



BUSINESS PAPER

Ordinary Council Meeting

14 December 2022

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council’s objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson’s definition of “corruption” – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter in which I am officially involved?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, officers and community committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02 6959 5510	council@narrandera.nsw.gov.au
Department of Local Government	02 4428 4100	olg@olg.nsw.gov.au
ICAC Toll free	02 8281 5999 1800 463 909	icac@icac.nsw.gov.au
NSW Ombudsman Toll Free	02 8286 1000 1800 451 524	nswombo@ombo.nsw.gov.au

COMMUNITY STRATEGIC PLAN THEMES

Section 16 Our Community

- 1.1 To live in an inclusive, healthy and tolerant community with a positive attitude toward others.
- 1.2 Work together to advocate for quality health, education, youth and social services.
- 1.3 To feel connected and safe.

Section 17 Our Environment

- 2.1 To value, care for and protect our natural environment.
- 2.2 Enhance our public spaces to enrich our community.
- 2.3 Maximise greater re-use of resources to increase sustainability within our community

Section 18 Our Economy

- 3.1 Create strong conditions for investment and job creation through quality infrastructure and proactive business support.
- 3.2 Encourage new housing supply to meet the needs of the community.

Section 19 Our Infrastructure

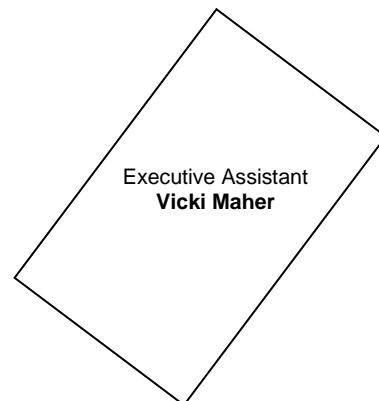
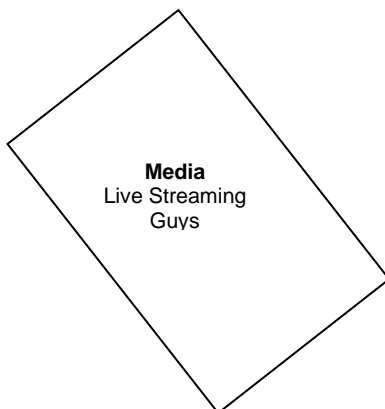
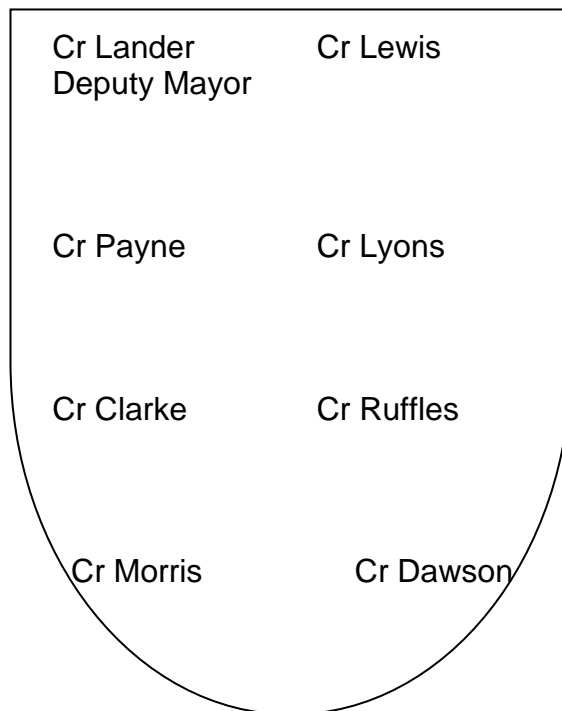
- 4.1 To have an improved and appropriately maintained road network.
- 4.2 Actively investigate opportunities to enhance our potable water quality.
- 4.3 To improve, maintain and value-add to our essential public and recreational infrastructure.

Section 20 Our Leadership

- 5.1 Have a Council that provides leadership through actions and effective communication.
- 5.2 Promote a community spirit that encourages volunteerism and values effective partnerships.

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Wednesday 14 December 2022 at 3pm**

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1 ACKNOWLEDGEMENT OF COUNTRY

2 HOUSE KEEPING

3 DISCLOSURE OF POLITICAL DONATIONS

4 ATTENDANCE

4.1 Request to Attend by Audio-Visual Link

4.2 Present

5 APOLOGIES

6 DECLARATIONS OF INTEREST

7 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 15 November 2022



MINUTES

Ordinary Council Meeting

15 November 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 15 NOVEMBER 2022 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors and Staff.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

The General Manager also advised that there was a worldwide technical issue disabling the ability to Live Stream. Today's meeting was recorded and to be placed on Council's sites for public viewing as soon as technically possible.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 ATTENDANCE

4.1 REQUEST TO ATTEND BY AUDIO-VISUAL LINK

No requests to join via Audio-Visual link in November.

4.2 PRESENT

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant - Minute Taker)

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Cr Narelle Payne declared a Non-Significant Non Pecuniary Interest in Item 17.1 under the Local Government Act as *one of the three judging the garden awards* and will remain and take part in discussion and voting.

Cr Sue Ruffles declared a Non-Significant Non Pecuniary Interest in Item 17.1 under the Local Government Act as *My garden receiving an appreciation letter* and will remain and take part in discussion and voting.

Cr Sue Ruffles declared a Non-Significant Non Pecuniary Interest in Item 22.1 under the Local Government Act as *I have a personal DA on this list that has been conditionally approved for a shed* and will leave the meeting during discussion and voting. .

General Manager George Cowan declared a Non-Significant Non Pecuniary Interest in Item 17.1 under the Local Government Act as *Resident of Kiesling Drive* and will remain in the Chamber.

7 CONFIRMATION OF MINUTES**RESOLUTION 22/255**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That the minutes of the Ordinary Council Meeting held on 18 October 2022 be confirmed.

CARRIED

INCLUSION TO AGENDA – LATE MAYOR REPORT - FLOODS**RESOLUTION 22/256**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council include to the 15 November 2022 Ordinary Agenda as Item 8.2, and being in

accordance with the Code of Meeting Practice:

Sec 9.3-a, *a motion is passed to have the business considered at the meeting, and*
 Sec 9.3-b, *the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.*

1. Late Mayor Report – Floods

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT - OCTOBER NOVEMBER 2022

RESOLUTION 22/257

Moved: Cr Neville Kschenka
 Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for October/November 2022.

CARRIED

8.2 MAYORAL REPORT - FLOODS

RESOLUTION 22/258

Moved: Cr Tracey Lewis
 Seconded: Cr Narelle Payne

That Council:

1. Resolves a formal “thank you” to the many emergency services, utility personnel, Council staff and volunteers involved in the flood emergency.
2. Prepares and lodges submissions to the NSW Government seeking support for routine flood damage repairs, but also highlighting the importance of betterment to the Newell and Sturt Highways and the Narrandera water supply and stormwater systems.
3. Authorises the Mayor and General Manager to lobby the State and Federal Governments for funding for the upgrades.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 YOUTH ADVISORY COUNCIL - MINUTES - 17 OCTOBER 2022

RESOLUTION 22/259

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 17 October 2022.

CARRIED

13.2 NARRANDERA - LEETON SHIRE COUNCILS JOINT AIRPORT MANAGEMENT COMMITTEE - MINUTES - 21 OCTOBER 2022

RESOLUTION 22/260

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Narrandera - Leeton Shire Councils Joint Airport Management Committee held on Friday 21 October 2022.

CARRIED

13.3 ABORIGINAL ELDERS LIAISON - MINUTES - 31 OCTOBER 2022**RESOLUTION 22/261**

Moved: Cr Braden Lyons

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 31 October 2022.

CARRIED

13.4 BETTERING BARELLAN ADVISORY COMMITTEE - MINUTES - 20 OCTOBER 2022**RESOLUTION 22/262**

Moved: Cr Kevin Morris

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Bettering Barellan Advisory Committee held on Thursday 20 October 2022.
2. Requests that the Committees list of future projects and priorities be referred to the DGMI for consideration.

Committee Resolution

The Committee:

Requests that Council consider inclusion of the following in a list of future projects / priorities for Barellan suitable for inclusion in future funding rounds.

- Development of a street and footpath plan for the township
- Barellan Tree Plan
- Main street tree replacement
- Barellan Heritage walk with plaques on buildings and at significant sights
- Main street - streetscape upgrade
- Large planter pots for main street
- Water / taps on main street for watering and clean up
- Improved street lighting
- Drainage upgrade / improvements
- Sewer implementation
- Replacement / installation of town entry signage

- Re-allocation of main street olive trees to another area / group planting

CARRIED

13.5 GRONG GRONG COMMUNITY ADVISORY COMMITTEE - MINUTES - 31 OCTOBER 2022

RESOLUTION 22/263

Moved: Cr Sue Ruffles

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Minutes of the Grong Grong Community Advisory Committee held on Monday 31 October 2022.

CARRIED

13.6 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 20 OCTOBER 2022

RESOLUTION 22/264

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 20 October 2022.

CARRIED

13.7 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 3 NOVEMBER 2022

RESOLUTION 22/265

Moved: Cr Braden Lyons

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 3 November 2022.

CARRIED

13.8 LOCAL EMERGENCY MANAGEMENT COMMITTEE - MINUTES - 11 OCTOBER 2022

RESOLUTION 22/266

Moved: Cr Cameron Lander
 Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Local Emergency Management Committee held on Tuesday 11 October 2022.

CARRIED

14 PROCUREMENT

Nil

15 DEVELOPMENT APPLICATION

15.1 DA-015-2022-2023 - LIONS CLUB MONTHLY COMMUNITY MARKETS - MARIE BASHIR PARK

RESOLUTION 22/267

Moved: Cr Narelle Payne
 Seconded: Cr Cameron Lander

That Council:

1. Approves DA-015-2022-2023, Monthly Community Markets at Marie Bashir Park, 16-34 Cadell Street, Narrandera Lots 3 DP1140513 and Lots 4,5,6,7 DP758757, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. The development satisfies the provisions of the Narrandera LEP 2013. Narrandera DCP and the Environmental Planning and Assessment Act 1979.
 - b. Submissions raising potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a division to record the voting of Councillors.

In Favour: Crs Neville Kschenka, Cameron Lander, Narelle Payne, Jenny Clarke OAM, Kevin Morris, Peter Dawson, Sue Ruffles, Braden Lyons and Tracey Lewis

Against: Nil

CARRIED 9/0

CARRIED

16 OUR COMMUNITY

16.1 NARRANDERA TENNIS CLUB - APPLICATION FOR FUNDING ASSISTANCE

RESOLUTION 22/268

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Supports in principle the funding assistance requested by Narrandera Tennis Club Inc for Stage 1 of Narrandera Tennis Club upgrades.
2. Includes this project in a Council future grant application or budget considerations in 2023-24, whichever comes first.
3. Provides support to Narrandera Tennis Club Inc in seeking extension to any current grant program.

CARRIED

17 OUR ENVIRONMENT

17.1 2022 NARRANDERA SHIRE GARDEN AWARDS

RESOLUTION 22/269

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Endorses the 2022 Narrandera Shire Garden Award suggested recipients as listed.

CARRIED

Barellan

• Best Garden \$80	32 Mulga Street	G & M Trembath
• Highly Commended	72 Bendee Street	B Wright
• Appreciation letters	21 Bendee Street	D & A McDermott
	52 Mulga Street	L & K Sanderson
	58 Mallee Street	N Trembath
	45 Kurrajong Street	B Moody
	93 Bendee Street	M Oram
	95 Bendee Street	C Jamieson
	52 Bendee Street	B & D Wilson
	46 Wilga Street	I Waide
	22 Mallee Street	P & B Shanahan

Binya

- **Best Garden \$80** 14 James Street R & C Kay

Grong Grong

- **Best Garden \$80** 42 Balaro Street D & M McPherson
- **Appreciation letters** Old Police Station A Conway & A Davies
6955 Canola Way J Gawne
23 Narrandera Street P Skarlis & P Davies

Narrandera

- **Best Garden Large \$80** 17 Karawatha Drive C & M Johnson
- **Best Garden Small \$80** 102 Adams Street S & J Ryan
- **Highly Commended** 8 Woolscour Road A & G Makeham
31 Audley Street L & J Pirie
- **Best Street** Kiesling Drive
- **Side by Side** 83 Elizabeth Street S & J Hutchins
26 Broad Street J Clarke
- **Appreciation Letters** 152 Pine Hill Road P & C McLennan
319 Pine Hill Road S Ruffles
251 Pine Hill Road A & I Black
71 Stony Road R & J Mills
62 Cypress Road F & J Smith
49 Lake Drive T & C O'Mara
4 Pirani Place L & J Kelly
24 Argyle Street P & C Miller
13 Kiesling Drive K & P Eurell
50 Whitton Street G & S Hyde
2 Kiesling Drive M & T Thornton
6 Flood Street B Marcus
22 Karawatha Drive G & B McVicker
2 Townsend Street D & N Orr
1 Peters Street J Roffe
4 Gordon Street J Adams
17 Bells Road W & R Heckendorf
71 Elizabeth Street A Kelly
50 Boundary Road J & M Prior
Narrandera Primary School

17.2 NARRANDERA HERITAGE FUND 2022-2023

RESOLUTION 22/270

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Adopts the recommendation from Council’s Heritage Advisor’s report to fund two (2) projects for \$11,000 (GST inclusive) from the Narrandera Shire Council Heritage Fund.

CARRIED

18 OUR ECONOMY

18.1 2023 EASTER ROD RUN AND SHOW AND SHINE EVENTS

RESOLUTION 22/271

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Reallocates \$20,000 from the 2022-23 budget for the update of the Economic Development Strategy (job cost 8600-0128-0000) to Easter Rod Run 2023 (job cost 8750-0068-0003).
2. Reinstates \$20,000 to the 2023-24 budget (job cost 8600-0128-0000) to enable completion of the Economic Development Strategy.
3. Endorses the making of a \$2,000 donation to the Earlies Street Rod and Custom Club to meet the cost of a commemorative plaque and subsidy towards Easter Saturday breakfast event, with such donation to be made from the General Manager and Mayor’s Fund (job cost 4000-0071-0001).
4. Notes that the Economic Development section will liaise with the business community in the lead-up to the 2023 Easter weekend to:
 - a. Encourage business proprietors, especially in the accommodation, food and beverage and hospitality sectors, to review their opening times and service levels.
 - b. Encourage business proprietors to provide extended services to all visitors and to demonstrate a high level of enthusiasm in welcoming them on this important occasion.
 - c. Encourage participation in any Rod Run events and promotions that may be developed in the lead-up to the 2023 Easter weekend accentuating the significance of the 50th anniversary event.

CARRIED

18.2 RECONNECTING REGIONAL NSW - COMMUNITY EVENTS PROGRAM REPORT

RESOLUTION 22/272

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes reports of the two completed Community Events Program events.
2. Ratifies the inclusion in the program of the Living Well Narrandera event to be organised by Council’s Arts and Cultural Committee.

CARRIED

19 OUR INFRASTRUCTURE

Nil

20 OUR LEADERSHIP

Nil

21 POLICY

Nil

Cr Ruffles, after earlier declaring an interest and nominating to leave the meeting, remained in the meeting and did not take part in discussion or voting.

22 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

22.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - OCTOBER 2022

RESOLUTION 22/273

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Development Services Activities Report for October 2022.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

23.1 SUBMISSIONS REGARDING GENERAL PURPOSE FINANCIAL STATEMENTS AND AUDITORS REPORT

RESOLUTION 22/274

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Notes that no submissions were received in regard to the General Purpose Financial Statements and Auditors Report for the period ending 30 June 2022.
2. Concludes the 2021-22 financial reporting process in accordance with the Local Government Act, 1993.

CARRIED

23.2 SPECIAL RATE VARIATION - APPLICATION STATUS

RESOLUTION 22/275

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Notes the engagement of Morrison Low consultants to commence the review of Council's asset management systems, strategies and plans and commencing the process to lodge a SRV application to the IPART in 2024.

CARRIED

23.3 INCOME STATEMENT - OCTOBER 2022

RESOLUTION 22/276

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 October 2022.

CARRIED

23.4 QUARTERLY BUDGET REVIEW - SEPTEMBER 2022

RESOLUTION 22/277

Moved: Cr Sue Ruffles

Seconded: Cr Cameron Lander

That Council:

1. Receives, notes, and adopts the information and variations contained in the September Quarterly Review.

CARRIED

23.5 STATEMENT OF INVESTMENTS - OCTOBER 2022

RESOLUTION 22/278

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 October 2022.

CARRIED

23.6 STATEMENT OF RATES AND RECEIPTS - OCTOBER 2022

RESOLUTION 22/279

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 October 2022.

CARRIED

23.7 STATEMENT OF BANK BALANCES - OCTOBER 2022

RESOLUTION 22/280

Moved: Cr Sue Ruffles

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 October 2022.

CARRIED

23.8 CAPITAL WORKS PROGRAM - OCTOBER 2022

RESOLUTION 22/281

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 October 2022.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

24.1 PRESENTATION OF COUNCIL'S 2021-22 ANNUAL REPORT

RESOLUTION 22/282

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Adopts the 2021-22 Annual Report and attachments for the purpose of publishing the reports to the community via Council's website and provides the URL to the Office of Local Government.

CARRIED

24.2 CODE OF CONDUCT REVISION

RESOLUTION 22/283

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Reviews its current Code of Conduct dated 15 September 2020 and adopts it without amendment.

CARRIED

25 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 2.58pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 14 December 2022.

.....
GENERAL MANAGER

.....
CHAIRPERSON

8 MAYORAL REPORT

8.1 MAYORAL REPORT - NOVEMBER DECEMBER 2022

Document ID: 634197

Author: Mayor

Theme: 5 - Our Leadership

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for November / December 2022.

Background. Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 15 November 2022, I attended the following on behalf of our Council:

Meetings with General Manager: Attended regular Monday, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters. The Deputy Mayor, Cr Cameron Lander, is also invited to attend the Monday prior to Ordinary Council meetings.

All Councillors have the opportunity to attend a weekly Zoom meeting with the GM.

Media Interviews: I have had numerous media interviews with Triple M Griffith, Triple M Wagga, and Wagga Daily Advertiser over the past reporting period, covering recent topics of interest, as well as our local Community Radio, 91.1 Spirit FM monthly segment.

On my behalf, Deputy Mayor Cr Cameron Lander, interviewed with ABC Riverina Radio on Tuesday 8 November regarding the floods.

NOVEMBER 2022

Friday 11: GM George Cowan and I participated in the Remembrance Day Service at the Memorial Gardens and laid wreaths on behalf of the Shire.

Remembrance Day is a Memorial Day observed in Commonwealth member states since the end of the First World War to honour armed forces members who have died in the line of duty. Following a tradition inaugurated by King George V in 1919, the day is also marked by war remembrances in many non-Commonwealth countries.



Tuesday 15: I chaired the monthly Councillors Briefing Session and Ordinary Council meeting. Unconfirmed Minutes of the Council meeting are submitted for Council's endorsement.

Wednesday 16: Together with the GM, I enjoyed our regular segment on the local Community Radio, 91.1 Spirit FM, where GM and I advise the listeners on outcomes of agenda items from the Council meeting, as well as providing any updates on current projects. This informative segment is standardly held at 8:30am on Wednesday following the monthly Council meeting.

Also on this day, after accepting an invitation, and accompanied by the GM, I attended the Annual Clontarf Academy Awards held at the CRC Church Hall. It is very pleasing to see the continued achievements of these young men and we are fortunate to have a strong Clontarf Foundation at Narrandera.

Friday 18: Joined a Teams meeting with Resilience NSW to receive an update on the status of recovery in the Riverina Murray region. Most areas at this stage are waiting for water to recede to a level where the level of assistance required can be assessed. A Regional Recovery Committee has been established. There is one person from Narrandera still in emergency accommodation out of 149 across the region.

Resilience NSW can provide grant and assistance information if required. Destination Riverina Murray will lead a working group to assess the effect across the different sectors, including primary producers and business, acknowledged that governments were now looking at betterment of some affected roads to prevent road closures and damage in future flood events. Mental health issues were also acknowledged, with consideration to the cumulative effects from past, prolonged events and COVID.

I mentioned the events at Narrandera in January and the prolonged closures of the Highways as well as the need for upgrading of our storm water system and town water supply system.

Monday 28: Steph Cooke MP visited Narrandera to make announcements of successful Grants from the NSW State Government. Council received \$972 funding for Volunteers under the NSW Seniors Festival, Community Events Program. These funds will help to fund a Live Well Narrandera Expo as part of the 2023 Seniors Festival.



[Left to Right; Community Development Manager Sue Killham, Barbara Bryon (Parkside Cottage Museum), Alan Hocking (Library), Steph Cooke MP, Mayor Kschenka, Margaret Hocking and Pat Powell (Library), Steve Wicker (Parkside Cottage Museum) and General Manager George Cowan]

The Live Well Narrandera Expo will provide seniors with information on an opportunity for Living Your Best Life Locally. It will be about conversations, connection, community, and celebration providing information and opportunities for local seniors to enhance their

lifestyle, expand their interests, and to learn about the services and support available from community groups, business, and government. It will also celebrate the work done by existing community volunteers and offer an insight into volunteering opportunities for the wider community.

Community groups and organisations such as the Parkside Cottage Museum, Community Transport, Meals on Wheels, and other volunteer groups will be on hand to provide information to potential volunteers. It will also provide information for carers and those living with disabilities on the services and opportunities available.

Tuesday 29: Together with the GM and Deputy General Manager Infrastructure (DGMI) Shane Wilson, I joined a further virtual meeting with Transport for NSW (TfNSW) representative Joanne Cheshire for continued discussion on the Irrigation Way Canal Bridge. These meetings are held six weekly and cover many issues of concern within the shire.

Later that day, together with the GM, I joined a webinar with MLHD Chief Executive Jill Ludford.

Also on that day, together with the GM, DGMI, and Development and Environment Assistant Bridey Hugo, I also attended the public Flood Assistance Drop-In Session for flood assistance held at the EOC. 31 residents took advantage of the opportunity to speak with representatives from Resilience NSW to determine the level of assistance available.



DECEMBER 2022

Thursday 1: Joined by committee members, I attended the Australia Day Planning Committee to further discuss celebration arrangements for Australia Day 2023.

As this is my last Mayoral report for 2022, I would like to take the opportunity to extend my heartfelt gratitude to my fellow Councillors and Council staff for all your efforts and work over the past 12 months.

It has been another interesting and challenging year but one that has also been very rewarding for our Council and the community.

I am sure that everyone is looking forward to a merry Christmas and a happy and successful 2023.

My next monthly report will be February 2023, as Council does not hold an Ordinary meeting in January.



Until next time, Mayor Kschenka

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for November / December 2022.

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 YOUTH ADVISORY COUNCIL - MINUTES - 14 NOVEMBER 2022

Document ID: 644807

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Youth Advisory Council Minutes - 14 November 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 14 November 2022.



MINUTES

Youth Advisory Council Meeting

14 November 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON MONDAY, 14 NOVEMBER 2022 AT 3.30**

1 PRESENT

Mayor Wesley Bamblett, Deputy Mayor Madeline Fraser, Cr Alex Luck, Cr Clare McDonald, Cr Harrison Rowe, Cr Memphis Singh, Cr Mikalie Vearing, Cr Ruby Hewitt, CLO Suzanne Litchfield, CSM Stacie Mohr, Observer Braden Lyons,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Deputy Mayor Madeline Fraser

Seconded: Cr Ruby Hewitt

That apologies from Cr Alyssa Sanders and Cr Colby Irons be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Mikalie Vearing

Seconded: Cr Ruby Hewitt

That the minutes of the Youth Advisory Council Meeting held on 17 October 2022 be confirmed.

CARRIED

5 REPORTS

5.1 CHRISTMAS BREAK HOLIDAY FUNDING

COMMITTEE RESOLUTION

Moved: Deputy Mayor Madeline Fraser

Seconded: Cr Clare McDonald

The Youth Council:

1. Receive and note the update on Council's application for funding under the School Holiday Break Program, Summer Sessions
2. Provide recommendations for a movie to be screened at the Lake Talbot Water Park as part of the Summer Sessions program to the 12 December 2022 meeting

CARRIED

5.2 UPCOMING EVENTS FOR YOUTH FOOD TRAILER

COMMITTEE RESOLUTION

Moved: Cr Mikalie Vearing

Seconded: Cr Alex Luck

The Youth Council:

1. Endorse Ruby, Harrison and Maddie's participation at the Clontarf Academy Awards Dinner to be held Wednesday 17 November 2022 and Alex and Harrison's proposed participation at the 2023 Australia Day Awards

CARRIED

5.3 LETTER OF SUPPORT - ACTIVE KIDS

COMMITTEE RESOLUTION

Moved: Cr Harrison Rowe

Seconded: Cr Ruby Hewitt

The Youth Advisory Council:

1. Endorse the Letter of Support for the Office of Regional Sport, signed by Youth Mayor Wesley Bamblett, to be used in an application for grant funding to provide a Come and Try Festival in Narrandera aimed at local sport providers

CARRIED

5.4 AUSTRALIA DAY AWARDS 2023 NOMINATIONS

COMMITTEE RESOLUTION

Moved: Cr Ruby Hewitt

Seconded: Cr Mikalie Vearing

The Youth Advisory Council:

1. Receive and note the update provided about the 2023 Australia Day Awards Nominations

CARRIED

6 GENERAL BUSINESS

7 NEXT MEETING

12 December 2022

8 MEETING CLOSE

Meeting Closed at 4.30pm

13.2 LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - MINUTES - 22 NOVEMBER 2022

Document ID: 645446

Author: Open Space and Recreation Manager

Authoriser: Deputy General Manager Infrastructure

Attachments: 1. Lake Talbot Environs Advisory Committee Minutes - 22 November 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Lake Talbot Environs Advisory Committee held on Tuesday 22 November 2022.
2. Approves the committee nomination from Mr Graeme Hoare.



MINUTES

Lake Talbot Environs Advisory Committee Meeting

22 November 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
LAKE TALBOT ENVIRONS ADVISORY COMMITTEE MEETING
HELD AT THE EXSERVICEMANS CLUB
ON TUESDAY, 22 NOVEMBER 2022 AT 6:30PM**

1 PRESENT

Cr Neville Kschenka, Cr Cameron Lander, Member Troy Lee, Jeffrey Kirk, DGMI Shane Wilson (Chair), OSR Manager Roger Evans, Observer Cr Sue Ruffles, Graeme Hoare (Observer)

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Member Jeffrey Kirk

Seconded: Member Troy Lee

That apologies from Member Rex Evans and Member Graham Ashcroft be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Jeffrey Kirk

Seconded: Cr Cameron Lander

That the Minutes of the Lake Talbot Environs Advisory Committee Meeting held on 3 March 2022 be confirmed.

CARRIED

5 REPORTS

5.1 ELECTION OF CHAIRPERSON

COMMITTEE RESOLUTION

Moved: Member Jeffrey Kirk

Seconded: Member Troy Lee

That the Committee:

1. Elect a Chairperson from among the community members.

The Committee nominated Rex Evans for the position of Chairperson.

CARRIED

5.2 MODEL CODE OF CONDUCT

COMMITTEE RESOLUTION

Moved: Member Troy Lee

Seconded: Cr Cameron Lander

The Committee:

1. Receive and acknowledge the Model Code of Conduct.

CARRIED

5.3 TOR - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE

COMMITTEE RESOLUTION

Moved: Member Troy Lee

Seconded: Member Jeffrey Kirk

That the Committee:

1. Receive and acknowledge the Terms of Reference.

CARRIED

5.4 SETTING FUTURE MEETING DATES

COMMITTEE RESOLUTION

Moved: Member Jeffrey Kirk

Seconded: Member Troy Lee

The Committee:

1. Discuss and set dates for future meetings.

Committee discussed the preferred months for future meetings, noting that November and May would be preferred. However the Committee noted that confirmation would be needed from Rex Evans given November is generally the harvest period.

CARRIED

5.5 REVENUE & EXPENDITURE BUDGET 2022-23

COMMITTEE RESOLUTION

Moved: Member Jeffrey Kirk

Seconded: Member Troy Lee

The Committee:

1. Acknowledges the 2022-23 Budget Report as of November 2022.

Committee noted that the Lake Talbot maintenance funds are within the Open Space and Recreation operational budget and the Committee has no official budget.

CARRIED**5.6 CONSIDERATION OF NEW COMMITTEE NOMINATION****COMMITTEE RESOLUTION**

Moved: Member Jeffrey Kirk

Seconded: Member Troy Lee

The Committee:

Endorse the nomination from Mr Graeme Hoare for inclusion to the Lake Talbot Environs Advisory Committee and seek council approval of the nomination.

CARRIED**6 GENERAL BUSINESS**

6.1 Project updates.

The Deputy General Manager Infrastructure provided an update on the following projects:

- The Narrandera Sky walk – there have been minor amendments to the design for anchoring of the structure, with works to commence soon.
- A funding application has been submitted to Crown Reserves Improvement Fund for walking track upgrades, shelter upgrades, lookout upgrades including a viewing deck and minor landscaping.
- A submission to the Regional NSW Business Case and Strategy Development Fund Round 1 for the reports and approvals associated with the deepening of Lake Talbot.
- The channel bridge is ready to install once the area dries out.
- Lake Talbot Boat ramp turning area will be repaired once the area dries out.
- A new parking area at the entry to the Flora and Fauna Reserve will be constructed once the area becomes accessible.
- The old filtration shed located on the channel bank will be removed once equipment can access the area.

6.2 Mr Troy Lee enquired about the maintenance and accessibility at Pioneer Cemetery. The Open Space and Recreation Manager informed the Committee that staff currently maintain the Cemetery noting that the Cemetery had previously been maintained by caretakers. Accessibility to the Cemetery is currently under review with the developments at the subdivision.

6.3 Mr Jeff Kirk advised the Committee that the no parking signs had been vandalised and thrown down the hill. Staff will retrieve, repair and reinstall the signs.

6.4 The Committee endorsed the Committee Nomination from Mr Graeme Hoare.

Moved Troy Lee

Seconded Jeff Kirk

7 NEXT MEETING

May 2023

8 MEETING CLOSE

Meeting Closed at 7:25pm

13.3 NARRANDERA STADIUM ADVISORY COMMITTEE - MINUTES - 22 NOVEMBER 2022**Document ID: 645460****Author: Open Space and Recreation Manager****Authoriser: Deputy General Manager Infrastructure****Attachments: 1. Narrandera Stadium Advisory Committee Minutes - 22 November 2022****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Narrandera Stadium Advisory Committee held on Tuesday 22 November 2022.
2. Notes the election of Mrs Gayle Murphy as chairperson.
3. Considers allocating approximately \$30,000 in the 2023-24 budget to engage a consultant to review the current master plan for the Narrandera Sportsground and incorporate Narrandera Stadium into the master plan.
4. Writes to Basketball NSW expressing disappointment with the decision not to play any Western Junior League rounds at Narrandera Stadium and highlighting the economic impact that the decision will have on local businesses and the wider community.



