:

Claim numbers 12293 & 38368 lodged 22 May 2006 – Lot 3 Section 28 DP 758052 being 28 Yapunyah Street, Barellan

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim numbers 12294 & 38368 lodged 22 May 2006 – Lot 5 Section 28 DP 758052 being 24 Yapunyah Street, Barellan

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 12295 lodged 22 May 2006 – Lot 7 Section 28 DP 758052 being 20 Yapunyah Street, Barellan

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 12298 lodged 22 May 2006 – Lot 2 Section 11 DP 758052 being unnumbered Mulga Street, Barellan

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 38367 lodged 17 March 2015 – Lot 77 DP 751672 located Tubbs Road, Barellan

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 38368 lodged 17 March 2015 – Lot 4 Section 28 DP 758052 being 26 Yapunyah Street, Barellan

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 43817 lodged 3 April 2017 – Lot 122 DP 821529 being unnumbered Bendee Street, Barellan

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 38405 lodged 17 March 2015 – Lot 46 DP 751742 – located adjacent to an unformed section of Beechers Road

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim numbers 12648 & 17928 lodged 26 May 2006 - Lot 1 Section 3 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 12857 lodged 26 May 2006 - Lot 10 Section 12 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 12858 lodged 26 May 2006 - Lot 9 Section 12 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 12859 lodged 26 May 2006 - Lot 8 Section 12 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 12860 lodged 26 May 2006 - Lot 7 Section 12 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13008 lodged 26 May 2006 - Lot 2 Section 11 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13009 lodged 26 May 2006 - Lot 10 Section 11 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13010 lodged 26 May 2006 - Lot 9 Section 11 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13011 lodged 26 May 2006 - Lot 8 Section 11 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13028 lodged 26 May 2006 - Lot 7 Section 11 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13030 lodged 26 May 2006 - Lot 4 Section 11 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13031 lodged 26 May 2006 - Lot 3 Section 11 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13032 lodged 26 May 2006 - Lot 3 Section 10 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13033 lodged 26 May 2006 - Lot 10 Section 10 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13034 lodged 26 May 2006 - Lot 9 Section 10 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13035 lodged 26 May 2006 - Lot 8 Section 10 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13036 lodged 26 May 2006 - Lot 7 Section 10 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13037 lodged 26 May 2006 - Lot 6 Section 10 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13038 lodged 26 May 2006 - Lot 4 Section 10 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 13039 lodged 26 May 2006 - Lot 6 Section 12 DP 758312 – located adjacent to the Back Morundah Road in the proposed Village of Cuddell

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 52061 lodged 10 September 2020 - Lot 47 DP 754546 being adjacent to the intersection of Campbells Road and Hendys Road, Corobimilla

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



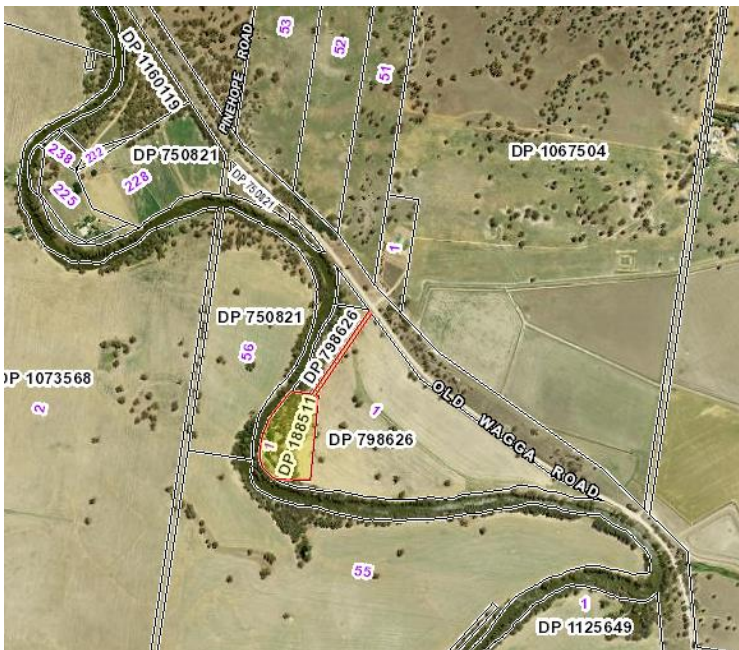
Claim number 51910 lodged 25 August 2020 - Lot 120 DP 754551 being adjacent to the Sturt Highway, Gillenbah

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim numbers 12268 & 45535 lodged 22 May 2006 - Lot 1 DP 188511 located south of the Old Wagga Road, Grong Grong

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim numbers 40242 & 46256 lodged 9 March 2016 - Lot 1 Section 72 DP 758477 being 93 Brookong Street, Grong Grong

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim numbers 40242 & 46256 lodged 9 March 2016 - Lot 3 Section 72 DP 758477 being 101 Brookong Street, Grong Grong

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No

- Is the land needed or likely to be needed by Council for an essential public purpose:
No



Claim numbers 40242 & 46256 lodged 9 March 2016 - Lot 4 Section 72 DP 758477 being 105 Brookong Street, Grong Grong

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose:
No



Claim numbers 40242 & 46256 lodged 9 March 2016 - Lot 5 Section 72 DP 758477 being 109 Brookong Street, Grong Grong

- Does Council have lawful use of the land: No

- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim numbers 40242 & 46256 lodged 9 March 2016 - Lot 7 Section 72 DP 758477 being 104 Bunganbil Street, Grong Grong

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim numbers 40242 & 46256 lodged 9 March 2016 - Lot 8 Section 72 DP 758477 being 100 Bunganbil Street, Grong Grong

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim numbers 40242 & 46256 lodged 9 March 2016 - Lot 10 Section 72 DP 758477 being 92 Bunganbil Street, Grong Grong

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 46609 lodged 3 December 2012 - Lot 3 Section 2 DP 758551 being 29 Humby Street, Kamarah

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 46609 lodged 3 December 2018 - Lot 4 Section 2 DP 758551 being 25 Humby Street, Kamarah

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



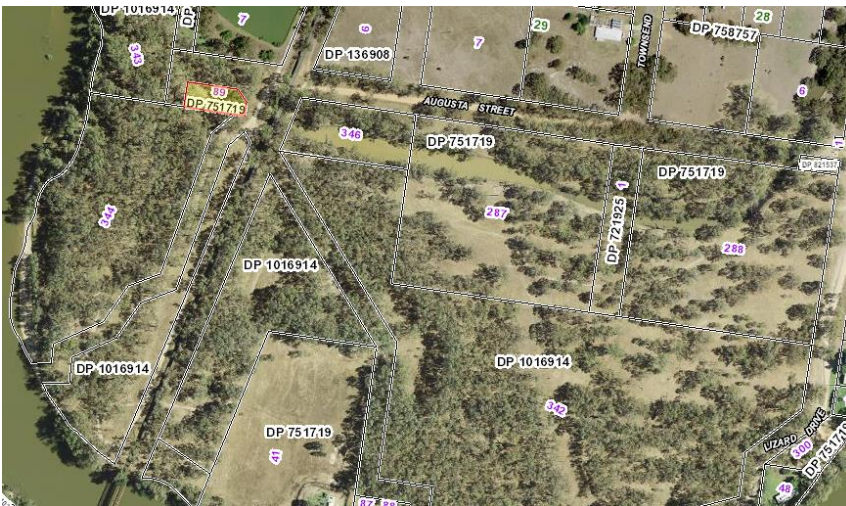
Claim number 46619 lodged 3 December 2018 - Lot 8 Section 1 DP 758551 being 30 Humby Street, Kamarah

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 18011 lodged 23 June 2009 - Lot 89 DP 751719 located adjacent to Augusta Street, Narrandera

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 18011 lodged 23 June 2009 - Lot 343 DP 1016914 located adjacent to Augusta Street, Narrandera

- Does Council have lawful use of the land:
- Yes, for the discharge of treated effluent to Bundidgerry Creek through an identified outlet point – Environment Protection Licence numbered 836 first issued 7 July 2000
- Does Council have lawful occupation of the land:

Yes, for the discharge of treated effluent to Bundidgerry Creek through an identified outlet point – Environment Protection Licence numbered 836 first issued 7 July 2000


Is the land needed or likely to be needed by Council for an essential public purpose:

Yes, for the continued discharge of effluent water to Bundidgerry Creek through an identified outlet point.



A locality map of the outlet to Bundidgerry Creek is below:





NARRANDERA SHIRE COUNCIL
141 East Street
NARRANDERA NSW 2700
90% OF RANG BULL

SEWERAGE MONITORING POINTS
NARRANDERA STP

This map is a representation of the information currently held by Narrandera Shire Council. While been made to ensure the accuracy of the product, Council accepts no responsibility for any error.

Date: 24/06/2016
Compiled by:
GIS Narrandera
Co-ordinate System:
MGA 94 Zone 55
Ref: 2016_03

Claim number 18011 lodged 23 June 2009 - Lot 344 DP 1016914 located adjacent to Augusta Street, Narrandera

- Does Council have lawful use of the land:
 1. No, however with the support of the Narrandera Local Aboriginal Land Council, Council intends to seek a licence from Crown Lands for basic management of the site including the provision and emptying of waste bins, minor maintenance of access points and the management of excess vegetation to reduce fire hazards.
- Does Council have lawful occupation of the land:
 2. No, however with the support of the Narrandera Local Aboriginal Land Council, Council intends to seek a licence from Crown Lands for basic management of the site including the emptying of waste bins, minor maintenance of access points and the management of excess vegetation to reduce fire hazards.
- Is the land needed or likely to be needed by Council for an essential public purpose:
 3. No, however Council recognises that this land is culturally significant to the local Aboriginal community and supports the granting of this Claim.



Claim number 46270 lodged 6 November 2018 - Lot 312 DP 751719 located adjacent to Sugden Street, Narrandera

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



Claim number 51988 lodged 3 September 2020 - Lot 341 DP 821537 located adjacent to Lizard Drive, Narrandera

- Does Council have lawful use of the land: No
- Does Council have lawful occupation of the land: No
- Is the land needed or likely to be needed by Council for an essential public purpose: No



RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- There are no immediate financial implications to Council with none of the properties subject to claim having a rateable valuation. However, if the properties are sold or are

developed, the rateability status will need to be reassessed in accordance with the *Aboriginal Land Rights Act 1983*

Legal / Statutory

- *Aboriginal Land Rights Act 1983*
- *Local Government Act 1993*

Community Engagement / Communication

- By presenting this report to Council within the ordinary section of the business paper at the July 2021 Council meeting.

Human Resources / Industrial Relations (if applicable)

- There are no perceived human resources or industrial relations issues relating to this matter.

RISKS

There are no perceived risks, however the comments relevant to claim number 18011 lodged 23 June 2009 (Lot 343 DP 1016914 located adjacent to Augusta Street, Narrandera) will be highlighted to the Aboriginal Land Claims Assessment Team.

OPTIONS

There are no options available apart from advising the assessment team of an interest in claim number 18011 lodged 23 June 2009 relating to Lot 343 DP 1016914 located adjacent to Augusta Street, Narrandera.

CONCLUSION

The recommendation will be for Council to acknowledge the 46 claims under assessment and to provide individual responses for each claim with supporting documentation, where applicable, to the Aboriginal Claims Assessment Team for consideration.

RECOMMENDATION

That Council:

1. Acknowledges the 46 claims currently being processed and notes the individual responses to the criteria about lawful use, lawful occupation and is the land required for an essential public purpose;
2. Provides individual responses for each claim, with supporting documentation where applicable, to the Aboriginal Claims Assessment Team by 31 July 2021.

