



MINUTES

Ordinary Council Meeting

21 June 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 21 JUNE 2022 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant), Amanda Collins (Minute Taker)

5 APOLOGIES

RESOLUTION 22/137

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council accept apologies from Cr Cameron Lander and Cr Kevin Morris and Leave of Absence be granted.

CARRIED

5.1 REQUEST TO ATTEND VIA VIRTUAL LINK

NIL

6 DECLARATIONS OF INTEREST

Cr Neville Kschenka declared a Non Pecuniary Significant Interest in Item 16.1 under the Local Government Act as *I am executive member of Rockin on East and active member of Narrandera Business Group* and will leave the meeting during debate and discussion.

7 CONFIRMATION OF MINUTES

RESOLUTION 22/138

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 17 May 2022 be confirmed.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT MAY JUNE 2022

RESOLUTION 22/139

Moved: Cr Neville Kschenka

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Mayoral Report for May / June 2022.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 ECONOMIC TASKFORCE COMMITTEE (OPEN) - MINUTES - 7 JUNE 2022****RESOLUTION 22/140**

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council receives and notes the:

1. Minutes of the Economic Taskforce Committee meeting held 7 June 2022.
2. Tourism Stimulus Projects (non-confidential) as at May 2022.
3. Economic Stimulus Projects (non-confidential) as at May 2022.
4. Economic Development Strategy (non-confidential) as at May 2022.

CARRIED**13.2 NHAG NARRANDERA HEALTH ADVISORY GROUP - MINUTES - 3 JUNE 2022****RESOLUTION 22/141**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the NHAG Narrandera Health Advisory Group held on Friday 3 June 2022.

CARRIED

13.3 YOUTH ADVISORY COUNCIL - MINUTES - 16 MAY 2022**RESOLUTION 22/142**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Notes and receives the Minutes of the Youth Advisory Council held on Monday 16 May 2022.

CARRIED

13.4 YOUTH ADVISORY COUNCIL - MINUTES - 6 JUNE 2022**RESOLUTION 22/143**

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 6 June 2022.
2. Acknowledges the success in obtaining a \$7,000 grant for the winter holiday break program and the schedule of events proposed.

CARRIED

13.5 GRONG GRONG COMMUNITY ADVISORY COMMITTEE - MINUTES - 6 JUNE 2022**RESOLUTION 22/144**

Moved: Cr Peter Dawson

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Grong Grong Community Advisory Committee held on Monday 6 June 2022.
2. Notes that the Committee were unable to elect a Chairperson at their initial meeting and have requested that an Extraordinary meeting be set for that purpose.
3. Notes that an updated report from on the progress of the Grong Grong Storage Shed has been requested by the Committee.

CARRIED

13.6 PARKSIDE COTTAGE MUSEUM COMMITTEE - MINUTES - 6 JUNE 2022

RESOLUTION 22/145

Moved: Cr Peter Dawson

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Parkside Cottage Museum Committee held on Monday 6 June 2022.
2. Receives and notes the Committee request for the inclusion of a Chairperson's Report in future agendas.

CARRIED

13.7 RAILWAY STATION FACILITY ADVISORY COMMITTEE - MINUTES - 7 JUNE 2022

RESOLUTION 22/146

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Railway Station Facility Advisory Committee held on Tuesday 7 June 2022.
2. Note the request to include the Term "Advisory as requested in the Terms of Reference
3. Note the request to follow up on repairs to the Security Door handle as per the Caretaker's report.

CARRIED

14 OUR COMMUNITY

14.1 EXECUTIVE SERVICES ADVISORY COMMITTEE NOMINATIONS

RESOLUTION 22/147

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Endorses and appoints the following community representatives to Council Advisory Committees:
 - a. Koala Regeneration Advisory Committee – Kimberley Beattie, Lindsay Hayes, Leigh Mathieson, Nella Smith.
 - b. Australia Day Planning Advisory Committee – Glen Bartley (Narrandera), Beryl Brain (Grong Grong), Graeme Davies (Barellan), Helen McDermott (Narrandera).