MINUTES

Narrandera Stadium Advisory Committee Meeting

22 November 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
NARRANDERA STADIUM ADVISORY COMMITTEE MEETING
HELD AT THE SPORTS STADIUM
ON TUESDAY, 22 NOVEMBER 2022 AT 5PM**

1 PRESENT

Chairperson Gayle Murphy, Martin Hiscox, Helen Ryan, Cr Braden Lyons, Cr Narelle Payne, OSRM Roger Evans, Stadium Manager Lee Longford

2 APOLOGIES

RESOLUTION

Moved: Martin Hiscox

Seconded: Chairperson Gayle Murphy

That apologies from Rex Evans be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Martin Hiscox

Seconded: Chairperson Gayle Murphy

That the Minutes of the Narrandera Stadium Advisory Committee Meeting held on 2 March 2022 be confirmed.

CARRIED

5 REPORTS

5.1 ELECTION OF CHAIRPERSON

COMMITTEE RESOLUTION

Moved: Martin Hiscox

Seconded: Cr Braden Lyons

That the Committee:

1. Elect a Chairperson from among the community members.

Member Gayle Murphy was the only nomination for position Chairperson. The Committees vote was unanimous and Gayle was elected Chairperson..

CARRIED

5.2 MODEL CODE OF CONDUCT

COMMITTEE RESOLUTION

Moved: Martin Hiscox

Seconded: Chairperson Gayle Murphy

The Committee:

1. Receive and acknowledge the Model Code of Conduct.
2. The Committee recommend to consider the 32 page Code of Conduct to replace the current Code of Conduct when the adopted Code of Conduct is next up for review.

Chairperson Gayle Murphy informed the Committee that there is a much simpler easier to read version of the Code of Conduct on the Local Government website that provides a clearer understanding of what the Committee members role is.

CARRIED

5.3 TOR - NARRANDERA STADIUM ADVISORY COMMITTEE

COMMITTEE RESOLUTION

Moved: Cr Braden Lyons

Seconded: Martin Hiscox

That the Committee:

1. Receive and acknowledge the Terms of Reference.

CARRIED

5.4 SETTING FUTURE MEETING DATES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

The Committee:

1. Discuss and set dates for future meetings. The Committee discussed the preferred months for meetings with November and May being the preference.

CARRIED

5.5 PROPOSED FEES AND CHARGES 2023-2024

COMMITTEE RESOLUTION

Moved: Martin Hiscox

Seconded: Chairperson Gayle Murphy

The Committee:

1. Receive and note the Proposed Fees and Charges for 2023-2024

CARRIED

5.6 REVENUE & EXPENDITURE BUDGET 2022-23

COMMITTEE RESOLUTION

Moved: Cr Braden Lyons

Seconded: Martin Hiscox

The Committee:

1. Acknowledges the 2022-23 Budget Report as of November 2022.

CARRIED

6 GENERAL BUSINESS

6.1 Stadium Master Plan

The Committee discussed the need to develop a Master Plan for the Stadium. The Master Plan had been identified in previous meetings as a great tool to secure future funding in a more timely manner.

The Committee recommend that Council consider allocating approximately \$30,000 in the 2023-24 budget to engage a consultant to review the current Master Plan for the Narrandera Sportsground and incorporate the Narrandera Stadium into the Master Plan.

Moved: Cr Payne

Seconded: Gayle Murphy

6.2 Warratah Junior Basketball League

The Committee discussed the recent decision made by Basketball NSW not to use the Narrandera Stadium for any rounds in the 2022-23 for the Waratah Junior Basketball League noting that only Leeton and Griffith will be the venues in the split round.

The Committee discussed their disappointment and also concerned with securing future competitions.

The Committee recommend that Council write to Basketball NSW expressing disappointment with the decision not to play any rounds at Narrandera Stadium highlighting the economic impact that the decision will have on local businesses and the wider community.

Moved: Cr Payne

Seconded: Gayle Murphy

7 NEXT MEETING

May 2022

8 MEETING CLOSE

Meeting Closed at 6:05pm

13.4 AUDIT, RISK AND IMPROVEMENT S355 COMMITTEE - MINUTES - 23 NOVEMBER 2022

Document ID: 645492

Author: Senior Customer Service Administration Officer

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Audit, Risk and Improvement S355 Committee Minutes - 23 November 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement S355 Committee held on Wednesday 23 November 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUDIT, RISK AND IMPROVEMENT COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 23 NOVEMBER 2022 AT 10.00AM**

1 PRESENT

Chairperson John Batchelor (attended using Zoom), Mrs Gayle Murphy, Cr Cameron Lander, GM George Cowan, Observer Craig Taylor, DGMCC Martin Hiscox, Minute Taker Mel Gilmour

The following persons also joined the meeting using Zoom at 10am - Danielle MacKenzie of Crowe Australasia, Hong Wee So of NSW Audit Office

2 APOLOGIES

Nil

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the minutes of the Audit, Risk and Improvement Committee held on 5 October 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS

6.1 INVITATIONS TO EXTERNAL PARTIES

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Note that invitations have been extended to the NSW Audit Office, Crowe Australasia also the National Audits Group to contribute to this meeting for the purpose of providing updates, guidance, support and explanation of items contained within the agenda.

CARRIED

Hong & Danielle left the meeting at 10:25am

6.2 INTERNAL AUDIT REPORTS

COMMITTEE RESOLUTION

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Note the progress of the 2022-2023 internal audits titled Fleet Management also Grant Management.

CARRIED

6.3 GENERAL MANAGER'S REPORT TO THE AUDIT, RISK AND IMPROVEMENT COMMITTEE

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receive and note the report by the General Manager.

CARRIED

6.4 MONITORING OF AUDIT RECOMMENDATIONS AND ACTIONS

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Review and support the comments against each line item in the attached Audit Recommendations and Actions document; and
2. Where the line item has been completed or no further action is required the line item be removed from viewing within the document but retained within the document dataset for future reference.

CARRIED

6.5 ENTERPRISE RISK REGISTER

COMMITTEE RESOLUTION

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Acknowledge the new operational risk that has been identified being the potential for Council to loss access to gravel pits; and
2. Acknowledge the review of existing risks that relates to the loss or damage to cultural infrastructure also the failure of some Managers to adequately, monitor budgets and remain within budget parameters.

CARRIED

6.6 FINANCIAL BALANCE OF INTERNAL AUDIT FUNCTION

COMMITTEE RESOLUTION

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Acknowledge that on 9 November 2022 the Internal Audit function had an unexpended financial balance of \$83,565.93.

CARRIED

6.7 MEETING DATES FOR THE 2023 CALENDAR YEAR

COMMITTEE RESOLUTION

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Endorse the 2023 calendar year meeting dates as detailed below;
Wednesday 8 March 2023 – Ordinary meeting
Wednesday 5 July 2023 – Ordinary meeting
Wednesday 9 August 2023 – Extra Ordinary meeting (however this will be determined by the 2022-2023 Audit Schedule)
Wednesday 4 October 2023 – Ordinary meeting (however this will be determined by the 2022-2023 Audit Schedule)
Wednesday 22 November 2023 – Ordinary meeting.
2. Seek approval of Council to appoint an alternate Councillor Delegate to the ARIC Committee in the event that the primary Councillor is absent so to meet quorum requirements.

CARRIED

7 NEXT MEETING

Wednesday 8 March 2023

8 MEETING CLOSE

The Meeting closed at 11:25am.

The minutes of this meeting were confirmed at the Audit, Risk and Improvement Committee held on .

.....
CHAIRPERSON

13.5 RAILWAY STATION FACILITY ADVISORY COMMITTEE - MINUTES - 29 NOVEMBER 2022

Document ID: 645496

Author: Community Development Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Railway Station Facility Advisory Committee Minutes - 29 November 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Railway Station Facility Advisory Committee held on Tuesday 29 November 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
RAILWAY STATION FACILITY COMMITTEE
HELD AT THE RAILWAY ROOMS
ON TUESDAY, 29 NOVEMBER 2022 AT 10AM**

1 PRESENT

Chairperson Josie Middleton, Cr Sue Ruffles, Bob Manning, Tony Taylor, Tony Andracchio, CDM Sue Killham

2 APOLOGIES

Moved : Bob Manning

Seconded : Tony Taylor

That apologies from Barbara Bryon be received and accepted.

3 DECLARATIONS OF PECUNIARY INTEREST

NIL

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Tony Taylor

Seconded: Cr Sue Ruffles

That the minutes of the Railway Station Facility Committee held on 4 October 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Moved : Tony Taylor

Seconded : Cr Sue Ruffles

The Committee:

1. Noted the reponse from Dr Rowan Day with regard to the proposed joint Committee / State Rail Heritage Image project for the Railway Waiting Room.
2. Request that CDM follow up with Dr Day on what would be required for next steps in this project

6 REPORTS

6.1 REVENUE & EXPENDITURE BUDGET 2022-2023

COMMITTEE RESOLUTION

Moved: Bob Manning

Seconded: Tony Taylor

The Committee:

1. Acknowledges the 2022-23 Budget Report as of November 2022.
2. Requests that an allocation of \$1000 be considered in Council's 2023-24 Budget to support a joint project highlighting the Railway Stations heritage and importance to the Narrandera Community through historic images
3. Requests that CDM co-ordinates monthly invoicing for rental of the Radio Station premises with the Finance Department

CARRIED

6.2 RAILWAY CARETAKERS REPORT

COMMITTEE RESOLUTION

Moved: Tony Taylor

Seconded: Tony Andracchio

The Committee

1. Receive and note The Railway Caretaker's Report
2. Requests the investigation of replacement bolts for the double platform doors on the left hand side of the Arts Hub (old Refreshment Rooms).

CARRIED

7 GENERAL BUSINESS

Moved: Bob Manning

Seconded: Tony Taylor

1. CDM to contact Heritage Advisor re proposed project and possible Heritage Funding / Grants that may be available
2. Bob Manning to follow up with Steam Locomotive Group as to possible inclusion of Narrandera in tour.
3. As proposed by Bob Manning the Committee undertook a discussion on its continued viability and decided that they were committed to the current Heritage Image project and therefore planned to remain operational for at least the length of the current Council.
4. The Committee wishes to explore opportunities to promote the Heritage attractions and continuing use of the Narrandera Railway Station

5. The Committee has agreed to meet prior to the next Advisory Committee meeting for a casual discussion to ensure that all members have a full understanding of the Committee's Terms of Reference.

8 NEXT MEETING

10.00am Tuesday 14th February

9 MEETING CLOSE

The Meeting closed at 11.30am.

The minutes of this meeting were confirmed at the Railway Station Facility Committee held on .

.....

CHAIRPERSON

13.6 ARTS AND CULTURE ADVISORY COMMITTEE - MINUTES - 30 NOVEMBER 2022

Document ID: 646140

Author: Community Development Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Arts and Culture Advisory Committee Minutes - 30 November 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Arts and Culture Advisory Committee held on Wednesday 30 November 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
ARTS AND CULTURE ADVISORY COMMITTEE
HELD AT THE LIBRARY - YOUTH SPACE
ON WEDNESDAY, 30 NOVEMBER 2022 AT 4:00PM**

1 PRESENT

Chairperson Lindee Russell, Mrs Julie Briggs, Mrs Rita Wilke, Cr Tracey Lewis, Cr Sue Ruffles, CDM Sue Killham

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Mrs Rita Wilke
Seconded: Cr Sue Ruffles

That apologies from Ms Aanya Whitehead and Ms Barbara Bryon be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Ms Lindee Russell
Seconded: Cr Sue Ruffles

That the minutes of the Arts and Culture Advisory Committee held on 5 October 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

NIL

6 REPORTS

6.1 REVENUE & EXPENDITURE BUDGET 2022-2023

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis

Seconded: Ms Lindee Russell

The Committee:

1. Acknowledges the 2022-23 Budget Report as of November 2022.

CARRIED

6.2 MUSEUM ADVISOR'S REPORT

COMMITTEE RESOLUTION

Moved: Ms Lindee Russell

Seconded: Cr Tracey Lewis

The Committee:

1. Receive and notes the November Report from Museum Advisor Kim Biggs.

CARRIED

6.3 PROJECTS AND ASSETS MANAGER REPORT

COMMITTEE RESOLUTION

Moved: Mrs Rita Wilke

Seconded: Cr Sue Ruffles

That Committee:

1. Note the building maintenance and improvement works programmed by the Projects and Assets Manager.
2. Requests that CDM liaise with Projects and Assets Manager and Council Builder to create a Kit and Instruction Sheet that will remain on site to ensure that damage to the Arts Centre by users is minimised.

CARRIED

7 GENERAL BUSINESS

Organisation of the Live Well Narrandera project is well underway

- Live Well Working party meeting regularly. Event Schedule established and introductory flyer produced

- With a short operational time frame in order to economise on the expenditure of both funding and time the project has re-purposed Council’s long defunct Healthy Communities – “Live Well Narrandera” Logo
- Project “Live Well Narrandera” FB Page is up and running
- Printing of Posters and Flyers to be co-ordinated with Process Printers (draft flyer attached)
- First event the Makers Fair, which is being co-ordinated by NACNET will be held on December 10th in conjunction Narrandera Business Group’s Christmas Promotion.
- Committee members are taking the lead with co-ordination of each activity
- A draft budget is in place
- The Well Narrandera Working Party will continue to meet bi-weekly until program completion and funding aquittal.



DECEMBER 2022 TO MARCH 2023

WHEN	WHAT	WHERE
Makers Fair		
10 December 2022 9:00am to 1:00pm	Meet local artists, participate in workshops, demonstrations, purchase local artists creations, coffee tea and treats	Narrandera Railway Station
Exploring Country		
January 2023	Cultural walking tour through Wiradjuri Country & story telling with local Elder Michael Lyons and workshoping Abstract Cultural Arts with Elijah Ingram	Various locations
Live Well Expo and Volunteer Celebration		
February 2023 Seniors Festival	Lots of Information and some food and fun learning about and celebrating living your best life locally	Various locations
Artscape		
February & March 2023	Hands on come and try arts festival for the whole community involving workshops for participants to be able to reconnect, learn and rediscover skills and talents	Various locations
Narrandera Out Loud		
March 2023	Community members and local musical groups such as the “With One Voice Choir” will join together for free development workshops	Various locations
Walk in Art		
March 2023	Month long art exhibition of young local artists’ work. Through an application process artists will be given a canvas in December and have 3 months to create their artwork for exhibition. Theme: Live Well.	Narrandera Art & Community Centre

The Live Well Narrandera program is made possible through the Reconnecting Regional NSW – Community Events Program set up by the NSW State Government to promote the social & economic recovery of regional communities. For more information contact us via email or social media.

✉ Sue.Killham@narrandera.nsw.gov.au ☎ 6959 5585 📱 @livewell



8 CORRESPONDENCE

NIL

9 NEXT MEETING

Tuesday 28th March 2023

10 MEETING CLOSE

The Meeting closed at 5.00pm.

The minutes of this meeting were confirmed at the Arts and Culture Advisory Committee held on .

.....
CHAIRPERSON

13.7 PARKSIDE COTTAGE MUSEUM S355 COMMITTEE - MINUTES - 28 NOVEMBER 2022

Document ID: 646142

Author: Community Development Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Parkside Cottage Museum S355 Committee Minutes - 28 November 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Parkside Cottage Museum S355 Committee held on Monday 28 November 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
PARKSIDE COTTAGE MUSEUM COMMITTEE
HELD AT THE PARKSIDE MUSEUM
ON MONDAY, 28 NOVEMBER 2022 AT 10AM**

1 PRESENT

Chairperson Steve Wicker, Josie Middleton, Nerelle Daly, Lesley Bailey, Brigitte Stanton, Barbara Bryon, Cr Peter Dawson, CDM Sue Killham, Observers Kaye Hall, Gary Davies

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Mrs Nerelle Daly

Seconded: Mrs Lesley Bailey

That apologies from Cr Tracey Lewis be received and accepted.

CARRIED

3 Declarations of Pecuniary Interest

NIL

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Josie Middleton

Seconded: Barbara Bryon

That the minutes of the Parkside Cottage Museum Committee held on 26 September 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Moved : Barbara Bryon

Seconded : Josie Middleton

The Committee:

Requests that range of potential dates for Portal / Volunteer training to be provided for the Committee.

6 REPORTS

6.1 REVENUE & EXPENDITURE BUDGET 2022-2023

COMMITTEE RESOLUTION

Moved: Brigitte Stanton

Seconded: Josie Middleton

The Committee:

1. Acknowledges the 2022-23 Budget Report as of November 2022.

CARRIED

6.2 CHAIRPERSON'S UPDATE

COMMITTEE RESOLUTION

Moved: Cr Steve Wicker

Seconded: Nerelle Daly

The Committee

1. Receive and note the Chairperson's Update
2. The Committee requests that CDM follow up on possible solutions for the Exchange Sound Project sound volume issues with Vic McEwan.

CARRIED

6.3 MANAGER OF PROJECTS AND ASSETS

COMMITTEE RESOLUTION

Moved: Barbara Bryon

Seconded: Cr Brigitte Stanton

That Committee:

1. Note the Parkside Museum maintenance and improvement works programmed by the Projects and Assets Manager.
2. Requests investigation of leaks / possible blockage of downpipe on Cadell Street side of the Museum

CARRIED

6.4 MUSEUM ADVISOR REPORT

COMMITTEE RESOLUTION

Moved: Josie Middleton

Seconded: Barbara Bryon

The Committee:

1. Receive and notes the November Report from Museum Advisor Kim Biggs.

.CARRIED

8 NEXT MEETING

12.30PM MONDAY FEBRUARY 13TH 2023

9 MEETING CLOSE

The Meeting closed at 11.25am.

The minutes of this meeting were confirmed at the Parkside Cottage Museum Committee held on .

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CHAIRPERSON

**13.8 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 1
DECEMBER 2022**

Document ID: 646917

Author: Events & Visitor Services Team Leader

Authoriser: General Manager

**Attachments: 1. Australia Day Planning Advisory Committee Minutes - 1
December 2022**

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 1 December 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE NARRANDERA VISITORS CENTRE
ON THURSDAY, 1 DECEMBER 2022 AT 8.30AM**

1 PRESENT

Cr Beryl Brain, Cr Neville Kschenka, Cr Narelle Payne, Mr Graeme Davies, Ms Helen McDermott, Minute Taker Brenda Hartmire,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Ms Helen McDermott
Seconded: Mr Graeme Davies

That apologies from Cr Braden Lyons and Mr Glenn Bartley be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mr Graeme Davies
Seconded: Cr Neville Kschenka

That the minutes of the Australia Day Planning Committee held on 3 November 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 REPORTS

6.1 AUSTRALIA DAY EVENT PLANNING UPDATE

COMMITTEE RESOLUTION

Moved: Ms Helen McDermott

Seconded: Mr Graeme Davies

NOTIFICATION

As the Australia Day Community Events 2023 Grant has been approved the following program will be arranged

- Informal dinner with Ambassador – venue TBA
- Australia Day & Citizenship Ceremony – Lake Talbot Water Park 9am – 10.30am
- Australia Day @ Lake Talbot Water Park – 10.30am – 7pm
- Australia Day @ Barellan – Barellan Pool 11am – 2pm
- Australia Day @ Grong Grong – Royal Hotel 11am – 3pm
- Australia Day Roller Disco – The Pioneer Hall – 1pm – 4pm
- Australia Day Water Fun @ Lake Talbot – 12 noon – 4pm
- Survival Day March on East Street – 11am – 12 noon
- Australia Day Matinee Concert – 1pm – 4pm

CARRIED

7 GENERAL BUSINESS

8 CORRESPONDENCE

9 CONFIDENTIAL BUSINESS PAPER REPORTS

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Helen McDermott

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

9.1 Australia Day Nominations

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

CARRIED

9.1 AUSTRALIA DAY NOMINATIONS

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Helen McDermott

The Committee

1. To consider the nominations for the 2023 Australia Day Awards and select the recipients to be recommended to council:

Nominees for Citizen of the Year

- Donald (Rex) Evans
- Nella Smith
- Josephine Marks
- Beverly Hughes (2018 Recipient)
- Lindsay Hayes

Nominees for Senior Citizen of the Year

- Josephine Marks
- John Gerrard
- James (Jim) Knagge
- Beverly Hughes

Nominees for Young Citizen of the Year

- Tahlia Gilbert
- Brooke Hall

Nominees for Organisation of the Year

- Narrandera Little Athletics
- Barellan Working Clydesdales Committee (2012 Recipients)
- Kurrajong Supported Living
- Narrandera Rescue Squad (2022 Recipients)

Nominees for Environmental Citizen or Organisation of the Year

- Nella Smith
- Lindsay Hayes

CARRIED

10 NEXT MEETING

12th January 2023 8.30am Narrandera Visitors Centre

11 MEETING CLOSE

The Meeting closed at 9.56am.

The minutes of this meeting were confirmed at the Australia Day Planning Committee held on .

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CHAIRPERSON

14 PROCUREMENT

14.1 NARRANDERA URBAN STORMWATER DRAINAGE UPGRADE - SURVEY & DETAILED DESIGN

Document ID: 647265

Author: Deputy General Manager Infrastructure

Authoriser: Deputy General Manager Infrastructure

Theme: Procurement

Attachments:

1. Tender Evaluation Matrix - Confidential (under separate cover)
2. SMEC - Response to RFQ - Confidential (under separate cover)

RECOMMENDATION

That Council:

1. Accepts the tender by SMEC of \$266,236 ex GST to undertake the Narrandera Urban Stormwater Upgrade Survey & Detailed Design in accordance with Section 55 of the Local Government Act 1993.

PURPOSE

The purpose of this report is for Council to consider the tender for the Narrandera Urban Stormwater Upgrade Survey & Detailed Design and note the status of the project.

SUMMARY

Further to the Council resolution in May 2022 endorsing the Narrandera urban stormwater upgrade design, Council has secured a grant under Pathway 1 of the Local & Regional Risk Reduction Stream of the Disaster Risk Reduction Fund. This grant provided funding to undertake the Survey & Detailed Design of the urban stormwater upgrade project.

Tenders were called and four consultants submitted proposals for the project.

BACKGROUND

During the January 2022 storm events the Narrandera urban stormwater system was unable to cope with the volumes of water emanating from the intense storms, resulting in the flood inundation of several properties.

The week after the last storm event, Council staff engaged the services of consultant hydrologists and engineers with the intent of designing solutions to mitigate the impacts of these types of local flash flood storm events on the urban areas of Narrandera. Proposed works must be designed to consider the future usability of the road networks and public places, and at the same time be financially achievable.

The proposed design solution proposes three drainage line improvements that will provide flood mitigation to cater for a 1% storm event, such as those experienced in early 2022.

Council applied and was successful for a grant under the Local & Regional Risk Reduction Stream of the Disaster Risk Reduction Fund to undertake the Survey & Detailed Design of the urban stormwater upgrade project.

Tender Process

Evaluation of the tender involved the assessment of aspects such as pricing, benefit to our local community, relevant experience in similar work, availability, work health and safety, and project documents and systems.

The evaluation team used the criteria schedule and weighting outlined in Table 1 to assess and select the preferred tender.

Table 1 – Evaluation Criteria and Weighting

Evaluation Criteria Elements	Weighting
Price	30%
Skills, qualifications, knowledge, and experience of the project team	20%
Experience in similar works	20%
Methodology	20%
Content of the proposal	10%

Tender Assessment

There were four tenders received which all were assessed as being conforming. Table 2 below lists the tenders and the tendered price ex GST.

Table 2 – Tenders received

Tenders Received	Fixed Price – ex GST
BG&E Pty Limited	\$ 327,010
SMEC	\$ 266,236
Maker ENG Victoria Pty Ltd	\$ 172,220
Xeros Piccolo Consulting Engineers	\$ 221,291

The tender panel assessed all tenders as detailed within the attached Tender Evaluation Matrix, with respondents being assessed using the criteria and weighting in Table 1.

The final tender evaluation combined weighted scores are listed in Table 3. (Please note the higher the score the more compliant (Value for Money) to the specifications and evaluation criteria).

Table 3 – Final weighted evaluation scores

Conforming Tenders			
BG&E Pty Limited	SMEC	Maker ENG Victoria Pty Ltd	Xeros Piccolo Consulting Engineers
3.00	3.50	3.20	3.20

The tender panel recommendation is to accept the SMEC tendered offer which scored the highest overall. SMEC is a highly experienced multi-discipline engineering-based company

with a large workforce that can ensure delivery of this project, as well as having ISO-9001 quality systems. They demonstrated a clear understanding of the project and have previous working relationships with many of the stakeholders. Tender price is on budget for the project. The referee comments confirmed they were very professional, good to work with and worked within the agreed timeframes.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Procurement

Strategy

N/A

Action

N/A

ISSUES AND IMPLICATIONS

Policy

- Council Procurement Policy and Tendering Guidelines

Financial

- The funds required to undertake the Survey & Detailed Design are allocated from the successful grant funding and the Narrandera drainage upgrade design allocation. The recommended proposal is within the allocated budget.

Legal / Statutory

- Local Government Act 1993
- Local Government (General) Regulations 2005

Community Engagement / Communication

- It is proposed to undertake general and targeted engagement with the community and residents along the proposed drainage route.

RISKS

- Delay in awarding the tender will result in all tenders falling out of validity and the project being delayed beyond the tight timeline.
- Selecting another tenderer will result in the need to find additional project funds, which will also impact the project delivery and timeline.

OPTIONS

1. Accept the tendered offer by SMEC for the Narrandera Urban Stormwater Upgrade Survey & Detailed Design.
2. Resolve to not accept any tenders. This will result in the project being delayed beyond the allowable timeline for the grant.
3. Resolve to select another tender and determine from where the additional funds would be allocated.

CONCLUSION

That Council accepts the tender as presented in this report.

RECOMMENDATION

That Council:

1. Accepts the tender by SMEC of \$266,236 ex GST to undertake the Narrandera Urban Stormwater Upgrade Survey & Detailed Design in accordance with Section 55 of the Local Government Act 1993.

15 DEVELOPMENT APPLICATION**15.1 DEVELOPMENT APPLICATION 023-2022-2023 MULTI DWELLING HOUSING AND 1-INTO-4 LOT SUBDIVISION – 17A RUPERT STREET NARRANDERA****Document ID:** 642415**Author:** Deputy General Manager Infrastructure**Authoriser:** Deputy General Manager Infrastructure**Theme:** Development Application**Attachments:**

1. 4.15 Assessment Report and Conditions (under separate cover) [⇒](#)
2. Statement of Environmental Effects (under separate cover) [⇒](#)
3. Architectural Plans (under separate cover) [⇒](#)

RECOMMENDATION

That Council:

1. Approves DA-023-2022-2023, the multi dwelling housing and the 1-into-4 lot subdivision at Lot 10 Section H DP2597 being 17A Rupert Street, Narrandera including all variations to the Narrandera Development Control Plan (NDCP) as contained within the report, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP (as varied) and the Environmental Planning and Assessment Act 1979.
 - b. Potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a Division to record the voting of Councillors.

PURPOSE

The purpose of this report is for Council to consider and determine the above development application as variations to the Narrandera Development Control Plan (NDCP) are required.

BACKGROUND

Council has received and assessed a development application for the placement of four moveable dwellings and a 1-into-4 lot Torrens title subdivision at Lot 10 Section H DP2597, being 17A Rupert Street Narrandera, which is considered a multi dwelling housing development.

Development Applications

This application was fully assessed as shown in the attached Section 4.15 assessment report. The assessment identified that the development required variation of the NDCP, as detailed below:

- Clause 7.3 of the NDCP applying to multi dwelling house developments set the minimum average lot size at an average of 300m² per dwelling; this application seeks lot sizes of 200m². This clause allows Council to consider a lesser overall lot size if the objectives and development controls of section 7.4 can be reasonably met and there is no impact on adjoining properties.
- Clause 7.4.3 of the NDCP sets the minimum secondary street setback to a multi dwelling development at 3m and sets the minimum rear building setback at 5m. This development application is proposing a secondary street setback reduction from 3m to 2.7m and a rear boundary setback reduction from 5m to 4m. The secondary street setback variation is only required for dwelling A on the Rupert Street frontage.
- Clause 7.4.6 of the NDCP sets the minimum nominal area of 6mx4m (24m²), private open space on all sites. This is achieved on all, excluding Dwelling A which will have 5.44m x 4m (21.8m²). This variation is considered to be adequate space for a small two-bedroom unit. The development meets the remaining relevant standards of the NDCP.

As detailed above, a variation of the NDCP is required for Clauses 7.3, 7.4.3 and 7.4.6. The proposed variations are considered to remain consistent with the objectives of each section and have no adverse impacts on the adjoining properties or surrounding neighbourhood.

Given the modest size of the buildings and limited impacts, the reduced lot size below 300m² is considered suitable and the variation to all the above clauses is recommended.

The development was notified in accordance with the Narrandera Community Participation Plan with no submissions being received at the end of the exhibition period.

Legal / Statutory

- The application has been assessed in accordance with the statutory provisions of the Environmental Planning & Assessment Act 1979 and considered the Narrandera Local Environmental Plan, Development Control Plan and Community Participation Plan.

Community Engagement / Communication

- The development was notified for a period of 17 days in accordance with the Community Participation Plan, adjoining neighbours were notified, an advert placed on the Narrandera Shire Council website and notified via Facebook.
- No submissions were received at the close of the notification period.

RISKS

The risk for this report as it relates to a planning decision is the potential for:

- The applicant to commence a Class 1 Development Appeal of the determination in the Land & Environment Court if they are dissatisfied, or
- Class 4 Judicial Review should any party believe that the development application process has not been properly applied.

OPTIONS

1. Council may grant unconditional consent to this development. This is not recommended as it will fail to ensure the relevant environmental protections.

2. Council may grant conditional consent to this development, in accordance with the recommendation detailed within the report.
3. Council may refuse this development. In the event that Council chooses this option, it will need to provide planning grounds within the resolution detailing the reasoning for the determination for refusal.

CONCLUSION

An assessment of the environmental planning requirements has been undertaken as detailed within this report and the associated 4.15 assessment. The proposed development has provided justification for the variations to the NDCP and, on balance of all the impacts and benefits, is considered suitable for conditional approval as there are no substantive planning grounds as to why consent should not be conditionally granted.

The need for smaller diversified housing developments has been highlighted within the Council's planning strategies and there should be consideration in future development control reviews to ensure that these types of developments are not disadvantaged or unnecessarily delayed.

RECOMMENDATION

That Council:

1. Approves DA-023-2022-2023, the multi dwelling housing and the 1-into-4 lot subdivision at Lot 10 Section H DP2597 being 17A Rupert Street, Narrandera including all variations to the Narrandera Development Control Plan (NDCP) as contained within the report, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP (as varied) and the Environmental Planning and Assessment Act 1979.
 - b. Potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a Division to record the voting of Councillors.

