



MINUTES

Ordinary Council Meeting

21 September 2021

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 21 SEPTEMBER 2021 AT 2PM**

The Mayor declared the Public Forum opened at **1.30pm** and welcomed the Councillors, Staff, and those following on the Live Streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

Public Forum

Speaking at the Public Forum via Zoom link, was Chair of Council's Audit Risk & Improvement Committee Mr John Batchelor, who provided an overview of ARIC Chair's Annual Report, followed by Council's Auditor Ms Dannielle MacKenzie from Crowe, providing an overview on the 2020/2021 Financial Statement.

The Mayor declared the Ordinary Meeting opened at **2pm**

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Minute Taker), Amanda Collins (Minute Taker)

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Nil

MOTION – BRING FORWARD ITEMS 13.2, 18.3 AND 20.1**RESOLUTION 21/206**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Move Items 13.2. Minutes - Audit, Risk and Improvement Committee - 3 September 2021, 20.1 Audit Report - 2020 / 2021 General Purpose Financial Statements and 18.3 Election of Deputy Mayor, forward in the Agenda.

CARRIED

13.2 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 3 SEPTEMBER 2021**RESOLUTION 21/207**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Friday 3 September 2021.

CARRIED

20.1 AUDIT REPORT - 2020/2021 GENERAL PURPOSE FINANCIAL STATEMENTS**RESOLUTION 21/208**

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

That Council:

1. Adopts the 2020/2021 Financial Statement and Auditors Report as presented and notes the advertisement advising the public that the reports are available for viewing and comment.

CARRIED

18.3 ELECTION OF DEPUTY MAYOR**RESOLUTION 21/209**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That Council:

1. Determines that it will elect a Deputy Mayor for the remainder of the current Council term concluding at the next Local Government Elections.
2. Chooses the method of voting to be Ordinary ballot.

CARRIED

At this point, time being 2.07pm, Mayor Neville Kschenka handed proceedings to the General Manager as Returning Officer.

The Returning Officer called for nominations for the position of Deputy Mayor.

After receiving, the Returning Officer declared Nominations Closed and advised that one (1) nomination was received from Cr David Fahey.

The Returning Officer declared Cr David Fahey re-elected unopposed to the position of Deputy Mayor 7/0.

2021/22 Elected Deputy Mayor

Cr David Fahey

At this point, time being 2.13 pm, the Returning Officer handed proceedings to the Mayor to chair the remainder of the meeting.

7 CONFIRMATION OF MINUTES

RESOLUTION 21/210

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That the minutes of the Ordinary Council Meeting held on 17 August 2021 be confirmed.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT AUGUST / SEPTEMBER 2021

RESOLUTION 21/211

Moved: Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for August / September 2021.

CARRIED

8.2 MAYORAL REPORT - OBJECTION TO CHANGES TO PLANNING LEGISLATION

RESOLUTION 21/212

Moved: Cr Neville Kschenka

Seconded: Cr Barbara Bryon

That Council:

1. Objects to the proposed changes to planning legislation until the full implications of the changes are known and understood, and
2. Write to the Premier and Local Member objecting to the changes.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 MINUTES - YOUTH ADVISORY COUNCIL - 9 AUGUST 2021****RESOLUTION 21/213**

Moved: Cr Tracey Lewis

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the Minutes of the Youth Advisory Council held on Monday 9 August 2021.

CARRIED

Item 13.2 has been considered at another section.

14 OUR COMMUNITY**14.1 LOCAL GOVERNMENT ROAD SAFETY PROGRAM PROJECT FUNDING****RESOLUTION 21/214**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Endorses the Road Safety Action Plan 2021-2025.
2. Accepts Transport for NSW (TfNSW) 2021-22 funding of \$27,280 from the Local Government Road Safety Program and endorses the projects approved by TfNSW.
3. Reallocates existing TfNSW road safety project funding to the newly TfNSW approved projects.
4. Approves the changes to be included in the next Quarterly Budget Review.

CARRIED

15 OUR ENVIRONMENT**15.1 NARRANDERA HERITAGE FUND 2021-2022****RESOLUTION 21/215**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council:

1. Adopt the recommendation from Council's Heritage Advisor's report to fund three (3) projects for \$11,000 (inclusive of GST) from the Narrandera Council Local Heritage Fund.
2. Increase the Heritage fund by \$6,100 to include the repairs to the Corobimilla Union Church.

CARRIED**16 OUR ECONOMY****16.1 SALE OF LAND - RED HILL INDUSTRIAL ESTATE****RESOLUTION 21/216**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Accepts the offer to purchase approximately 9,793 square metres of land (or thereabouts) at part Lot 12 DP869904 being proposed new allotment Lot 71 Driscoll Road in the Red Hill Industrial Estate for \$8 per square metre plus GST.
2. Extends the sealed road and formed kerb and gutter across the frontage of said lot at no cost to the purchaser.
3. Removes the mullock heaps from proposed Lot 71 and levels the lot suitable for construction of buildings at no cost to the purchaser.
4. Provides two kerb/gutter laybacks for driveway access points at no cost to the purchaser.
5. Authorise the Mayor and the General Manager to sign any documents on behalf of Council in relation to this matter.
6. Authorise the placement of the Seal of Council on any documents relating to this matter.