18.4 FORMALISING COUNCIL INVOLVEMENT IN MANAGING THREE AREAS OF CROWN LAND AND APPLYING TO BE CROWN LAND MANAGER FOR ANOTHER LOCATION

Document ID: 563595

Author: Governance and Engagement Manager

Authoriser: Deputy General Manager Corporate and Community

Theme: Our Civic Leadership

Attachments: 1. NLALC - In principle agreement for limited maintenance of Town Beach or Koori Beach (under separate cover) [⇒](#)

RECOMMENDATION

That Council:

1. Resolves to apply for a licence across part of three areas of Crown Land managed by the NSW Department of Planning, Industry and Environment
 - Reserve 86360 – Lot 344 DP 1016914 being ‘Town Beach’ or ‘Koori Beach’
 - Reserve 17806 – Lot 129 DP 754552 being ‘Buckingbong Reserve’
 - Reserves 482 & 24577 – Lot 7007 DP 1051327 being ‘Five Mile Reserve’
2. Resolves to apply to the Minister for Water, Property and Housing to become the Crown Land Manager for Lot 7313 DP 1159952 being the ‘Rocky Water Holes’ precinct.

PURPOSE

The purpose of this report is for Council to consider making applications to formalise licences over three areas of land for which Council currently provides minimal maintenance and services.

It is also timely for Council to consider formally applying to the Minister for Water, Property and Housing to become the Crown Land Manager for land that includes the ‘Rocky Water Holes’ precinct.

SUMMARY

Council currently provides limited maintenance and services to three areas of land for which it has no legal tenure. It is therefore considered appropriate to apply to the relevant authority seeking a formal licence agreement whereby Council can legally enter the Reserves to carry out minor works and maintenance.

Council has also facilitated infrastructure in the ‘Rocky Water Holes’ precinct and it is timely to apply for appointment as the Crown Land Manager.

The General Manager has received a letter of support from the Narrandera Local Aboriginal Land Council (NLALC) to assist in making an application for one of the Reserves.

BACKGROUND

PROPOSED LICENCE AREAS

1. Reserve 86360 – Lot 344 DP 1016914 locally known as ‘Town Beach’ or ‘Koori Beach’

This land is under the management of NSW Crown Lands and is for the purpose of ‘Future Public Requirements’. The land is subject to an Aboriginal Land Claim lodged 23 June 2009 with the Claim currently being assessed.

At the present time, Council undertakes limited maintenance to a small area in this locality, also providing minimal vegetation control, and supplies bins for waste collection which are emptied on a regular basis.

The General Manager recently contacted the NLALC, with the NLALC requesting in principle agreement for Council to undertake limited maintenance leading to ‘Town Beach’ or ‘Koori Beach’.

A locality map of Lot 344 DP is below with a copy of the correspondence from the NLALC attached to this report:



2. Reserve 17806 – Lot 129 DP 754552 locally known as ‘Buckingbong Reserve’

This land is under the management of Local Land Services and is for the purpose of ‘Camping and Travelling Stock’. The land is currently subject to an Aboriginal Land Claim lodged 6 November 2018.

At the present time, Council provides some vegetation and roadway maintenance, and provides bins for waste collection which are emptied on a regular basis. Council does not manage any amenities on the site such as the boat ramp, shelter area or the pit toilet.

It is intended to only apply for the area of about 1.7 hectares highlighted in the locality map below:



3. Reserves 482 & 24577 – Lot 7007 DP 1051327 locally known as ‘Five Mile Reserve’

This land is under the management of Local Land Services and is for the purpose of ‘Camping and Travelling Stock’. The land is currently subject to an Aboriginal Land Claim lodged 22 May 2006.

At the present time, Council provides some vegetation and roadway maintenance, and provides a large commercial bin for waste collection which is emptied on a regular basis. Council does not maintain any amenities on the site such as the boat ramp or the pit toilet.

It is intended to only apply for the area of about 1.5 hectares highlighted in the locality map below:



Within the three areas under consideration, any licence will most likely prohibit infrastructure such as new toilets or other structure due to pending Aboriginal Land Claims and the implications of the *Native Title Act 1993*.

What is being proposed is a licence for Council to access the sites with works having minimal impact but to maintain minimum standards for community safety:

- Level 1 - basic maintenance such as visible litter removal, the supply and emptying of bins, minor access road maintenance and minor vegetation control along access points when required.
- Level 2 - basic maintenance extended to other areas within the licenced area when necessary, which may include the slashing of excess vegetation within the licenced area.
- Level 3 - general tidy up of the area, road maintenance and vegetation control to reduce fire risk and/or in preparation for an upcoming event.

PROPOSED APPOINTMENT AS CROWN LAND MANAGER

1. Reserve 89805 – Lot 7313 DP 1159952 locally known as ‘Rocky Water Holes’

This land is under the management of NSW Crown Lands and is for the purpose of ‘National Fitness and Physical Education’. It is not known if the land is subject to an Aboriginal Land Claim.

In recent years, Council has facilitated infrastructure in the area such as toilet amenities and will soon upgrade the roadway to the boat ramp area. At the present time, Council also provides some vegetation and roadway maintenance, and provides bins for waste collection which are emptied on a regular basis.

The land is adjacent to Reserve 81121, known as the Lake Talbot Reserve, which is for the purpose of ‘Public Recreation’. Essentially, Lot 7313 is considered as part of the adjoining reserve and it is considered appropriate that Council apply to the Minister to become the land manager.

A locality map of Lot 7313 DP 1159952 is below:



RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- At this point in time the estimated annual costs for minimal works could range from \$5,000 to \$7,000 per annum. In most instances these works are already included in the annual budget, so the overall impact to the financial budget should be minimal.

Legal / Statutory

- *Crown Land Management Act 2016*
- *Local Government Act 1993*

- *Local Land Services Act 2013*

Community Engagement / Communication

- Achieved by presenting this report to Council in the ordinary section of the 20 July 2021 business paper.

Human Resources / Industrial Relations (if applicable)

- There are no perceived human resources or industrial relations risks.

RISKS

The risks include:

1. Minimal service level expectations have the potential to become higher service level expectations over time.
2. By not exploring options to secure a form of licence or other tenure on the areas of land means that Council will continue to enter these lands for minimal maintenance purposes illegally.

OPTIONS

That Council:

1. Endorses the proposed actions and progress applications to formalise licence agreements also an application to become the Crown Land Manager for Lot 7313 DP 1159952; or
2. Not endorse the proposed actions contained within this report.

CONCLUSION

The recommendations will be for Council to progress all of these matters and make relevant applications to the NSW Department of Planning, Industry and Environment, also the Minister for Water, Property and Housing.

RECOMMENDATION

That Council:

1. Resolves to apply for a licence across part of three areas of Crown Land managed by the NSW Department of Planning, Industry and Environment
 - Reserve 86360 – Lot 344 DP 1016914 being 'Town Beach' or 'Koori Beach'
 - Reserve 17806 – Lot 129 DP 754552 being 'Buckingbong Reserve'
 - Reserves 482 & 24577 – Lot 7007 DP 1051327 being 'Five Mile Reserve'
2. Resolves to apply to the Minister for Water, Property and Housing to become the Crown Land Manager for Lot 7313 DP 1159952 being the 'Rocky Water Holes' precinct.

18.5 FORMALISE LICENCE AGREEMENT - NARRANDERA IMPERIAL FOOTBALL & NETBALL CLUB INCORPORATED**Document ID: 566239****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Civic Leadership****Attachments:**

1. **Proposed final Licence Agreement with NIFNC (under separate cover) [⇒](#)**
2. **Locality map of Clubroom and Changerooms (under separate cover) [⇒](#)**
3. **Plan of licenced area (under separate cover) [⇒](#)**
4. **Memorandum of Understanding NIFNC and NRLFC (under separate cover) [⇒](#)**
5. **Proposed Event Management Plan - NIFNC (under separate cover) [⇒](#)**

RECOMMENDATION

That Council:

1. Includes within the final licence agreement the following five annexures:
 - a. the 1st annexure being a locality map of the Clubroom and Changerooms structure within the Narrandera Sportsground precinct; and
 - b. the 2nd annexure being plan of the licenced area; and
 - c. the 3rd annexure being the signed Memorandum of Understanding between the Narrandera Imperial Football & Netball Club and the Narrandera Rugby League Football Club Incorporated; and
 - d. set the activation limit for the Event Management Plan and the engagement of security measures where 150 or more persons are expected to attend any sporting related Clubroom Event, with the Event Management Plan to become the 4th annexure, and
 - e. the 5th annexure will be at the completion of the project, being a schedule that lists all items and equipment supplied to or installed into the licenced area by Council, and
2. Formally endorses the licence agreement as presented between Council and the Narrandera Imperial Football & Netball Club for use of part of the new Clubroom and Changerooms structure at the Narrandera Sportsground; and
3. Instructs the solicitor acting for Council to prepare the final licence agreement including annexures and, when available, that Council invites the Narrandera Imperial Football & Netball Club to formally execute the document.

PURPOSE

The purpose of this report is to present the final version of the licence agreement between Council and the Narrandera Imperial Football & Netball Club for use of part of the new clubroom and changerooms structure at the Narrandera Sportsground.

SUMMARY

The Narrandera Imperial Football & Netball Club (NIFNC) currently holds a 20-year licence over the present clubroom structure located to the north of the Narrandera Sportsground, with the Club seeking to enter into a new licence agreement with Council for part of the new clubroom and changerooms structure under construction in the south-western area of the sportsground.

Council will recall that the proposal to enter into a licence agreement with the NIFNC was the subject of extensive community consultation during February 2021 with a report on the outcomes presented to the 16 March 2021 meeting for discussion.

BACKGROUND

Following the community consultation phase, a total of seven submissions were received with all submissions presented to Council 16 March 2021. The resolution of Council is reprinted below:

18.5 PROPOSED NEW LICENCE AGREEMENT WITH NARRANDERA IMPERIAL FOOTBALL & NETBALL CLUB INCORPORATED**RESOLUTION 21/054**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Acknowledges the valuable comments within each of the submissions received during the community consultation process; and
2. Acknowledges the partnership and commitment of both the Narrandera Rugby League Football Club Incorporated and the Narrandera Imperial Football & Netball Club Incorporated to develop and agree to a Memorandum of Understanding for use of the new facility; and
3. Agrees to include within the final licence agreement more definitive wording for the term 'Clubhouse Event' and that the phrase 'not unreasonably withhold use' be expanded to provide clarity of intention, also that a minimum timeframe be provided for notification to Council of a planned event; and
4. Resolves to formally endorse the intention to enter into a licence agreement with the Narrandera Imperial Football & Netball Club Incorporated for parts of the new Clubhouse and Change Rooms Structure at the Narrandera Sportsground with the final licence agreement to be presented to a future meeting of Council for adoption, followed by execution of the document by both parties soon after.

CARRIED

Addressing the four points within the resolution, the following comments are made, or the following actions have been taken:

1. Council once again thanks the community for their valuable comments.
2. Council is pleased that the two local football codes were able to come together to develop and agree to a Memorandum of Understanding for use of the new facility.
3. The term 'Clubroom Event' within Clause 1.1 (c) has now been amended to provide more clarity with the original wording of:

- *Clubroom Event means any sporting related event that the Licensee chooses and will include, but not be limited to meetings, social events, lectures, and other match functions - amended to read*
 - *Clubroom Event means any sporting related event including sporting fixtures and like activities such as fundraising activities or social events, meetings or lectures.*
4. Clause 6 (m) has also been amended to provide more clarity with the original wording of:
- *to not unreasonably withhold the use of the Licenced Area by a third party or Council as the Licensor for a Clubroom Event. The Licensee may recover a reasonable financial amount for utilities used by the third party. The Licensee shall have priority over any third party with respect to the Licenced area. The Licensee shall not unreasonably refuse the use of the Licenced Area to a third party - amended to read*
 - *to not unreasonably withhold the use of the Licenced Area by a third party or Council as the Licensor for a Clubroom Event. The Licensee may recover a reasonable financial amount for utilities used by the third party. The Licensee shall have priority over any third party with respect to the Licenced area. The Licensee shall not unreasonably refuse the use of the Licenced Area to a third party. In considering refusal of the Licence Area to a third party the Licensee is to ensure they are not in contravention of any State (including but not limited to the Anti-Discrimination Act 1977) or Commonwealth (including but not limited to the Age Discrimination Act 2004, Disability Discrimination Act 1992, Racial Discrimination Act 1975, Sex Discrimination Act 1984) anti-discrimination legislation.*
5. Clause 6 (o) now provides for a timeframe within which the licensee must notify the licensor by amending the clause from:
- *to notify the Licensor in writing prior to any Clubroom Event or Third Party Function - to now contain a notification timeframe – amended to read*
 - *to notify the Licensor in writing at least 48 hours prior to any Clubroom Event or Third Party Function.*
4. The endorsement of the proposed licence agreement as presented means that both parties will be able to execute the document in the near future.