16 OUR COMMUNITY

Nil

17 OUR ENVIRONMENT

17.1 REGIONAL HOUSING DELIVERY PLANS

Document ID: 643772

Author: Deputy General Manager Infrastructure

Authoriser: Deputy General Manager Infrastructure

Theme: Our Economy

Attachments: Nil

RECOMMENDATION

That Council:

1. Acknowledges Council's involvement in the preparation and delivery of the Regional Housing Delivery Plan.

PURPOSE

The purpose of this report is to inform Council of the requirement to be involved in the process of developing a Regional Housing Delivery Plan, under tranche 2 of the Department of Regional NSW (DRNSW), Regional Housing Taskforce (Government response).

SUMMARY

DRNSW is engaging planning consultants to undertake a Regional Housing Delivery Plan on a regions' basis, known as a Functional Economic Region (FER) and selected based on the significant investments and economic development opportunities. Narrandera Shire Council has been included in the Western Riverina FER which also includes Carrathool, Griffith, Leeton, and Murrumbidgee local government areas. The plans are proposed to be completed in April 2023.

BACKGROUND

The NSW Government is pursuing a strong regional economic development agenda in the wake of drought, bushfires, floods, and COVID-19. Businesses and individuals are actively encouraged to relocate to the regions. However, the lack of available and affordable housing is a real barrier to achieving the State's regional recovery goals.

DRNSW Regional Housing Supply Unit's remit is to work collaboratively with relevant agencies, local councils, and stakeholders to identify issues and solutions for the supply and availability of regional housing. A lack of available and affordable housing is a real barrier to achieving the State's regional recovery goals. DRNSW is developing a suite of regional housing initiatives tailored to local needs that will assist in reducing housing pressures. These initiatives will reflect the four pillars of the NSW Housing Strategy, Housing 2041 (supply, affordability, diversity, resilience) and align with the Regional Housing Taskforce recommendations.

To inform a more detailed program design and place-based solution, DRNSW seeks to prepare a suite of Regional Housing Delivery Plans (Plans). The Plans will identify the number and diversity of housing requirements at a local scale and will explore the impediments to meeting this demand through free market supply options. The Plans will

develop a suite of 'on the ground' options to reduce the current housing supply challenges and ensure service delivery and economic development in regional areas remain on track.

Regional Housing Delivery Plans also act to implement the recommendations released by the Regional Housing Taskforce on 9 November 2021. The Plans will facilitate the supply of 'development ready' land, provide more certainty as to where certain kinds of housing can be developed and review planning controls at the local level to support the delivery of housing in the short and medium term.

SCOPE

Each Plan must understand local housing demands from across the FER. The Plan must also identify the barriers or issues preventing the effective supply of housing to meet this demand as they relate to infrastructure capacity, local planning constraints, skilled workforce availability and local development capacity. At a minimum, it is expected that this will involve consideration of the following three focus areas:

- Understand the housing demand pressures by determining the:
 - aggregated demand for housing across the FER over a minimum 20-year period
 - demand for different typologies of housing
 - demand for housing across private purchase, rental market, and social housing.
 - demand for housing by different income brackets; and
 - demand for housing based on different workforce types.
- Understand the planning capability of local infrastructure and planning authorities by determining:
 - infrastructure required to deliver enough 'development ready' land to meet housing demand
 - strategic planning tasks needed to supply the 'development ready' land required, including the capacity to review the suitability of local government owned land, state government owned land or Crown Land
 - adoption of best practice in development assessment processes
 - any other issues raised by council and agreed upon by DRNSW; and
 - an overview of the logistical, resourcing and/or financing implications of addressing these matters.
- Understand local development capacity, by determining:
 - skills shortages experienced by the local government and the construction industry
 - supply difficulties or delays impacting construction viability or timeframes
 - capacity of the local development industry to meet demand
 - ability to finance the delivery of new housing; and
 - an overview of the logistical, resourcing and/or financing implications of addressing these matters.

Although similar, the Regional Housing Delivery Plan is not intended to replicate Local Housing Strategies developed by Council which identify suitable residential land. Rather,

the Regional Housing Delivery Plan will capture the varying demand for housing across the FER and capture the tasks required to enable the delivery of housing, whether that be through infrastructure delivery, further strategic planning, changes to local planning processes, attracting skilled workers, addressing financing barriers or any other means identified through the plan preparation process. Plans should also, where possible, indicate the impact of unmet housing supply on service delivery in regional areas.

It is expected that recommendations within the Plans will give leverage for local and state funding bids, and potentially form the basis for a whole-of-government (local, state, federal) action plan once delivered.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

3 - Our Economy

Strategy

3.2 - Encourage new housing supply to meet the needs of the community.

Action

3.2.2 - Strategic land use planning for future housing, recreational, commercial and industrial needs.

ISSUES AND IMPLICATIONS

Policy

- Nil

Financial

- The preparation and delivery of the Plan has no direct financial impacts on Council, however there will be a requirement for some staff to be involved throughout the process. These costs will be covered under the current operational budgets.

Legal / Statutory

- Nil

Community Engagement / Communication

- It is expected that the draft Regional Housing Delivery Plan will be placed on public exhibition via the DRNSW portal prior to final adoption.

Human Resources / Industrial Relations (if applicable)

- Nil

RISKS

There is no notable risk to Council because of this Plan. It is, however, important to ensure that the plan aligns with the newly drafted Local Housing Strategy to ensure that there is not conflicting priorities or actions.

OPTIONS

There are no options available to Council at this time, as this is an NSW Government-led project with no ability to opt in or out. Council is best to be actively involved in the development of the Plan and ensure that all potential opportunities are maximised.

CONCLUSION

Council should see this as a further opportunity to have the housing needs and associated restraints identified within a regional context that will potentially assist in attracting funding assistance for the required infrastructure or the release of Crown-owned land.

RECOMMENDATION

That Council:

1. Acknowledges Council's involvement in the preparation and delivery of the Regional Housing Delivery Plan.

18 OUR ECONOMY

18.1 DRAFT NARRANDERA LOCAL HOUSING & EMPLOYMENT ZONE LAND STRATEGY

Document ID: 645035

Author: Deputy General Manager Infrastructure

Authoriser: Deputy General Manager Infrastructure

Theme: Our Economy

Attachments:

1. Draft Housing & Employment Zone Land Strategy (under separate cover) [⇒](#)
2. Submissions – redacted (under separate cover) [⇒](#)

RECOMMENDATION

That Council:

1. Adopts the draft Narrandera Local Housing & Employment Zone Land Strategy.
2. Thanks those residents who made submissions.
3. Endorses the commencement of the planning proposals for the re-zoning of the proposed Employment Zone lands

PURPOSE

The purpose of this report is for Council to review submissions and adopt the draft Housing & Employment Zone Land Strategy.

SUMMARY

At Council's meeting of 18 October 2022, Council resolved to place the draft Housing & Employment Zone Land Strategy on public exhibition. The key findings and recommendations of the draft strategy were summarised as:

- Narrandera already has a significant area of zoned urban land for both 'village lots' (RU5 zone) and 'low density lots' (R5 zone). It is recommended that future housing therefore be accommodated within the existing urban areas of Narrandera.
- Existing zoned urban areas of the RU5 zone are recommended to have an increased dwelling density to accommodate a range of smaller dwelling types.
- Council should undertake further engagement with NSW Land and Housing Corporation and other community and public housing providers in the area to investigate opportunities to provide new or improved diverse housing.
- Two primary industrial expansion areas, which will provide opportunities for new employment activities at a large and smaller scale being west of the existing Red Hill Industrial area and east of the existing waste facility.
- Flood Planning Areas of Narrandera should be reviewed to ensure currency against best practice guidelines.
- Council should carry out an audit of existing infrastructure and applicable zoning and consider potential amendments to implement Special Purpose Infrastructure zoning to these areas.

As a result of the public exhibition period for the draft Housing & Employment Zone Land Strategy, Council received four submissions. Three submissions were made by private landowners and one submission was made by Council staff.

SUBMISSIONS AND CHANGES TO STRATEGY

A summary of the submissions and the changes made to the draft Strategy are summarised below.

- In response to submission, land to the north of the Narrandera Golf Club has been identified as a future residential investigation site. A submission was made by a private landowner and requested changes to land at the rear of Narrandera Golf Club for residential purposes. The submission does not reference a property; however, it is understood that the land being suggested is currently zoned C4 Environmental Living at the northern side of the Golf Course. After further assessment of the submission, it has been determined that this land be identified as a future investigation site for residential land, although it is noted that the land appears to have environmental constraints which would need to be further assessed.
- A submission was made by a private landowner and requested land north-west of the existing urban area at Barellan Road be rezoned either rural residential or industrial. The land is located northwest of the existing Red Hill Estate. Council and consultants have considered that this land would most likely be suitable for future expansion of industrial uses, given the surrounding context, however the demand for additional land in this location would be beyond the timeframe of this strategy. The strategy has determined that there is adequate land available at present and identified land closer to the existing urban area which will accommodate medium to long term growth. It is considered that this land would be suitable for consideration over a longer term.
- Site No 12 on the draft Strategy has been removed from the recommended residential changes. A submission was received by a private landowner requesting that their land, shown at Site No 12 of the strategy, not be recommended for changes to R5 Low Density and be retained as RU5 Village. Council and consultants have considered this request and consider this request to be appropriate. The strategy has been amended to remove Site 12 from the recommended changes and that the land be retained as RU5 Village.
- In response to Council's submission, the land south of the Newell Highway at Gillenbah is recommended for further investigation for a less intensive zone. It has been recognised that this area is particularly sensitive to flooding impacts and that appropriate consideration needs to be given to a zone which will allow less intensive development which is appropriately responsive to any flood risk. The strategy recommends consideration of an R5 Low Density or RU4 Rural Small Holdings, which would be consistent with the surrounding context.
- In response to Council's submission, the C4 zoned land parcels in the northern urban area of Narrandera are recommended for further consideration of potential opportunities in context to the surrounding growth areas. These parcels have previously been identified as having some environmental sensitivity and therefore further detailed assessment is recommended to consider the most appropriate future use of these parcels and whether any changes to other residential or similar would be appropriate.

Having regard to the consideration of submissions, a revised Housing & Employment Zone Land Strategy has been prepared and is attached for consideration. The recommendations

and actions set out by the draft strategy remain largely the same, other than those updates referred to in the above summary of submissions.

IMPLEMENTATION AND DELIVERY PLAN

Actions

For the purposes of this strategy, the following short, medium and long-term timeframes have been established:

- Ongoing: As required and as opportunities arise
- Short-term: 0-5 years
- Medium term: 6-10 years

Actions	Responsibility	Timing
Develop key housing opportunity sites with short to medium term potential	Private landowners with assistance from Council	Short
Develop key employment land opportunity sites (outlined in Section 7 of the Strategy)	Private landowners with assistance from Council	Short
Promote and support infill housing within established residential areas through planning controls	Private landowners with assistance from Council	Ongoing
Review and update the Development Control Plan to identify preferred locations for key housing development opportunities and to additional support and consideration of higher density infill housing.	Council	Short
Review Flood Planning Area of Narrandera with regard to updated flooding information available. Consider the appropriate risk level that should be adopted	Council	Short
Conduct an audit of Council infrastructure and determine current zoning and potential to implement infrastructure zoning to these areas.	Council	Medium
Consider rezoning of the Narrandera Golf Course to a Recreation zone to provide a buffer to the expanded Red Hill industrial area and direct development of residential land to other areas.	Council	Short
Review Infrastructure Contributions Plan to consider potential future infrastructure funding requirements for new key development sites	Council	Short
Review Infrastructure Contributions Plan to ensure that delivery of infrastructure can be accommodated in a logical and cost effective manner. Consider opportunities to allow for incentives and/or other agreements with private developers	Council	Short
Review urban zoned Crown Land parcels with development potential and undertake engagement with relevant authorities to	Council with NSW Government	Medium

determine potential acquisition		
Investigate C4 Environmental Living zoned land within the study area, assess capability of land to sustain residential use, and potential threats to Endangered Ecological Communities.	Council with NSW Government	Medium
Undertake further engagement and consultation with NSW Land and Housing Corporation around possible redevelopment/revitalisation of public housing stock and other forms of housing.	NSW Land and Housing Corporation	Ongoing
Undertake engagement and consultation with private developers and community housing providers in relation to possible partnerships to deliver key housing outcomes, including aged care and key worker housing.	Council with Private Developers/ Community Housing Providers	Ongoing
Investigate opportunities for Council to undertake land development for employment and residential land options to accelerate and/or encourage new development.	Council	Short, Ongoing
Continue to promote the availability of serviced employment land within the Narrandera Shire to prospective private industrial developments, with preference for larger employment generators.	Council	Ongoing
Encourage a higher proportion of new housing to be adaptable and able to better support and ageing population and smaller household size.	Council	Ongoing

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

3 - Our Economy

Strategy

3.2 - Encourage new housing supply to meet the needs of the community.

Action

3.2.2 - Strategic land use planning for future housing, recreational, commercial and industrial needs.

ISSUES AND IMPLICATIONS

Policy

- Community Participation Plan – Planning, this sets the consultation requirements that must be undertaken to ensure the community is engaged and consulted.

Financial

- The are no notable costs associated with the adoption of the draft strategy for public consultation.

Legal / Statutory

- Local Strategic Planning Statement (LSPS) in which the strategy is required, is a mandatory planning document as defined under the Environmental Planning and Assessment Act 1979.

Community Engagement / Communication

- The draft strategy was placed on public exhibition for a period of not less than 28 days in accordance with the Community Participation Plan. During the exhibition period there were four submissions received, as detailed in this report.

RISKS

Risks associated with the adoption of the draft strategy relate to the potential to over or underestimate the potential future land use demands. This can, however, only be undertaken based upon the information available at the time. It is also important to ensure that the Council and community aspirations for growth are realistic to prevent the potential for oversupply and unwarranted expansion.

OPTIONS

1. Adopt the draft Housing & Employment Zone Land Strategy as per the recommendation.
2. Resolve to not support the findings of the Strategy as drafted, thus requiring additional investigations and costs.
3. Resolve to discontinue the strategic planning process that will result in non-compliance with the Narrandera Shire Council Local Strategic Planning Statement and delay the future availability of employment zoned land.

CONCLUSION

The draft Housing & Employment Zone Land Strategy has been prepared in accordance with the statutory provisions ensuring alignment with the LSPS. This Strategy identifies the priorities and actions for housing and employment in the Narrandera Shire over the next 20 years. The various priorities are those which have been identified through the consideration of the background analysis of the Shire in terms of housing availability, supply and demand.

RECOMMENDATION

That Council:

1. Adopts the draft Narrandera Local Housing & Employment Zone Land Strategy.
2. Thanks those residents who made submissions.
3. Endorses the commencement of the planning proposals for the re-zoning of the proposed Employment Zone lands

19 OUR INFRASTRUCTURE

Nil

20 OUR LEADERSHIP**20.1 LEASE - 3 NGURANG ROAD, NARRANDERA - NSW GOVERNMENT TELECOMMUNICATIONS AUTHORITY****Document ID:** 642471**Author:** Governance and Engagement Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Leadership**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Agrees to enter into a commercial lease with the New South Wales Government Telecommunications Authority ABN 85 430 594 829 for lease of part of the 3 Ngurang Road, Narrandera communications tower for a period of 20 years, for the purpose of integrating emergency and essential services into a new shared communications network known as the NSW Public Safety Network; and
2. Provides delegated authority to both the Mayor and the General Manager to sign the lease documents on behalf of Council and to execute the lease documents by placing the Seal of Council on the lease documents if required; and
3. Provides delegated authority to both the Mayor and the General Manager to address any other issues which may arise during this project.

PURPOSE

The purpose of this report is for Council to support a decision by the Executive Leadership Team (ELT) to enter into a 20-year lease agreement with the New South Wales Government Telecommunications Authority (the Authority) for use of part of the 3 Ngurang Road, Narrandera communications tower site.

SUMMARY

Council was approached by the Authority in 2019 about the proposal to collocate the existing emergency and essential communication services into a single service. Since this time, the Authority also assessed another site in Narrandera with the 3 Ngurang Road, Narrandera site being the preferred site.

BACKGROUND

The 2019-20 'Black Summer bushfires' in NSW hastened this collocation project across the State as it was found that some emergency and essential services were unable to communicate effectively with each other due to each service having its own communication infrastructure. The project is called the Critical Communications Enhancement Program (CCEP) and aims to build the largest public safety radio network of its kind in the world. The program essentially provides a single network for emergency and essential services to communicate with each other and to coordinate responses to critical

incidents and disasters.

A report was considered by ELT in 2020 where the benefits of the proposal were discussed at length, following which a 'Heads of Terms' was signed. Council and the Authority are now at a point where the project is about to become a reality, with lease documents almost ready for execution.

The agreed terms allow for four five-year consecutive leases to be signed on the commencement date and expiring in May 2042. The lease documents have been perused by Council's legal representatives and any administrative issues resolved.

Details of the four consecutive leases	
Lessor	Narrandera Shire Council
Lessee	New South Wales Government Telecommunications Authority ABN 85 430 594 829
Commencing date	1 June 2022 (based on the 1st of 4 draft consecutive lease documents)
Terminating date	31 May 2042 (based on the 4th of 4 draft consecutive lease documents)
Option	There are no options, the four lease documents are signed at the same time and become valid documents at each key date
Rental	\$5,952.71 per annum (incl GST) in the initial year ranging to \$10,438.12 per annum (incl GST) in the final year
Annual increase	3% fixed percentage on the date of each anniversary
Categorisation of the land	Reclassified as operational land, Narrandera Local Environmental Plan, 1991

Proposed Works

The Authority has made a formal application to Council to install new infrastructure on the tower and provided supporting information such as a structural assessment of the tower, site plans, technical specifications.

The proposal is for the Authority to construct a self-contained communications hut near the base of the tower attached to new communication infrastructure on the tower. The hut will be surrounded by a security fence and have its own power supply.

Site images are provided below:

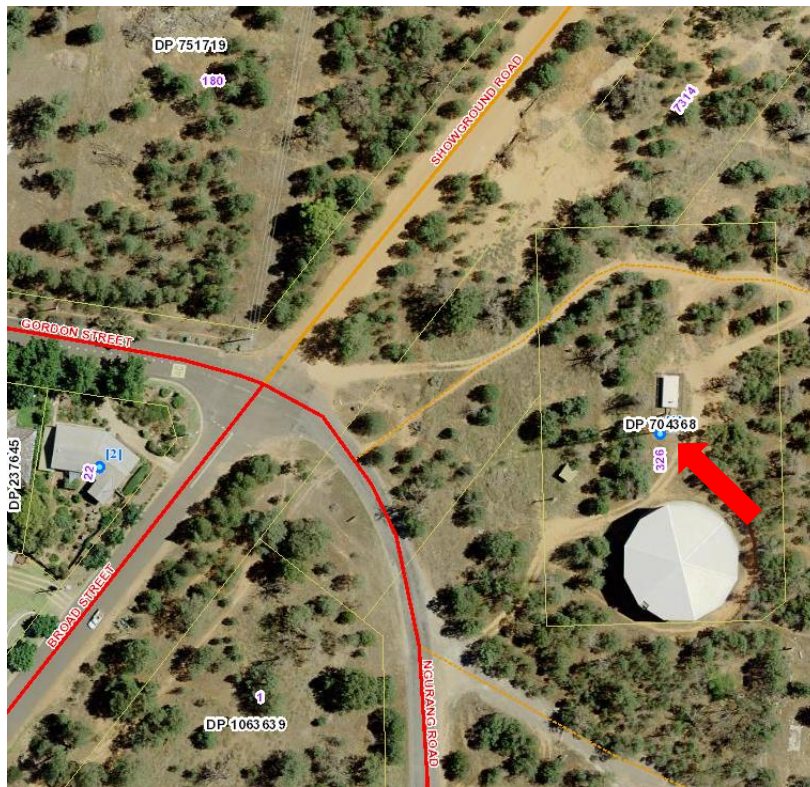


Image 1 – Location of Ngurang Road communications tower

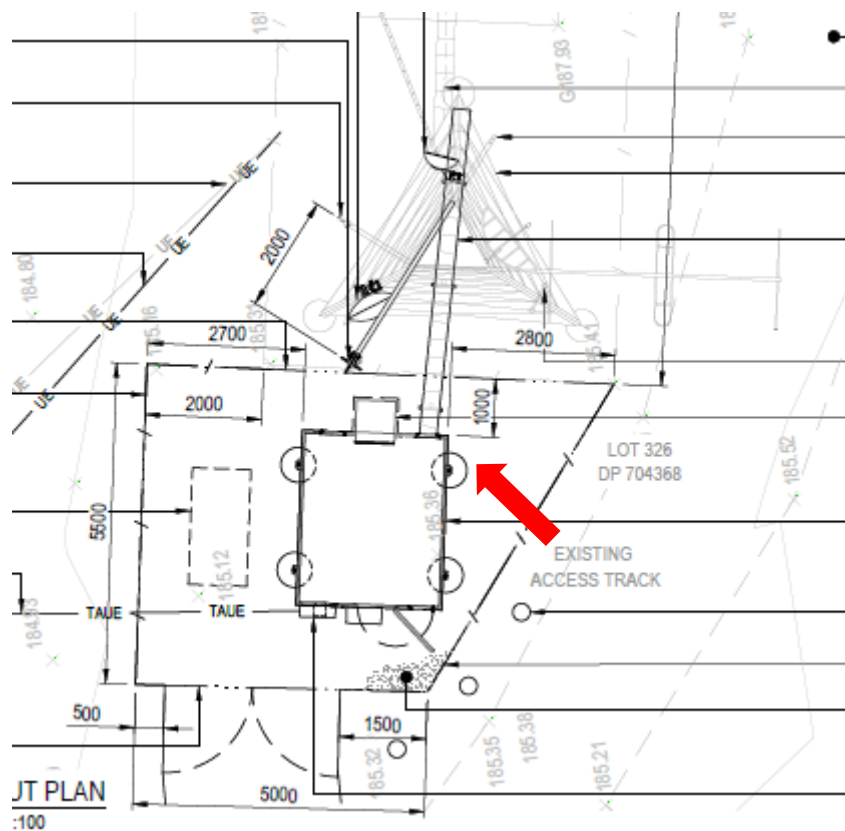


Image 2 – Site of new NSW Telco Authority communications hut

As part of the supporting documentation, a structural assessment of the tower was undertaken by the Authority. The report showed that some strengthening works are required, with the Authority engaging a consultant to design and action strengthening works at no cost to Council.

Once the new infrastructure has been installed by the Authority, the intention is for individual emergency service providers to migrate to the new infrastructure then decommission and remove their redundant equipment from both the tower and the communications hut owned by Council.

From an asset management perspective, the Authority has committed to upgrading an asset owned by Council at no cost to Council. From a financial viewpoint the new lease will see a substantial increase in revenue for the site in the short term, however as emergency services agencies migrate to the new system and remove their infrastructure individual leases will be terminated therefore reducing revenue.

From a community perspective this project engenders a feeling of safety and protection that in an emergency situation, all emergency services can communicate with each other using state-of-the-art infrastructure.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

Policy

- Land Leases and Licences CS60

Financial

- The 4 consecutive lease agreements will provide a total of \$159,951.55 in revenue over the 20-year timeframe with tower strengthening works to be carried out by the Authority at no cost to Council

Legal / Statutory

- *Local Government Act 1993*
- *Real Property Act 1900*

Community Engagement / Communication

- The proposal to enter into a lease agreement is presented in the ordinary section of this business paper

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

The risks include:

1. Foregoing the opportunity to partner with the New South Wales Government Telecommunications Authority to provide the community with an integrated emergency services telecommunications system; also
2. Foregoing the opportunity to have significant asset improvement works carried out to the tower at no cost to Council; also
3. Reduced revenue stream in the short term.

CONCLUSION

The recommendation will be for Council to endorse the proposed lease agreement with the New South Wales Government Telecommunications Authority ABN 85 430 594 829 for lease of part of the 3 Ngurang Road, Narrandera communications tower for a period of 20 years, for the purpose of integrating emergency and essential services into a new shared communications network known as the NSW Public Safety Network.

It will also be recommended that Council provide delegated authority for the Mayor and the General Manager to sign the consecutive lease documents and to deal with any other matters which may arise during this project.

RECOMMENDATION

That Council:

1. Agrees to enter into a commercial lease with the New South Wales Government Telecommunications Authority ABN 85 430 594 829 for lease of part of the 3 Ngurang Road, Narrandera communications tower for a period of 20 years, for the purpose of integrating emergency and essential services into a new shared communications network known as the NSW Public Safety Network; and
2. Provides delegated authority to both the Mayor and the General Manager to sign the lease documents on behalf of Council and to execute the lease documents by placing the Seal of Council on the lease documents if required; and
3. Provides delegated authority to both the Mayor and the General Manager to address any other issues which may arise during this project.

20.2 COMMUNITY ENGAGEMENT STRATEGY

Document ID: 642478

Author: Governance and Engagement Manager

Authoriser: Deputy General Manager Corporate and Community

Theme: Our Leadership

Attachments:

1. ES310 Community Engagement Policy 2014 - current (under separate cover) ⇒
2. Community Engagement Strategy - under development (under separate cover) ⇒

RECOMMENDATION

That Council:

1. Adopts the proposed Community Engagement Strategy as presented for exhibition purposes for a period of at least 28 days, and
2. Deems the Community Engagement Strategy as adopted should no submissions be received at the conclusion of the exhibition period.

PURPOSE

The purpose of this report is for Council to adopt the proposed Community Engagement Strategy, which will replace the existing Community Engagement Policy.

SUMMARY

The current Community Engagement Policy was developed in 2014 and adopted by Council on 10 December 2014.

The Integrated Planning & Reporting guidelines issued by the Office of Local Government in September 2021 require a Community Engagement Strategy to be prepared each local government election year as part of the broader review of the Community Strategic Plan. This requirement was relaxed for the 2021 election, with councils to substantially review their engagement strategy by the end of 2022.

BACKGROUND

The existing 2014 Community Engagement Policy was developed by the then General Manager. The objective of the policy was to make a commitment that Council would engage with the community about Council decisions, such as the development of plans, policies and projects that may affect them.

The proposed Community Engagement Strategy maintains this strong commitment but references the preferred integrated planning tool known as the 'spectrum of engagement activities' advocated by the International Association for Public Participation (IAP2) which is to Inform, Consult, Involve, Collaborate and Empower.

The Communications Officer reviewed the proposed strategy, believing it contains the essential information in a succinct way, and will become a valuable resource for the organisation on the ways that Council needs to interact with the community into the future.

Council reviewed this proposed strategy as part of the October 2022 briefing session with no amendments to the proposed document.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

Policy

- ES310 Community Engagement Policy.

Financial

- There are no anticipated costs associated with the implementation of this strategy. Projects, for example, should already have a financial allocation for the consultation process.

Legal / Statutory

- *Local Government Act, 1993*
- Integrated Planning & Reporting guidelines issued September 2021

Community Engagement / Communication

- Strategy presented to Council within the ordinary section of the December 2022 business paper
- Strategy to be placed on exhibition seeking community comment.

Human Resources / Industrial Relations (if applicable)

- There are no perceived issues with this strategy.

RISKS

There is no perceived risk with this strategy.

OPTIONS

The options for Council are:

1. Adopt the proposed Community Engagement Strategy as presented for community exhibition purposes for at least 28 days; or
2. Require amendments to the proposed Community Engagement Strategy before placement on exhibition seeking community comment for at least 28 days.

CONCLUSION

The current Community Engagement Policy developed and adopted in 2014 has been reviewed and adapted to be more contemporary in content and a stronger reference to the principles endorsed by the IAP2 being to Inform, Consult, Involve, Collaborate and Empower.

The recommendation is that Council adopts the proposed Community Engagement Strategy as presented for community exhibition purposes for at least 28 days.

RECOMMENDATION

That Council:

1. Adopts the proposed Community Engagement Strategy as presented for exhibition purposes for a period of at least 28 days, and
2. Deems the Community Engagement Strategy as adopted should no submissions be received at the conclusion of the exhibition period.

20.3 MODEL CODE OF CONDUCT COMPLAINT STATISTICS - 1 SEPTEMBER 2021 TO 31 AUGUST 2022**Document ID:** 644907**Author:** Governance and Engagement Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Leadership**Attachments:** 1. Code of Conduct Return 1 September 2021-31 August 2022 [↓](#)**RECOMMENDATION**

That Council:

1. Notes the Model Code of Conduct complaint statistics for the reporting year 1 September 2021 to 31 August 2022; and
2. Submits the statistical return as presented to the Office of Local Government by 31 December 2022.

PURPOSE

The purpose of this report is to comply with Part 11 of the Procedures for the Administration of the Model Code of Conduct.

SUMMARY

The document titled Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW requires the reporting of code of conduct statistical information to both Council and the Office of Local Government on an annual basis. The information to be submitted to the Office of Local Government by the end of December 2022 is for the reporting year 1 September 2021 to 31 August 2022.

BACKGROUND

Part 11 of the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW requires that a statistical return be submitted to both Council and the Office of the Local Government annually by 31 December on Code of Conduct complaints lodged against Councillors or the General Manager for the reporting period 1 September to 31 August.

During the reporting year 1 September 2021 to 31 August 2022, one Code of Conduct complaint against Councillors or the General Manager was received. Although the matter has not been finalised, it has been included in the statistical report prepared for the Office of Local Government and is attached.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS**Policy**

- Code of Conduct 2022

Financial

- The complaint has not yet been resolved, with the final costs unknown. At the date of finalising this report, the cost to date is \$2,920.00

Legal / Statutory

- *Local Government Act, 1993* - Model Code of Conduct for Local Councils in NSW
- Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW.

Community Engagement / Communication

- Code of Conduct complaint statistics presented to the December 2022 meeting of Council
- Data supplied to the Office of Local Government.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

There are no perceived risks.

OPTIONS

The options available are to:

1. Note the statistical report as presented.

CONCLUSION

The statistical report on the number of Code of Conduct complaints made about Councillors and the General Manager is a statutory requirement. The attached report is based on the number of complaints received, how the complaints were managed, and the outcome of the preliminary assessment or investigation.

RECOMMENDATION

That Council:

1. Notes the Model Code of Conduct complaint statistics for the reporting year 1 September 2021 to 31 August 2022; and
2. Submits the statistical return as presented to the Office of Local Government by 31 December 2022.

Office of Local Government

Model Code of Conduct Complaints Statistics

Reporting Period: 1 September 2021 - 31 August 2022

Date Due: 31 December 2022

Survey return email address: codeofconduct@olg.nsw.gov.au

Council Name:	Narrandera Shire Council
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Contact Name:	Martin Hiscox
Contact Phone:	269595510
Contact Position:	Deputy General Manager
Contact Email:	council@narrandera.nsw.gov.au

All responses to be numeric.

Where there is a zero value, please enter 0.