CARRIED

14.2 APPLICATION TO WAIVE FEES - GOLDEN BOOT TOUCH FOOTBALL CARNIVAL

RESOLUTION 22/148

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Approve the request to fund the ground hire charge of \$491.00 for use of the Narrandera Sportsground for the 2022 Police Charity Golden Boot Touch Football Carnival from the Mayor and General Manager donations funds.

CARRIED

15 OUR ENVIRONMENT**15.1 DRAFT POLICY - POL092 COMPLIANCE & ENFORCEMENT POLICY****RESOLUTION 22/149**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Endorses POL092 Compliance & Enforcement Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL092 Compliance & Enforcement Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED

15.2 UPDATE ON ESTABLISHMENT OF A KOALA RESEARCH CENTRE IN NARRANDERA**RESOLUTION 22/150**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the report.

CARRIED

16 OUR ECONOMY**16 NOMINATE COUNCILLOR TO CHAIR ITEM 16.1****RESOLUTION 22/151**

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council nominate a Councillor to assume Mayoral Chair for discussion of item 16.1.

On accepting nomination by Cr Payne, Cr Clarke assumed Mayoral Chair for Item 16.1.

CARRIED

At 2:16 pm, Cr Neville Kschenka, after earlier declaring an Interest in Item 16.1, vacated the Chambers during discussions and voting on the matter.

16.1 RECONNECTING REGIONAL NSW - COMMUNITY EVENTS PROGRAM

RESOLUTION 22/152

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council:

1. Endorses the 10 events selected for inclusion in an application to the Department of Regional NSW for funding in accordance with a dedicated allocation to Council of \$239,651.
2. Endorses the appointment of a local external event coordinator to assist with coordination and administration of the approved events.
3. Endorses the submission of an application in the sum of \$239,651 for funding of the 10 selected events for the individual amounts as noted in the attached spreadsheet.

CARRIED

At 2:22 pm, Cr Neville Kschenka returned to the meeting and assumed the Mayoral Chair.

17 OUR INFRASTRUCTURE

17.1 ADOPTION OF TERMS OF REFERENCE FOR INFRASTRUCTURE COMMITTEES

MOTION

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Retains the committees listed below within the committee structure for this term of Council.
 - a. Lake Talbot Environs Advisory
 - b. Sports Facility Advisory
 - c. Stadium Advisory
2. Discontinues the Parks and Gardens Advisory committee, with the garden competition to be coordinated by a community working party.
3. Endorses the revised Terms of Reference for each of the committees listed below:
 - a. Lake Talbot Environs Advisory
 - b. Sports Facility Advisory
 - c. Stadium Advisory

AMENDMENT

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Retains the committees listed below within the committee structure for this term of Council.
 - a. Lake Talbot Environs Advisory
 - b. Sports Facility Advisory
 - c. Stadium Advisory
 - d. Parks and Gardens Committee
2. Endorses the revised Terms of Reference for each of the committees listed below:
 - a. Lake Talbot Environs Advisory
 - b. Sports Facility Advisory
 - c. Stadium Advisory
 - d. Parks and Gardens Committee.

The Amendment when put was Carried and became the Motion

RESOLUTION 22/153

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Retains the committees listed below within the committee structure for this term of Council.
 - a. Lake Talbot Environs Advisory
 - b. Sports Facility Advisory
 - c. Stadium Advisory
 - d. Parks and Gardens Committee
2. Endorses the revised Terms of Reference for each of the committees listed below:
 - a. Lake Talbot Environs Advisory
 - b. Sports Facility Advisory
 - c. Stadium Advisory
 - d. Parks and Gardens Committee.

CARRIED

17.2 DEVELOPMENT APPLICATION 039-2021-2022 - SUBDIVISION OF 8 PATERSON PLACE, NARRANDERA**RESOLUTION 22/154**

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council:

1. Approves DA-039-2021-2022 for a four lot Torrens Title subdivision of Lot 74 in 1278531, 8 Paterson Place, Narrandera subject to the Conditions of Consent in accordance with section 4.16 of the *Environmental Planning and Assessment Act 1979* for the following reasons:
 - a. The development complies with the Narrandera LEP 2013 and the *Environmental Planning and Assessment Act 1979*.
 - b. The subject site is suitable for the proposed development.
 - c. The proposed development is unlikely to have any unreasonable impact on the environment and appropriate conditions have been imposed to mitigate the effects where an adverse impact has been identified.
 - d. The proposed development does not raise any matter contrary to the public interest.
2. Conducts a Division to record the voting of Councillors.