The NIFNC has shown a commitment to work with both Council and the surrounding residents by developing an Event Management Plan (EMP) which will be actioned when a sporting related Clubroom Event is expected to reach the maximum number of persons that the licenced area can contain.

The EMP proposed by the NIFNC states that the trigger for the activation of an EMP is 250 persons, however Council staff have proposed that the EMP be activated at 150 persons with security measures engaged at 250 persons. The NIFNC has not agreed to these amendments, so it will therefore be a decision of Council to set the limit. The initially proposed EMP amendments by Council are included in the attachment to this report with the Council amendments highlighted in red font.

The Manager of Development and Environment has provided subsequent advice, based on both the floorspace within the licenced area and the sanitary facilities provided, that the licenced area would cater for at least 150 persons. It will be recommended that Council set the activation of the EMP at 150 persons and that security measures also be actioned at 150 persons.

The benefit of having an EMP in place is that it will provide details of the event, contact details, security details, hazard identification and, importantly, it recognises that the occupants of adjoining properties need to be advised if the event is likely to impact the amenity of the area by way of noise, crowds, or road closures.

Following Council's endorsement of the attached licence agreement, Council's solicitor will be instructed to prepare the final document and refer to and include the following five annexures: 1. a locality map of the Narrandera Sportsground, 2. a floorplan of the area held under license, 3. the signed Memorandum of Understanding between the Narrandera Imperial Football & Netball Club and the Narrandera Rugby League Football Club Incorporated, 4. the final Event Management Plan, and 5. allowance for the inclusion of a schedule at the end of the project that details all items and equipment supplied to or installed into the licenced area by Council.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- The licence agreement provides revenue to Council in the amount of \$1,875 plus GST per annum from the commencement date with a 2% increase for the initial term of 10 years.
- The licence agreement requires the licensee to pay for all electricity, gas and waste management charges associated with the clubhouse and changerooms with the licensee to also pay a reasonable legal and other costs and disbursements of the licensor arising out of or associated with this licence agreement.

Legal / Statutory

- *Local Government Act 1993*

Community Engagement / Communication

- By presenting this report in an open forum of Council, attaching a copy of the final licence agreement and two of the three proposed annexures.

Human Resources / Industrial Relations (if applicable)

- Nil

RISKS

There are no perceived risks with the licence agreement and supporting annexures clearly establishing the expectations of both parties.

OPTIONS

There are three options available to Council:

1. Enter into the licence agreement as presented, or
2. Require amendments to the proposed licence agreement, or
3. Decline to enter into the licence agreement.

CONCLUSION

The Narrandera Imperial Football & Netball Club currently has a licence agreement with Council for both exclusive and non-exclusive use of the existing clubhouse and surrounding areas at the Narrandera Sportsground.

The emergence of the new clubhouse to the south-west of the playing field is already enhancing the overall amenity of the Narrandera Sportsground. With a new licence agreement, the new facility has the potential to become a significant community asset that can be utilised by not only the licensee but also by other groups and organisations within the community for a sporting related event.

The recommendation will be for Council to endorse the attached licence agreement and annexures as presented, apart from the Event Management Plan which will require Council to decide on the number of persons expected within the licenced area that will activate the creation of an Event Management Plan.

RECOMMENDATION

That Council:

1. Includes within the final licence agreement the following five annexures:
 - a. the 1st annexure being a locality map of the Clubroom and Changerooms structure within the Narrandera Sportsground precinct; and
 - b. the 2nd annexure being plan of the licenced area; and
 - c. the 3rd annexure being the signed Memorandum of Understanding between the Narrandera Imperial Football & Netball Club and the Narrandera Rugby League Football Club Incorporated; and
 - d. set the activation limit for the Event Management Plan and the engagement of security measures where 150 or more persons are expected to attend any sporting related Clubroom Event, with the Event Management Plan to become the 4th annexure, and
 - e. the 5th annexure will be at the completion of the project, being a schedule that lists all items and equipment supplied to or installed into the licenced area by

Council, and

2. Formally endorses the licence agreement as presented between Council and the Narrandera Imperial Football & Netball Club for use of part of the new Clubroom and Changerooms structure at the Narrandera Sportsground; and
3. Instructs the solicitor acting for Council to prepare the final licence agreement including annexures and, when available, that Council invites the Narrandera Imperial Football & Netball Club to formally execute the document.

18.6 REGIONAL PANEL OF CONDUCT REVIEWERS - ESTABLISHMENT**Document ID: 565095****Author: Executive Assistant****Authoriser: General Manager****Theme: Our Civic Leadership****Attachments: 1. Matrix used Assessing Submissions (under separate cover)**
[⇒](#)**RECOMMENDATION**

That Council:

1. Agrees to establish a Regional Panel of Conduct Reviews and appoint the reviewers as detailed within this report following an Expression of Interest (EOI) process conducted by RAMJO.

INTRODUCTION

This report seeks Council's resolution to appoint a regional panel of conduct reviewers as selected through the Riverina and Murray Joint Organisation (RAMJO), in line with the Procedures for the Administration of the Model Code of Conduct (the Procedures).

BACKGROUND

Section 440 of the Local Government Act 1993 (NSW) and the Local Government (General) Regulation 2005 requires that all councils and joint organisations adopt a Code of Conduct which incorporates the provisions of the Model Code of Conduct (the Code).

The Code states that councils are required to establish a panel of Conduct Reviewers to inquire into alleged breaches of the Code by their Administrator, Mayor, Councillors or General Manager. Councils may establish their own panel, or they may enter into an arrangement with one or more other councils to share a panel.

RAMJO's (previously RAMROC Riverina and Murray Regional Organisation of Councils) current regional panel of conduct reviewers will conclude their term on 30 June 2021, whereby the Council must appoint a new panel for a four-year term.

The RAMJO Board and General Managers agreed to participate in an Expression of Interest procurement process to acquire service providers capable of acting in this role. A review panel was formed consisting of Mr Philip Stone (General Manager Edward River Council), Ms Bridgett Leopold (RAMJO) and Ms Bella Thomas (RAMJO).

After evaluating the responses received, RAMJO proposes that Council establish a panel of conduct reviewers from the below list of providers.

Results of EOI Process

The review panel assessed the responses on a simple "meets / does not meet requirements" basis against the following five criteria:

- Experience in and knowledge of review of Code of Conduct matters.
- Fee (including hourly or fixed fees).

- Ability to prepare investigation reports, final decisions, and recommendations.
- Qualifications, financial viability, and capacity; and
- Based within RAMJO region.

A total of six responses were received, three from human resources/investigation agencies and another three from law firms. All six responses have passed the assessment and meet the required criteria as being capable of assisting in Code of Conduct matters.

Attached is the matrix used while assessing the submissions. Pricing is provided in a separate report, to be discussed in closed session under section 10A(2d) of the *Local Government Act 1993* (NSW).

RECOMMENDATION

That Council:

1. Agrees to establish a Regional Panel of Conduct Reviews and appoint the reviewers as detailed within this report following an Expression of Interest (EOI) process conducted by RAMJO.

18.7 DISPOSAL OF SURPLUS COUNCIL-OWNED LAND

Document ID: 566935
Author: Economic Development Manager
Authoriser: General Manager
Theme: Our Civic Leadership
Attachments: Nil

RECOMMENDATION

That Council:

1. Notes that Lot 1 DP 1022591 comprising 9,715 square metres is surplus land to the current and future needs of Council;
2. Finalises consultation with the current licensees of the Narrandera Saleyards and determines an appropriate area of land to be retained and dedicated as a Council public road to retain access to the Narrandera Saleyards;
3. Engages a registered surveyor to survey Lot 1 DP 1022591 and prepare a proposed plan of subdivision;
4. Engages a registered valuer to provide a formal market valuation for the sale of the larger allotment;
5. Resolves to commence the sale process for the larger allotment following the subdivision of Lot 1 DP 1022591 through an open competitive process by seeking Expressions of Interest;
6. Resolves to dedicate the smaller residual allotment following the subdivision of Lot 1 DP 1022591 as a Council public road;
7. Provides delegated authority to the Mayor and the General Manager to negotiate the final sale price and any minor conditions of sale, also to sign any documentation in relation this matter and to place the Seal of Council on any documentation relating to this matter.

PURPOSE

The purpose of this report is to advise Council of the opportunity to dispose of an area of vacant land not required for a current or future Council purpose. The proposed sale method will be by way of an open competitive process calling for Expressions of Interest.

SUMMARY

Lot 1 DP 1022591 is adjacent to the eastern boundary of Lot 1 DP 855400 which is the Narrandera Saleyards. A locality map is included in this report.

BACKGROUND

The surplus allotment has a total area of 9,715 square metres and will require subdivision to enable continued access to the Narrandera Saleyards, which is currently held under licence. Preliminary consultation has commenced with the current licence holders of the Narrandera Saleyards, with the licensees currently considering what area of land would be required to allow for continued heavy vehicle access to offload and onboard stock.

At the present time, an area of approximately 2,531 square metres will be required to provide adequate vehicular access to the Narrandera Saleyards. The remaining 7,184 square metres would form the new allotment for proposed sale.

Lot 1 DP 1022591 is in Council ownership but does not currently present nor is likely to present as a future opportunity to be utilised by Council. Although the land is an informal thoroughfare, its subdivision and sale would likely result in better utilisation of the land. Subdivision would create a saleable parcel of land, the value of which would be determined by obtaining a market valuation to provide guidance for sales purposes.

It is possible that the adjoining property owners may be interested in purchasing the new allotment, however the sale will be by an open competitive process calling for Expressions of Interest.

Adjoining property owners to Lot 1 DP 1022591 are:

- Lot 1 DP 855400 – Narrandera Shire Council
- Lots 2, 3 & 4 DP 855400 – S M & K L Menzies
- Lot 224 DP 751719 – Special Crown Lease in the name of Amatek Rocla.

A locality map of Lot 1 DP 1022591 is provided below:



Research shows that Lot 1 DP 1022591 was a former Crown Road closed under the *Roads Act* 1993. Council is the landowner and there are no caveats or other dealings attached to the land.

The land was classified as operational land through its closure under the *Roads Act 1993*, with the allotment again classified as operational land within Schedule 4 of the 2013 Narrandera Local Environmental Plan

6044 OFFICIAL NOTICES 17 August 2001

NOTIFICATION OF CLOSING OF A ROAD

IN pursuance of the provisions of the Roads Act 1993, the road hereunder described is closed and the land comprised therein ceases to be a public road and the rights of passage and access that previously existed in relation to the road is extinguished.

RICHARD AMERY, M.P.,
Minister for Agriculture and
Minister for Land and Water Conservation

Description

Parish – Belanglo; County – Camden
Land District – Moss Vale; Council – Wingecarribee

Lot 1, DP 1031659 being Folio Identifier 1/1031659.
File Reference: GB 00 H 349:MB

Note: On closing the land in Lot 1, DP 1031659 remains land vested in the Crown as Crown land.

NOTIFICATION OF CLOSING OF A ROAD

IN pursuance of the provisions of the Roads Act 1993, the road hereunder described is closed and the land comprised therein ceases to be a public road and the rights of passage and access that previously existed in relation to the road is extinguished.