Enquiries: Performance Team
 Office of Local Government
 Phone: (02) 4428 4100
 Enquiry email: olg@olg.nsw.gov.au

Model Code of Conduct Complaints Statistics Narrandera Shire Council

Number of Complaints

a	The total number of complaints received in the period about councillors and the General Manager (GM) under the code of conduct	1
b	The total number of complaints finalised in the period about councillors and the GM under the code of conduct	0

Overview of Complaints and Cost

a	The number of complaints finalised at the outset by alternative means by the GM or Mayor	0
b	The number of complaints referred to the Office of Local Government (OLG) under a special complaints management arrangement	0
c	The number of code of conduct complaints referred to a conduct reviewer	0
d	The number of code of conduct complaints finalised at preliminary assessment by conduct reviewer	0
e	The number of code of conduct complaints referred back to GM or Mayor for resolution after preliminary assessment by conduct reviewer	0
f	The number of finalised code of conduct complaints investigated by a conduct reviewer	0
g	The number of finalised complaints investigated where there was found to be no breach	0
h	The number of finalised complaints investigated where there was found to be a breach	0
i	The number of complaints referred by the GM or Mayor to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police	1
j	The number of complaints being investigated that are not yet finalised	1
k	The total cost of dealing with code of conduct complaints within the period made about councillors and the GM including staff costs	2,920

Preliminary Assessment Statistics

The number of complaints determined by the conduct reviewer at the preliminary assessment stage by each of the following actions:

a	To take no action (clause 6.13(a) of the 2020 Procedures)	0
b	To resolve the complaint by alternative and appropriate strategies (clause 6.13(b) of the 2020 Procedures)	0
c	To refer the matter back to the GM or the Mayor, for resolution by alternative and appropriate strategies (clause 6.13(c) of the 2020 Procedures)	0
d	To refer the matter to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police (clause 6.13(d) of the 2020 Procedures)	1

e To investigate the matter (clause 6.13(e) of the 2020 Procedures)	0
Investigation Statistics	
The number of investigated complaints resulting in a determination that there was no breach , in which the following recommendations were made:	
a That the council revise its policies or procedures	0
b That a person or persons undertake training or other education (clause 7.40 of the 2020 Procedures)	0
The number of investigated complaints resulting in a determination that there was a breach in which the following recommendations were made:	
a That the council revise any of its policies or procedures (clause 7.39 of the 2020 Procedures)	0
b In the case of a breach by the GM, that action be taken under the GM’s contract for the breach (clause 7.37(a) of the 2020 Procedures)	0
c In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 (clause 7.37(b) of the 2020 Procedures)	0
d In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 and that the matter be referred to OLG for further action (clause 7.37(c) of the 2020 Procedures)	0
Matter referred or resolved after commencement of an investigation (clause 7.20 of the 2020 Procedures)	0
Categories of misconduct	
The number of investigated complaints resulting in a determination that there was a breach with respect to each of the following categories of conduct:	
a General conduct (Part 3)	0
b Non-pecuniary conflict of interest (Part 5)	0
c Personal benefit (Part 6)	0
d Relationship between council officials (Part 7)	0
e Access to information and resources (Part 8)	0
Outcome of determinations	
The number of investigated complaints resulting in a determination that there was a breach in which the council failed to adopt the conduct reviewers recommendation	0
The number of investigated complaints resulting in a determination that there was a breach in which the council's decision was overturned following a review by OLG	0

20.4 AUDIT RISK AND IMPROVEMENT COMMITTEE - APPOINTMENT OF AN ALTERNATE COUNCILLOR DELEGATE**Document ID: 645170****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Leadership****Attachments: Nil****RECOMMENDATION**

That Council:

1. Appoints a Councillor to be the alternate Councillor delegate to the Audit, Risk and Improvement Committee in the absence of the appointed delegate.

PURPOSE

The purpose of this report is to seek nominations from Councillors for appointment as the alternate delegate to the Audit, Risk and Improvement Committee.

SUMMARY

Following the election of the current Council in 2021, Council resolved to appoint Cr Lander to the Audit, Risk and Improvement Committee. An alternate delegate was not sought, as it was believed that new guidelines surrounding the operation of the Committee were pending. However, the formal guidelines have not yet been released and it may be necessary for another Councillor to attend meetings if Cr Lander is absent.

BACKGROUND

The Audit, Risk and Improvement Committee Charter was last reviewed in September 2019 with the composition and tenure of the Committee being a maximum of six voting members, comprising one Councillor and up to five independent external members.

The Charter allows for the appointment of an alternate Councillor to the Committee to attend meetings in the absence of the Councillor member, with the alternate Councillor member having the same voting rights as the Councillor member being replaced.

A copy of the section detailing composition and tenure is provided on the next page:

4. COMPOSITION AND TENURE

A. MEMBERS (VOTING)

The Committee will consist of up to six voting members.

- A Councillor;
- Up to 5 independent External Members (one of whom to be the Chairperson)

If any voting is needed at a Committee meeting, it is to be by open means (such as by voice or by show of hands).

The members of the Committee, taken collectively, will have a broad range of skills and experience relevant to their responsibilities as outlined in this Charter. At least one member of the Committee shall have accounting or related financial management experience, with understanding of accounting and auditing standards in a public sector environment.

i. Councillors

The Councillor member of the Committee will be appointed by resolution of the Council, as part of the annual committee selection process. The Mayor will not be appointed as the Councillor member. The Council may also resolve to appoint an alternate Councillor member to the Committee to attend meetings in the absence of the Councillor member. The alternate Councillor member will have the same voting rights as the Councillor member being replaced.

ii. Independent External Members

Up to six external members will be appointed, by resolution of the Council, for a term of three years or such additional time as determined by Council, provided that the external members shall retire on a rotation basis in the interests of continuity and succession. The independent external members can also be removed by resolution of Council. In this regard, written notice shall be provided to the member of Council's intention and an opportunity provided – upon request from the member - to be heard at a Council meeting that is open to the public.

Expressions of Interest as an independent member of the Committee are to be invited by public advertisement and/or written invitation from persons eligible to be members of the Committee as outlined by this Charter. Any such nominations will be received and reviewed by a panel comprising an existing or outgoing independent Committee member, the Mayor and the General Manager who will prepare a report for Council's consideration.

<i>Review Date:</i> 17 September 2019	<i>Version</i> 3	<i>Audit, Risk and Improvement Committee Charter</i>	<i>DOC</i>	<i>Page 4 of 11</i>
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RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

Policy

- Audit, Risk and Improvement Committee Charter

Financial

- There are no significant financial implications with the appointment of an alternate Councillor delegate

Legal / Statutory

- *Local Government Act, 1993*

Community Engagement / Communication

- This matter is being presented in the ordinary business paper for discussion.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

There are no perceived risks.

OPTIONS

The options available are to:

1. Seek nominations from Councillors to be the alternate delegate Councillor to the Audit, Risk and Improvement Committee; or
2. Agree to retain a single Councillor as the Council delegate to the Audit, Risk and Improvement Committee.

CONCLUSION

To maintain continuity in the operation of the Audit, Risk and Improvement Committee and direct engagement with Council, the recommendation is for Council to seek nominations for an alternate delegate to the Committee and resolve to appoint the nominated Councillor to attend Committee meetings in the absence of the appointed Councillor.

RECOMMENDATION

That Council:

1. Appoints a Councillor to be the alternate Councillor delegate to the Audit, Risk and Improvement Committee in the absence of the appointed delegate.

20.5 INITIAL CATEGORISATION OF COUNCIL MANAGED CROWN LAND - ROCKY WATER HOLES PRECINCT**Document ID: 645922****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Leadership****Attachments: Nil****RECOMMENDATION**

That Council:

1. Seeks Ministerial approval to manage Lot 7313 DP 1159952 (Reserve 89805) as Community Land under the *Local Government Act*, 1993 and that the reserve be categorised as Natural Area – Bushland.

PURPOSE

The purpose of this report is for Council to seek Ministerial approval to classify Reserve 89805 as Community Land also Natural Area – Bushland in accordance with the *Local Government Act*, 1993.

SUMMARY

Council was appointed as the Crown Land Manager for Reserve 89805 in the NSW Government Gazette dated 19 August 2022. Council is now required to categorise the land as per the *Local Government Act*, 1993 and develop a Plan of Management.

BACKGROUND

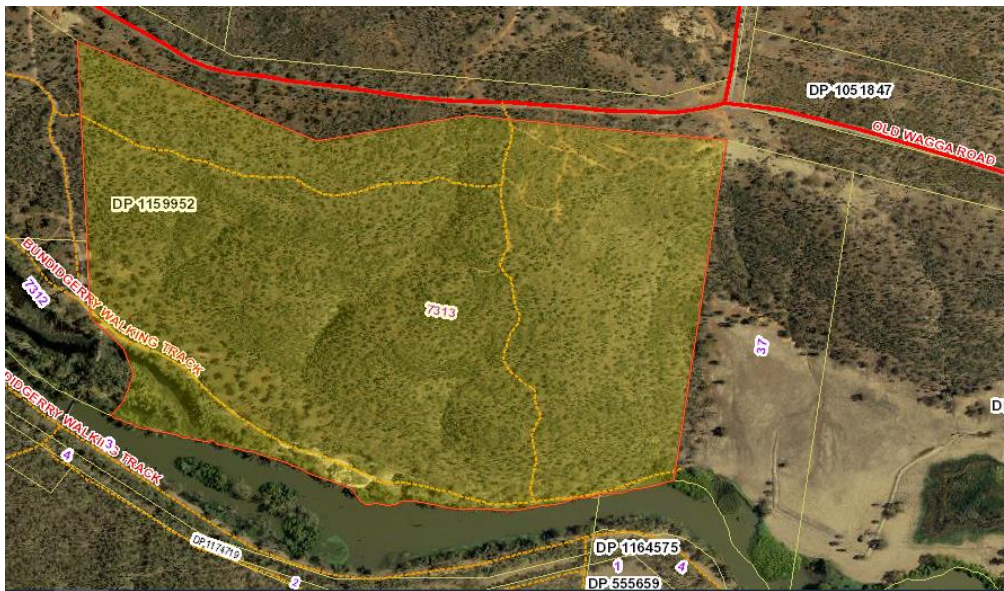
The *Crown Land Management Act*, 2016 (CLM Act) requires Council to assign an appropriate classification to all Crown land under its management in accordance with Section 36 of the *Local Government Act*, 1993 (LG Act).

Council must assign the categorisation that they consider to be the most closely related to the purposes for which the land is dedicated or reserved. Multiple categories may be assigned to Crown land where it is subject to multiple reservation or dedication purposes.

In assigning an initial categorisation, Council should consider how the proposed category or categories would preserve and facilitate the best use of the land. Council should also consider the core objectives and how they most closely relate to the permissible categories within the LG Act.

Council staff have assessed Reserve 89805 and will recommend that the land be categorised the same as the adjoining Lake Talbot Reserve being Natural Area – Bushland as per Section 36J of the LG Act.

Lot 7313 DP 1159952 (Reserve 89805) is identified in the following locality maps:



Reserve 89805 has a primary dedication as 'National Fitness and Physical Education' also an additional purpose for 'Public Recreation'.

Categorisation as Natural Area – Bushland means that the current usage meets the following objectives, and which will be incorporated into the Plan of Management:

36J Core objectives for management of community land categorised as bushland

The core objectives for management of community land categorised as bushland are –

- (a) to ensure the ongoing ecological viability of the land by protecting the ecological biodiversity and habitat values of the land, the flora and fauna (including invertebrates, fungi and micro-organisms) of the land and other ecological values of the land, and
- (b) to protect the aesthetic, heritage, recreational, educational and scientific values of the land, and
- (c) to promote the management of the land in a manner that protects and enhances the values and quality of the land and facilitates public enjoyment of the land, and to implement measures directed to minimising or mitigating any disturbance caused by human intrusion, and
- (d) to restore degraded bushland, and
- (e) to protect existing landforms such as natural drainage lines, watercourses and foreshores, and
- (f) to retain bushland in parcels of a size and configuration that will enable the existing plant and animal communities to survive in the long term, and
- (g) to protect bushland as a natural stabiliser of the soil surface.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- There are no perceived financial implications

Legal / Statutory

- *Local Government Act, 1993*
- *Crown Land Management Act, 2016*

Community Engagement / Communication

- By presenting this report in the Ordinary section of the December 2022 business paper.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

Should Council not take this opportunity to categorise the Crown land reserves as closely as possible to the provisions of the *Local Government Act*, 1993 future amendments may incur additional expenditure.

OPTIONS

The options available are to:

1. Seek Ministerial approval to classify Lot 7313 DP 1159952 (Reserve 89805) as Natural Area – Bushland; or
2. Determine an alternate categorisation permitted by the *Local Government Act*, 1993.

CONCLUSION

The *Crown Land Management Act*, 2016 requires Council to determine the most appropriate classification for Crown land reserves for which it is the manager in accordance with the *Local Government Act*, 1993.

Making an informed decision based on the current use of the land also the categorisation of the adjoining reserve known as the Lake Talbot Reserve, the recommendation will be for Council to seek Ministerial consent to classify Lot 7313 DP 1159952 (Reserve 89805) as Natural Area – Bushland.

RECOMMENDATION

That Council:

1. Seeks Ministerial approval to manage Lot 7313 DP 1159952 (Reserve 89805) as Community Land under the *Local Government Act*, 1993 and that the reserve be categorised as Natural Area – Bushland.

20.6 DOMESTIC VIOLENCE ADVISORY COMMITTEE

Document ID: 643609
Author: Community Support Manager
Authoriser: Deputy General Manager Corporate and Community
Theme: Our Community
Attachments: Nil

RECOMMENDATION

That Council:

1. Resolves to discontinue the Domestic Violence Advisory Committee.

PURPOSE

The purpose of this report is for Council to consider discontinuing the Domestic Violence Advisory Committee due to lack of community interest after the resignation of two of the three appointed community representatives.

SUMMARY

Council has made several attempts to recruit community representatives for the Domestic Violence Advisory Committee and has been unsuccessful in obtaining community interest and therefore recommends that the committee be discontinued.

BACKGROUND

The Narrandera Domestic Violence Committee operated for many years as an incorporated association with the objective of raising awareness of domestic and family violence issues within the community. The committee was unable to fund public liability insurance due to limited financial resources, resulting in the dissolution of the incorporated association.

Jul 2019	Council resolved to establish a Domestic Violence Advisory Committee for inclusion in Council’s Committee structure for the purpose of raising awareness of domestic and family violence issues within Narrandera Shire.
Aug 2019	Council appointed four members of the community and two Councillor delegates to the committee.
Jul 2020	Council received resignations from three of the community representatives.
Aug-Oct 2020	Council followed the steps below to fill the vacant positions in accordance with the Terms of Reference: <ul style="list-style-type: none"> • Investigated previous nominations • Advertised for nominations of interest via social media, print media • Collected submissions • Submitted report to General Manager • Submitted recommendations to Council

	<ul style="list-style-type: none"> • Sought resolution of Council endorsing committee members
Nov 2020	Council appointed four new community representatives who served on the committee until the end of the term.
Dec 2021	Council and committee term expired requiring community representative nominations to be called for the new term for all committees.
Jan 2022	Council appointed two Councillor delegates to the committee.
Apr2022	Council appointed three community representatives to the committee.
May 2022	The committee held its first, and only, committee meeting in May 2022. Terms of reference endorsed, and committee chair elected.
Oct & Nov 2022	Council received resignations from two community representatives, leaving the committee with only one community representative.

Based on the lack of community representatives and interest in the Domestic Violence Advisory Committee, it is recommended that Council discontinues the committee. As outlined in the Terms of Reference, the following functions of the committee will instead be administered by Council staff where appropriate to do so:

- Development, provision and dissemination of information to raise awareness of domestic and family violence issues and support services within Narrandera Shire.
- Participation in activities to raise awareness of domestic violence and to advocate for the safety of all community members.
- Advise Council on strategies and practices that assist in educating the community with regards to domestic violence.
- Advise Council on the enhancement of service provision for people affected by family and domestic violence.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.2 - Promote a community spirit that encourages volunteerism and values effective partnerships.

Action

5.2.1 - Through energised Advisory Committees seek input for the improvement of facilities and services under their management.

ISSUES AND IMPLICATIONS

Policy

- NA

Financial

- Council makes an annual budget allocation for the Domestic Violence Advisory Committee. The Committee has a budget of \$1500.

Legal / Statutory

- Local Government Act 1993.

Community Engagement / Communication

- Committee nominations were advertised on several occasions through social media and the Narrandera Argus
- This matter is being presented in the ordinary business paper for discussion.

Human Resources / Industrial Relations (if applicable)

- Council staff are required to provide administrative support to the committee. Functions of the committee are administered by Council staff.

RISKS

Council is allocating finances and resources to a committee that has been ineffective and unable to operate in its intended purpose. A continuation of this committee will require the continued use of these resources.

OPTIONS

1. Council resolves to discontinue the Domestic Violence Advisory Committee
2. Council resolves to readvertise for new community members to be appointed to the Domestic Violence Advisory Committee.

CONCLUSION

Council has made several attempts to recruit community representatives for the Domestic Violence Advisory Committee and has been unsuccessful in obtaining community interest. The recommendation is that the committee be discontinued.

RECOMMENDATION

That Council:

1. Resolves to discontinue the Domestic Violence Advisory Committee.

21 POLICY

Nil

22 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

22.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - NOVEMBER 2022

Document ID: 643292

Author: Administration Assistant

Authoriser: Deputy General Manager Infrastructure

Theme: Statutory and Compulsory Reporting – Development Services

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for November 2022.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during November 2022.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during November 2022 detailed in the following table:

Stage Reached	Number
Lodged	6
Stop-the-Clock / Under Referral / Awaiting Information	2
Under Assessment	2
Determined	5

The value of Development and Complying Development Applications approved by Council during November 2022 is detailed in the following table:

Development Type	2022/2023			
	November		Year to Date	
	Number	Value \$	Number	Value \$
Residential	2	\$ 21,740	14	\$ 1,080,625
Industrial			1	\$ 146,000
Commercial	3	\$ 307,200	11	\$ 3,114,255
Rural Residential			0	\$ -
Subdivisions			2	\$ -
Other			0	\$ -
TOTAL	5	\$ 328,940	28	\$ 4,340,880

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during November 2022.

No	Type	Lot	DP/SP	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
015-22-23	L/C	6	758757	16-34 Cadell St NARRANDERA	Monthly markets	Conditionally Approved	-	64
022-22-23	L	3	582787	16 Chantilly St NARRANDERA	Carport	Conditionally Approved	-	12
024-22-23	L	251	751719	31-79 Racecourse Rd NARRANDERA	Judges' tower	Conditionally Approved	-	11
027-22-23	L	A	361916	12 Willans St NARRANDERA	Shed	Conditionally Approved	-	8
020-22-23	L	1	191894	5429 Burley Griffin Way BINYA	Amenities	Conditionally Approved	-	1

Type explanation

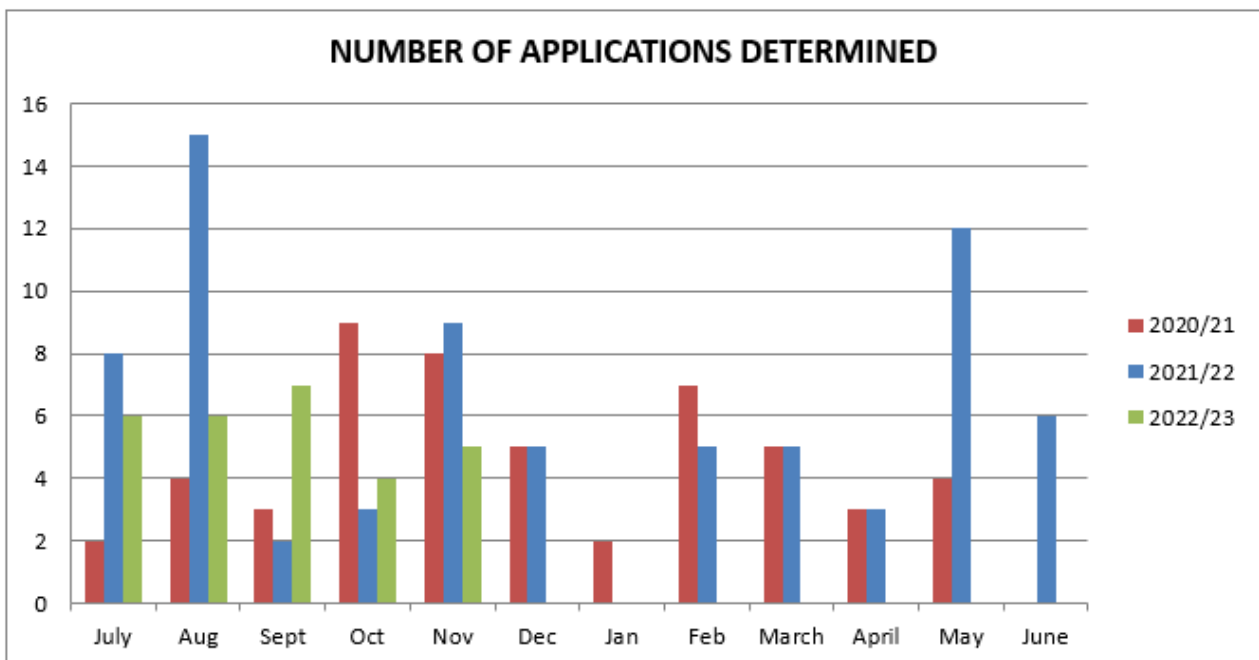
Local (L) – Delegated authority	Merit based assessment where development consent is required. Target determination time of 40 business days.
Council (L/C)	Local development determined by Council at an ordinary meeting.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.

Complying (CDC)	Fast track approval process without the need for a full development application if specific criteria are met.
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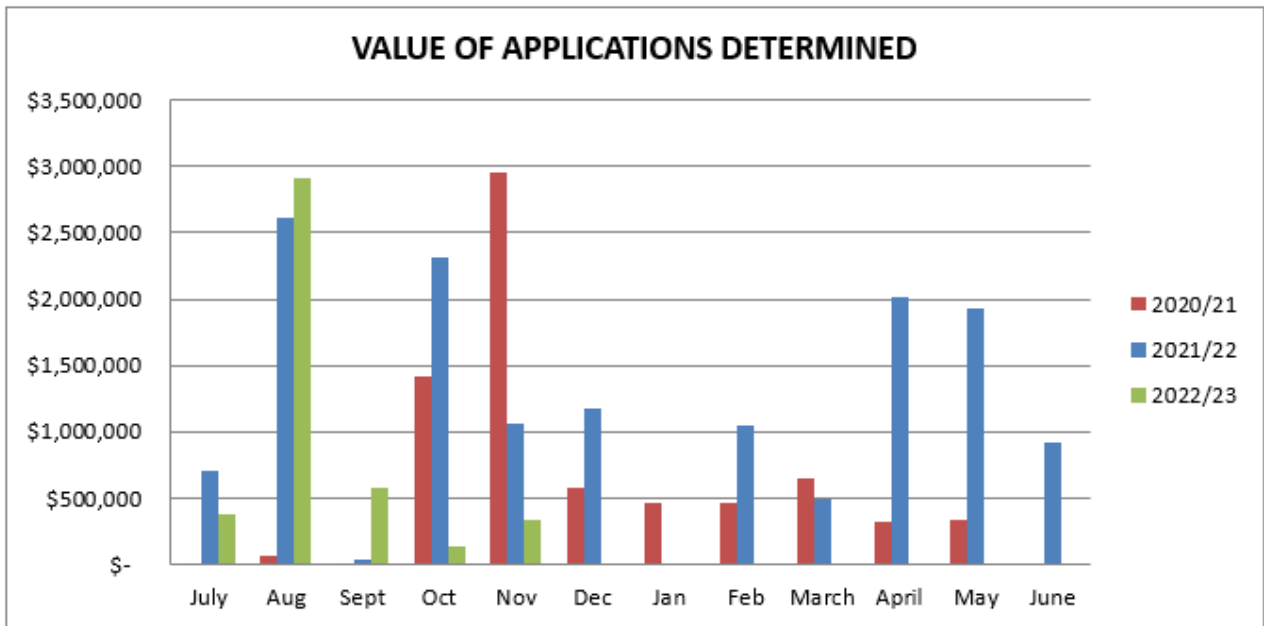
Comparison determination times

2020-21	Narrandera Shire Council average	30 days
2021-22	Narrandera Shire Council average	25 days
2022-23	Narrandera Shire Council average YTD	17.7 days

This graph details the comparative number of Development and Complying Development Applications determined by month since 2020-21.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2020-21.



**2021/22 August figures exclude \$13,915,445 for 2 micro solar farms*

Certificates Issued

A summary of other development services activities undertaken during November 2022 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	2
Building Certificates	-
Subdivision Certificates	-
Occupation Certificates	8
Section 10.7 (previously 149) Certificates	30
Swimming Pool Compliance Certificates	1
On-Site Septic Management System Certificates	1
S68 Approvals	1

Construction Activities

A summary of Critical Stage building inspections undertaken during November 2022 is detailed in the following tables:

Building Surveyor Inspections	
Critical Stage Inspections	12

Compliance Activities

A summary of compliance services activities undertaken during November 2022 is detailed in the following tables:

Companion Animal Activity – Dogs	
Impounded	7
Returned	8
Rehomed	3

Companion Animal Activity – Cats	
Impounded	22
Returned	1
Rehomed	-

Compliance Activity	
Call outs	17
Infringement warnings/fines issued	-
Menacing/Dangerous dog incidents	-

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for November 2022.

23 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

23.1 WATER AND WASTEWATER CHARGES UNDETECTED LEAK ANNUAL REPORTING

Document ID: 644898
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Our Leadership
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained within this report.

PURPOSE

The purpose of this report is to present to Council details of the rebates provided to ratepayers under POL014 Water and Wastewater Charges Undetected Leak Policy 2020.

SUMMARY

Undetected water leaks can be distressing to ratepayers and place a strain on Council resources. POL014 Water and Wastewater Charges Undetected Leak Policy 2020 provides clear guidelines and procedures for assessing requests for financial assistance in the event of significantly high-water charges resulting from an undetected water leak.

Whilst Council is not legally nor morally responsible for these leaks, it does receive requests from ratepayers for assistance or consideration on these matters. As an act of good faith and in the interest of good public relations, the policy provides a means by which Council can issue assistance for high water consumption and treatment charges, whilst demonstrating to property owners that they have a responsibility for maintaining their private water infrastructure and services.

In accordance with the Policy, this report provides the income forgone for approved claims

Financial Year	Applications	Water Rebates	Wastewater Rebates	Total Rebates
2020-21	2	\$2,308.15	\$2,000.00	\$4,308.15
2021-23	5	\$1,642.56	\$0.00	\$1,642.56

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS**Policy**

- Water and Wastewater Charges Undetected Leak Policy 2020

Financial

- Operate in a financially responsible manner Council and ratepayers

Legal / Statutory

- Compliance with the Local Government Act and Regulations

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

N/A

CONCLUSION

That Council receives and notes the information provided.

RECOMMENDATION

That Council:

1. Receives and notes the information contained within this report.

23.2 INCOME STATEMENT - NOVEMBER 2022**Document ID: 645206****Author: Senior Finance Officer****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments: 1. November 2022 Income Statement [↓](#)****RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 November 2022.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 30 November 2022.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND**Adopted Budget**

The original budget was adopted by Council on 21 June 2022. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual Charges

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2022-23 were issued on 4 July 2022.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to September.

Major Variations to Budget

There are no major variations to budget evident.

Interest and Investment Revenue

Interest revenue is showing at the end of October a negative amount of \$28,000 this is due to the reversal of accrued interest for the 2021-22 financial year.

CONCLUSION

Council receives and notes the information contained in the Income statement report for the period ending 30 November 2022.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 November 2022.

Narrandera Shire Council

Consolidated Income Statement

for the period ending 30 November 2022

	Original Budget	Sep Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	8,597	8,583	8,599
User charges and fees	3,213	3,705	1,053
Other revenues	721	732	455
Grants and contributions provided for operating purposes	7,643	4,131	1,861
Grants and contributions provided for capital purposes	7,739	17,323	147
Interest and investment revenue	228	228	(28)
Rental income	225	225	81
Net gain from the disposal of assets	92	92	237
Total income from continuing operations	28,458	35,019	12,405
Expenses from continuing operations			
Employee benefits and on-costs	8,450	8,477	3,338
Materials and services	5,732	6,423	3,001
Borrowing costs	47	47	12
Depreciation and amortisation	6,117	6,117	1,529
Impairment of receivables	6	6	3
Other expenses	404	496	138
Net loss from the disposal of assets	-	-	-
Total expenses from continuing operations	20,756	21,566	8,021
Operating result from continuing operations	7,702	13,453	4,384
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	7,702	13,453	4,384
Net operating result for the year before grants and contributions provided for capital purposes	(37)	(3,870)	4,237

Narrandera Shire Council

General Fund Income Statement

for the period ending 30 November 2022

	Original Budget	Sep Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	6,254	6,240	6,249
User charges and fees	1,615	2,107	561
Other revenues	721	732	455
Grants and contributions provided for operating purposes	7,643	4,131	1,861
Grants and contributions provided for capital purposes	4,671	12,118	108
Interest and investment revenue	136	136	(19)
Rental Income	225	225	81
Net gain from the disposal of assets	92	92	237
Total income from continuing operations	21,357	25,781	9,533
Expenses from continuing operations			
Employee benefits and on-costs	7,769	7,796	3,039
Materials and services	3,753	4,452	2,451
Borrowing costs	8	8	2
Depreciation and amortisation	5,097	5,097	1,274
Impairment of receivables	6	6	3
Other expenses	404	496	138
Net loss from the disposal of assets	-	-	-
Total expenses from continuing operations	17,037	17,855	6,907
Operating result from continuing operations	4,320	7,926	2,626
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	4,320	7,926	2,626
Net operating result for the year before grants and contributions provided for capital purposes	(351)	(4,192)	2,518

Narrandera Shire Council

Water Fund Income Statement

for the period ending 30 November 2022

	Original Budget	Sep Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	846	846	848
User charges and fees	1,421	1,421	440
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	10	368	57
Interest and investment revenue	76	76	(13)
Rental income	-	-	-
Net gain from the disposal of assets	-	-	-
Total income from continuing operations	2,353	2,711	1,332
Expenses from continuing operations			
Employee benefits and on-costs	343	343	178
Materials and services	1,264	1,262	346
Borrowing costs	-	-	-
Depreciation and amortisation	667	667	167
Impairment of receivables	-	-	-
Other expenses	-	-	-
Net loss from the disposal of assets	-	-	-
Total expenses from continuing operations	2,274	2,272	691
Operating result from continuing operations	79	439	641
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	79	439	641
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	69	71	584

Narrandera Shire Council

Sewer Fund Income Statement

for the period ending 30 November 2022

	Original Budget	Sep Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	1,497	1,497	1,502
User charges and fees	177	177	52
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	3,058	4,837	(18)
Interest and investment revenue	16	16	4
Rental income	-	-	-
Net gain from the disposal of assets	-	-	-
Total income from continuing operations	4,748	6,527	1,540
Expenses from continuing operations			
Employee benefits and on-costs	338	338	121
Materials and services	715	709	204
Borrowing costs	39	39	10
Depreciation and amortisation	353	353	88
Impairment of receivables	-	-	-
Other expenses	-	-	-
Net loss from the disposal of assets	-	-	-
Total expenses from continuing operations	1,445	1,439	423
Operating result from continuing operations	3,303	5,088	1,117
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	3,303	5,088	1,117
Net operating result for the year before grants and contributions provided for capital purposes	245	251	1,135

23.3 STATEMENT OF INVESTMENTS - NOVEMBER 2022

Document ID: 645216

Author: Senior Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 November 2022.

