



MINUTES

Ordinary Council Meeting

17 August 2021

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD VIA ZOOM
ON TUESDAY, 17 AUGUST 2021 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff and those following on the Live Streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided that Council is operating under the Covid Worksafe Plan

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Amanda Collins (Council Administration Assistant) and Vicki Maher (Minute Taker)

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Nil

7 CONFIRMATION OF MINUTES

RESOLUTION 21/187

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 20 July 2021 be confirmed.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT JULY / AUGUST 2021

RESOLUTION 21/188

Moved: Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for July / August 2021.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 MINUTES - RAILWAY STATION MANAGEMENT COMMITTEE - 21 JULY 2021

RESOLUTION 21/189

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Railway Station Management Committee held on Wednesday 21 July 2021.

CARRIED

13.2 MINUTES - ARTS AND CULTURE ADVISORY COMMITTEE - 8 JULY 2021

RESOLUTION 21/190

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the Minutes of the Arts and Culture Advisory Committee held on Thursday 8 July 2021.

CARRIED

13.3 MINUTES - YOUTH ADVISORY COUNCIL - 19 JULY 2021

RESOLUTION 21/191

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 19 July 2021.

CARRIED

13.4 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 4 AUGUST 2021

RESOLUTION 21/192

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 4 August 2021.

CARRIED

14 OUR COMMUNITY

Nil

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

Nil

17 OUR INFRASTRUCTURE

17.1 REGIONAL AIRPORTS PROGRAM ROUND 2 - NARRANDERA-LEETON AIRPORT PARALLEL TAXIWAY

RESOLUTION 21/193

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Accepts the grant of \$1,110,157 under the Regional Airports Program Round 2 for the construction of a parallel taxiway at the Narrandera/Leeton Airport.
2. Includes the parallel taxiway project within the Financial Plans.
3. Approves the co-contribution to be funded from the internally restricted Infrastructure Replacement & Renewal Fund.

CARRIED

18 OUR CIVIC LEADERSHIP

Nil

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 JULY 2021 DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 21/194

Moved: Cr Narelle Payne
 Seconded: Cr David Fahey OAM
 That Council:

1. Receives and notes the Development Services Activities Report for July 2021.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 POLICY REVIEW - POL017 DEBT RECOVERY

RESOLUTION 21/195

Moved: Cr Tracey Lewis
 Seconded: Cr Jenny Clarke OAM
 That Council:

1. Adopts POL017 Debt Recovery Policy after considering submissions received during the exhibition of the draft policy.
2. That the wording to include “caring” after “effective” to indicate Council’s role in the community.

CARRIED

20.2 FUNDING OPTIONS - LAKE TALBOT POOL CONTRACT SUBSIDY

RESOLUTION 21/196

Moved: Cr Narelle Payne
 Seconded: Cr Jenny Clarke OAM
 That Council:

1. Adopts the following 2021-22 budget amendments to fund additional lease payments to the Lake Talbot Pool contractor:

a)	CDM810	Centrelink Agent Fee	\$ 600
b)	GM111	Governance	\$ 17,000

c)	GEM211	Administration - Insurance	\$ 10,500
d)	HR213	Human Resources - Training Exp	\$ 5,000
e)	FM220	Fringe Benefits Tax	\$ 10,000
f)	CT616	Community Services	\$ 2,000
g)	CDM823	Bettering Barellan	\$ 4,489
h)	MPA824	Grong Grong Community	\$ 860
i)	CDM826	Railway Station	\$ 687
j)	CDM827	Parkside Museum	\$ 11,607
k)	CDM828	Arts & Culture	\$ 2,682
l)	EDM1014	Events & Activities Promotion	\$ 5,000
m)	CDM810	Library Computer Seating	\$ 3,000

2. Reflects where possible those reductions in the Long Term Financial Plan.

CARRIED

MOTION FORESHADOW MOTION OPTION 2

Moved: Cr Kevin Morris

Seconded: Cr Tracey Lewis

That should recommendation 20.2 be Lost, Council adopt Option 2.

Raise additional revenue by implementing a surcharge as an addition to the Lake Talbot Water Park entrance fee.

Motion Did Not Proceed

Cr Lewis requested her vote be recorded as Against the motion.

20.3 JULY INCOME STATEMENT

RESOLUTION 21/197

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 July 2021.

CARRIED

20.4 JULY STATEMENT OF RATES AND RECEIPTS

RESOLUTION 21/198

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 July 2021.

CARRIED

20.5 JULY STATEMENT OF INVESTMENTS

RESOLUTION 21/199

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the information contained in the Statement of Investments report as at 31 July 2021.

CARRIED

20.6 JULY STATEMENT OF BANK BALANCES

RESOLUTION 21/200

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 July 2021.

CARRIED

20.7 JULY CAPITAL WORKS PROGRAM

RESOLUTION 21/201

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 July 2021.

CARRIED

20.8 DRAFT COUNCIL FINANCIAL STATEMENTS 2020-2021 - REFERRAL FOR AUDIT

RESOLUTION 21/202

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that it has prepared the General Purpose Financial Statements for the 2020/2021 financial year ending 30 June 2021 and has formed an opinion, based on the advice of Council officers, that these reports:
 - (a) Have been prepared in accordance with:
 - (i) the Local Government Act 1993 (as amended) and the Regulations made thereunder;
 - (ii) the Australian Accounting Standards and professional pronouncements; and
 - (iii) the Local Government Code of Accounting Practice and Financial Reporting.
 - (b) Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2021; and
 - (c) Accords with Council's accounting and other records and policies.
2. Declares that the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
3. Resolves that the General and Special Purpose Financial Statements be certified by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
4. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2021 be referred for audit.
5. Resolves that Tuesday 21 September 2021 be fixed as the date for the public meeting to present the audited financial statements and auditor's reports for the year ended 30 June 2021, as required by Section 419 of the Local Government Act and that the Council's external auditors be present.
6. Resolves to revote expenditure of \$10,040,082 for the projects and purpose listed as

carryovers in the attached schedule, of which \$510,148 is funded from revenue.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS

RESOLUTION 21/203

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Mayoral Report - General Manager 2020/21 Annual Review

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

CARRIED

At this point, time being 2.58pm all staff left the Zoom meeting during discussion and voting on Item 22.1.

22.1 MAYORAL REPORT - GENERAL MANAGER 2020/21 ANNUAL REVIEW

RESOLUTION 21/204

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Accept the GM's Performance Review Committee's appraisal of the GM's annual review as being assessed as More Than Satisfactory.
2. Agree to increase the GM's TRP by 2.5% as recommended by the review committee.

CARRIED

At this point, time being 3.30pm all staff rejoined the Zoom meeting.

23 OPEN COUNCIL

RESOLUTION 21/205

Moved: Cr David Fahey OAM
Seconded: Cr Barbara Bryon

That Council moves out of Closed Council into Open Council and the Mayor advise of the resolutions endorsed in Closed Session.

CARRIED

The Meeting closed at 3.04pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 21 September 2021.



.....
GENERAL MANAGER



.....
CHAIRPERSON