RICHARD AMERY, M.P.,
Minister for Agriculture, and
Minister for Land and Water Conservation

Description

Parish – Yarrawa; County – Camden
Land District – Moss Vale; Council – Shoalhaven

Lot 1, DP 1032110 being Folio Identifier 1/1032110.
File Reference: GB 00 H 80:MB

Note: On closing the land in Lot 1, DP 1032110 remains land vested in the Crown as Crown land.

GRIFFITH OFFICE
Department of Land and Water Conservation
2nd Floor, Griffith City Plaza,
120–130 Banna Avenue (PO Box 1030), Griffith, NSW 2680
Phone: (02) 6962 7522 Fax: (02) 6962 5670

NOTIFICATION OF CLOSING OF A PUBLIC ROAD

IN pursuance of the provisions of the Roads Act 1993, the road hereunder described is closed and the land comprised therein ceases to be a public road and the rights of passage and access that previously existed in relation to the road are extinguished.

RICHARD AMERY, M.P.,
Minister for Agriculture and
Minister for Land and Water Conservation

Description

Land District – Narrandera
Local Government Area – Carrathool

Lot 1, DP 1032025, Parish Conapaira East, County Cooper, (not being land under the Real Property Act). File No.: GH 99 H 84

Note: On closing, the land within Lot 1 becomes vested in the State of New South Wales as Crown land.

NOTIFICATION OF CLOSING OF A ROAD

IN pursuance of the provisions of the Roads Act 1993, the road hereunder described is closed and the land comprised therein ceases to be a public road and the rights of passage and access that previously existed in relation to the road are extinguished.

RICHARD AMERY, M.P.,
Minister for Agriculture and
Minister for Land and Water Conservation

Description

Land District – Narrandera
Local Government Area – Narrandera

Lot 1, DP 1022591, Parish Narrandera, County Cooper, (not being land under the Real Property Act). File No.: GH 95 H 1

Note: On closing, the land within Lot 1 remains vested in the Council of the Shire of Narrandera as operational land for the purposes of the Local Government Act 1993.

NEW SOUTH WALES GOVERNMENT GAZETTE No. 127

Schedule 4 Classification and reclassification of public land

Part 1 Land classified, or reclassified, as operational land—no interests changed

Column 1	Column 2
Locality	Description
Narrandera	Lot 1, DP 1022591
Narrandera	Lot 2, DP 585826
Narrandera	Lot 4, DP 582787

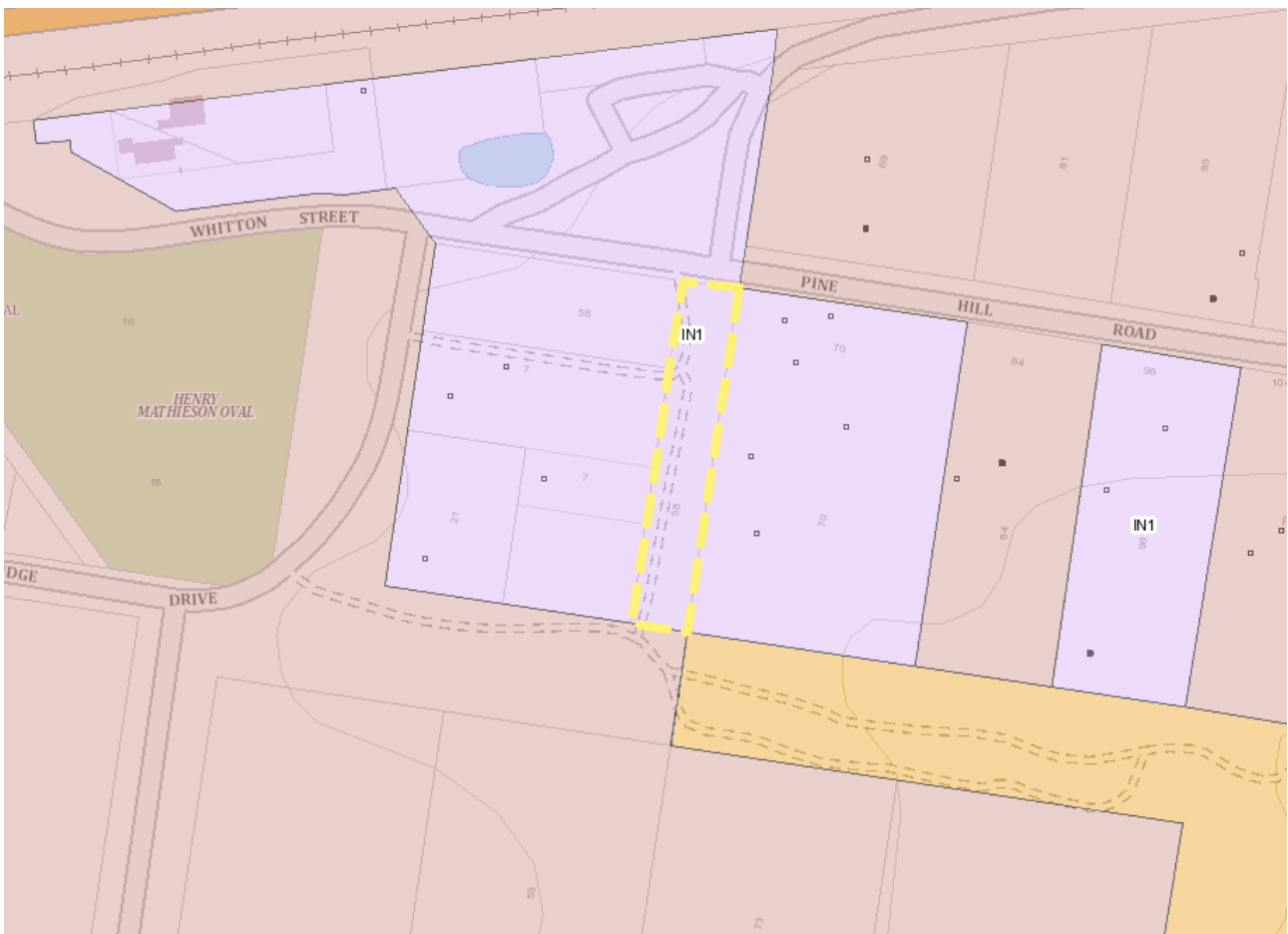
Part 2 Land classified, or reclassified, as operational land—interests changed

Column 1	Column 2	Column 3
Locality	Description	Any trusts etc not discharged
Grong Grong	Lot 4, Section 4, DP 758477	

Part 3 Land classified, or reclassified, as community land

Column 1	Column 2
Locality	Description
Nil	

The Narrandera Local Environmental Plan 2013 identifies the land to be zoned as IN1 General Industrial.



RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

3.1 - To encourage new business and industry that can be sustained also support local business and industry to grow and prosper

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- A formal market valuation process of the larger allotment created through the subdivision will guide Council to determine an appropriate sale value that could be received through the Expression of Interest process.
- Costs to prepare the plan of subdivision, the approval process, the valuation process, advertising and legal costs will be recovered in the final sale price.

Legal / Statutory

- *Conveyancing Act 1919*
- *Local Government Act 1993*
- *Real Property Act 1900*

Community Engagement / Communication

- Consultation with the licensees of the Narrandera Saleyards is currently being undertaken, with no formal objections received at the date of finalising this report.
- The sale process in the disposal of the parcel of land will be by an open competitive process seeking Expressions of Interest.

Human Resources / Industrial Relations (if applicable)

- There are no perceived human resources or industrial relations risks with this matter.

RISKS

There are no perceived risks, however as with all Council property dealings the matter needs to be transparent and able to withstand public scrutiny.

OPTIONS

The available options are:

1. Survey, subdivide and value the subject land in preparation for sale through an open competitive process; or
2. Not progress with survey, subdivision, valuation, and sale process and retain the land as vacant stock land.

CONCLUSION

The opportunity has arisen to dispose of a parcel of land with no perceived current or future use by Council, therefore providing an opportunity for further investment from the private sector contributing to economic development in the Shire.

The sale of part of Lot 1 DP 1022591 provides for a one-time revenue source and at the same time removes annual expenditure for rates and charges and also maintenance costs associated with the land. It is recommended that Council agree to dispose of the land deemed as being surplus to Council needs and to create an opportunity for private investment.

RECOMMENDATION

That Council:

1. Notes that Lot 1 DP 1022591 comprising 9,715 square metres is surplus land to the current and future needs of Council;
2. Finalises consultation with the current licensees of the Narrandera Saleyards and determines an appropriate area of land to be retained and dedicated as a Council public road to retain access to the Narrandera Saleyards;
3. Engages a registered surveyor to survey Lot 1 DP 1022591 and prepare a proposed plan of subdivision;
4. Engages a registered valuer to provide a formal market valuation for the sale of the larger allotment;
5. Resolves to commence the sale process for the larger allotment following the subdivision of Lot 1 DP 1022591 through an open competitive process by seeking Expressions of Interest;
6. Resolves to dedicate the smaller residual allotment following the subdivision of Lot 1 DP 1022591 as a Council public road;
7. Provides delegated authority to the Mayor and the General Manager to negotiate the final sale price and any minor conditions of sale, also to sign any documentation in relation this matter and to place the Seal of Council on any documentation relating to this matter.

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 JUNE 2021 DEVELOPMENT SERVICES ACTIVITIES

Document ID: 567126
Author: Administration Assistant
Authoriser: Deputy General Manager Infrastructure
Theme: Statutory and Compulsory Reporting – Development Services
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for June 2021.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during June 2021 as of 30 June 2021.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during June 2021 detailed in the following table:

Stage Reached	Number
Lodged	17
Stop-the-Clock / Under Referral / Awaiting Information	-
Under Assessment	20
Determined	6

The value of Development & Complying Development Applications approved by Council during June 2021 is detailed in the following table:

Development Type	2020/2021			
	June		Year to Date	
	Number	Value \$	Number	Value \$
Residential	3	\$ 530,000	40	\$ 4,204,438
Industrial	2	\$ -	3	\$ 6,500
Commercial	1	\$ 23,000	11	\$ 3,641,000
Rural Residential			0	\$ -
Subdivisions			3	\$ -
Other			1	\$ -
TOTAL	6	\$ 553,000	58	\$ 7,851,938

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council consented to the following development applications, applications for modification of development consents and complying development certificate applications during June 2021.