PURPOSE

The purpose of this report is to present to Council the investments held as at 30 November 2022.

SUMMARY

<u>Fund Balance (GL)</u>	
General	17,665,929.18
Water	6,010,217.41
Sewerage	2,755,619.12
Trust	86,009.33
	26,517,775.04

BACKGROUND

The actual interest income received to 30 November 2022 is \$45,349, however due to the accrual process and accounting for interest in the relevant year it is showing as negative \$28K and compares unfavourably with the budget of \$74,050. The accrued amount for 2021-22 financial year has \$52,681 of the accrued interest on investments yet to mature. The investment returns are below the respective benchmarks for the month.

Included in this report are the following items that highlight Council’s investment portfolio performance for the month and an update on the investment environment:

- a. Council’s investment for the month
- b. Application of Investment Funds
- c. Investment Portfolio Performance
- d. Investment Commentary
- e. Responsible Officer Certification

a. Council Investments

Council Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
Bendigo Bank	1,000,000.00	3.78%	0.55%	A-2	2 Dec 2022
National Australia Bank (On call)	1,181,765.71	4.47%	0.10%	A-1+	30 Nov 2022
National Australia Bank	1,000,000.00	3.78%	0.65%	A-1+	5 Dec 2022
National Australia Bank	1,000,000.00	3.78%	1.50%	A-1+	5 Jan 2023
National Australia Bank	1,000,000.00	3.78%	1.85%	A-1+	19 Apr 2023
National Australia Bank	1,000,000.00	3.78%	3.93%	A-1+	9 Aug 2023
National Australia Bank	1,000,000.00	3.78%	4.45%	A-1+	29 Sep 2023
National Australia Bank	1,000,000.00	3.78%	4.05%	A-1+	5 Oct 2023
Commonwealth Bank	1,000,000.00	3.78%	0.78%	A-1+	20 Jan 2023
Commonwealth Bank	1,000,000.00	3.78%	1.87%	A-1+	6 Feb 2023
Commonwealth Bank	1,000,000.00	3.78%	0.85%	A-1+	24 Feb 2023
Commonwealth Bank	1,000,000.00	3.78%	1.00%	A-1+	9 Mar 2023
Commonwealth Bank	1,000,000.00	3.78%	1.88%	A-1+	14 Apr 2023
Commonwealth Bank	1,000,000.00	3.78%	2.97%	A-1+	16 May 2023
Commonwealth Bank	750,000.00	2.84%	3.23%	A-1+	2 Jun 2023
Commonwealth Bank	1,000,000.00	3.78%	3.68%	A-1+	8 Jun 2023
Commonwealth Bank	1,000,000.00	3.78%	4.30%	A-1+	21 Jun 2023
Suncorp	1,000,000.00	3.78%	1.37%	A-1	16 Dec 2022
Suncorp	1,000,000.00	3.78%	3.96%	A-1	26 Jul 2023
Westpac Bank	500,000.00	1.89%	1.05%	A-1+	16 Feb 2023
Westpac Bank	1,000,000.00	3.78%	1.10%	A-1+	16 Mar 2023
Westpac Bank	1,000,000.00	3.78%	1.88%	A-1+	12 Apr 2023
Westpac Bank	1,000,000.00	3.78%	2.87%	A-1+	26 May 2023
Westpac Bank	1,000,000.00	3.78%	4.11%	A-1+	25 Aug 2023
Westpac Bank	1,000,000.00	3.78%	4.17%	A-1+	1 Sep 2023
Westpac Bank	1,000,000.00	3.78%	4.28%	A-1+	23 Oct 2023
Westpac Bank	1,000,000.00	3.78%	4.36%	A-1+	22 Nov 2023
Total Council Funds	26,431,765.71	100%			
Trust Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
Bendigo Bank (Tourist)	32,499.57	32.38%	0.70%	A-2	21 Mar 2023
National Australia Bank (Art)	53,509.76	67.62%	3.70%	A-1+	2 Aug 2023
Total Trust Funds	86,009.33	100%			

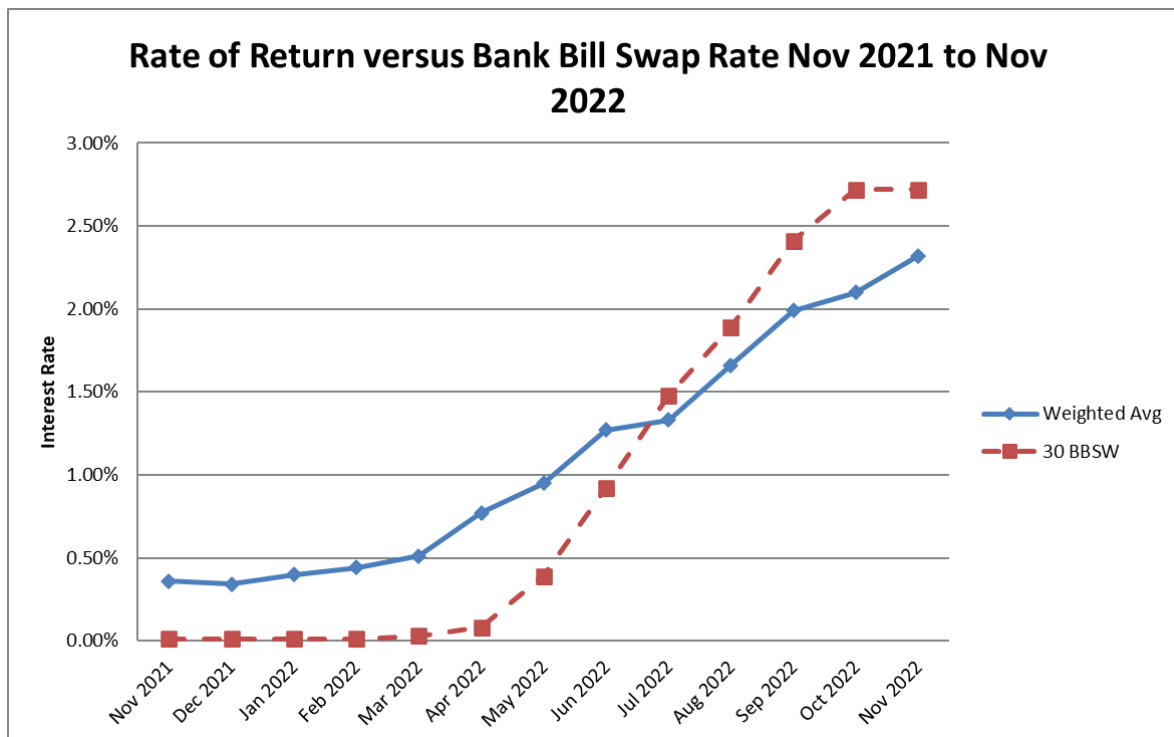
Individual Limits					
Institution	Rating		Value	Council %	
Bendigo Bank	BBB+	A2	\$ 1,032,499.57	3.9%	Max 10%
Elders Rural Bank	BBB+	A2	\$ -	0.0%	Max 10%
IMB	BBB	A3	\$ -	0.0%	Max 10%
NAB	AA-	A1+	\$ 7,235,275.47	27.3%	Max 35%
Suncorp	A+	A1	\$ 2,000,000.00	7.5%	Max 25%
StGeorge	AA	A1+	\$ -	0.0%	Max 35%
Macquarie Bank	A+	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 8,750,000.00	33.0%	Max 35%
Westpac	AA-	A1+	\$ 7,500,000.00	28.3%	Max 35%
			\$ 26,517,775.04	100%	

b. Application of Investment Funds

Application of Restricted Funds		
Allocation	Description	\$'000
External Restrictions	Water Supply	\$ 6,297
	Sewer Supply	\$ 3,011
	Developer Contributions	\$ 428
	Domestic Waste	\$ 1,483
	Unexpended Grants	\$ 3,107
	Stormwater	\$ 493
Internally Restricted	Discretion of Council	\$ 11,698
Unrestricted	Allocated to current budget	\$ -
Total		\$ 26,517

c. Investment Portfolio Performance

Monthly Investment Performance				
Period Ending	Investments	Weighted	BBSW 30	Variance
Nov 2021	22,989,760.92	0.36%	0.010%	0.35%
Dec 2021	24,949,769.83	0.34%	0.010%	0.33%
Jan 2022	23,949,774.56	0.40%	0.010%	0.39%
Feb 2022	23,869,784.73	0.44%	0.010%	0.43%
Mar 2022	24,219,795.30	0.51%	0.030%	0.48%
Apr 2022	28,623,267.10	0.77%	0.080%	0.69%
May 2022	28,623,284.37	0.95%	0.390%	0.56%
Jun 2022	28,893,424.59	1.27%	0.920%	0.35%
Jul 2022	27,153,758.44	1.33%	1.480%	-0.15%
Aug 2022	28,634,622.31	1.66%	1.890%	-0.23%
Sep 2022	27,735,436.96	1.99%	2.410%	-0.42%
Oct 2022	27,716,692.46	2.10%	2.720%	-0.62%
Nov 2022	26,517,775.04	2.32%	2.720%	-0.40%



d. Investment Commentary

The investment portfolio decreased by \$1.1M for the month of November, with the next investment to reach maturity on 2 December 2022. The November period reported income totalling \$3.6M, while payments to suppliers and staff costs amounted to \$3.1M.

The investment portfolio is diversified across a range of institutions to minimise credit risk and reviewed on a regular basis to maximise investment performance. The range of investment types that Council holds includes term deposits and an on-call account.

Central banks and the market are at odds regarding projected interest rates. It appears the cash rate may be increased throughout 2022. Increasing rates will have a positive impact on returns from Council's portfolio. Changes in the market are based on predictions of continuation of increases in the core inflation rate.

e. Responsible Officer Certification

I hereby certify that the investments listed above have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's POL025 Investment Policy.

Council's Investment Policy was reviewed and adopted on 22 February 2022.

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 November 2022.

23.4 CAPITAL WORKS PROGRAM - NOVEMBER 2022**Document ID:** 645218**Author:** Senior Finance Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:**

1. [November 2022 Capital Program](#) ↓
2. [November 2022 Capital Expenditure](#) ↓
3. [November 2022 Operational Expenditure](#) ↓

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as at 30 November 2022.

PURPOSE

The purpose of this report is to enable Council to track the progress of capital works programs for the period ending 30 November 2022.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2022-23 financial year. Key operational expenses are also included in this report and have been highlighted separately.

PROGRESS TO DATE IN EACH AREA**Administration**

Administration projects are scheduled as follows:

- Software Licencing, Integrated Software System and the CCTV System for the Main Street will be reviewed throughout the year.
- Sophos Intercept X have changed their licensing to include this as the standard end point. Other possible projects will be evaluated for this financial year.
- More quotes are being organised for the Data Safe Projects.
- Onsite inspections of another Council have been completed for the Chamber projector upgrade; quotes are now being organised.
- The replacement of Network Switches will commence in December.
- The installation of two cameras at Marie Bashir Park Grandstand will commence in February 2023.
- The GDA Dataset Transition project and GIS Imagery will commence in March 2023.
- The Councillor iPad Project and the Replacement of Desktops and Laptops will commence in April 2023.
- Completed projects: Firewall Replacement, Disaster Recovery Planning and Secure Wireless Network.

Environment

- Tender documents are being prepared for the new Landervale Fire Shed.
- Stormwater Improvement project has been delayed due to wet weather. Works are to be re-scheduled.
- The design of transfer area is underway for the Masterplan Works Stage 1.
- New security fencing with CCTV will commence later in 2022 with the Masterplan work.
- A detailed design is to be awarded at the December Council meeting for the Drainage and Improvement work project.
- The Drainage Improvement Works at Driscoll Road have been delayed due to wet weather. Works to be rescheduled subject to ground conditions.
- The project scope of works for the Waste Depot Improvement at Barellan is being reviewed prior to the detailed design and procurement.

Housing & Community Amenities

- Furniture for the Narrandera Cemetery is to be ordered at the completion of the Cemetery Master Plan 2023.
- A consultant has been engaged and is reviewing mapping and records for the Cemetery Management Plans and Mapping software. First meeting is scheduled for mid-December.
- Completed works: Grong Grong Cemetery furniture.

Recreation & Culture

- Procurement commenced in November for the Kidz Zone Library Grant project.
- The Book and Resources Annual replacement procurement is ongoing.
- The drainage components have been received for the Narrandera Sportsground drainages and soak project, with works to commence once weather and resources permit.
- Painting works are completed for the Narrandera Park Oval Grandstand upgrade; remainder of works are to be completed by the end of December.
- Proposals are currently being obtained from suitable suppliers for the Narrandera Park Irrigation Management System. System is to be commissioned in mid-February 2023.
- The Barellan Park BBQ has been installed.
- The slab and electrical work for the Christmas tree as part of the Barellan Playground upgrades and festive decorations project is complete, awaiting invoices.
- Barellan Sportsground sealing parking area and driveway works are to be undertaken at the completion of the netball court upgrade.
- Demolition works to remove the old plant room as part of the Lake Talbot Water Park Additional/Remedial works are to commence once flood waters subside.
- The grant submission has been completed for the Lake Talbot Recreation Viewing Platform from Lookout and Lake Talbot Recreation Area Improvements, recreational seating and shelter revamp and toilet block landscaping projects. Waiting on the announcement if the funds will go towards the accessibility project.
- Planting options are being reviewed for the Narrandera Memorial Gardens lawn area and garden beds.

- Festoon renewal has been completed for the Festive Light Upgrade and Renewal, with further scope to be determined.
- Procurement has commenced for the Biosecurity Mapping System.
- Sign upgrades for the Remote Signage Project are expected to be completed by March 2023.
- The first site meeting is complete, with the masterplan being prepared for consultation for the Marie Bashir Park Adventure Playground Upgrades.
- The Adventure Playground Inclusive Spaces project to be incorporated with the Marie Bashir Park Adventure Playground masterplan.
- The following projects are grant dependent: Marie Bashir Park seating and BBQ areas including two shelters, Marie Bashir Park Furniture, Grong Grong Park Furniture, Brewery Flats Landscaping, Furniture, painting, etc.
- Grants have been sought for designs and approval documents for the Lake Talbot Deepening Works.
- Discussions to be undertaken with community user groups for the Grong Grong Earth Park – RMS funding.
- Completed Works: Narrandera Sportsground Clubrooms Stage 2 (awaiting final invoice), Renewal of BBQ Elements, shade structures and seating works located on the plant room at Lake Talbot Pool, and replacement of café furniture at Barellan Pool.

Building Better Regions

- The grant program is no longer proceeding for the Solar Panels and Lake Talbot Tourist Park power sites. Scope is now being prepared for Council funds.

Playtime on the Murrumbidgee

- Construction is underway for the Destination & Discovery Hub, with steel framing works nearly complete.
- Procurement for new signage is complete for the extension of Bike and Hike Trails, with installation to be undertaken when access to all sites is available.
- Piles have been installed for the pedestrian bridge which will connect Brewery Flat to East Street, with bridge deck and approaches to be installed once flood water subside.
- The footbridge construction needs to be completed before scheduling work for the Northbank Walking Track.
- The tender has been awarded for the Elevated Walk, Viewing Platform, deck, and pedestrian access, with detailed design and site works commenced late November.

Local Roads and Community Infrastructure Round 1

- Completed works: Kiesling Lane Beautification Project.

Local Roads and Community Infrastructure Round 2

- Installation of the Barellan Pump Track is to commence on 5 December.
- The formwork and reinforcement are in place for the Wiradjuri Memorial Wall Stage 1, with concrete pours to be completed in early December.
- Design options for the Narrandera Flora and Fauna Reserve – Upgrade carpark and entrance are being finalised. Site works have been delayed due to flooding.

- Completed works: Barellan Cemetery Toilet.

Local Roads and Community Infrastructure Round 3

- Typical design to be prepared for the North Narrandera bicycle and walking paths at Racecourse Road and Watermain street, with procurement to commence in December.
- Demolition of the existing Narrandera Sportsground Spectator Pavilion building is to be undertaken in January.
- Designs are being prepared for the Barellan Sportsground Spectator Pavilion, with works to be undertaken in early 2023.
- Consultants are providing proposals for the Narrandera Pump Track.
- Works have commenced for the Barellan Hall toilet upgrade.
- Fencing quotes for the Henry Mathieson Oval off leash dog area are currently being evaluated, with works scheduled to be completed by March 2023.
- Planning and procurement process is underway for the Grong Grong Community Improvement Project.
- The Narrandera Business Centre Master Plan (NBCMP) - East Street between Twynam and Bolton Streets is awaiting completion of the detailed design. Currently meeting with consultants. The Bolton Street project has been deferred due to funding reallocation.

Stronger Country Community Funding Round 4

- Works on the Narrandera Sportsground changeroom facilities upgrade have commenced and are to be completed by early December.
- The revised design is nearing completion for the Barellan Netball Courts. Quotations to commence in January.
- The Narrandera Sports Stadium works are scheduled to be completed by end of January.
- The water refill stations along the walk and cycle paths in five locations have an expected completion date of December.
- Completed works: Lake Talbot Water Park entrance upgrade and fencing.

Transport & Communication

- Works are to be scheduled for Urban Roads Construction – Laneways, Urban Pavement Rehabilitation.
- Urban Kerb & Gutter Replacement and Urban Footpath Replacement works to commence on East Street near the new Kurrajong building.
- The Urban Footpath Additional funds requested – to Railway overpass design is to be undertaken in conjunction with north Narrandera footpath project.
- Urban Roads Construction project funds are to be held as potential grant contribution for Fixing Local Road Round 4 (FLR4).
- \$215,000 of the rural sealed roads construction funds are to be used as contribution to successful grant funding on Erigolia Road under Remote Roads Upgrade Pilot Program.
- Rural Roads Reseals and Urban Reseals are scheduled to commence in January/ February 2023. Racecourse Road and East Street (Audley to Larmer) projects are on-hold to determine if they are still the highest priority.

- Roads Resheeting – (Unsealed Rural Roads) project to be held until the Natural Disaster funding is determined.
- Rural Road Rehabilitation – procurement has commenced for the culvert widening at Erigolia Road. Successful grant funding under Remote Roads Upgrade Pilot Program.
- Works have been delayed due to wet weather for the Roads to Recovery project – for Curtis Road – Gravel re-sheet.
- Heavy patch works are currently underway for MR243 (Canola Way Grong Grong-Coolamon). Works to be scheduled for MR370 (to Lockhart), MR596 Back Yamma Road (south-west of Morundah). MR7608 (Barellan Road) works are to be completed in the third quarter as part of the Regional Roads Block Grant.
- Works are to be completed in the third quarter for the Repair Grant with 50% contribution block grant.
- Active Transport - Walking project grant was successful. Works have commenced.
- Emergency Drainage works are continuing between other projects.
- Awaiting gas, Telstra, and water realignment prior to construction of intersection for the new road at Red Hill Industrial Estate. Majority of the roads are sealed already.
- Completed Works: Rural Road Reseals at Syme and Arrambee Roads. SZI Adams and Douglas Streets and Mulga Street, Barellan. Roads to Recovery projects – Kangaroo Plains Road and Murrell Creek Road and Euratha Road Gravel re-sheet and Willans Lane as part of the Laneway Upgrade

Fixing Local Roads

- Works on the Brewarrana Bridge Retrofitting has been put on-hold until flood levels drop.
- Narrandera Bus Route – Minor additional signage works are required for Pamandi Road. Waiting for the warmer months for the section at Cowabbie Road to be resealed. Sealing date for Mejum Park Road has been delayed due to wet weather; this is now scheduled for December.

Fixing Country Bridges

- Works are on hold until flood levels drop for Mollys Bridge and Somerset Bridge.

Economic Affairs

- Preparation for procurement is underway for the Light Vehicles, Trucks and Trailers, Heavy Plant Sales, and other plant Capital.
- Building Renewal and Upgrades annual program is underway.
- Scope is to be determined for the design of additions for the Administration building
- Design and costings are being prepared for the Works depot new vehicle storage shed.
- Final scope is to be determined for the Quarry Communications Tower Static Line Replace & Structural Inspection. Procurement is to proceed in February.
- The Airport committee during the October meeting elected not to pursue any capital works for the Airport Terminal this financial year other than the Parallel taxiway; Funds for improvements including painting, blinds, etc to be carried over to 2023-24.

- Further investigation for the Airport taxiway alternate pavement design is currently with the consultants. Weather has held up the start date. Extension pending to 30 April 2024, likely a significant carry over into 2023-2024.
- Tidy up works are being completed for the Security and Wildlife Perimeter fencing at the airport. Expected to be completed by end of December subject to weather.
- Waiting on construction and delivery of the new building at the works depot.
- Works are to be scheduled for the Council Chambers cleanout of storage facility.

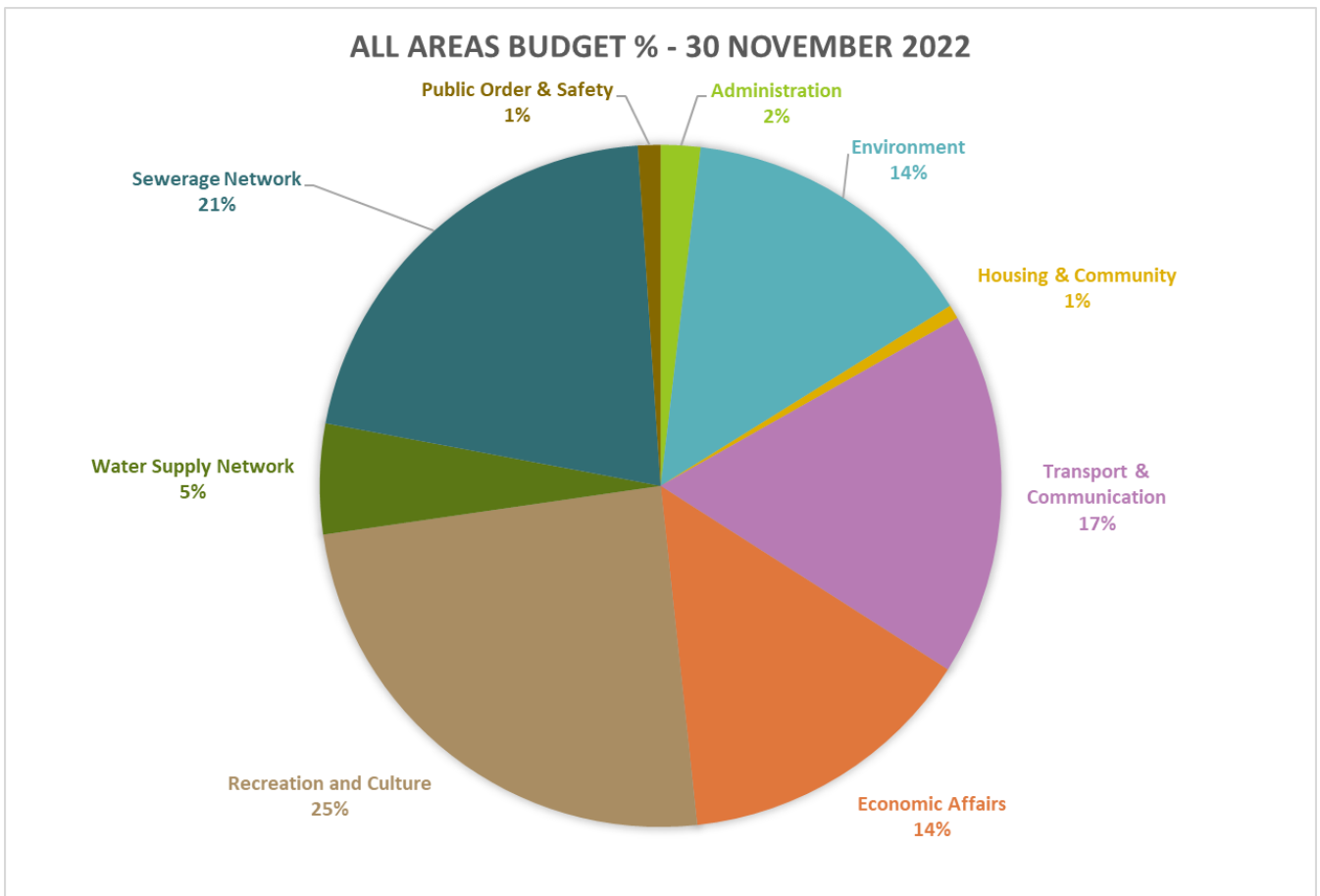
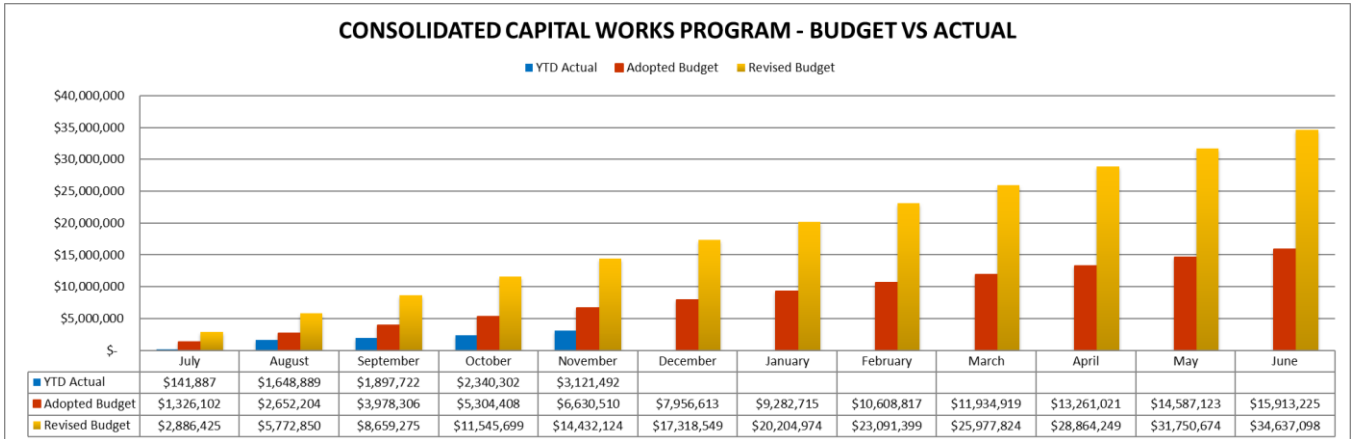
Water Supplies

- Service replacements will be performed as required.
- Works are expected to commence in January for the Watermain replacements at Grosvenor Street.
- Hydrant and Valve replacements program is being developed.
- Work on the Water Treatment Plant (WTP) filter upgrade design is to be completed in conjunction with the scoping study.
- Awaiting acceptance of the final funding deed for the Water Treatment Plant (WTP) scoping study.
- The hydraulic model is complete for the North Zone Pressure Pump to fix low pressure issues, with specifications being developed.
- Works are complete for the Pine Hill Reservoir Upgrade, awaiting final invoice.
- Procurement is underway for the Pine Hill Reservoir fencing and demolition.
- Pine Hill Pumps replacement works are to be programmed.
- Department of Planning, Industry and Environment (DPIE) concurrence for Groundwater Study has been provided for the Integrated Water Cycle Management (IWCM) Additional Works. Consultants have been engaged with study expected to be completed in December.
- Site survey has been completed for the Gordon Street fencing with procurement underway.
- Works are underway for the cul-de-sac Ring Mains.
- Tenders are being sought for the Telemetry Software and Hardware Upgrade, with works to commence in March.
- Installation is to be completed in December for the Bulk Water Filling Stations.
- The Grant programme for the Solar project is no longer proceeding, allocation to be reduced by 50%.
- Completed Projects: King Street watermain replacement. Taggle Software and Implementation and the Household filter project.

