



MINUTES

Ordinary Council Meeting

20 September 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 20 SEPTEMBER 2022 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media, and those following on the Live Streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

Before we begin, I would like to acknowledge the passing of Her Majesty The Queen. Queen Elizabeth was an unwavering, dutiful leader who dedicated her life to the Commonwealth during her historic reign. She was steadfast in her service, and emulated true grace and dignity.

If we could please have a minute silence to pay our respects to
Her Majesty Queen Elizabeth II.

MINUTE SILENCE

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 ATTENDANCE**4.1 Request to Attend by Audio-Visual Link****4.1 REQUEST TO JOIN BY AUDIO-VISUAL LINK****RESOLUTION 22/210**

Moved: Cr Cameron Lander
Seconded: Cr Narelle Payne

That Council:

1. Approves Councillor Kevin Morris to join via Audio-Visual Link.

CARRIED

4.2 Present

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Kevin Morris, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant), Amanda Collins (Minute Taker)

5 APOLOGIES**RESOLUTION 22/211**

Moved: Cr Sue Ruffles
Seconded: Cr Narelle Payne

That apologies from Cr Jenny Clarke OAM be received and accepted and that leave of absence be granted

CARRIED

6 DECLARATIONS OF INTEREST

Nil

7 CONFIRMATION OF MINUTES**RESOLUTION 22/212**

Moved: Cr Narelle Payne
Seconded: Cr Cameron Lander

That the minutes of the Ordinary Council Meeting held on 16 August 2022 be confirmed.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT - AUGUST SEPTEMBER 2022

RESOLUTION 22/213

Moved: Cr Neville Kschenka
 Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for August/September 2022.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

12.1 2022 BARELLAN SHOW AND ALGA NATIONAL GENERAL ASSEMBLY

RESOLUTION 22/214

Moved: Cr Cameron Lander
 Seconded: Cr Narelle Payne

That Council:

1. Notes the reports on the 2022:
 - a. Barellan Show; and
 - b. Australian Local Government Association (ALGA) National General Assembly (NGA).

CARRIED

13 COMMITTEE REPORTS

13.1 ABORIGINAL ELDERS LIAISON - MINUTES - 29 AUGUST 2022

RESOLUTION 22/215

Moved: Cr Braden Lyons
 Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 29 August 2022.

CARRIED

13.2 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 15 AUGUST 2022

RESOLUTION 22/216

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Extraordinary Audit, Risk and Improvement Committee held on Monday 15 August 2022.

Summary: There was only one item on the Agenda being the consideration of the 2021-2022 General Purpose Financial Statement and Special Purpose Financial Statement with the Committee adopting the recommendation as presented with one additional inclusion being:

5. The Committee has concerns that there are potential risks with the Water Fund with internal borrowings and because of proposed future works as contained within the Community Strategic Plan.

CARRIED

13.3 NHAG NARRANDERA HEALTH ADVISORY GROUP - MINUTES - 2 SEPTEMBER 2022

RESOLUTION 22/217

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the NHAG Narrandera Health Advisory Group held on Friday 2 September 2022.

CARRIED

14 PROCUREMENT

Nil

15 DEVELOPMENT APPLICATION

15.1 DA-028-2021-2022 - FOUR LOT TORRENS TITLE SUBDIVISION OF 161 RIVER STREET, NARRANDERA

RESOLUTION 22/218

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Approves DA-028-2021-2022, four lot Torrens title subdivision of 161 River Street, Narrandera Lot 1 DP 1253267, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP and the Environmental Planning and Assessment Act 1979.
 - b. Submissions raising potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Council undertakes an independent review for the road infrastructure to ensure the adequacy of existing industries and residential lots.
3. Conducts a Division to record the voting of Councillors.

In Favour: Crs Neville Kschenka, Cameron Lander, Narelle Payne, Kevin Morris, Peter Dawson and Sue Ruffles

Against: Crs Braden Lyons and Tracey Lewis

6/2

CARRIED

16 OUR COMMUNITY

Nil

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY

Nil

19 OUR INFRASTRUCTURE**19.1 SPECIAL RATE VARIATION - APPLICATION SCHEDULE****RESOLUTION 22/219**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

- 1 Commences the procurement for:
 - a. A revision of Asset Management Plans and Strategies with a forecast 10-year capital works program
 - b. Service reviews as the basis of an improvement plan for the IPART.
- 2 Restricts funds received from the 2022-23 financial assistance grant in excess of the adopted budget as internally restricted cash to fund 1.a and 1.b above and any subsequent expenditure to prepare and submit a SRV application to the IPART in 2024.

CARRIED**20 OUR LEADERSHIP****20.1 LEASE - 147 EAST STREET NARRANDERA - SERENDIPITY (WA) PTY LTD BEING ADVANCED PERSONNEL MANAGEMENT****RESOLUTION 22/220**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Concurs with the Executive Leadership Team to enter a commercial lease with Serendipity (WA) Pty Ltd ACN 062 160 614 (being Advanced Personnel Management) for the property known as 147 East Street, Narrandera; and
2. Provides delegated authority to the Mayor and the General Manager to sign the lease document on behalf of Council and to execute the lease document by placing the Seal of Council on the lease document if required.

CARRIED**20.2 2018-2022 DELIVERY PROGRAM HALF-YEARLY PERFORMANCE REPORT - 30 JUNE 2022****RESOLUTION 22/221**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Endorses the 2018-2022 Delivery Program half-yearly performance report as at 30 June 2022 as presented and publishes the report to the community via Council's website.

CARRIED

20.3 MEMORANDUM OF UNDERSTANDING - MURRUMBIDGEE LOCAL HEALTH DISTRICT ABORIGINAL HEALTH

RESOLUTION 22/222

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Endorses the proposed Memorandum of Understanding with Murrumbidgee Local Health District – Aboriginal Health, document reference 627008 as presented for a period of two years expiring 31 August 2024; and
2. Provides delegation to the Mayor and the General Manager to execute the document on behalf of Council.

CARRIED

20.4 REVISION OF THE NARRANDERA TOWNSHIP AREA FOR RESIDENTIAL AND BUSINESS RATES

RESOLUTION 22/223

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Adopts the area indicated in attachments 1 and 2 to determine the extent of the Narrandera Residential and Business subcategories
2. Actions a communication plan to advise ratepayers of the expansion of the Narrandera Residential and Business subcategory areas.
3. Commences the processes set out in Sections 519-527 Local Government Act 1993 to implement the revised Narrandera Residential and Business subcategories.
4. Provides a commencement date of recategorisation for the implementation of the expanded subcategory for the 2023-24 rate levy.

CARRIED

21 POLICY

Nil

22 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**22.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - AUGUST 2022****RESOLUTION 22/224**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Development Services Activities Report for August 2022.

CARRIED**23 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS****23.1 STATEMENT OF INVESTMENTS - AUGUST****RESOLUTION 22/225**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 August 2022.

CARRIED**23.2 INCOME STATEMENT - AUGUST****RESOLUTION 22/226**

Moved: Cr Sue Ruffles

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 August 2022.

CARRIED

23.3 STATEMENT OF RATES AND RECEIPTS - AUGUST

RESOLUTION 22/227

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 August 2022.

CARRIED

23.4 CAPITAL WORKS PROGRAM - AUGUST

RESOLUTION 22/228

Moved: Cr Cameron Lander

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 August 2022.

CARRIED

23.5 STATEMENT OF BANK BALANCES - AUGUST

RESOLUTION 22/229

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 August 2022.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

25 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 2.59pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 October 2022.



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GENERAL MANAGER



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CHAIRPERSON