No	Lot	Sec	DP/SP	Address	Development Type	Type	STC / RFI Days	ACTIVE Business Days
046-20-21	10 & 11	-	857723	161 & 163 Larmer St NARRANDERA	Boundary adjustment and shed	L	-	44
059-20-21	1	-	1253267	161 River St NARRANDERA	New dwelling	L	-	14
060-20-21	22	-	1003375	152 Pine Hill Rd NARRANDERA	Shed	L	-	11
061-2021	7	-	1208980	Driscoll Rd NARRANDERA	1 into 2 lot subdivision	L	-	21
062-20-21	12	-	869904	Driscoll Rd NARRANDERA	1 into 2 lot subdivision	L	-	21
064-20-21	1	44	758757	Adams St NARRANDERA	Sign	L	-	25

Type explanation

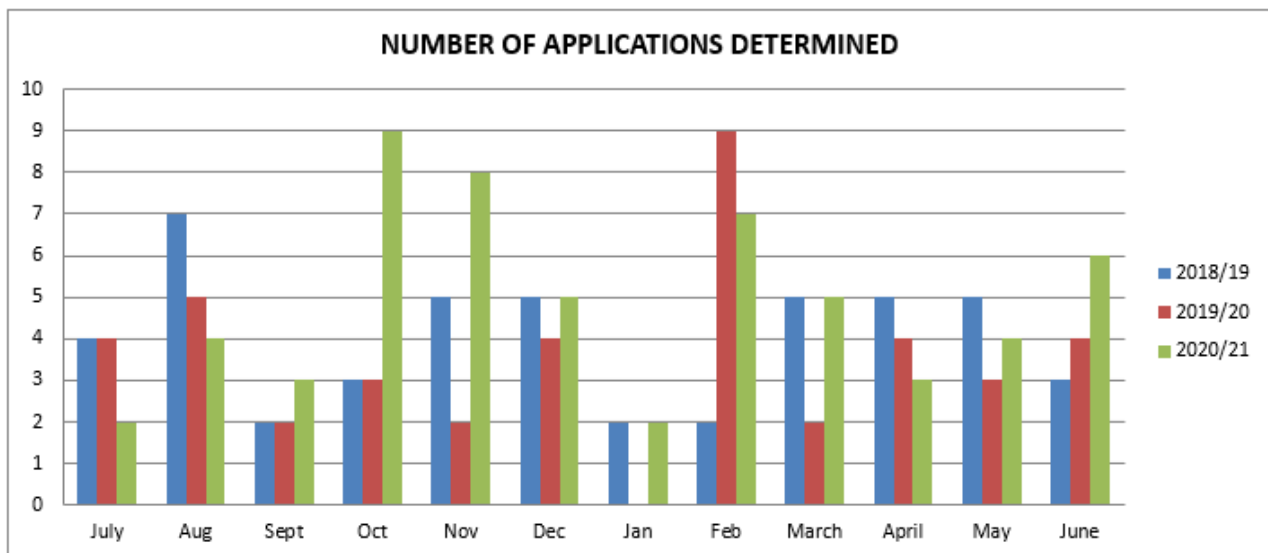
Local (L)	Merit based assessment where development consent is required. Target determination time of 40 business days.
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Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (C)	Fast track approval process without the need for a full development application if specific criteria are met. Target 10 to 20 business days.

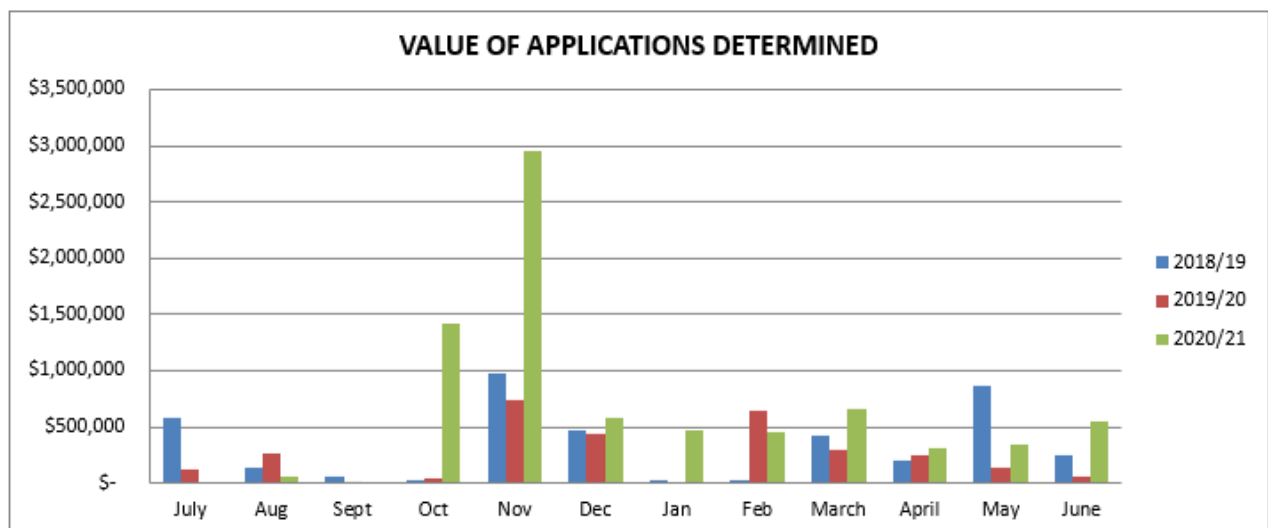
Comparison determination times

2014/15	Narrandera Shire Council average	42 days
2015/16	Narrandera Shire Council average	35 days
2016/17	Narrandera Shire Council average	26 days
2017/18	Narrandera Shire Council average	27 days
2018/19	Narrandera Shire Council average	38 days
2019/20	Narrandera Shire Council average	32 days
2020/21	Narrandera Shire Council average YTD	30 days

This graph details the comparative number of Development & Complying Development Applications determined by month since 2018/19.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2018/19.



Certificates Issued

A summary of other development services activities undertaken during May 2021 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	2
Building Certificates	-
Subdivision Certificates	-
Occupation Certificates	-
Compliance Certificates	-
Section 10.7 (previously 149) Certificates	19
Swimming Pool Compliance Certificates	2
On-Site Septic Management System Certificates	-

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for June 2021.

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**20.1 JUNE INCOME STATEMENT****Document ID:** 566014**Author:** Senior Finance Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:** 1. [June 2021 Income Statement.pdf \(under separate cover\)](#) ⇨**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 June 2021.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 30 June 2021.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND**Adopted Budget**

The original budget was adopted by Council on 2 June 2020. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual Charges

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2020/2021 were issued on 1 July 2020.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to June.

Major Variations to Budget

There are no major variations to budget evident.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 June 2021.

20.2 JUNE STATEMENT OF BANK BALANCES

Document ID: 566200
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 June 2021.

PURPOSE

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

BACKGROUND

Opening Cashbook Balance	1,718,938.07
Plus Receipt	8,345,910.15
Less Payments	9,186,426.26
Current Cashbook Balance	<u>878,421.96</u>
Statement Summary	
Opening Statement Balance	1,236,601.23
Plus Receipts	8,925,567.89
Less Payments	9,284,869.46
Current Statement Balance	<u>877,299.66</u>
Plus Unpresented Receipts	1,296.00
Less Unpresented Payments	173.70
Reconciliation Balance	<u>878,421.96</u>
GL BALANCE	<u>878,421.96</u>
Unpaid Creditors	-203.50
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

RECOMMENDATION

That Council:

Receives and notes the information contained in the Statement of Bank Balances report as of 30 June 2021.

20.3 JUNE STATEMENT OF INVESTMENTS

Document ID: 566307
Author: Senior Finance Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Investments report as at 30 June 2021.

PURPOSE

The purpose of this report is to enable Council to track the progress of its investments.

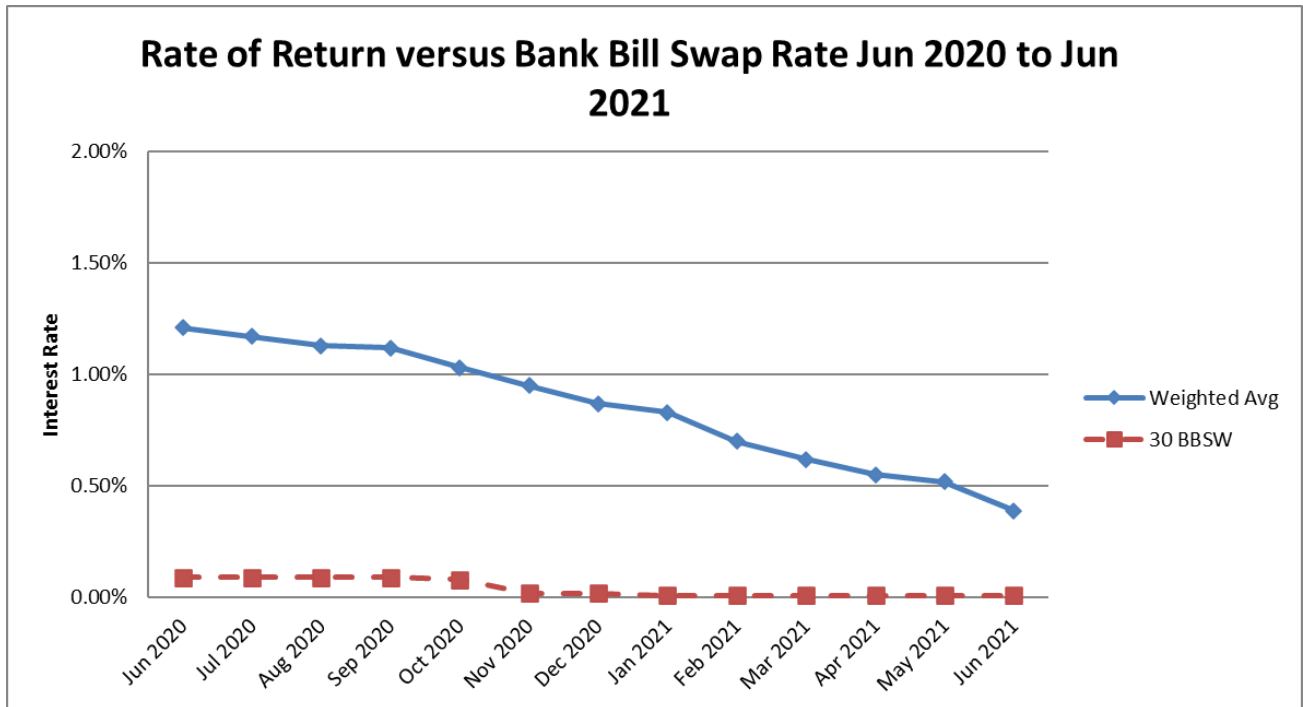
SUMMARY

Fund Balance (GL)	
General	17,149,450.20
Water	7,695,869.46
Sewerage	873,652.21
Trust	85,555.94
	25,804,527.81

BACKGROUND

Council Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments A to BBB-				
Elders Rural Bank	1,000,000.00	3.89%	1.51%	18 Oct 2021
Elders Rural Bank	1,000,000.00	3.89%	0.70%	18 Nov 2021
Elders Rural Bank	1,000,000.00	3.89%	0.30%	3 Dec 2021
Bendigo Bank	1,000,000.00	3.89%	0.80%	24 Jul 2021
Bendigo Bank	750,000.00	2.92%	0.78%	11 Aug 2021
Bendigo Bank	1,000,000.00	3.89%	0.50%	19 Aug 2021
Bendigo Bank	1,000,000.00	3.89%	0.50%	3 Dec 2021
Direct Investments AA- to A	6,750,000.00	26.26%		

Direct Investments AAA to AA-				
NAB Cashmaximiser	968,971.87	3.77%	0.10%	30 Jun 2021
NAB	1,000,000.00	3.89%	0.85%	9 Aug 2021
NAB	1,000,000.00	3.89%	0.50%	30 Sep 2021
NAB	1,000,000.00	3.89%	0.50%	1 Oct 2021
NAB	1,000,000.00	3.89%	0.30%	4 Jan 2022
NAB	1,000,000.00	3.89%	0.32%	24 Jan 2022
NAB	1,000,000.00	3.89%	0.35%	19 Apr 2022
St George	1,000,000.00	3.89%	0.92%	10 Jul 2021
St George	1,000,000.00	3.89%	0.75%	10 Sep 2021
St George	1,000,000.00	3.89%	0.60%	23 Nov 2021
St George	1,000,000.00	3.89%	0.37%	18 Jun 2022
CBA	1,000,000.00	3.89%	0.42%	24 Feb 2022
CBA	1,000,000.00	3.89%	0.42%	24 Feb 2022
CBA	1,000,000.00	3.89%	0.38%	14 Mar 2022
CBA	1,000,000.00	3.89%	0.42%	16 Mar 2022
CBA	1,000,000.00	3.89%	0.38%	14 Apr 2022
CBA	1,000,000.00	3.89%	0.40%	8 Jun 2022
Westpac	1,000,000.00	3.89%	0.77%	1 Sep 2021
Westpac	1,000,000.00	3.89%	0.34%	26 May 2022
	18,968,971.87	73.79%		
Council Funds	25,718,971.87	100%		
Monthly Investment Performance				
Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
Jun 2020	28,469,399.48	1.21%	0.090%	1.12%
Jul 2020	27,469,472.15	1.17%	0.090%	1.08%
Aug 2020	27,469,534.55	1.13%	0.090%	1.04%
Sep 2020	26,909,579.32	1.12%	0.090%	1.03%
Oct 2020	26,959,617.52	1.03%	0.080%	0.95%
Nov 2020	27,209,684.39	0.95%	0.020%	0.93%
Dec 2020	26,009,696.10	0.87%	0.020%	0.85%
Jan 2021	24,259,702.13	0.83%	0.010%	0.82%
Feb 2021	24,659,709.71	0.70%	0.010%	0.69%
Mar 2021	23,659,720.19	0.62%	0.010%	0.61%
Apr 2021	23,668,951.65	0.55%	0.010%	0.54%
May 2021	22,418,960.75	0.52%	0.010%	0.51%
Jun 2021	25,718,971.87	0.39%	0.010%	0.38%
Trust Funds				
Banking Authority	Amount	%	Yield	Due Date
<i>Direct Investments AAA to AA-</i> National Australia Bank (Art Trust)	53,153.58	67.62%	1.45%	2/08/2021
Bendigo Bank (Tourist Trust)	32,402.36	32.38%	1.10%	22/03/2022
Trust Funds	85,555.94			