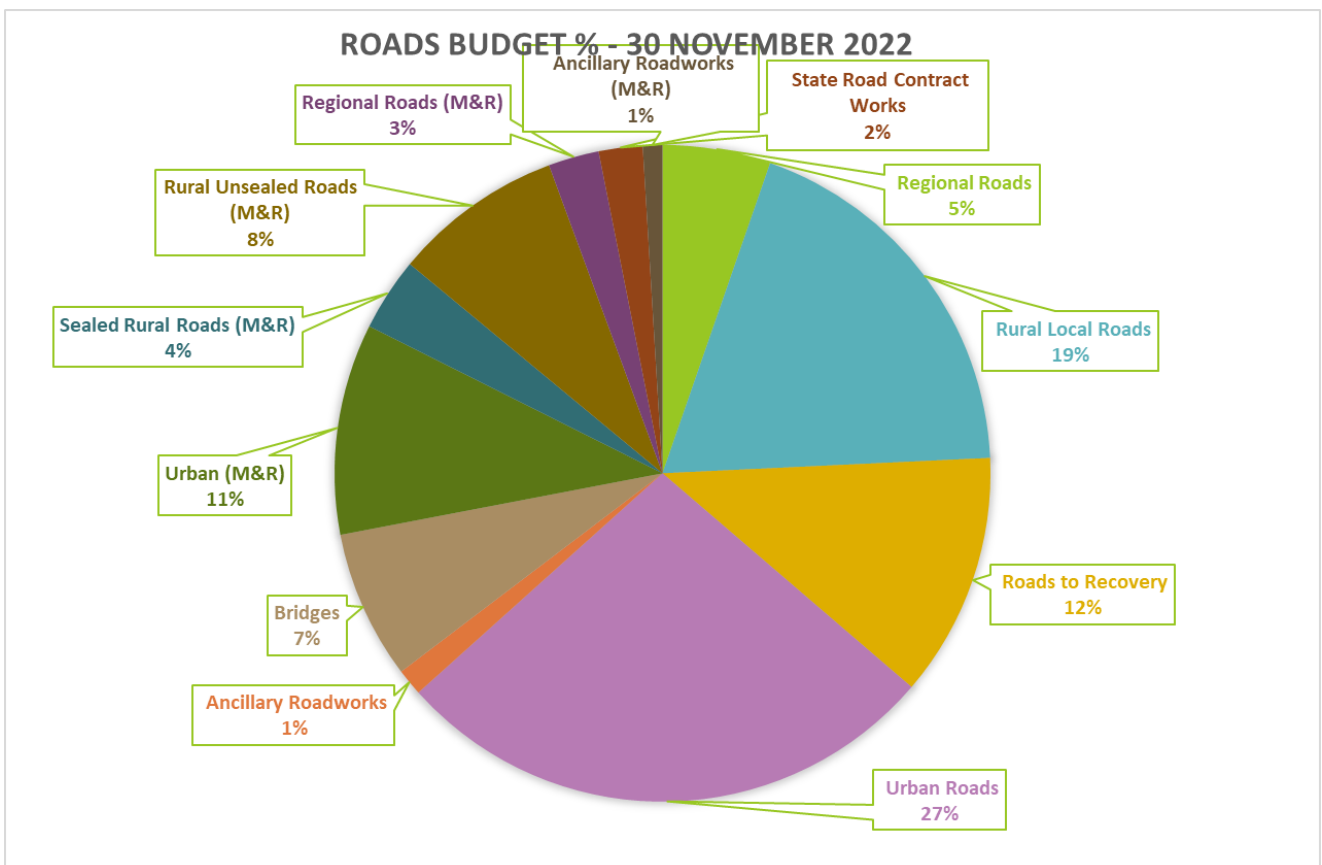
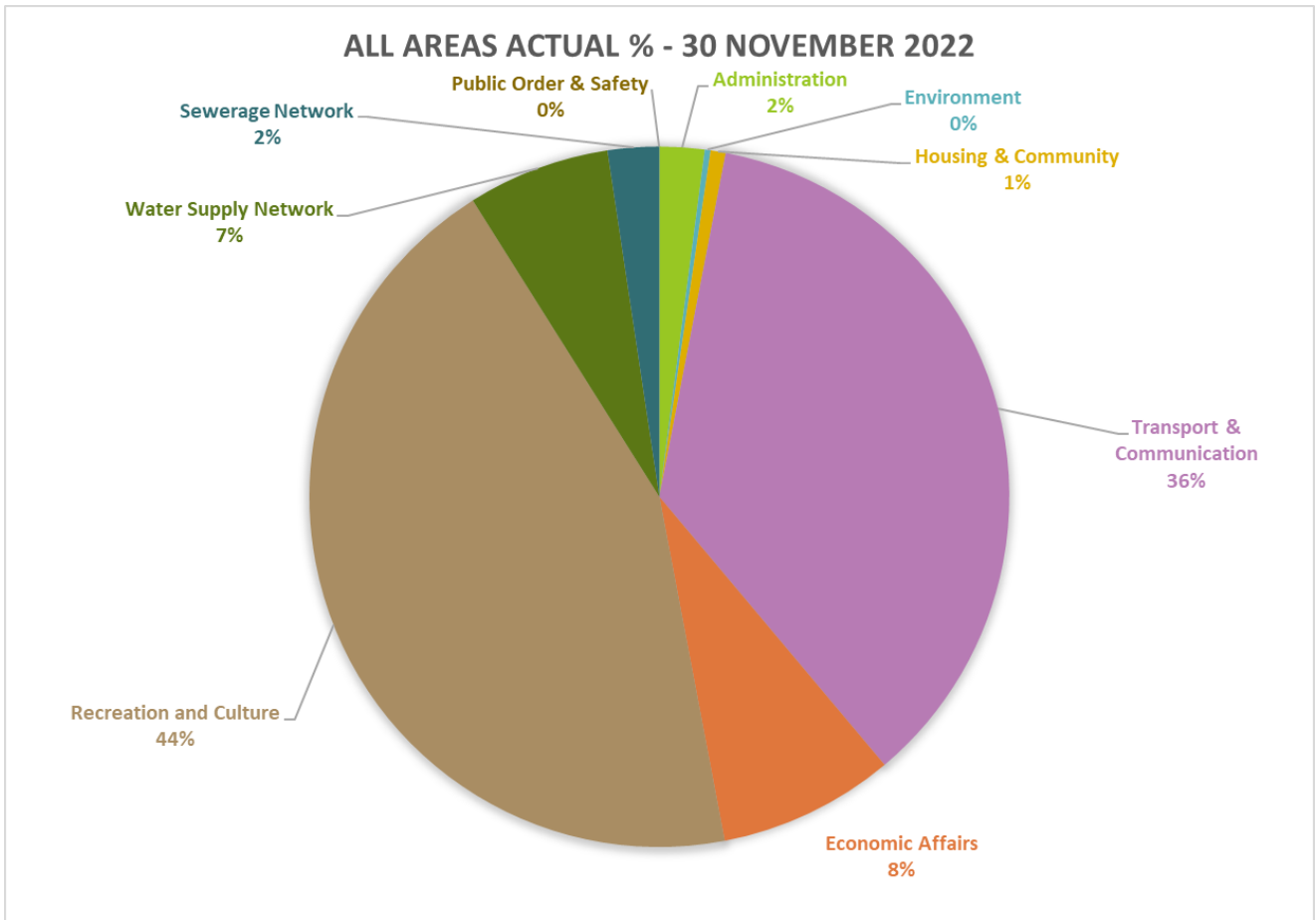
Sewerage Supplies

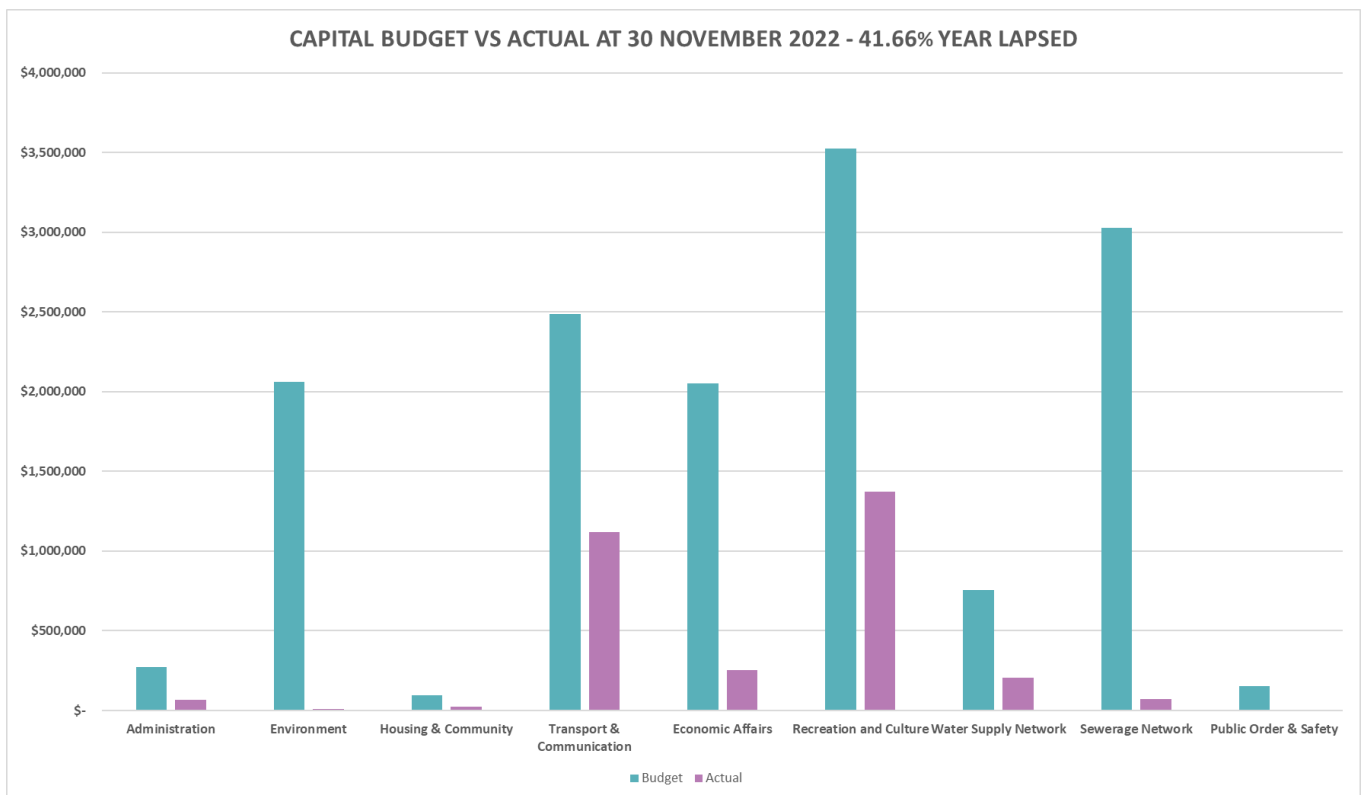
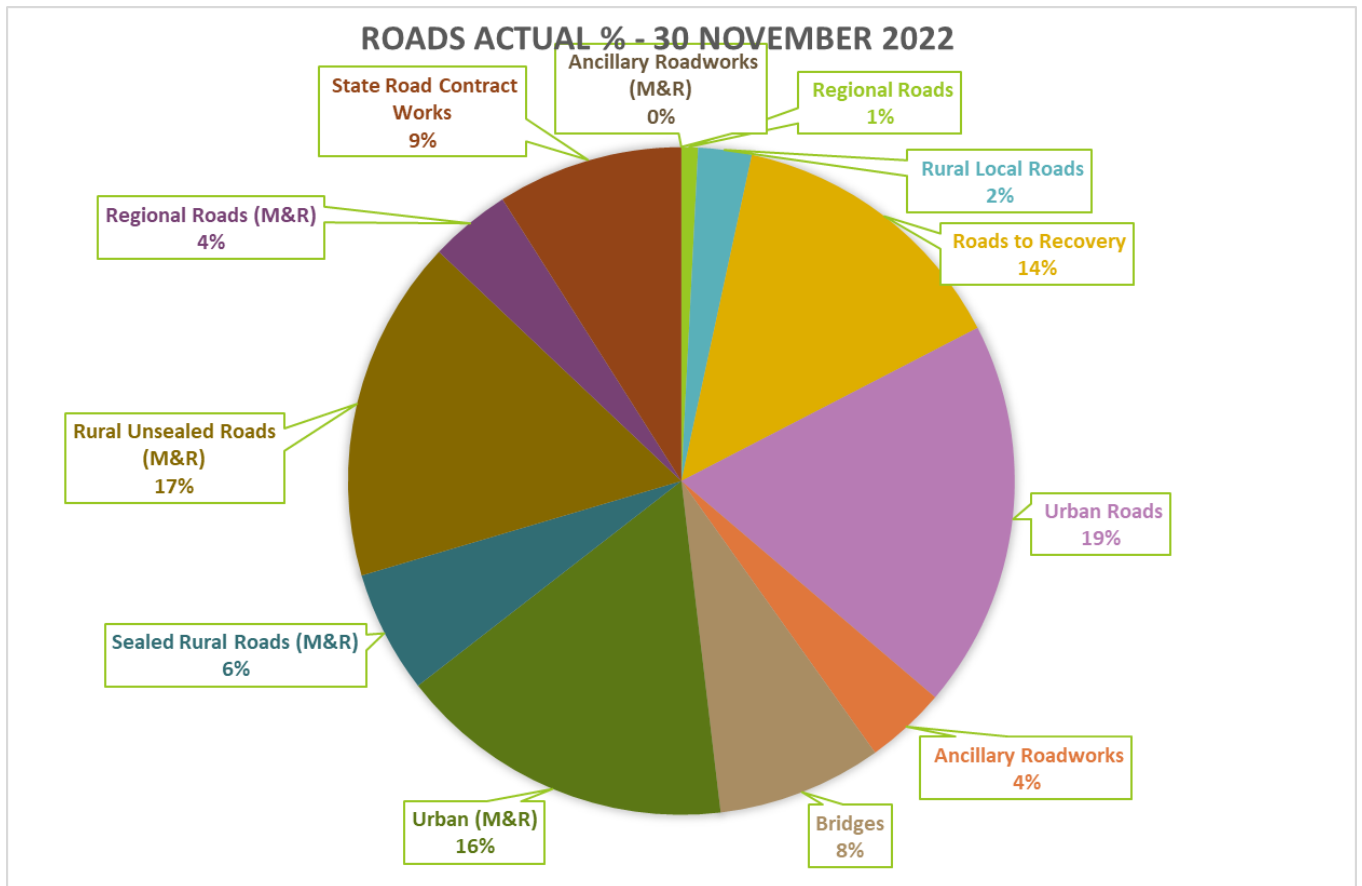
- The final design is underway for the Barellan Sewer, with construction to begin in February
- Quotes have been received for the Primary Filter which are outside of the budget. Project has been delayed pending grant funding.
- Quotes for the Flow Meters for Pump Stations 2,3 and 4 have been received outside of budget. A review of the scope is being undertaken.
- Public consultation is underway for the Narrandera West Sewer Extension.

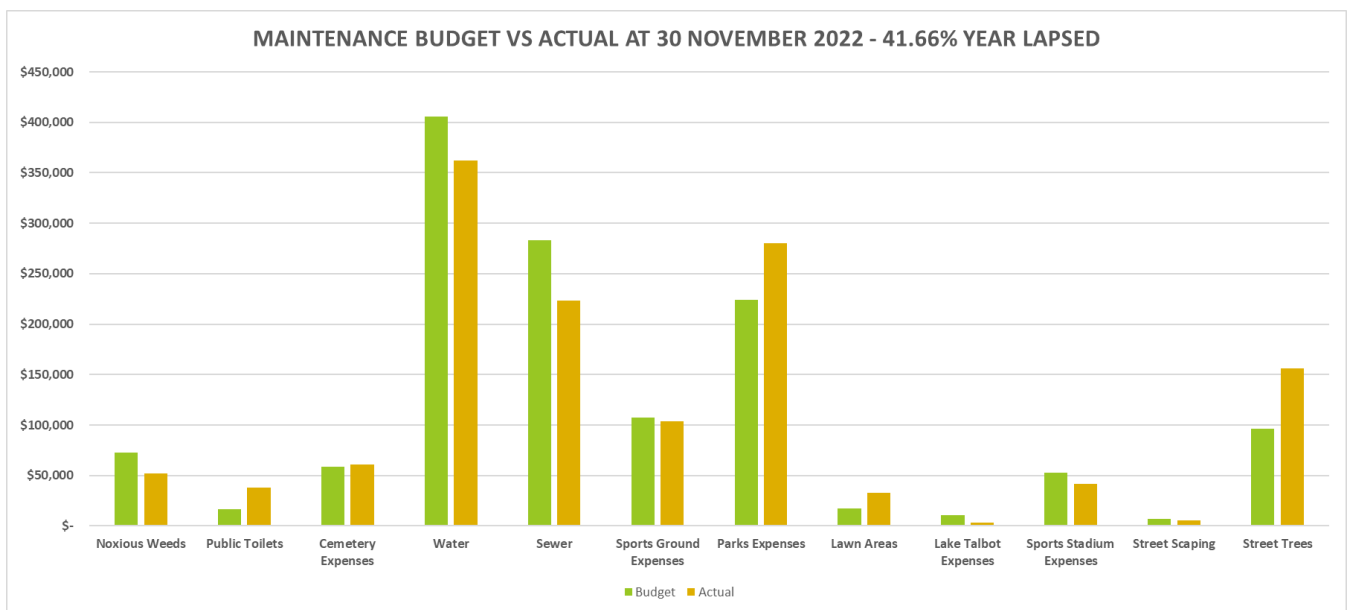
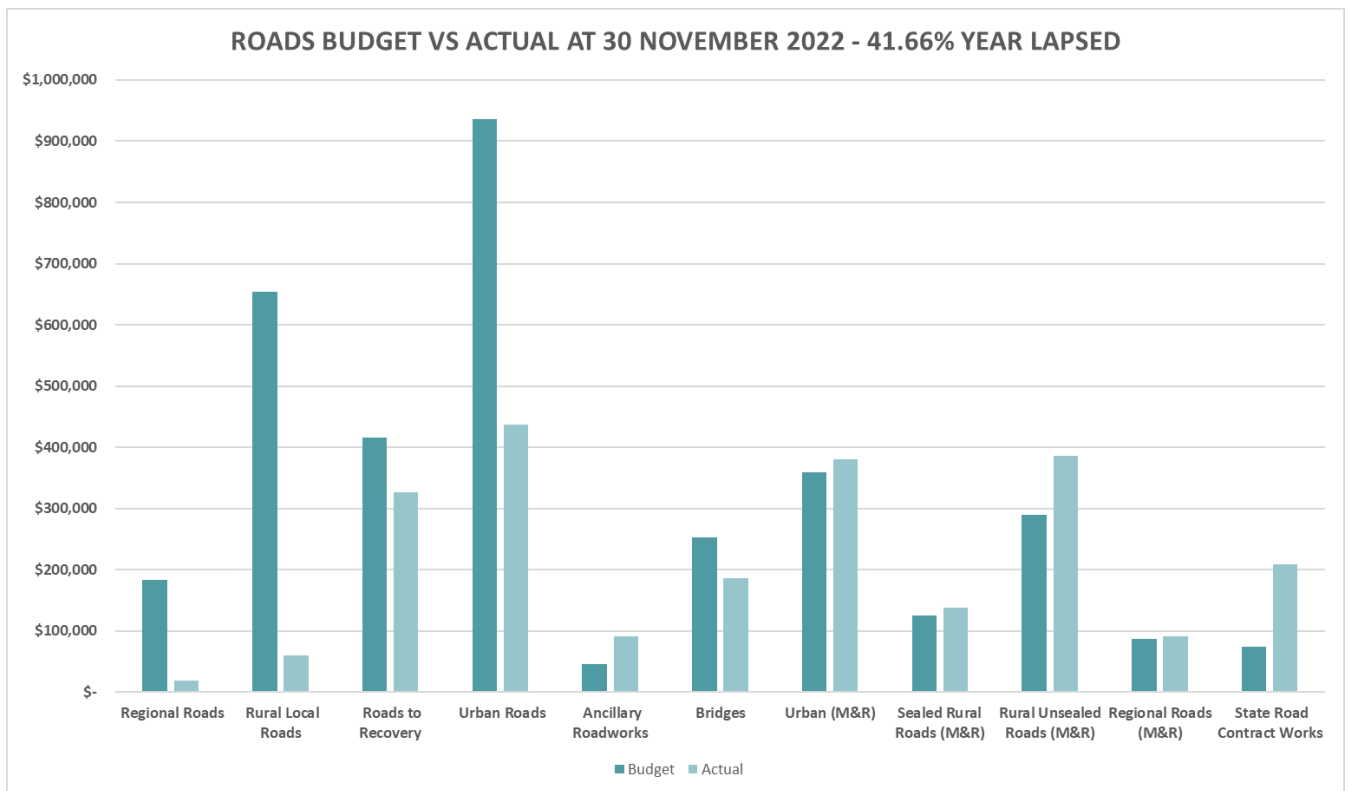
- The Sewer Main relines are to commence in April 2023.
- Tenders are being sought for the Telemetry Hardware and Software Upgrades. Works are to commence in March.
- The Grant programme for the Solar project is no longer proceeding, allocation to be reduced by 50%.

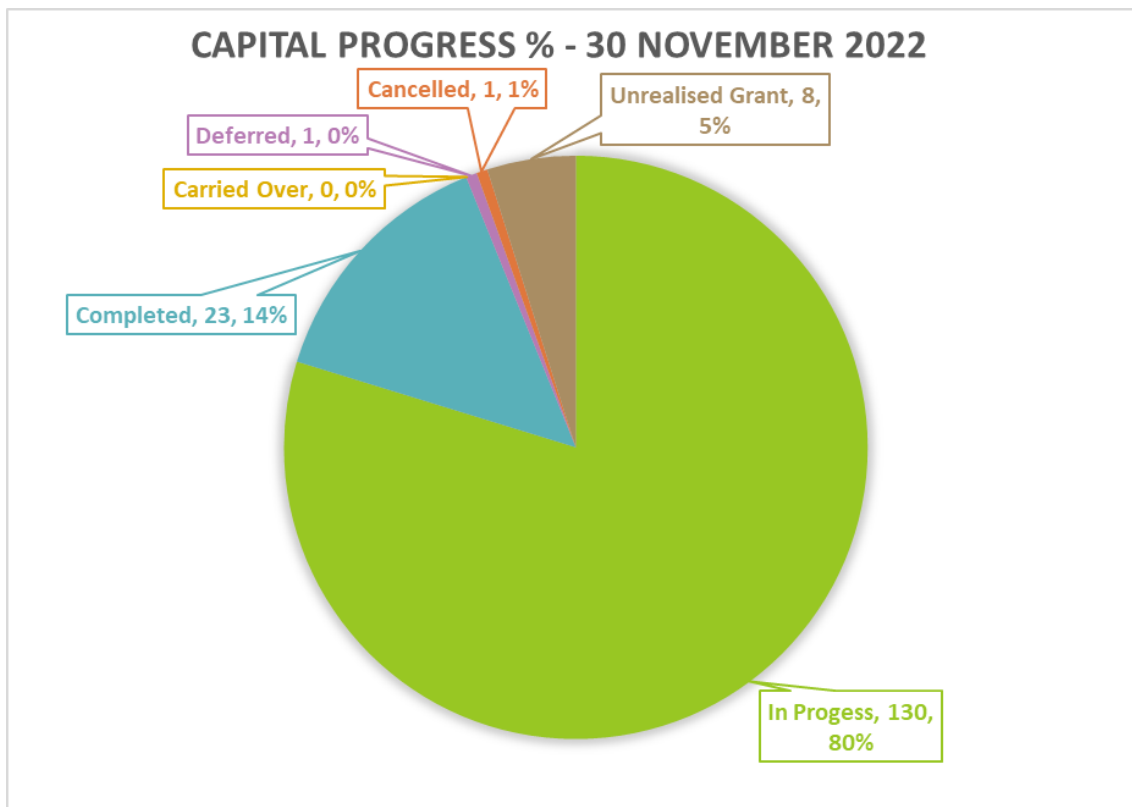


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TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows.

- **Ledger Number:** This is a reference number for staff to link the report to Council’s accounting records.
- Capital works are funded from several sources. Codes that denote revenue sources are:
 - **Revenue:** Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
 - **Reserve:** Jobs funded from Council’s reserves and unspent grants.
 - **Grant & Contributions:** Funding from other Government departments, councils, or organisations.
- **Budget:** This is the total allocation to complete the project.
- **YTD Exp:** Total expenditure allocated to project as of report date.
- **Balance:** Amount of unspent funds including commitments for each program at reporting date.
- **Graph:** The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

CONCLUSION

That Council receives and notes the information contained in this report.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as at 30 November 2022.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at November 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

41.66%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
1	Councillor iPad Project	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	Will commence in April.
2	Sophos Intercept X	15,000	\$7,281	\$15,000.00	\$0.00	\$7,719.00	49%	Sophos have changed licensing to include this as the standard end point. Will evaluate other possible projects this FY.
3	Data Safe	2,000		\$2,000.00	\$0.00	\$2,000.00	0%	Organising more Quotes
4	GDA Dataset Transition	5,000		\$5,000.00	\$0.00	\$5,000.00	0%	Will commence in March.
5	Chamber projector upgrade	10,000		\$10,000.00	\$0.00	\$10,000.00	0%	Have completed onsite inspection of another Council. Now organising Quotes.
6	Replace Desktops/Laptops	25,000	\$297	\$25,000.00	\$5,218.44	\$19,484.51	22%	Will commence in April.
7	Software Licencing	10,000	\$2,117	\$10,000.00	\$1,050.00	\$6,832.73	32%	Will review throughout the year.
8	Replace Firewall	-	\$2,324	\$26,031.00	\$26,030.97	-\$2,323.97	109%	Completed
9	Secure Wireless Network	-		\$3,667.50	\$5,765.50	-\$2,098.00	157%	Completed.
10	Replace Network Switches	10,000	\$7,716	\$40,000.00	\$15,994.91	\$16,289.09	59%	Will commence in December
11	Disaster Recovery Planning	-	\$3,378	\$5,460.00	\$1,942.50	\$140.00	97%	Completed.
12	Integrated Software System	400,000		\$420,000.00	\$0.00	\$420,000.00	0%	Will review throughout the year.
13	GIS Imagery	-		\$10,000.00	\$0.00	\$10,000.00	0%	Will commence in March.
14	Two Cameras at Marie Bashir Park Grandstand	4,000		\$4,000.00	\$0.00	\$4,000.00	0%	Will commence in February.
15	CCTV system for the Main Street	54,866	\$378	\$54,866.00	\$8,813.46	\$45,674.18	17%	Will review throughout the year.
16	Landervale Fire Shed	-		370,000	\$0.00	\$370,000.00	0%	Tender documents being prepared
17	New security fencing and CCTV	150,000		\$150,000.00	\$0.00	\$150,000.00	0%	To be undertaken with Master Plan works later in 2022.
18	Masterplan works stage 1	187,000		\$321,803.91	\$7,300.00	\$314,503.91	2%	Design of transfer area underway.
19	Waste Depot Improvement Works Barellan	-	\$4,091	\$87,000.00	\$691.61	\$82,217.48	5%	The project scope of works are being reviewed, prior to the detailed design and procurement.
20	Stormwater improvement Works	100,000		\$100,000.00	\$0.00	\$100,000.00	0%	Works were delayed due to weather. Works to be re-scheduled.
21	Drainage Improvement Works	4,000,000		\$4,250,000.00	\$0.00	\$4,250,000.00	0%	Detailed design to be awarded at the December Council meeting.
22	Drainage Improvement Driscoll Rd	-	\$2,920	\$33,172.17	\$268.97	\$29,982.75	10%	Works delayed due to wet weather. Works to be rescheduled, subject to ground conditions.
23	Furniture - Narrandera Cemetery	5,000		\$5,000.00	\$0.00	\$5,000.00	0%	To be ordered at the completion of the Cemetery master plan 2023.
24	Cemetery management plans and mapping software	140,000	\$38,182	\$140,000.00	\$0.00	\$101,818.18	27%	Consultant has been engaged and reviewing mapping and record. First meeting mid December 2022.
25	Kid Zone Library Grant	-		\$35,523.00	\$0.00	\$35,523.00	0%	Procurement to commence in November.
26	Book & Resources annual replacement	31,514	\$155	\$31,514.00	\$3,961.73	\$27,397.69	13%	Procurement ongoing.
27	LT Pool Renewal of BBQ Elements	6,000	\$182	\$6,000.00	\$6,853.99	-\$1,035.81	117%	Completed.
28	LTWP Additonal/Remedial Works	-	\$27,507	\$82,138.91	\$17,891.98	\$36,740.11	55%	Demolition works to remove old plant room to commence once flood waters subside.
29	LT Pool Install shade structures and seating located on Plant Room	-		\$28,841.00	\$28,748.00	\$93.00	100%	Works complete, funds to be reallocated in December QBR
30	BrIn Pool Replace Café Furniture	2,500	\$2,273	\$2,500.00	\$0.00	\$227.27	91%	Completed.
31	BrIn Sportsground Sealing parking area/driveway	30,000		\$30,000.00	\$0.00	\$30,000.00	0%	Works to be undertaken at the completion of netball Court upgrade.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at November 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

41.66%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
32	Ndra Sportsground Drainage & Soak	-		\$100,000.00	\$13,561.40	\$86,438.60	14%	Drainage components received with works to commence once weather and resources permit.
33	Ndra Sportsground Clubrooms - Stage 2	-	\$24,135	\$18,820.71	\$887.05	-\$6,201.34	133%	Works complete, Awaiting final invoice.
34	Ndra Park Oval Grandstand upgrade	-	\$5,010	\$38,077.08	\$31,503.13	\$1,563.95	96%	Painting completed - Remaining works to be completed by end December
35	Grong Grong Earth Park - RMS	-		\$8,531.36	\$0.00	\$8,531.36	0%	Discussions to be undertaken with community user group
36	Ndra Park Irrigation Management System	125,000		\$250,000.00	\$0.00	\$250,000.00	0%	Proposals currently being obtained from suitable suppliers, system to be commissioned mid February 2023
37	Narrandera Playgrounds Upgrades	10,000		\$10,000.00	\$0.00	\$10,000.00	0%	First site meeting complete. Master plan being prepared for consultation.
38	Brln Playground Upgrades and festive decorations	13,000		\$13,000.00	\$0.00	\$13,000.00	0%	Slab and electrical for the christmas tree complete waiting invoices and staff timesheets
39	Brln Parks BBQ replacement	8,000		\$8,000.00	\$9,472.73	-\$1,472.73	118%	BBQ installed final costs still to come in from Job costs
40	Ndra Memorial Park lawn areas & garden beds	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	currently reviewing replanting options
41	Festive Light Upgrade / Renewal	14,200	\$2,409	\$14,200.00	\$2,873.74	\$8,917.26	37%	Festoon renewal Completed - Further Scope to be determined
42	POM - Destination & Discovery Hub	-	\$1,528,414	\$2,286,486.78	\$773,447.85	-\$15,374.89	101%	Construction underway, with steel framing works nearly complete.
43	POM - Extension of Bike & Hike Trails	-	\$16,244	\$61,810.36	\$0.00	\$45,566.72	26%	Procurement for new signage complete, with installation to be undertaken when access to all sites are available.
44	POM - Northbank Walking Track	-		\$13,746.18	\$0.00	\$13,746.18	0%	awaiting footbridge construction to be completed before scheduling work
45	POM - Design Pedestrian bridge Brewery Flat to East St	-	\$335,534	\$342,163.29	\$3,439.26	\$3,190.03	99%	Piles have been installed with bridge deck and approaches to be installed once flood waters subside.
46	POM - Elevated Walk, Viewing Platform, Deck & Pedestrian Access	-	\$469,500	\$810,455.00	\$157,500.00	\$183,455.00	77%	Site works commenced
47	Biosecurity Mapping System	23,060		\$23,060.00	\$0.00	\$23,060.00	0%	order committed, to be processed \$23,690. Operational mid December 2022
48	Remote Signage	7,500		\$10,500.00	\$9,527.00	\$973.00	91%	Completed March 2023
49	LRCI - Kiesling Lane Beautification	-		\$4,361.49	\$2,257.20	\$2,104.29	52%	Completed.
50	Laneway Upgrade - Drain and seal a selected laneway.	-	\$4,364	\$21,054.12		-\$2,932.51	114%	
51	Willans Lane	-			\$19,622.99			Completed.
52	LCRI R2 - Barellan Pump Track	-	\$32,345	\$51,038.57	\$7,344.47	\$11,348.92	78%	Installation week commencing 5 December 2022
53	LCRI R2 - Wiradjuri Memorial Wall Stage 1	-	\$68,587	\$236,860.01	\$83,974.85	\$84,298.11	64%	Formwork and reinforcement in place with concrete pours to be completed early December.
54	LCRI R2 - Brln Cemetery - Toilet	-		\$20,377.98	\$96.98	\$20,281.00	0%	Works Complete, remaining funds to be reallocated in September QBR.
55	LCRI R2 - Ndra Flora and Fauna reserve - Upgrade carpark & entrance	-		\$54,975.00	\$5.00	\$54,970.00	0%	Design options being finalised with delayed site works due to flood waters.
56	ECP Adventure playground inclusive space	100,000		\$175,000.00	\$0.00	\$175,000.00	0%	To be incorporated with MBP playground Masterplan
57	LRCI 3 North Narrandera Footpaths (Racecourse Rd and Watermain St Bicycle and Walking Paths)	-		\$290,000.00	\$0.00	\$290,000.00	0%	Typical design prepared with procurement to commence December.
58	LRCI 3 Narrandera Sportsground Spectator Pavilion	-	\$56,515	\$200,000.00	\$491.28	\$142,993.72	29%	Demolition of existing building is to be undertaken in January.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at November 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