In Favour: Crs Neville Kschenka, Narelle Payne, Jenny Clarke OAM, Peter Dawson, Sue Ruffles, Braden Lyons, and Tracey Lewis

Against: Nil

CARRIED 7/0

18 OUR CIVIC LEADERSHIP**18.1 ADOPTION OF 2022-2023 FINANCIAL YEAR DOCUMENTS****RESOLUTION 22/155**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and considers submissions received during the exhibition period noting that any amendments will be reflected in the Long-Term Financial Plan and Capital Works Program.
2. Notes the minor change to the organisation structure in the Open Space & Recreation section.
3. Makes the Ordinary Rates for the 2022-2023 financial year as presented.
4. Adopts the maximum interest penalty rate on overdue rates and charges in accordance with Section 566 (3) of the Local Government Act, 1993 for the 2022-2023 financial year.
5. Adopts the Waste Management Charges for Narrandera, Barellan and Grong Grong for the 2022-2023 financial year as presented.
6. Adopts the Water Charges for the 2022-2023 financial year as presented.
7. Adopts the Sewer Charges for the 2022-2023 financial year as presented.
8. Adopts the Stormwater Management Charges for the 2022-2023 financial year as presented.
9. Adopts the Fees and Charges for the 2022-2023 financial year as presented.
10. Notes a proposed external borrowing of \$2,000,000 for the 2022-2023 financial year.
11. Adopts the Long-Term Financial Plan 2022-2032 as presented.
12. Adopts the Capital Works Program 2022-2025 as presented.
13. Notes the Anticipated Fit for the Future benchmarks for the 2022-2023 financial year as presented.

CARRIED

18.2 ADOPTION OF THE COMMUNITY STRATEGIC PLAN AND SUPPORTING DOCUMENTS**RESOLUTION 22/156**

Moved: Cr Braden Lyons

Seconded: Cr Tracey Lewis

That Council adopts the following strategic documents:

1. Community Strategic Plan – Our Narrandera Shire 2034
2. Delivery Program 2022–2026

3. Operational Plan 2022–2023
4. Workforce Management Strategy 2022–2026
5. Disability Inclusion Action Plan 2022–2026
6. Asset Management Strategy.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 MAY 2022 DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 22/157

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Development Services Activities Report for May 2022.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 MAY INCOME STATEMENT

RESOLUTION 22/158

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 May 2022.

CARRIED

20.2 MAY STATEMENT OF INVESTMENTS

RESOLUTION 22/159

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the report indicating Council's Fund Management position.

2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 May 2022.

CARRIED

20.3 MAY STATEMENT OF BANK BALANCES

RESOLUTION 22/160

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 May 2022.

CARRIED

20.4 MAY STATEMENT OF RATES AND RECEIPTS

RESOLUTION 22/161

Moved: Cr Narelle Payne

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 May 2022.

CARRIED

20.5 MAY CAPITAL WORKS PROGRAM

RESOLUTION 22/162

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 May 2022.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 22/163**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Sue Ruffles

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Write Off - Private Works Debt

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

CARRIED

22.1 WRITE OFF - PRIVATE WORKS DEBT**RESOLUTION 22/164**

Moved: Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That Council:

1. Resolves to write off the debt of \$37,020.53 as a bad debt under provision of the Local Government Act 1993, as the debt is not lawfully recoverable.

CARRIED

23 OPEN COUNCIL**RESOLUTION 22/165**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council moves out of Closed Council into Open Council and the Mayor advise of the resolutions endorsed in Closed Session.

CARRIED

The Meeting closed at 2.49pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 July 2022.



.....
GENERAL MANAGER



.....
CHAIRPERSON