Individual Limits					
Institution	Rating		Amount Invested	Council %	
Bendigo Bank	BBB+	A2	\$ 3,782,402.36	14.7%	Max 20%
Elders Rural Bank	BBB+	A2	\$ 3,000,000.00	11.6%	Max 20%
IMB	BBB	A2	\$ -	0.0%	Max 20%
NAB	AA-	A1+	\$ 7,022,125.45	27.2%	Max 35%
Suncorp	A+	A1	\$ -	0.0%	Max 25%
StGeorge	AA	A1+	\$ 4,000,000.00	15.5%	Max 35%
Macquarie Bank	A-	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 6,000,000.00	23.3%	Max 35%
Westpac	AA	A1+	\$ 2,000,000.00	7.8%	Max 35%

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

The investments listed above have been made in accordance with the Local Government Act, the Regulations and Council’s Investment Policy.

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- N/A

Legal / Statutory

- Compliance with Clause 212 Local Government Regulation 2005

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

- The Reserve Bank has announced interest rates are anticipated to remain low for two years. This presents a risk to the return received on future investments placed.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Investments report as at 30 June 2021.

20.4 JUNE STATEMENT OF RATES AND RECEIPTS

Document ID: 566410
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 June 2021.

RATES & CHARGES

Arrears as at 01.07.2020	746,364.96
20/21 Rate levies & supplementary levies (excl. postponed amounts)	<u>8,270,070.22</u>
	9,016,435.18
Less Pensioner rebates	<u>211,301.60</u>
NET BALANCE	8,805,133.58
Less receipts to 30.06.2021	<u>7,943,748.70</u>
	<u><u>861,384.88</u></u>

Actual % Rate Collection to Net Balance as at 30.06.2021 = 90.22%

Comparative % Collection to Net Balance as at 30.06.2020 = 91.19%

Anticipated % Collection Rate as at 30.06.2021 = 94.00%

WATER CONSUMPTION / SEWER USAGE CHARGES

Arrears as at 01.07.2020	223,515.59
20/21 Water / Sewer usage charges, supplementary levies & interest	<u>1,357,136.07</u>
NET BALANCE	1,580,651.66
Less receipts to 30.06.2021	<u>1,323,944.02</u>
	<u><u>256,707.64</u></u>

PURPOSE

The purpose of this report is to present the Statement of Rates and Receipts as at 30 June 2021.

SUMMARY

The Statement of Rates and Receipts are required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 June 2021.

20.5 JUNE CAPITAL WORKS PROGRAM

Document ID: 566999

Author: Costing Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments:

1. June 2021 Capital Program (under separate cover) [⇨](#)
2. June 2021 Capital Expenditure (under separate cover) [⇨](#)
3. June 2021 Operating Expenditure (under separate cover) [⇨](#)

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as of 30 June 2021.

PURPOSE

The purpose of this report is to enable Council to track the progress of capital works programs. This report is for the period ending 30 June 2021.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2020/2021 year. Key operational expenses are also included in this report and have been highlighted separately.

PROGRESS TO DATE IN EACH AREA

Administration

Administration projects are scheduled as follows:

- SQL Server Software Licenses have been purchased; IT Staff organising consulting for vendors to migrate applications. Project carried over to 2021-2022 for completion.
- NBN Router with 4G backup budget has been reallocated for SSA Implementation.
- GDA and SSA and the Azure Premium P1 Implementation has commenced. Projects are being carried over to 2021-2022 for completion.
- The Network Penetration Testing, Replace Virtualising Hardware & Software, IT Review, Replace Desktops/Laptops, Software Licenses and the Business Continuity Site projects are complete.

Public Order & Safety

- Project is being scoped for the Pound Cattery Holding system.

Environment

- The Penstock Gate actuator has been installed for the Larmer Street Flood Mitigation Works - Stage 2, handrail to be installed.

- Narrandera West Drainage Improvements have been deferred until 2021-2022. Funds transferred back into Stormwater reserves.
- The survey is complete for Drainage Improvements Driscoll Road with the design to be finalised.
- Council adopted the Long-Term Plan of Management for the Narrandera Waste Facility Masterplan at its March 2021 meeting. Planning for the works has commenced with the preparation of survey and design plans for the operational and drop areas. It is expected that actual construction of the new fencing and civil work will commence shortly.

Housing & Community Amenities

- Quotes were unobtainable due to contractors being unavailable for the Barellan Cemetery entrance gate. Project carried over to 2021-2022.
- Grong Grong Cemetery furniture and Narrandera Cemetery fence projects are complete.

Recreation & Culture

- Lake Talbot Pool Masterplan works are complete with the pool opened to the public. Disabled Gate has been completed, with remaining signage pending completion. Remaining balance transferred to reserve for the Lake Talbot Water Park additional/remediation works 2021-22 project.
- Book & Resources annual replacement purchasing is on target.
- Design has been reviewed for the Narrandera Sportsground drainages and soak, works scheduled in 2021-2022.
- Works are progressing in accordance with the timeline for the Narrandera Sportsground Clubrooms.
- Scope is being reviewed for the Outdoor Court Furniture and shelters as all quotes came in outside of budget.
- Barellan Netball Courts design is under review by the football/netball club. Additional funds required with grant applied for.
- Marie Bashir Park drinking fountains/bottle fillers to be ordered.
- Other Town Park upgrades landscaping is scheduled for July 2021.
- Brewery Flats landscaping project has been cancelled due to grant funding for the area, with the funds transferred to reserve for future capital works.
- Consultant has commenced visual inspections for the Tree Audit.
- Specifications for the Biosecurity Mapping System are being developed; specialised companies are being engaged. Project carried over to 2021-2022.
- Works are underway for the Barellan Rural Fire Service Station amenities upgrade.
- The Lake Talbot seating and shelter revamp is a future project.
- Marie Bashir Park Up Lighting Adventure Playground project has been deferred to 2021-2022.
- Completed projects include Barellan Playground upgrades, Barellan Christmas Tree, Festive mega tree additional sequencing, Pocket Park Upgrades, Victoria Avenue

Stage 2, Barellan Pool Installation of Marine Carpet and the Barellan Pool Upgrade Filtration system, the Narrandera Sportsground Grandstand improvements works and Narrandera Victoria Avenue Stage 3.

Drought Community Funding (Round 2)

- Narrandera Stadium Upgrade works are 75% complete.
- Completed projects include Sunsafe playgrounds, Barellan Improvements Project, Rural Assistance Program (Grong Grong, Sandigo and Barellan), Village Halls Improvement Project (Grong Grong Hall, Sandigo Hall, Barellan Hall, Binya Hall, Kamarah Hall), Lake Talbot Pool Road beautification, Grong Grong Improvement Projects, Henry Mathieson Oval Facilities improvement project and the Adverse Event Management Plan.

Stronger Country Communities (Round 3)

- Graphic designer has been engaged to complete exterior artwork for the Youth Food Van; interior requirements are being finalised.
- Grant approval has been received for the Creating Future Farmers project.
- Completed projects include Barellan Hall, Sandigo Hall, Binya Hall, Kamarah Hall, Grong Grong Hall, Barellan Footpath project and Parkside Cottage Museum.

Playground on the Murrumbidgee

- The final design is to be presented to Council at the July meeting for the Destination and Discovery Hub. Design has been approved and now progressing to the detailed design.
- The Northbank Walking Track – Bike and Hike trails project is planned for 2021-2022.
- Residents have been consulted with the concept design for the Northbank Walking Track and modifications made to resolve concerns. Kerb and gutter and associated drainage to be complete before concrete walking track.
- Detailed designs are being undertaken for the Northbank Bridge.
- Contractor has been appointed for the Lake Talbot Tourist Park playground. Works have commenced and should be completed by the end of August.
- The old amenity block has been demolished at the Lake Talbot Tourist Park Amenity Block and Camp Kitchen. Base has been prepared and building set out.
- Applications are being finalised, and development application to be submitted for the Railway Heritage Bridge.
- Completed works are Lake Talbot Tourist Park level sites project and Lake Talbot Tourist Park family unit conversion project.

Local Roads and Community Infrastructure

- Narrandera Stadium Upgrade Toilet Amenities works have commenced.
- The Parks and Gardens Committee have determined the scope for the Kiesling Lane Beautification; planter boxes have been built. Waterproof inserts to be ordered.
- Irrigation systems are complete for the Tree Planting - All Towns project, tree planting still underway.

- Melbourne Street kerb and gutter works survey has been completed. Residents are to be consulted with the concept design. Request for quote has been sent out.
- Laneway Upgrades include King, Larmer and Hay Lanes. Works are yet to be scheduled for Arthur Lane; King and Hay Lanes works are complete.
- Urban Roads Construction Laneway works to be scheduled in new financial year include Audley, Arthur and Peters Lanes. Jonsen Lane works have commenced.
- Contractors engaged and materials acquired for the Drainage Works (various). Brobenah Hall Road, Beechers Road and Ridgeview Road. Works are yet to be scheduled for Douglas Street Culverts. Weir Park Road and King Street culvert is complete.
- Completed projects include Brewery Flat Improvements (fire pits, seating, shelters), Arts Centre Deck and Storage, Water Tower Surrounds, Henry Mathieson Oval level slope and fencing, Glenmoor Road gravel sheeting works and Buckingbong Road safety upgrade.

Local Roads and Community Infrastructure Round 2

- Wiradjuri Memorial Wall stage 1 grant confirmed. Planning is underway for the construction and installation of a Wiradjuri Aboriginal Memorial wall, including stonework, paving, fire pit and signage. Additional funding being sought.
- Barellan Pump Track – awaiting grant confirmation for the creation of a bike pump track or alike for the youth of Barellan.
- Consultation has commenced with the design being prepared for the Grong Grong Village – a storage facility, toilet and associated equipment for Grong Grong residents to maintain trees and public areas.
- Narrandera Sportsground – awaiting grant confirmation for a disabled spectator access area and installation of a digital scoreboard with video capability.
- Barellan Cemetery – works are being performed in consultation with the CWA for the installation of an accessible unisex toilet at the cemetery, including onsite sewerage management system.
- Narrandera Flora and Fauna reserve – awaiting grant confirmation for the upgrade of the carpark and entrance to the reserve.

Community Building Partnership

- Quotes are being finalised with the funding body for the Art on the Water Tower Stage 2.

Crown Lands Infrastructure

- Works to be scheduled in 2021-2022 to construct drainage and seal the remaining access road at Rocky Water Hole.

Transport & Communication

- Works are being scheduled in new financial year for: Urban Pavement Rehabilitation, Urban Kerb and Gutter Replacement, Improvement of water haulage, Culvert Manderlay Road, Culvert Brookong Street and Culvert Yalgogorin Road.
- Works have commenced for Baylis Street, Urban Footpath Replacement works (Grong Grong town centre), Rural Roads reseals (Boree, Red Hill and Bassetts

Roads) and Intersections Upgrade Local & Regional Roads (River Street and Sawmill Road).