41.66%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
59	LRCI 3 Narrandera Pump Track	-		\$200,000.00	\$0.00	\$200,000.00	0%	RFQ and Consultants are providing proposals.
60	LRCI 3 Barellan Hall Toilet upgrade	-	\$42,838	\$60,000.00	\$18,574.83	-\$1,412.56	102%	Works have commenced.
61	LRCI 3 Barellan Sportsground Spectator Pavilion	-	\$280	\$130,000.00	\$0.00	\$129,720.00	0%	Designs being prepared, with works to be undertaken in early 2023.
62	LRCI 3 Grong Grong Community Improvement	-		\$60,000.00	\$0.00	\$60,000.00	0%	Planning and procurement process underway
63	LRCI 3 HM Oval - Off leash dog area	40,000		\$100,000.00	\$0.00	\$100,000.00	0%	Fencing quotes currently being evaluated. Works scheduled to be completed by March 2023.
64	SCCF4 - Ndra Sportsground changeroom facilities upgrade	-	\$27,882	\$184,650.57	\$169,958.14	-\$13,189.81	107%	Works have commenced to be completed by early December.
65	SCCF4 - Barellan Netball Courts	-	\$5,745	\$273,500.00	\$4,186.36	\$263,568.19	4%	Revised design complete, quotations to commence in January.
66	SCCF4 - Narrandera Sports Stadium	-	\$62,325	\$67,625.00	\$829.29	\$4,470.71	93%	Works to be completed end of January.
67	SCCF4 - Lake Talbot Water Park Entrance Upgrade / Fencing	-		\$6,696.12	\$15,621.80	-\$8,925.68	233%	Works complete, funds to be reallocated in December QBR
68	SCCF4 - Water refill Stations along walk/cycle paths (5locations)	-	\$4,455	\$49,273.16	\$30,289.56	\$14,529.05	71%	Expected completion December
69	BBR6 - Solar Panels	-		\$200,000.00	\$0.00	\$200,000.00	0%	Scope being prepared
70	BBR6 - LTTP Power sites	-		\$637,806.00	\$0.00	\$637,806.00	0%	Grant programme no longer proceeding. Scope being prepared for Council funds.
71	LT Rec Area Improvements	12,000		\$12,000.00	\$0.00	\$12,000.00	0%	grant submission complete, waiting on announcement if the funds will go towards the accessibility project
72	LT Rec Seating and Shelter Revamp	-		\$10,000.00	\$0.00	\$10,000.00	0%	grant submission complete, waiting on announcement if the funds will go towards the accessibility project
73	LT Rec Toilet block landscaping	-		\$20,000.00	\$130.12	\$19,869.88	1%	grant submission complete, waiting on announcement if the funds will go towards the accessibility project
74	GG Cemetery Furniture	-		\$3,834.00	\$3,128.00	\$706.00	82%	Works complete.
75	Emergency Drainage Works	-		\$106,292.68	\$0.00	\$106,292.68	0%	Works continuing between other projects
76	New Road - Red Hill Industrial Estate	-	\$92,319	\$420,000.00	\$417,307.75	-\$89,626.90	121%	Awaiting gas, telstra, water realignment prior to construction of intersection. Majority of roads are sealed already.
77	NBCMP	-	\$70,795	\$1,158,855.86		\$1,088,060.86	0%	Awaiting detailed design meeting with consultants.
78	Bolton Street	-			\$0.00			project deferred due to funding reallocation
79	LRCI R3 East St between Twynam & Bolton	-			\$0.00			Awaiting detailed design meeting with consultants.
80	Urban Roads Construction	134,666		\$152,000.18		\$152,000.18	0%	To be held as potential grant contribution for FLR4
81	Urban Roads Construction - Laneways	41,945		\$41,945.00		\$41,945.00	0%	works to be scheduled
82	Urban Reseals	123,627		\$123,627.00		\$123,627.00	0%	Scheduled for Jan/Feb 2023
83	Racecourse Rd				\$0.00			Projects on hold to determine if still the highest priority
84	East Street (Audley to Larmer)				\$0.00			Projects on hold to determine if still the highest priority
85	Urban Pavement Rehabilitation	135,769		95,749	\$194.27	\$95,554.73	0%	works to be scheduled
86	Urban K&G Replacement	16,153		\$16,153.00	\$0.00	\$16,153.00	0%	Works to commence on East St near Kurrajong new building.
87	Urban Footpath Replacement	10,769		\$10,769.00	\$0.00	\$10,769.00	0%	Works to commence on East St near Kurrajong new building.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at November 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

41.66%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
88	Urban Footpath Add. Funds requested - To railway overpass	-		\$100,000.00	\$0.00	\$100,000.00	0%	Design is to be undertaken in conjunction with north narrandera footpath project.
89	Rural Sealed Roads Construction	231,786		\$231,786.00		\$231,786.00	0%	\$215,000 contribution to successful grant funding on Erigolia Rd under Remote Roads Upgrade Pilot Program
90	Roads Resheeting - (Unsealed rural roads)	324,802		\$324,802.00		\$324,802.00	0%	To be held until Natural Disaster funding determined
91	FLR - Brewarrana Bridge Retrofitting	-	\$22,997	\$388,012.50		\$365,015.90	6%	Works on hold until river levels drop
92	Rural Roads Rehab			\$10,940.99		-\$16,253.97	249%	
93	Erigolia Road (Widening)	-			\$27,194.96			Procurement commenced for culvert widening. Successful grant funding under Remote Roads Upgrade Pilot Program.
94	FLR Narrandera Bus Route	-	\$226,008	\$430,750.64		\$172,256.55	60%	
95	Pamandi Rd	-			\$10,926.71			minor additional signage works needed
96	Cowabbie Rd	-			\$5,927.79			awaiting warmer months for section to be resealed.
97	Mejum Park Rd	-			\$15,631.59			Sealing date delayed due to wet weather. Now scheduled for some time in December.
98	Rural Roads Reseals	157,845		\$183,951.06		\$171,862.60	7%	Scheduled for Jan/Feb 2023
99	Syme Road (New Seal)	-			\$385.30			Completed.
100	Arrambee Road resheet & Seal	-	\$11,478		\$224.98			Completed.
101	Fixing Country Bridges	-		\$606,966.53		\$416,388.67	31%	
102	FCB - Molly's Bridge	-	\$2,109		\$36,804.00			Works on hold until flood levels drop
103	FCB - Somerset Bridge	-	\$2,771		\$148,893.46			Works on hold until flood levels drop
104	Roads to Recovery Grant	997,362		\$997,362.00		\$671,503.19	33%	Resheet work estimate of \$635,000. Remainder to be reseals
105	Kangaroo Plains Rd - Gravel Resheet				\$95,586.52			Completed.
106	Murrell Creek Rd - Gravel Resheet				\$137,165.71			Completed.
107	Curtis Rd - Gravel resheet				\$1,551.09			works delayed due to wet weather.
108	Euratha Rd - Gravel resheet				\$91,555.49			Completed.
109	Regional Roads (Capital Component of Block Grant)	268,200		\$268,200.00		\$242,305.32	10%	
110	MR243 - Canola Way to (GG, Gainain, Matong & Coolamon)		\$7,273		\$8,648.63			Heavy patch works currently underway.
111	MR370 - To Lockhart				\$1,690.44			works to be scheduled
112	MR596 - Back Yamma Road (south-west of Morundah)				\$2,144.97			works to be scheduled
113	MR7608 - Barellan Road				\$6,137.91			works planned to be completed in third quarter.
114	Repair Grant (with 50 % contrib. Block Grant)	173,200		\$173,200.00	\$0.00	\$173,200.00	0%	works planned to be completed in third quarter.
115	RR7608 - Barellan Road CH 4.46 to 6.15				\$0.00			
116	SZI - Adams and Douglas Streets	-		55,180	\$55,179.81	\$0.18	100%	Completed.
117	SZI - Mulga St Barellan Refuge	-		3,929	\$1,502.91	\$2,426.11	38%	Completed.
118	Active Transport - Cycling	50,000		-	\$0.00	\$0.00	0%	Grant Unsuccessful
119	Active Transport - Walking (Mulga St Barellan)	50,000		50,000	\$34,168.38	\$15,831.62	68%	Grant successful, Works commenced.
120	Light Vehicles	415,749		\$415,749.00	\$38,687.00	\$377,062.00	9%	Preparation for procurement underway.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at November 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

41.66%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
121	Trucks & Trailers	109,500		\$109,500.00	\$66,397.48	\$43,102.52	61%	Preparation for procurement underway.
122	Heavy Plant Sales	783,800	\$31,864	\$783,800.00	\$78,470.50	\$673,465.86	14%	Preparation for procurement underway.
123	Other Plant Capital	20,000		\$20,000.00	\$900.00	\$19,100.00	5%	Preparation for procurement underway.
124	Building renewal and upgrades	146,412	\$24,355	\$152,025.84	\$45,976.97	\$81,693.52	46%	Renewal program underway.
125	Design of additions for the Administration building	50,000		\$50,000.00	\$0.00	\$50,000.00	0%	Scope to be determined.
126	Works - New vehicle storage shed	125,000		\$125,000.00	\$0.00	\$125,000.00	0%	Design and costings being prepared.
127	Council Chambers Cleanout of Storage Facility	-		\$5,709.14	\$0.00	\$5,709.14	0%	Works to be scheduled
128	New building at Depot	-	\$84,815	\$139,483.00	\$6,580.68	\$48,087.50	66%	awaiting construction and delivery of office
129	Quarry Comms Tower Static Line Replace & Structural Inspection	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	Final scope to be determined - Procurement to proceed in February
130	Terminal painting , Blinds and improvements	15,000		\$15,000.00	\$0.00	\$15,000.00	0%	Airport Committee 22 October elected not to have capital works for 22/23 other than the parallel taxiway suggest carry over into 23/24.
131	Security & Wildlife Perimeter fencing	-		\$25,106.17	\$8,609.27	\$16,496.90	34%	Tidy up works being completed end December expected finish subject to weather.
132	Airport Taxiway	-	\$9,410	\$2,175,326.00	\$8,486.78	\$2,157,429.22	1%	Further investigation into alternate pavement design currently with consultants. TBC but weather has held up start date. Extension pending to 30 April 2024, likely significant carry over into 23/24.
133	Services Replacements	20,000	\$2,227	\$20,000.00	\$25,303.17	-\$7,530.44	138%	As required
134	WTP filter/Upgrade design	-		\$41,912.00	\$0.00	\$41,912.00	0%	Works to be completed in conjunction with scoping study.
135	North Zone Pressure Pump - low pressure issues	-		\$38,994.54	\$1,560.12	\$37,434.42	4%	Hydraulic model complete, specification being developed.
136	Water Main Replacements	300,000		\$395,093.33		\$310,234.31	21%	
137	King St Watermain Replacement				\$83,615.22			Completed.
138	Grosvenor St Watermain Replace				\$1,243.80			To commence in January
139	Hydrant and Valve replacements	65,000		\$104,781.15	\$15,293.88	\$89,487.27	15%	Program being developed.
140	Pine Hill Reservoir Upgrade	-	\$6,710	\$15,241.63	\$9,825.65	-\$1,294.40	108%	Completed.
141	Pine Hill reservoir fencing/ demolition	-		\$49,450.41	\$999.12	\$48,451.29	2%	Procurement underway.
142	IWCM Additional Works	-		\$130,774.00	\$0.00	\$130,774.00	0%	DPIE concurrence for Groundwater Study provided, consultants engaged. Study completion December 2022.
143	Taggle Software and implementation	-	\$3,500	\$17,011.00	\$17,013.73	-\$3,502.73	121%	Works complete - funds to be reallocated in September QBR
144	Household Filter Project	-	\$381	\$2,826.00	\$6,333.58	-\$3,888.58	238%	Works complete - funds to be reallocated in September QBR
145	Gordon St fencing	-		\$30,781.26	\$3,622.88	\$27,158.38	12%	Site survey complete, procurement underway.
146	Cul-de-sac ring mains	-	\$2,200	\$100,584.16	\$3,564.02	\$94,820.14	6%	Works underway.
147	Telemetry software upgrade	-		\$26,993.25	\$26,465.26	\$527.99	98%	Tenders being sought, Works to commence in March.
148	Telemetry hardware upgrade	-		\$149,645.65	\$0.00	\$149,645.65	0%	Tenders being sought, Works to commence in March.
149	Pine Hill Pumps Replacement	-		\$28,661.22	\$2,260.40	\$26,400.82	8%	Works to be programmed.
150	WTP Scoping Study	-		\$150,000.00	\$0.00	\$150,000.00	0%	Awaiting acceptance of final funding deed.
151	Bulk Water Filling Stations	-	\$10,982	\$8,192.95	\$8,276.77	-\$11,065.64	235%	Installation to be completed in December.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at November 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

41.66%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
152	Primary Filter (sewer)	-		\$100,736.80	\$6,272.62	\$94,464.18	6%	Quotes have been received. Outside of budget, project delayed pending grant funding.
153	Flow meters for Pump Stations 2, 3, 4	-		\$35,455.78	\$0.00	\$35,455.78	0%	Quotes received outside of budget review of scope being undertaken.
154	Barellan Sewer	3,050,000	\$35,939	\$6,132,845.66	\$66,411.07	\$6,030,495.95	2%	Final design underway with construction tender to begin in February.
155	Narrandera West Sewer Extension	-		\$11,525.71	\$0.00	\$11,525.71	0%	Public consultation underway.
156	Sewer Main Relines	350,000		\$350,000.00	\$0.00	\$350,000.00	0%	To commence April 23
157	Telemetry hardware upgrade	-		\$100,000.00	\$1,243.80	\$98,756.20	1%	Tenders being sought, Works to commence in March.
158	Telemetry software upgrade	-		\$40,000.00	\$0.00	\$40,000.00	0%	Tenders being sought, Works to commence in March.
Grant Dependant - Capital								
159	MBP seating and BBQ areas including shelters x2	40,000		\$40,000.00	\$0.00	\$40,000.00	0%	Grant dependent
160	MBP Furniture	25,000		\$25,000.00	\$0.00	\$25,000.00	0%	Grant dependent (50/50)
161	Grng Grng Park Furniture	5,000		\$5,000.00	\$0.00	\$5,000.00	0%	Grant dependent
162	Brewery Flats landscaping, furniture, painitng etc.	8,000		\$8,000.00	\$0.00	\$8,000.00	0%	Grant dependent
163	LT Rec Viewing Platform from lookout	68,000		\$68,000.00	\$0.00	\$68,000.00	0%	grant submission complete, waiting on announcement if the funds will go towards the accessibility project
164	LT Deepening Works	2,000,000		\$2,000,000.00	\$0.00	\$2,000,000.00	0%	Grants sought for designs and approval documents.
165	Solar	-		\$500,000.00	\$0.00	\$500,000.00	0%	Grant programme no longer proceeding. Allocation to be reduced by 50%
166	Solar	-		\$500,000.00	\$0.00	\$500,000.00	0%	Grant programme no longer proceeding. Allocation to be reduced by 50%
Operational								
167	Newell Hwy Contribution Grong Grong Reseal	-		\$93,050.00	\$0.00	\$93,050.00	0%	Ongoing operational costs
168	Newell Hwy Contribution Grong Grong town entrance signs	-		\$8,000.00	\$0.00	\$8,000.00	0%	Ongoing operational costs.
169	Urban Roads Maintenance	761,128	\$8,995	\$761,128.00	\$380,629.86	\$371,502.91	51%	Ongoing operational costs
170	Sealed Rural Roads Maintenance	299,366	\$1,921	\$299,366.00	\$137,921.03	\$159,523.89	47%	Ongoing operational costs.
171	Rural Unsealed Roads Expenses	694,431	\$27,688	\$694,431.00	\$386,236.27	\$280,507.20	60%	Ongoing operational costs
172	Regional Roads (M&R Grant)	207,600		\$207,600.00	\$91,617.63	\$115,982.37	44%	Ongoing operational costs
173	State Road Contract Works RMCC	179,132	\$62,923	\$179,132.00	\$209,473.15	-\$93,264.06	152%	Ongoing operational costs. Additional works approved due to extreme weather.
174	Active Transport Plan	80,000		\$80,000.00	\$0.00	\$80,000.00	0%	Ongoing operational costs
175	Noxious Weeds Expenses	174,165		\$174,165.00	\$52,096.67	\$122,068.33	30%	Ongoing operational costs
176	Public Toilets Expenses	40,035		\$40,035.00	\$38,286.75	\$1,748.25	96%	Ongoing operational costs
177	Cemetery Expenses	140,201		\$140,201.00	\$60,520.82	\$79,680.18	43%	Ongoing operational costs
178	Sports Ground Expenses	257,454		\$257,454.00	\$103,535.42	\$153,918.58	40%	Ongoing operational costs
179	Parks Expenses	538,147		\$538,147.00	\$280,206.53	\$257,940.47	52%	Ongoing operational costs
180	Lawn Areas	41,004		\$41,004.00	\$32,763.82	\$8,240.18	80%	Ongoing operational costs
181	East Street - Street Scaping	17,455	\$318	\$17,455.00	\$5,623.61	\$11,513.21	34%	Ongoing operational costs
182	Street Trees	231,547	\$12,098	\$231,547.00	\$156,405.18	\$63,043.41	73%	Ongoing operational costs (Emergency tree works due to storms included)

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at November 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

41.66%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
183	Lake Talbot Expenses	24,725		\$24,725.00	\$3,190.89	\$21,534.11	13%	Ongoing operational costs
184	Sports Stadium Expenses	126,378		\$126,378.00	\$41,908.50	\$84,469.50	33%	Ongoing operational costs
185	Bores Expenses	43,500	\$7,772	\$43,500.00	\$23,395.42	\$12,332.09	72%	Ongoing operational costs
186	Pump Station Expenses	129,800	\$8,449	\$129,800.00	\$73,814.91	\$47,535.74	63%	Ongoing operational costs
187	Mains Expenses	339,200	\$5,567	\$339,200.00	\$128,385.41	\$205,247.19	39%	Ongoing operational costs
188	Recycled Water	50,560	\$70	\$50,560.00	\$2,209.26	\$48,280.74	5%	Ongoing operational costs
189	Reservoirs Expenses	27,300	\$4,545	\$27,300.00	\$23,535.17	-\$779.72	103%	Ongoing operational costs
190	Water Supply Licence	30,080		\$30,080.00	\$3,869.79	\$26,210.21	13%	Ongoing operational costs
191	Chlorine & Chemicals Expenses	23,000	\$7,191	\$23,000.00	\$5,956.61	\$9,852.48	57%	Ongoing operational costs
192	Meter Reading Expenses	28,710		\$28,710.00	\$23,216.59	\$5,493.41	81%	Ongoing operational costs to be rectified with the introduction of the taggle software.
193	Telemetry System Maintenance	9,030	\$1,364	\$9,030.00	\$208.96	\$7,457.40	17%	Ongoing operational costs
194	Hydrant Flushing Program	75,000		\$75,000.00	\$535.64	\$74,464.36	1%	Contractor completed works for this financial year.
195	Pump Stations Electricity Expenses	218,225		\$218,225.00	\$77,411.81	\$140,813.19	35%	Ongoing operational costs
196	Pump Station Expenses	105,450	\$14,093	\$105,450.00	\$47,626.69	\$43,730.35	59%	Ongoing operational costs
197	Mains Expenses	198,380	\$4,823	\$198,380.00	\$62,557.30	\$130,999.95	34%	Ongoing operational costs
198	Treatment Works Expenses	228,730	\$18,087	\$228,730.00	\$79,746.60	\$130,896.67	43%	Ongoing operational costs
199	Sewer Heating & Electricity	145,247		\$145,247.00	\$33,164.05	\$112,082.95	23%	Ongoing operational costs
200	Telemetry System Maintenance	2,035		\$2,035.00	\$0.00	\$2,035.00	0%	Ongoing operational costs

Capital Expenditure as at 30 November 2022

	Sum of Adopted Budget	Sum of Revised Budget	Sum of 22-23 Expenditure	Sum of Committed	Sum of Balance
Administration					
Information Technology	\$ 555,866.00	\$ 651,024.50	\$ 64,815.78	\$ 23,491.18	\$ 562,717.54
Environment					
Stormwater	\$ 4,100,000.00	\$ 4,383,172.17	\$ 268.97	\$ 2,920.45	\$ 4,379,982.75
Narrandera Landfill	\$ 337,000.00	\$ 471,803.91	\$ 7,300.00		\$ 464,503.91
Barellan Waste	\$ -	\$ 87,000.00	\$ 691.61	\$ 4,090.91	\$ 82,217.48
Housing & Community Amenities					
Narrandera Cemetery	\$ 145,000.00	\$ 145,000.00	\$ -	\$ 38,181.82	\$ 106,818.18
Local Roads Comm. & Infrastructure	\$ -	\$ 80,377.98	\$ 18,671.81	\$ 42,837.73	\$ 18,868.44
Grong Grong Cemetery	\$ -	\$ 3,834.00	\$ 3,128.00		\$ 706.00
Transport & Communication					
Regional Roads	\$ 441,400.00	\$ 441,400.00	\$ 18,621.95	\$ 7,272.73	\$ 415,505.32
Rural Roads	\$ 714,433.00	\$ 1,570,243.19	\$ 60,291.33	\$ 260,482.78	\$ 1,249,469.08
Urban Roads	\$ 462,929.00	\$ 2,246,445.84	\$ 437,125.01	\$ 167,477.79	\$ 1,641,843.04
Roads To Recovery	\$ 997,362.00	\$ 997,362.00	\$ 325,858.81		\$ 671,503.19
Ancillary Roadworks	\$ 100,000.00	\$ 109,109.01	\$ 90,851.10		\$ 18,257.91
Bridges	\$ -	\$ 606,966.53	\$ 185,697.46	\$ 4,880.40	\$ 416,388.67
Economic Affairs					
Airport	\$ 15,000.00	\$ 2,215,432.17	\$ 17,096.05	\$ 9,410.00	\$ 2,188,926.12
Buildings	\$ 341,412.00	\$ 1,330,023.98	\$ 52,557.65	\$ 109,170.17	\$ 1,168,296.16
Plant	\$ 1,329,049.00	\$ 1,329,049.00	\$ 184,454.98	\$ 31,863.64	\$ 1,112,730.38
Local Roads Comm. & Infrastructure	\$ -	\$ 54,975.00	\$ 5.00		\$ 54,970.00
Recreation and Culture					
Lake Talbot Pool	\$ 6,000.00	\$ 116,979.91	\$ 53,493.97	\$ 27,688.64	\$ 35,797.30
Lake Talbot Recreation Area	\$ 2,080,000.00	\$ 2,110,000.00	\$ 130.12		\$ 2,109,869.88
Library	\$ 31,514.00	\$ 67,037.00	\$ 3,961.73	\$ 154.58	\$ 62,920.69
Marie Bashir Park	\$ 175,000.00	\$ 250,000.00	\$ -		\$ 250,000.00
Urban Roads	\$ -	\$ 290,000.00	\$ -		\$ 290,000.00
Barellan Park	\$ 21,000.00	\$ 21,000.00	\$ 9,472.73		\$ 11,527.27
Narrandera Parks	\$ 155,560.00	\$ 283,560.00	\$ 9,527.00		\$ 274,033.00
Barellan Pool	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,272.73	\$ 227.27
Ndra Memorial Park	\$ 34,200.00	\$ 34,200.00	\$ 2,873.74	\$ 2,409.00	\$ 28,917.26
Barellan Sportsground	\$ 30,000.00	\$ 30,000.00	\$ -		\$ 30,000.00
Narrandera Sportsground	\$ -	\$ 156,897.79	\$ 45,951.58	\$ 29,145.00	\$ 81,801.21
Grong Grong Park	\$ 5,000.00	\$ 5,000.00	\$ -		\$ 5,000.00
Brewery Flats	\$ 8,000.00	\$ 8,000.00	\$ -		\$ 8,000.00
Playground on the Murrumbidgee	\$ -	\$ 3,514,661.61	\$ 934,387.11	\$ 2,349,691.46	\$ 230,583.04
Local Roads Comm. & Infrastructure	\$ 40,000.00	\$ 982,260.07	\$ 94,067.80	\$ 157,727.23	\$ 730,465.04
Stronger Country Community Funding	\$ -	\$ 581,744.85	\$ 220,885.15	\$ 100,407.24	\$ 260,452.46
Parks Expenses	\$ -	\$ 8,531.36	\$ -		\$ 8,531.36
Water Supply Network					
Water	\$ 385,000.00	\$ 1,810,942.55	\$ 205,377.60	\$ 26,000.47	\$ 1,579,564.48
Sewerage Network					
Sewer	\$ 3,400,000.00	\$ 7,270,563.95	\$ 73,927.49	\$ 35,938.64	\$ 7,160,697.82
Public Order & Safety					
Rural Fire Service	\$ -	\$ 370,000.00	\$ -		\$ 370,000.00
Grand Total	\$ 15,913,225.00	\$ 34,637,098.37	\$ 3,121,491.53	\$ 3,433,514.59	\$ 28,082,092.25

Key Operational as at 30 November 2022

Row Labels	Sum of Adopted Budget	Sum of Revised Budget	Sum of 22-23 Expenditure	Sum of Committed	Sum of Balance
Housing & Community Amenities					
Noxious Weeds	\$ 174,165.00	\$ 174,165.00	\$ 52,096.67		\$ 122,068.33
Public Toilets	\$ 40,035.00	\$ 40,035.00	\$ 38,286.75		\$ 1,748.25
Cemetery Expenses	\$ 140,201.00	\$ 140,201.00	\$ 60,520.82		\$ 79,680.18
Transport & Communication					
Regional Roads	\$ 207,600.00	\$ 207,600.00	\$ 91,617.63		\$ 115,982.37
State Roads	\$ 179,132.00	\$ 179,132.00	\$ 209,473.15	\$ 62,922.91	-\$ 93,264.06
Urban Roads	\$ 761,128.00	\$ 862,178.00	\$ 380,629.86	\$ 8,995.23	\$ 472,552.91
Sealed Rural Roads	\$ 299,366.00	\$ 299,366.00	\$ 137,921.03	\$ 1,921.08	\$ 159,523.89
Unsealed Rural Roads	\$ 694,431.00	\$ 694,431.00	\$ 386,236.27	\$ 27,687.53	\$ 280,507.20
Ancillary Roadworks	\$ 80,000.00	\$ 80,000.00	\$ -		\$ 80,000.00
Water Supplies					
Water	\$ 974,405.00	\$ 974,405.00	\$ 362,539.57	\$ 34,958.34	\$ 576,907.09
Sewer Supplies					
Sewer	\$ 679,842.00	\$ 679,842.00	\$ 223,094.64	\$ 37,002.44	\$ 419,744.92
Recreation and Culture					
Sports Ground Expenses	\$ 257,454.00	\$ 257,454.00	\$ 103,535.42		\$ 153,918.58
Parks Expenses	\$ 538,147.00	\$ 538,147.00	\$ 280,206.53		\$ 257,940.47
Lawn Areas	\$ 41,004.00	\$ 41,004.00	\$ 32,763.82		\$ 8,240.18
Lake Talbot Expenses	\$ 24,725.00	\$ 24,725.00	\$ 3,190.89		\$ 21,534.11
Sports Stadium Expenses	\$ 126,378.00	\$ 126,378.00	\$ 41,908.50		\$ 84,469.50
Street Scaping	\$ 17,455.00	\$ 17,455.00	\$ 5,623.61	318.18	\$ 11,513.21
Street Trees	\$ 231,547.00	\$ 231,547.00	\$ 156,405.18	12098.41	\$ 63,043.41
Grand Total	\$ 5,467,015.00	\$ 5,568,065.00	\$ 2,566,050.34	\$ 185,904.12	\$ 2,816,110.54

23.5 2022 GENERAL LAND REVALUATION OVERVIEW**Document ID:** 645332**Author:** Senior Finance Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:** 1. Place Holder - Late Attachment Under Separate Cover (under separate cover) [⇒](#)**RECOMMENDATION**

That Council:

1. Receives and notes the 2022 Valuer-General's land revaluations to be used commencing 1 July 2023 for the purpose of levying an ordinary rate on rateable properties.

PURPOSE

The purpose of this report is to provide Council with an overview of the recent general land revaluation base dated 1 July 2022.

SUMMARY

The report analyses the financial implications of the 2022 general land valuations.

BACKGROUND

Council's current valuations are base dated 1 July 2019. New valuations were previously determined every four years as part of the revaluation cycle managed by the Office of the Valuer-General. However, councils across the state were required to move to common three-year cycles when the Fire & Emergency Services Levy (FESL) was proposed.

- 1 July 2019 land values were used for the 2020-21, 2021-22 and 2022-23 rating years
- 1 July 2022 land values will be used for the 2023-24, 2024-25 and 2025-26 rating years.

Information received from the Office of the Valuer-General indicates that property owners will be advised of their new land valuation by a letter issued directly from the Office of the Valuer-General during January 2023. The correspondence will also detail the appeal process. Should a property owner believe that they have a basis for an objection against the assessed 2022 land value, they have 60 days from the date of issue to lodge an objection. All enquiries are managed by the Office of the Valuer-General, with Council having no involvement in either the valuation process or the objection review.

As this report analyses the financial implication of the 2022 land valuations, it is important that Councillors note the following comments:

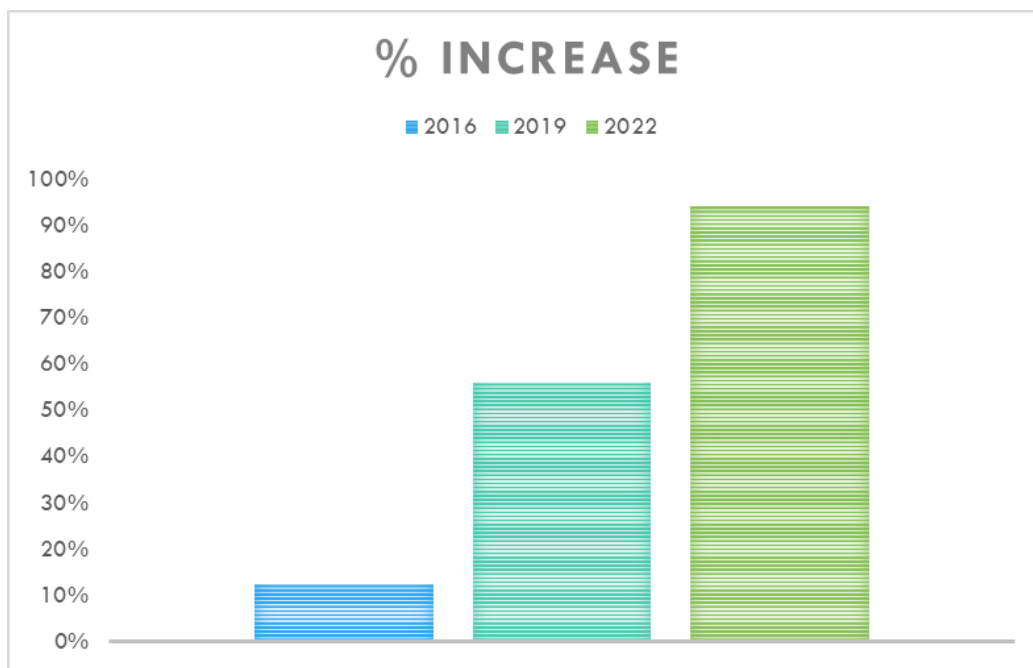
- *An increase in the valuation does not automatically mean an increase in the dollar amount payable for the ordinary rate.*

- For the dollar amount of the ordinary rate to increase for an individual property, the individual property valuation must increase by a greater percentage than the average percentage increase for that rate category or sub-category.
- *A decrease in the valuation does not automatically mean a decrease in the dollar amount payable for the ordinary rate.*
 - For the dollar amount of the ordinary rate to decrease for an individual property, the individual property valuation must decrease by a greater percentage than the average percentage decrease for that rate category or sub-category.
- Greater variations may be expected depending on the number of successful land valuation appeals to the Office of the Valuer-General by property owners and the application of apportionment values for various allowances.