CARRIED

17 OUR INFRASTRUCTURE

17.1 NARRANDERA DESTINATION & DISCOVERY HUB FINAL DESIGN

RESOLUTION 21/217

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Acknowledges the community feedback on the final design for the Narrandera Destination & Discovery Hub.
2. Approves the final design for the Narrandera Destination & Discovery Hub to proceed to construction.
3. Selects the open tender method be used for the construction of the Narrandera Destination & Discovery Hub in accordance with Section 166 of the Local Government (General) Regulation 2005, pursuant to Section 55 of the Local Government Act 1993.

CARRIED

17.2 ADOPTION OF NEW ROAD NAMES

RESOLUTION 21/218

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Supports the proposed road name as provided by the developer of the subdivision and seeks concurrence from the Geographical Names Board to allocate the following name to a road servicing the 12-lot subdivision of Lots 5, 6, 8, 9 DP129551:
 - (a) Hillview Road – that roadway from the intersection of the proposed Daly Road south within the current Lots 5, 6, 8, 9 DP129551.
2. Commences the consultation process as required by the *Roads Act* 1993 for the proposed naming of Hillview Road.

CARRIED

18 OUR CIVIC LEADERSHIP

18.1 2018-2022 DELIVERY PROGRAM - 30 JUNE 2021 QUARTERLY REVIEW

RESOLUTION 21/219

Moved: Cr Narelle Payne
Seconded: Cr David Fahey OAM

That Council:

1. Endorses the 2018-2022 Delivery Program quarterly review dated 30 June 2021 as presented and publishes the report to the community using the website of Council.

CARRIED

18.2 LAKE TALBOT TOURIST PARK - REQUEST FOR THE PARTIAL ABATEMENT OF MONTHLY LEASE PAYMENTS TO COUNCIL

RESOLUTION 21/220

Moved: Cr Tracey Lewis
Seconded: Cr David Fahey OAM

That Council:

1. Agree to the partial abatement of the monthly lease payments for the months of July 2021 and August 2021 requiring the lessee to pay 15.5% of gross accommodation income with the difference between the calculation and the normal monthly lease payment be costed to Council's COVID-19 expenses; and
2. Provide delegation to the General Manager to consider similar requests for September 2021 and October 2021 should such requests be received.

CARRIED

Item 18.3 has been considered at another section.

18.4 COUNCIL MEETINGS – ORDINARY NOVEMBER, DECEMBER 2021, EXTRAORDINARY JANUARY 2022

RESOLUTION 21/221

Moved: Cr Tracey Lewis
Seconded: Cr Narelle Payne

That Council:

1. Endorse changing the date for 16 November 2021 Council meeting to 23 November 2021 with Public Forum and Council meeting to commence at standard times of 1.30pm and 2pm.
2. Note the inability to hold a December 2021 Ordinary Council meeting.
3. Endorse holding an Extraordinary Council Meeting on Wednesday 5 January 2022, noting that the Wednesday 5 January date might need to be changed pending official declaration of the Local Government Elections.
4. Hold an Ordinary meeting on 18 January 2022.

5. Advertise the change of Meeting Dates to the public through the local media outlet, Council's website and Facebook.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 AUGUST 2021 DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 21/222

Moved: Cr Barbara Bryon
 Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Development Services Activities Report for August 2021.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

Item 20.1 has been considered at another section.

20.2 FINANCIAL ASSISTANCE GRANT

RESOLUTION 21/223

Moved: Cr Narelle Payne
 Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the information contained in the Federal Assistance Grant report.
2. Approves for the budgets that were amended at the August meeting for the Lake Talbot Pool to be re-instated with the balance of funds transferred to the Computer Replacement reserve.

CARRIED

20.3 AUGUST STATEMENT OF BANK BALANCES

RESOLUTION 21/224

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 August 2021.

CARRIED

20.4 AUGUST STATEMENT OF INVESTMENTS

RESOLUTION 21/225

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receives and notes the information contained in the Statement of Investments report as at 31 August 2021.

CARRIED

20.5 AUGUST STATEMENT OF RATES AND RECEIPTS

RESOLUTION 21/226

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 August 2021.

CARRIED

20.6 AUGUST INCOME STATEMENT

RESOLUTION 21/227

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 August 2021.

CARRIED

20.7 AUGUST CAPITAL WORKS PROGRAM

RESOLUTION 21/228

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 August 2021.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 21/229**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Lake Talbot Tourist Park - Financial Details of the Request for Partial Abatement of Monthly Lease Payments to Council

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

22.1 LAKE TALBOT TOURIST PARK - FINANCIAL DETAILS OF THE REQUEST FOR PARTIAL ABATEMENT OF MONTHLY LEASE PAYMENTS TO COUNCIL**RESOLUTION 21/230**

Moved: Cr Tracey Lewis

Seconded: Cr David Fahey OAM

That Council:

1. Acknowledge the request received from Graejan Pty Ltd and note the potential financial implications to Council if the partial abatement of monthly lease payments is approved.

CARRIED

23 OPEN COUNCIL**RESOLUTION 21/231**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council moves out of Closed Council into Open Council and the Mayor advise of the resolutions endorsed in Closed Session.

CARRIED

The Meeting closed at 2.50pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 October 2021.



GENERAL MANAGER



CHAIRPERSON