- Urban Roads Construction – Laneways project is being undertaken in conjunction with LRCI – Laneway upgrade.
- Works scheduled to commence include: Williams Road, Urban Laneways Upgrade – additional works
- Rosedale Road works have been transferred to Fixing Local Roads Round 2 Funding.
- HVSPK Kamarah Road works have commenced and nearing completion.
- Consultant has been engaged to undertake design and costings for the Brewarrana Bridge Retrofitting.
- Narrandera Business Centre Master Plan has been deferred to complete time sensitive grant projects.
- Completed projects include: Broad, Douglas, Larmer, Bolton, Audley, Brookong Streets; Hulmes, Males, Holloway, Paynters Siding, Bells, Kamarah, Kolkilbertoo, Back Dixonville, Booka, Cliffords, Pamandi, Cowabbie, Kamarah, Sandy Creek, Strontian, Brobenah Hall, Buckingham, Erigolia, Federal Park, Landervale, Pamandi, Stephenson, Merribee, Settlers, Birrego, Pattens, Davies, Axehandle, Telephone, Centenary, Audley, McLays, Euratha, Ellis, Beaumont, Bandys, Jacksons Road and Barellan Golf Course Roads; Audley Street Footpath replacement; Fixing Local Roads Old Wagga and Paintings Bridge Roads; Fixing Country Roads Colinroobie Roads, Irrigation Way, Canola Way culvert project, Buckingham Road Guard railing, Barellan Stormwater Design, Box Street, Drone Purchase and Barellan footpath.

Economic Affairs

- Lake Talbot Tourist Park Fire Service design costings are being prepared; project has been deferred to 2021-2022.
- Economic Development project has been cancelled and funds transferred to reserves for future capital works.
- Red Hill Signage project scope includes the proposal of a new subdivision.
- Project scope for the gateway/entrance signs includes six entrance gate signs and landscaping.
- Investigation and Design of off-street staff/fleet parking for the Chambers has been deferred, with priority being time sensitive grant projects.
- Works are to be scheduled for the Council Chambers cleanout of storage facility.
- Parkside Museum renewal works are underway. New flooring has been completed, external concrete paths and other works are being undertaken.
- Building Renewal and Upgrades portfolio procurement is scheduled and underway. Request for quotation for replacement of gutters and installation of gutter guards to be called and painting of internal wall of library to be committed. Procurement is underway to replace internal Library Automatic door.
- Climate Strategy has been adopted, grant funding to be sought.
- Main works are complete for the Runway, Taxiway and Apron resealing and re-marking, with additional roadworks being undertaken.

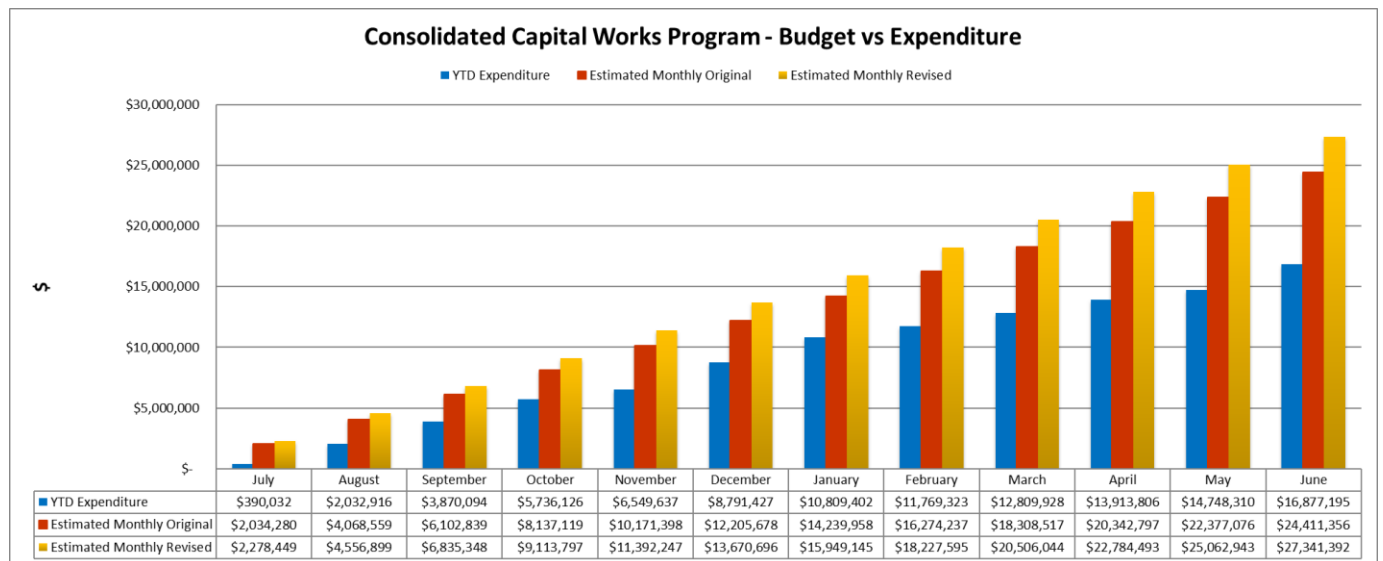
- Light Towers have been installed for the (3) Apron Flood Lights. Additional works being undertaken.
- Security and Wildlife Perimeter fencing field survey is complete; tender to be finalised. Works to commence this quarter.
- Design and costings complete for the Airport Taxiway grant submission.
- Replacement program for Light Vehicles is nearing completion with two on order, seven already arrived and three more to order.
- Trucks & Trailers Replacement program is nearing completion. A tipper has arrived, with another on order for delivery end of July. The old unit to be transferred to waste. Jet patcher still to be purchased.
- Heavy Plant Purchases are planned to commence, with purchase of two tractors, reel mower, and slasher. The purchase of a grader has been deferred.
- Other Plant Capital Replacements will be undertaken as required.
- Completed projects include Council Chambers Building Upgrades, GPS Trip meter purchase, 4 Victoria Square, Arts Centre Building Works, Banner Poles for Irrigation Way, Purchase of Airport Hanger and 16 Kiesling Drive.

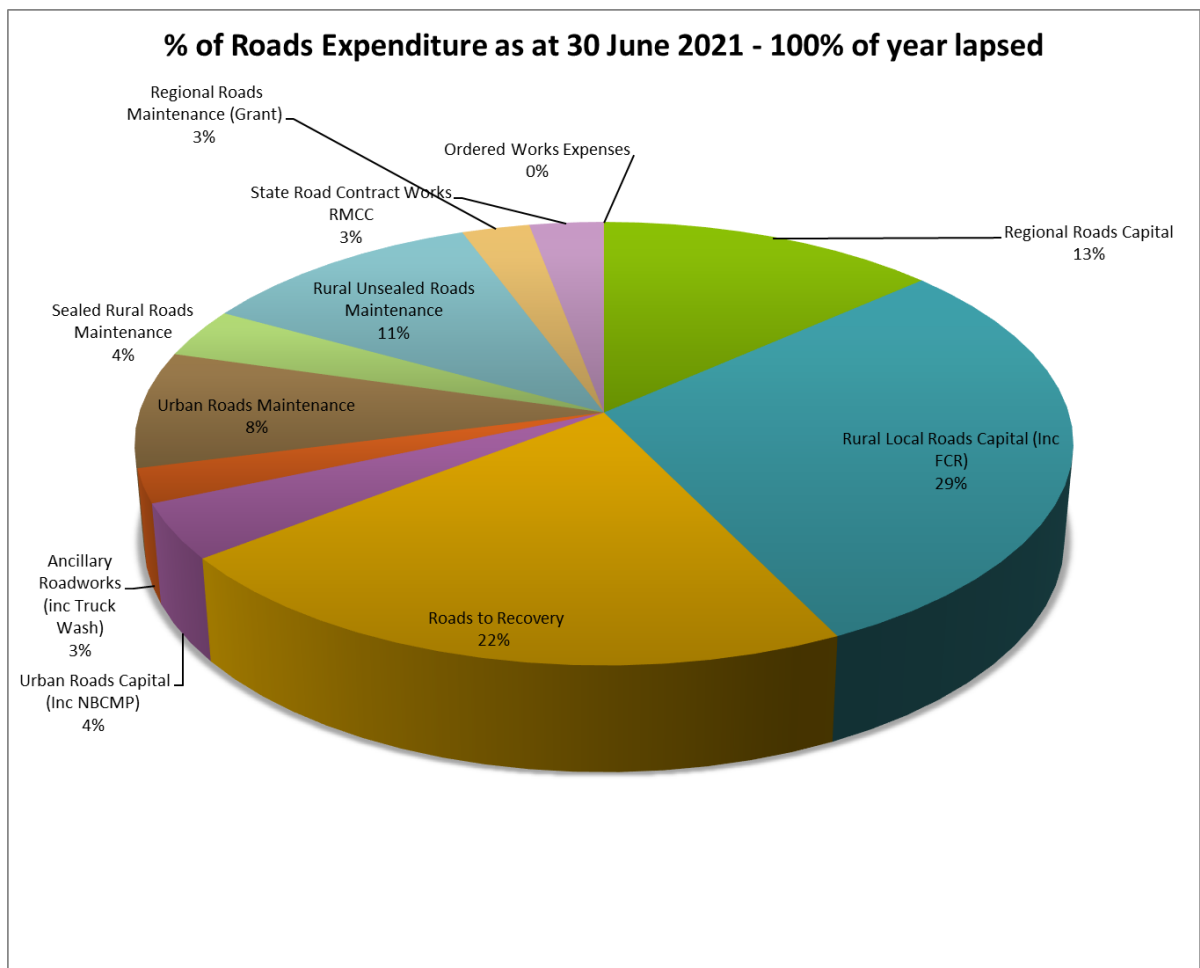
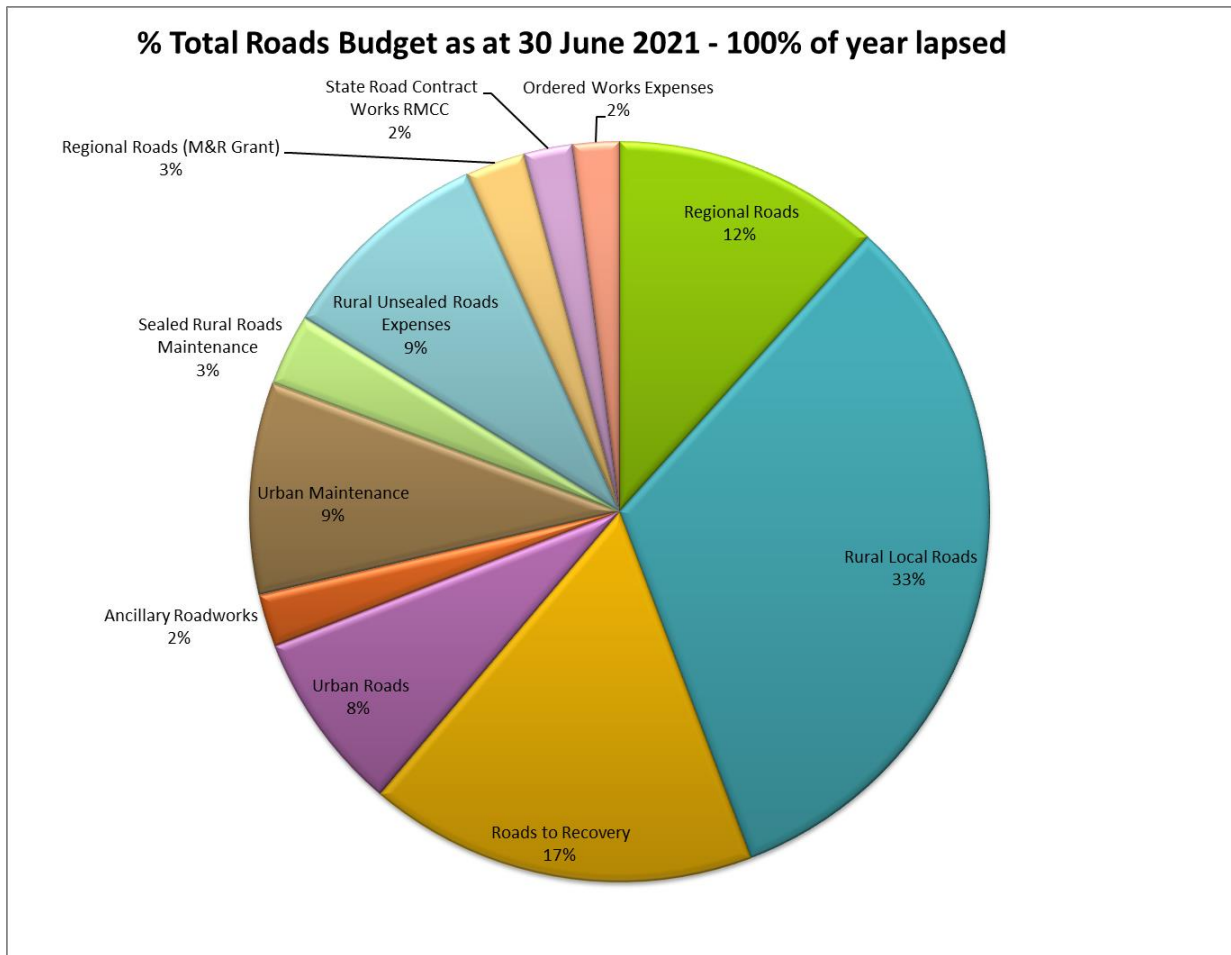
Water Supplies