STATISTICAL ANALYSIS

Council’s overall valuation register comprises 3,792 entries, with rateable entries totalling 3,562.

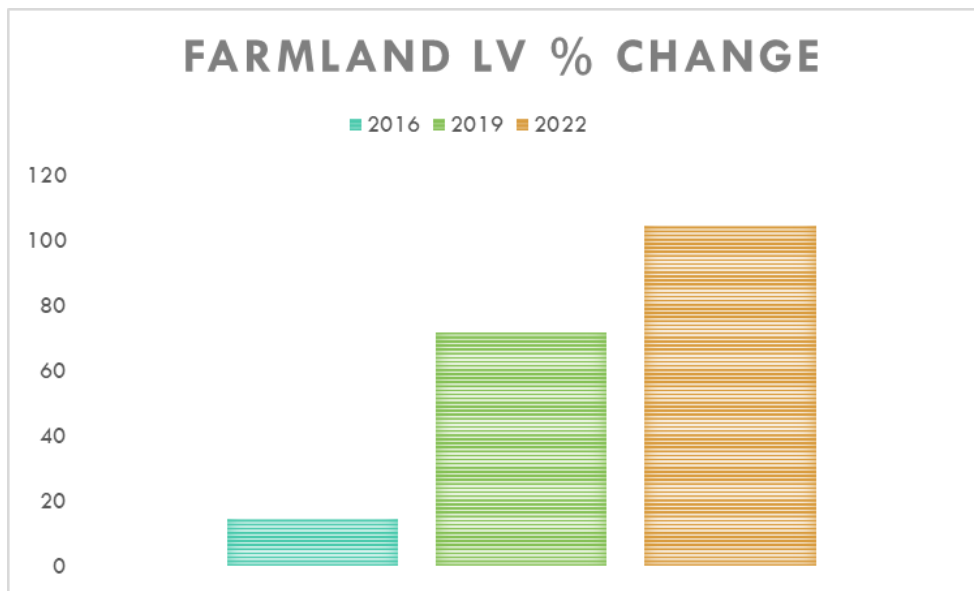
- Land values base dated 1 July 2019 total \$1,020,748,820
- Land values base dated 1 July 2022 total \$1,980,881,920
- This represents an increase of \$960,133,100 or 94.06% in valuations across the Shire.



The following information is a summary of land value movements:

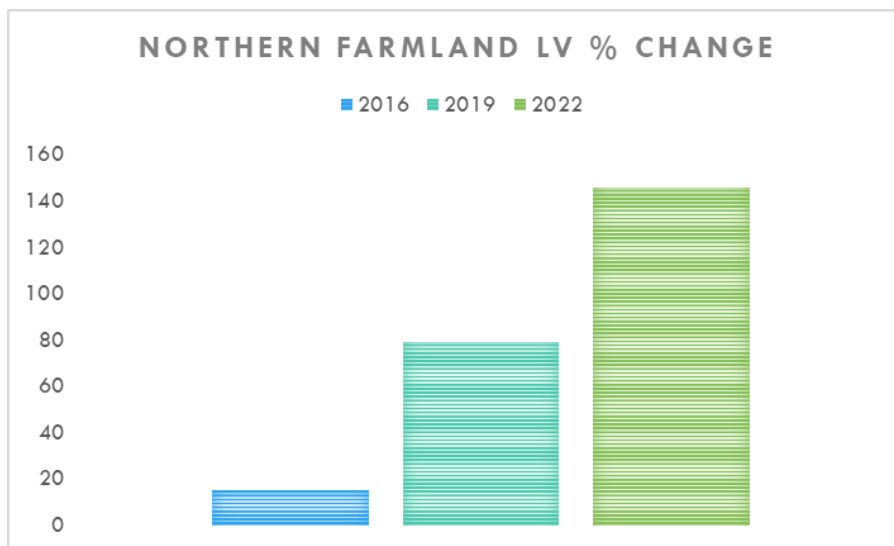
Farmland Ordinary

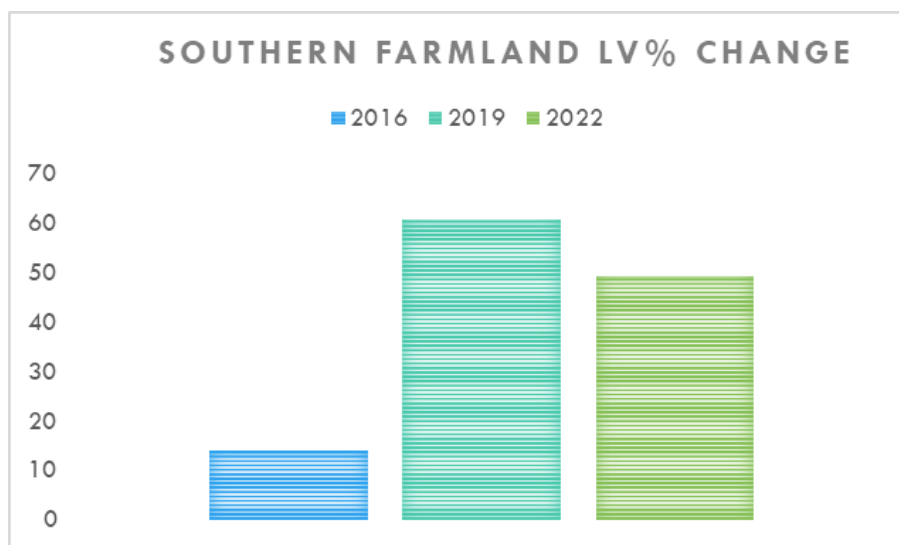
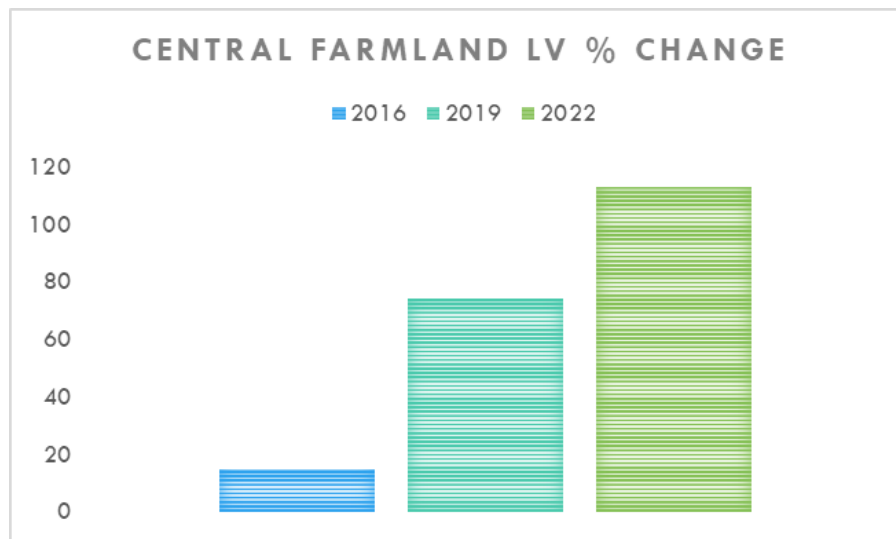
This category is inclusive of all rateable assessments categorised as farmland. It comprises 833 rateable assessments where there is an average increase of 104.68% in valuations.



- Northern farmland assessments experienced an average increase of 145.79% in valuations
- Central farmland assessments experienced an average increase of 112.94% in valuations
- Southern farmland assessments experienced an average increase of 49.21% in valuations.

Northern and Central farmland has increased in value to a greater extent than Southern farmland, so the rate yield will broadly transfer to Northern and Central assessments with the valuation change. However, there will be individual instances where the change in valuation does not follow the general trend.



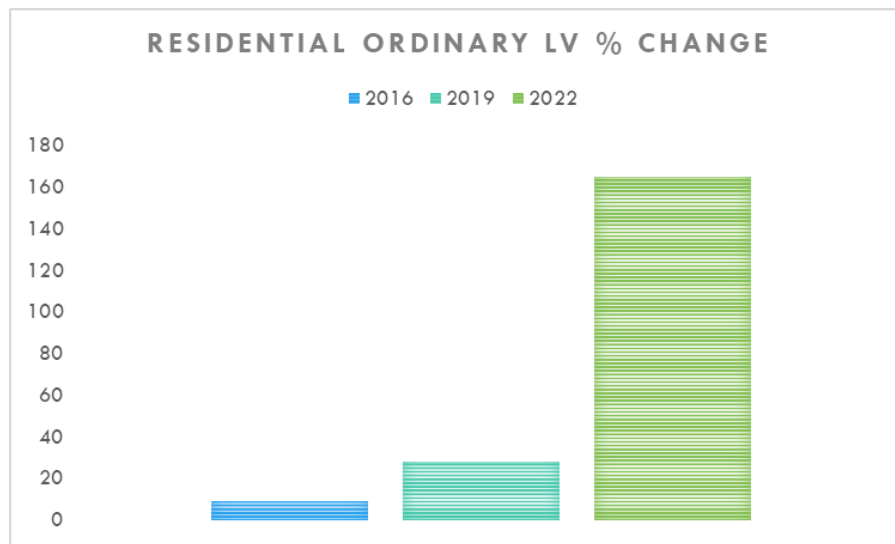


The analysis provides the lowest and highest change in the land value for each area:

- Northern Farmland – lowest \$1,850, highest \$6,920,000
- Central Farmland – lowest \$4,900, highest \$7,390,000
- Southern Farmland - lowest \$220, highest \$20,890,000.

Residential Ordinary

This category is inclusive of rateable assessments categorised as residential within Barellan, Binya, Grong Grong, Kamarah and areas surrounding. It comprises 420 rateable assessments where there is an average increase of 164.71% in valuations.

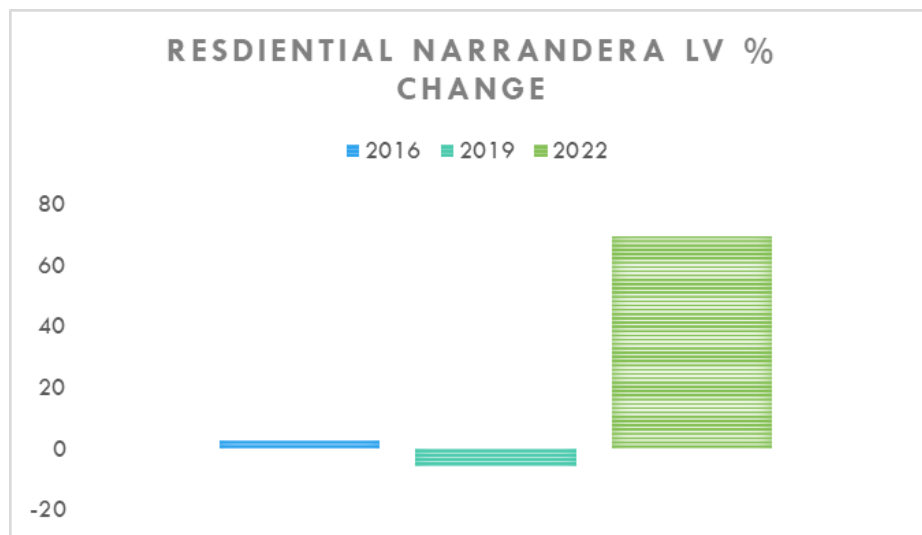


The rate category reported land value change in the range of lowest \$60 and highest \$336,000.

Residential Narrandera

This category is inclusive of rateable assessments categorised as residential within the township of Narrandera. The analysis incorporates the change to the Narrandera boundary commencing 2023-24, which now includes Bells Road, Gillenbah, Nallabooma and Pine Hill areas.

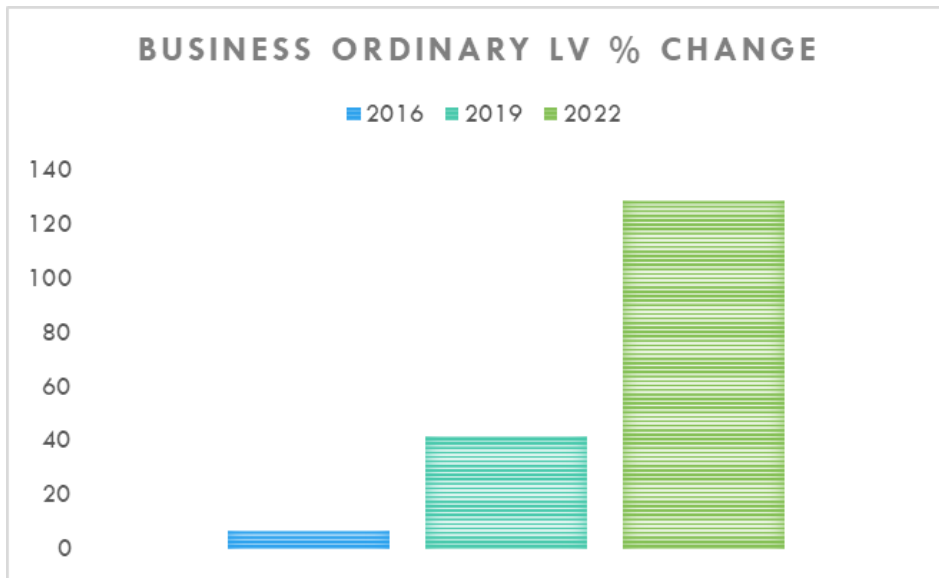
This subcategory comprises 1,990 rateable assessments where there is an average increase of 69.57% in valuations.



The rate category reported land value change in the range of lowest \$340 and highest \$313,000.

Business Ordinary

This category is inclusive of rateable assessments categorised as business within Barellan, Binya, Grong Grong, Kamarah and areas surrounding. This category comprises 112 rateable assessments where there is an average increase of 128.95% in valuations.

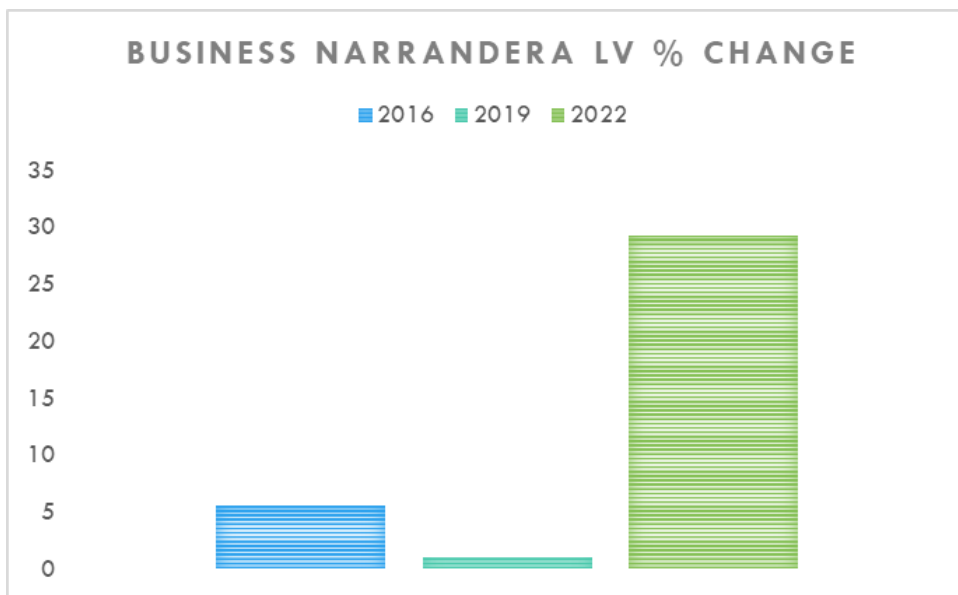


The rate category reported land value change in the range of lowest \$230 and highest \$180,000.

Business Narrandera

This category is inclusive of rateable assessments categorised as business within the township of Narrandera. The analysis incorporates the change to the Narrandera boundary commencing 2023-24, which now includes Bells Road, Gillenbah, Nallabooma and Pine Hill areas.

This subcategory comprises 252 rateable assessments where there is an average increase of 29.22% in valuations.



The rate category reported land value change in the range of lowest \$-46,200 and highest \$243,000.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS**Policy**

- N/A

Financial

- Revenue from the ordinary rate is one of the primary sources of revenue for Council. It is important to ascertain the impact of the new valuations on the existing rating structure and upon individual property owners.

Legal / Statutory

- Local Government Act 1993
- Valuation Act 1916

Community Engagement / Communication

- This matter is being presented in the ordinary business paper for discussion.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

- N/A

CONCLUSION

That Council notes receipt of the 2022 general land valuations to be used commencing 1 July 2023 for the purpose of levying an ordinary rate on rateable properties.

RECOMMENDATION

That Council:

1. Receives and notes the 2022 Valuer-General's land revaluations to be used commencing 1 July 2023 for the purpose of levying an ordinary rate on rateable properties.

23.6 STATEMENT OF RATES AND RECEIPTS - NOVEMBER 2022

Document ID: 647012
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 November 2022.

PURPOSE

The purpose of this report is to present to Council the Statement of Rates and Receipts as at 30 November 2022.

SUMMARY

The Statement of Rates and Receipts is required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

BACKGROUND

Rates and Charges

Arrears as at 01.07.2022	765,360.21
22/23 Rate levies & supplementary levies (excl. postponed amounts)	<u>8,702,529.07</u>
	9,467,889.28
Less Pensioner rebates	<u>203,094.84</u>
NET BALANCE	9,264,794.44
Less receipts to 30.11.2022	<u>4,834,324.62</u>
	<u><u>4,430,469.82</u></u>

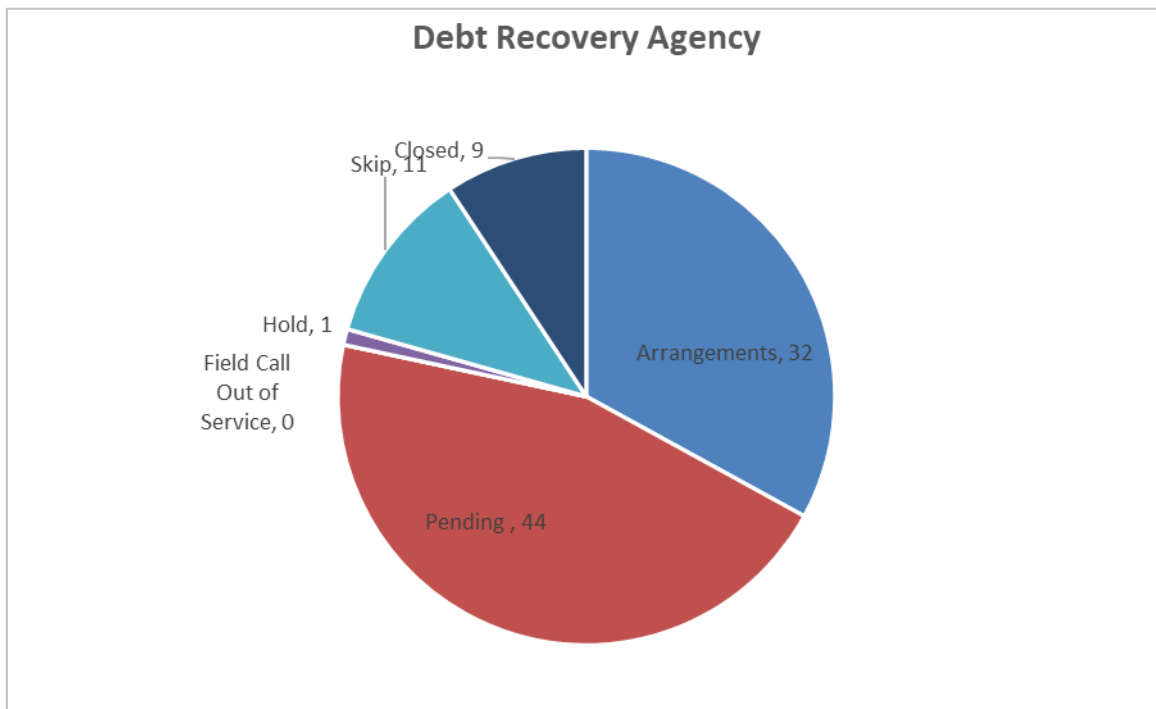
Actual % Rate Collection to Net Balance as at 30.11.2022	= <u>52.18%</u>
Comparative % Collection to Net Balance as at 30.11.2021	= <u>52.93%</u>
Anticipated % Collection Rate as at 30.06.2023	= <u>94.00%</u>

Water Consumption/Sewer Usage Charges

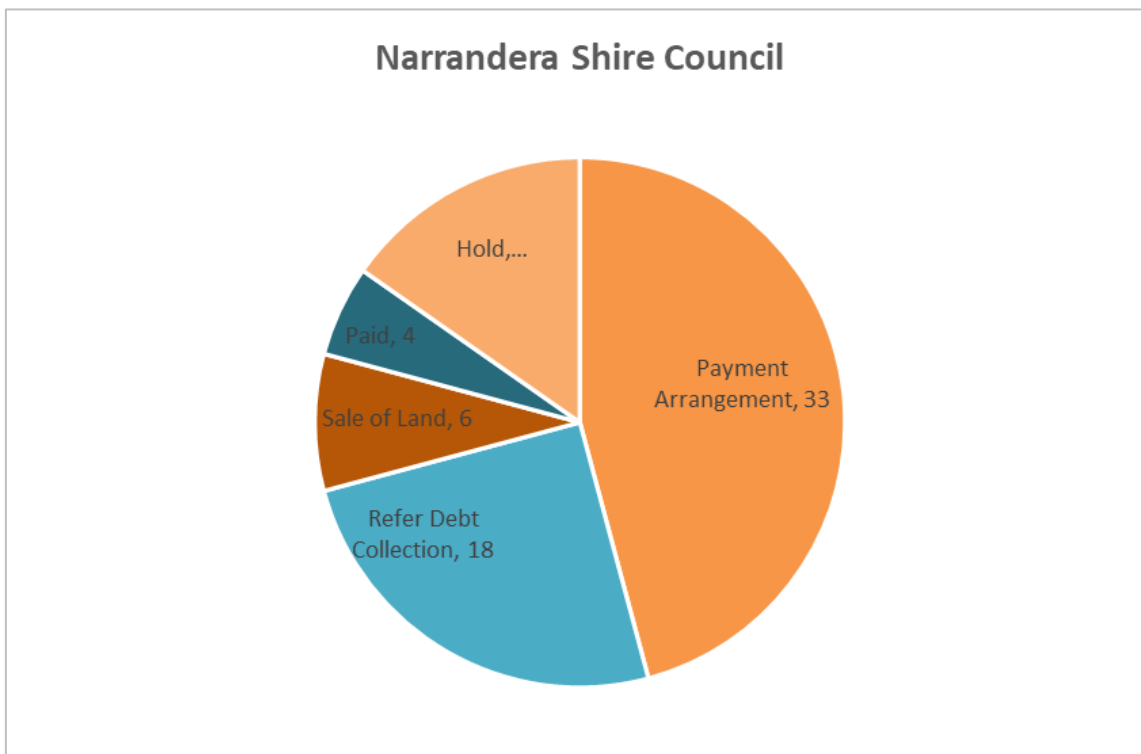
Arrears as at 01.07.2022	204,203.80
22/23 Water / Sewer usage charges, supplementary levies & interest	<u>469,477.21</u>
NET BALANCE	673,681.01
Less receipts to 30.11.2022	<u>395,988.93</u>
	<u><u>277,692.08</u></u>

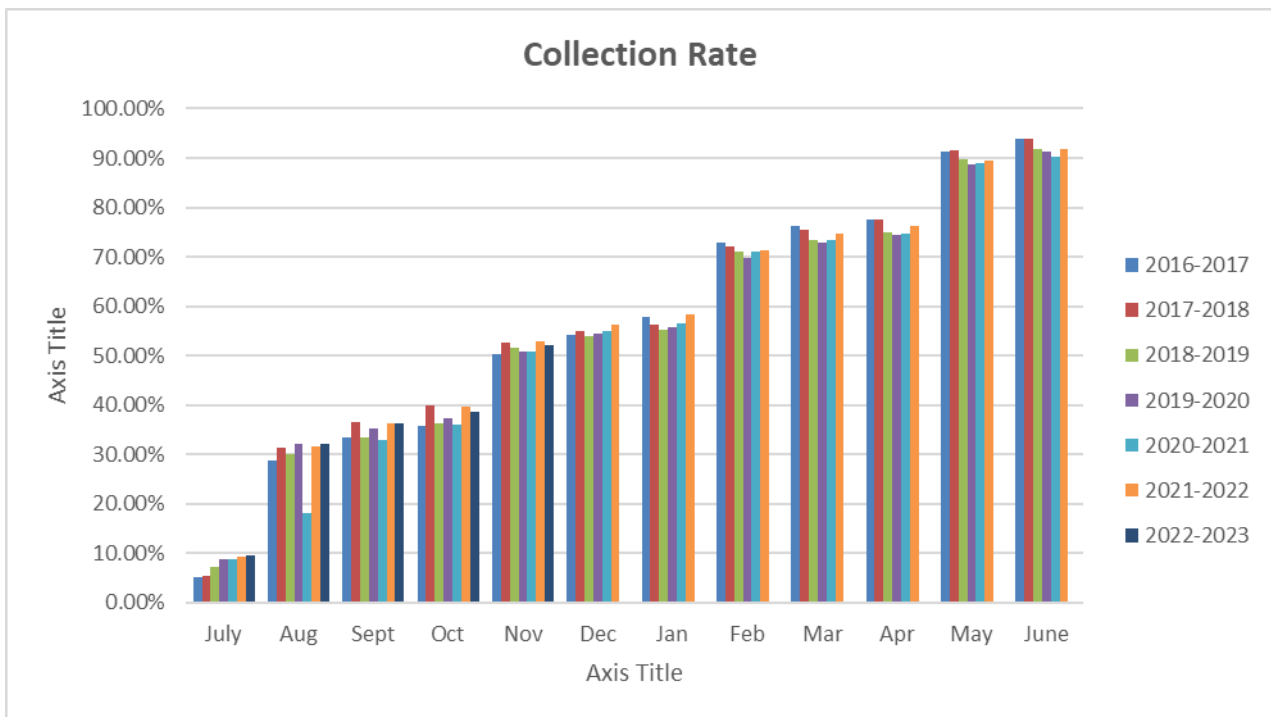
OVERDUE RATES AND CHARGES

The table below provides information on the status of outstanding accounts under the management of Council’s debt recovery agency.



The table below displays overdue accounts under review by Council staff, with the potential to be referred to Council’s debt recovery agency.





RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 November 2022.

23.7 STATEMENT OF BANK BALANCES - NOVEMBER 2022

Document ID: 647042
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 November 2022.

PURPOSE

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

BACKGROUND

Opening Cashbook Balance	607,835.63
Plus Receipt	3,642,140.13
Less Payments	3,101,171.15
Current Cashbook Balance	<u>1,148,804.61</u>
Statement Summary	
Opening Statement Balance	594,840.31
Plus Receipts	3,485,295.81
Less Payments	3,103,956.74
Current Statement Balance	<u>976,179.38</u>
Plus Unpresented Receipts	172,022.95
Less Unpresented Payments	-602.28
Reconciliation Balance	<u>1,148,804.61</u>
GL BALANCE	<u>1,148,804.61</u>
Unpaid Creditors	-284.36
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

CONCLUSION

This report is to make Council aware of the amount of funds held in its operating account.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 November 2022.

24 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**24.1 ADMINISTRATION OF THE ORDINARY ELECTION - SEPTEMBER 2024****Document ID: 643021****Author: Deputy General Manager Corporate and Community****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Leadership****Attachments: Nil****RECOMMENDATION**

That Narrandera Shire Council (the Council):

1. Resolves pursuant to s.296(2) and (3) of the Local Government Act 1993 (NSW) (“the Act”) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
2. Resolves pursuant to s.296(2) and (3) of the Act, as applied and modified by s.18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
3. Resolves pursuant to s.296(2) and (3) of the Act, as applied and modified by s.18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

PURPOSE

The purpose of this report is for Council to decide on the administration of the next ordinary election to be conducted in September 2024.

SUMMARY

Under section 296AA of the Local Government Act 1993 (the Act), each council must resolve by 13 March 2023 either:

- to engage the NSW Electoral Commissioner (NSWEC) to administer the Council's elections, polls and referenda, or
- that the Council's elections are to be administered by another electoral services provider.

BACKGROUND

Council's next ordinary election is scheduled for September 2024. Administration of the election is undertaken through an Election Arrangement with the NSWEC or another electoral services provider.

Council has in the past entered into an agreement with the NSWEC for conduct of the elections. Adjoining councils have also engaged the NSWEC, which allows the Commission to group councils together and share core costs such as the engagement of a returning office and tally room, reducing the cost to individual councils.

The election arrangement is a standardised contract for all councils. The service schedule and costs schedule of the standardised contract will vary between councils and are made by the NSWEC in consultation with each council.

Where a council resolves to engage the NSWEC to administer its elections, polls and referenda, the election arrangement with the NSWEC will apply to the 2024 ordinary election and every election, poll and referendum including any by-election or countback election until the contract is automatically terminated 18 months before the following ordinary election of councillors.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- Council's long term financial plan makes provision for the ordinary election in 2024. This estimate will be refined when a cost schedule is agreed with the NSWEC.

Legal / Statutory

- Compliance with s.296AA of the Local Government Act 1993

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations

- The NSWEC will recruit staff for the election.

RISKS

- Failure to engage the NSWEC to conduct the election would require Council to engage an alternate electoral services provider. While this may be an alternative for larger and metropolitan councils, a provider other than the Commission is unlikely to show interest in a small rural council and would not have the ability to aggregate adjoining councils and share costs as the Commission does.

OPTIONS

1. Engage the NSWEC to administer the Council's elections, polls and referenda

2. Council's elections are to be administered by another electoral services provider

CONCLUSION

Engage the NSWEC to administer the council's elections, polls and referenda.

RECOMMENDATION

That Narrandera Shire Council (the Council):

1. Resolves pursuant to s.296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
2. Resolves pursuant to s.296(2) and (3) of the Act, as applied and modified by s.18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
3. Resolves pursuant to s.296(2) and (3) of the Act, as applied and modified by s.18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

PUBLIC MEETING CLOSES

At this point, members of the Gallery and Press are advised that Council will now move into Closed Session of Council for the consideration of the Confidential Items. They are asked to leave the Chambers and advised that they may return to the Chambers if they wish, upon resumption of Open Council.

25 CONFIDENTIAL BUSINESS PAPER REPORTS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

25.1 2023 Australia Day Awards Nominees

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

RETURN TO PUBLIC MEETING

At this point, members of the Gallery and Press may return to the Chambers for the conclusion of the meeting.