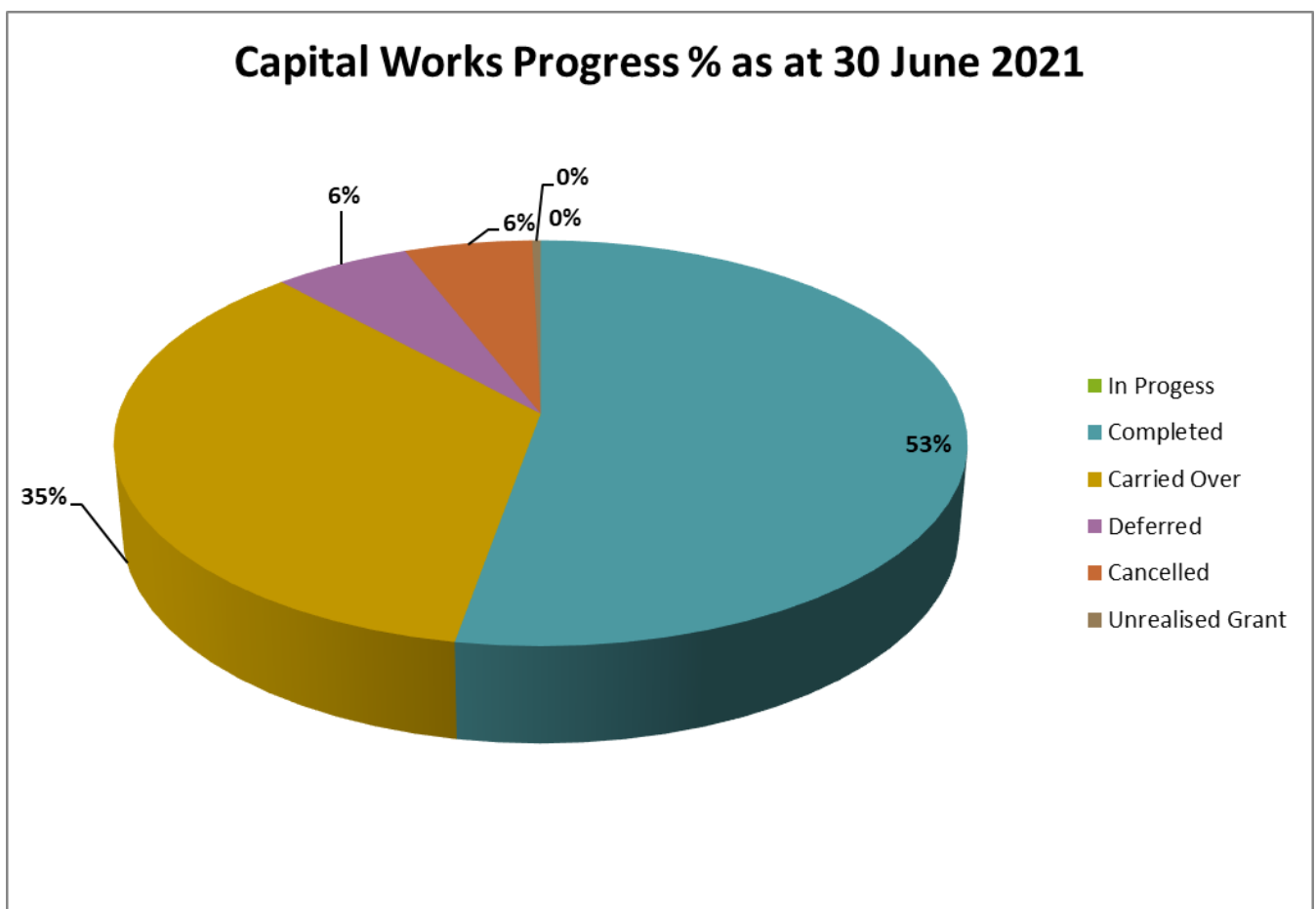
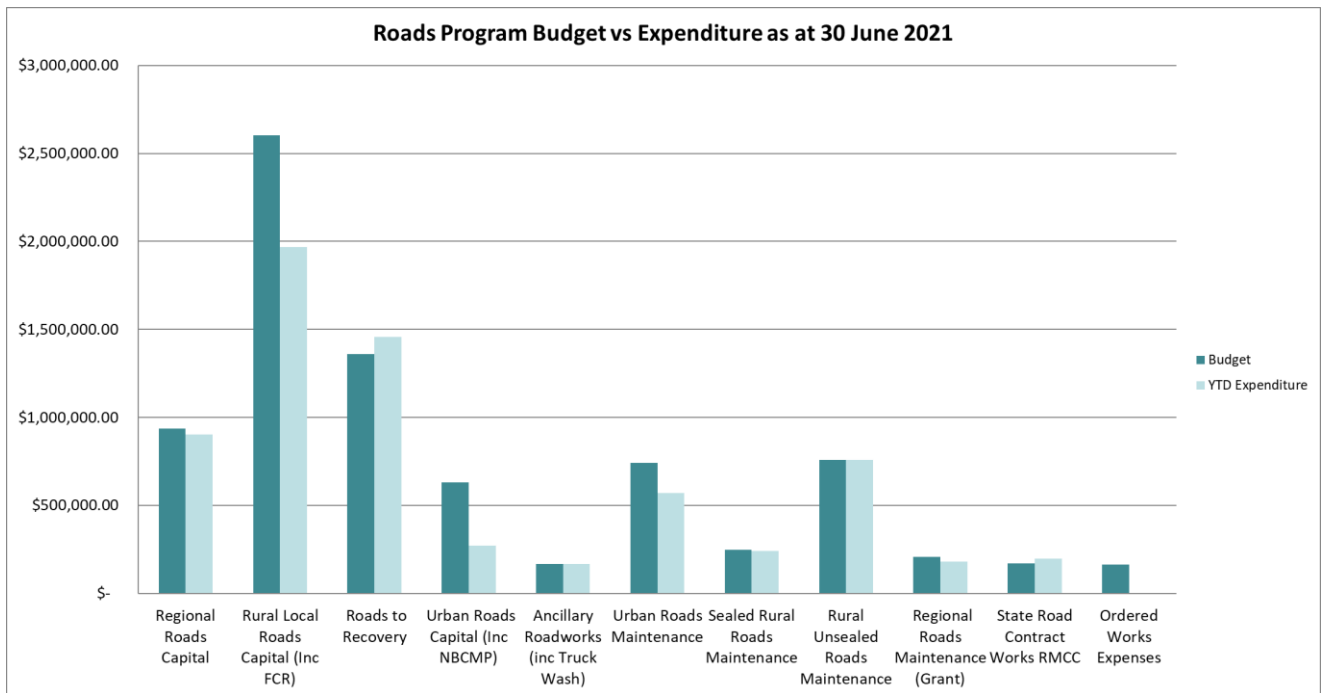
- Planning is underway for the Reservoir Cleaning and Structural Assessment. Procurement for a diving contractor has commenced. Reservoir external cleaning undertaken in preparation for mural painting.
- Project scope is under development for the North Zone Pressure Pump low pressure issues. Pump capacity upgrade for future development is being investigated.
- Water Main Replacement is complete for Dalgetty Street. Planning is underway for King and Adams Street replacements to complete the project.
- Tender has been accepted for the Pine Hill Reservoir Upgrade and construction is being programmed.
- Bore site security for Bore 1 fencing design is underway and to be undertaken in July.
- IWCM Additional Works underway with Public Works. Completion is expected September 2021.
- Decommission Low Level reservoir is to be re-programmed following the outcome of the IWCM study.
- Taggle Software and Implementation is underway. Taggle is reviewing Council meter data. To be completed in September 2021.
- Installation of filters is scheduled for March-July for the Household Filter Project. Additional invitations have been sent.
- Additional testing of UVT and particle size is underway for the Primary filter - EPA project.
- Solar Panel funds to be held as co-contribution to Building Better Regions grant application.
- Completed projects include Flow Meters on all inlet and outlets Reservoirs, Hydrant and Valve Replacements, Service Replacements, Aerator Gas Scrubbing,

Sewerage Supplies

- The Barellan Sewer design tender has been awarded and is underway with anticipated completion August 2021.
- Scoping is being undertaken for the Flow Meters for Sewer Pump Stations 2, 3 and 4.
- Solar Panel funds to be held as co-contribution to Building Better Regions grant application.
- Public consultation is underway for the Narrandera West sewer extension.
- Completed projects include: SPS3 Replacement, Sewer Main Relines and Manhole Replacements.







TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

Ledger Number - This is a reference number for staff to link the report to Council's accounting records.

Capital works are funded from several sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
- **Reserve** – Jobs funded from Council's reserves and unspent grants.
- **Grant & Contributions** - Funding from other Government departments, Councils or organisations.

Budget – This is the total allocation to complete the project.

YTD Exp – Total expenditure allocated to project as of report date, including commitments.

Balance – Amount of unspent funds for each program at reporting date.

Graph – The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Goal

To have an improved and adequately maintained road network

Strategy

56 - Commence identified actions from the Roads Review including implementation of an effective road hierarchy

Action

56.1 - Funding for and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- Advises Council of the status of the Capital Works Program. The figures reported reflect the balances in Council's ledger at 30 June. As June concludes, the financial year transactions after 30 June relating to expenses incurred prior to 30 June will be accrued back to the June costing period. These accrued expenses will be in addition to the figures detailed in this report.

Legal / Statutory

- N/A

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

N/A

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as of 30 June 2021.

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

PUBLIC MEETING CLOSES

At this point, members of the Gallery and Press are advised that Council will now move into Closed Session of Council for the consideration of the Confidential Items. They are asked to leave the Chambers and advised that they may return to the Chambers if they wish, upon resumption of Open Council.

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Economic Development Strategy - July 2021

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

22.2 Regional Panel of Conduct Reviewers - Pricing Schedules

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

22.3 Purchase of Land for Barellan Sewer Project

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RETURN TO PUBLIC MEETING

At this point, members of the Gallery and Press may return to the Chambers for the conclusion of the meeting.