



MINUTES

Ordinary Council Meeting

15 August 2023

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 15 AUGUST 2023 AT 2PM**

The Mayor declared the Public Forum opened at **1.30pm** and welcomed the Councillors, Staff, Media, Members of the Gallery and those following via Live Streaming

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

Public Forum

Mr Mayor conducted a Citizenship Ceremony for Mr Michael Baylis which is the last step in becoming an Australian Citizen.

The Mayor declared the Ordinary meeting opened at **2pm**.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK

No requests to join via audio-visual link in August.

5 PRESENT

Mayor Cr Neville Kschenka, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant), Melissa Johnson (Council Administration Assistant/Minute Taker)

6 APOLOGIES**RESOLUTION 23/137**

Moved: Cr Narelle Payne
Seconded: Cr Tracey Lewis

That leave of absence from Cr Cameron Lander be received and accepted and that leave of absence be granted.

CARRIED

7 DECLARATIONS OF INTEREST

Nil

8 CONFIRMATION OF MINUTES**RESOLUTION 23/138**

Moved: Cr Narelle Payne
Seconded: Cr Sue Ruffles

That the minutes of the Ordinary Council Meeting held on 18 July 2023 be confirmed.

CARRIED

9 MAYORAL REPORT**9.1 MAYORAL REPORT - JULY / AUGUST 2023****RESOLUTION 23/139**

Moved: Mayor Cr Neville Kschenka
Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for July/August 2023.

CARRIED

10 QUESTION WITH NOTICE

Nil

11 NOTICES OF RESCISSION

Nil

12 NOTICES OF MOTION

Nil

13 COUNCILLOR REPORTS

Nil

14 COMMITTEE REPORTS

14.1 KOALA REGENERATION ADVISORY COMMITTEE - MINUTES - 24 JULY 2023

RESOLUTION 23/140

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Koala Regeneration Advisory Committee held on Monday 24 July 2023.

CARRIED

14.2 AUDIT, RISK AND IMPROVEMENT S355 COMMITTEE - MINUTES - 9 AUGUST 2023

RESOLUTION 23/141

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Extraordinary Audit, Risk and Improvement S355 Committee held on Wednesday 9 August 2023.

CARRIED

15 PROCUREMENT**15.1 T-23-24-01 BARELLAN SEWER SCHEME CONSTRUCTION****RESOLUTION 23/142**

Moved: Cr Tracey Lewis

Seconded: Cr Kevin Morris

That Council:

1. Accepts the tender by Keane Civil for \$7,145,434 ex GST, for the Barellan Sewer Scheme Construction, in accordance with Section 55 of the Local Government Act 1993.

CARRIED

16 DEVELOPMENT APPLICATION

Nil

17 OUR COMMUNITY**17.1 APPLICATION TO WAIVE HIRE FEES - GOLDEN BOOT TOUCH FOOTBALL CARNIVAL****RESOLUTION 23/143**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Sue Ruffles

That Council:

1. Approves the request from the NSW Police Force to fund the ground hire charge of \$1,000 for use of the Narrandera Sportsground for the 2023 Police Charity Golden Boot Touch Football Carnival from the Mayor and General Manager donations funds.

CARRIED

18 OUR ENVIRONMENT**18.1 APPLICATION TO RELEASE RESTRICTED FUNDS - ANNUAL KOALA COUNT****RESOLUTION 23/144**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Resolves to release \$1,600 from the restricted funds of the Narrandera Koala Regeneration Committee to assist in the running of the 2023 Annual Narrandera Koala Count.

CARRIED

19 OUR ECONOMY

19.1 NOMINATION FOR MEMBERSHIP - KOALA REGENERATION ADVISORY COMMITTEE

RESOLUTION 23/145

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Endorses and appoints Community Representative Joanne Connolly to the Koala Regeneration Advisory Committee.

CARRIED

20 OUR INFRASTRUCTURE

20.1 LOCAL ROADS & COMMUNITY INFRASTRUCTURE PHASE 4

RESOLUTION 23/146

Moved: Cr Narelle Payne

Seconded: Cr Peter Dawson

That Council:

1. Approves the projects listed in Table 1 of the report, to be nominated as the project program under Phase 4 of the Local Roads & Community Infrastructure program.

CARRIED

20.2 DRAFT ACTIVE TRANSPORT PLAN

RESOLUTION 23/147

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Adopts the Active Transport Plan 2023 for Narrandera Shire Council.
2. Acknowledges and thanks all the community members who provided input and feedback during the preparation of the Plan.

CARRIED

20.3 PROPERTY ACCESS - 10755 STURT HIGHWAY, EUROLEY

RESOLUTION 23/148

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Refuses the requests by Mr Shrimpton for Council to take ownership of a Crown road and undertake construction of an all-weather road for the purpose of allowing access for future development of the land.

CARRIED

21 OUR LEADERSHIP

Nil

22 POLICY

Nil

23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - JULY 2023

RESOLUTION 23/149

Moved: Cr Sue Ruffles

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Development Services Activities Report for July 2023.

CARRIED

24.1 STATEMENT OF INVESTMENTS - JULY 2023**RESOLUTION 23/150**

Moved: Cr Narelle Payne
Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 July 2023.

CARRIED

24.2 STATEMENT OF BANK BALANCES - JULY 2023**RESOLUTION 23/151**

Moved: Cr Narelle Payne
Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 July 2023.

CARRIED

24.3 STATEMENT OF RATES AND RECEIPTS - JULY 2023**RESOLUTION 23/152**

Moved: Cr Narelle Payne
Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 01 August 2023.

CARRIED

24.4 INCOME STATEMENT - JULY 2023**RESOLUTION 23/153**

Moved: Cr Narelle Payne
Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 July 2023.

CARRIED

24.5 CAPITAL WORKS PROGRAM - JULY 2023**RESOLUTION 23/154**

Moved: Cr Sue Ruffles
Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 July 2023.

CARRIED

24.6 DRAFT COUNCIL FINANCIAL STATEMENTS 2022-23 - REFERRAL FOR AUDIT**RESOLUTION 23/155**

Moved: Cr Narelle Payne
Seconded: Cr Braden Lyons

That Council:

1. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that it has prepared the General Purpose Financial Statements for the 2022-23 financial year ending 30 June 2023 and has formed an opinion, based on the advice of Council officers, that these reports:
 - a. Have been prepared in accordance with:
 - (i) the Local Government Act 1993 (as amended) and the Regulations made thereunder;
 - (ii) the Australian Accounting Standards and professional pronouncements; and
 - (iii) the Local Government Code of Accounting Practice and Financial

Reporting.

- b. Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2023; and
 - c. Accord with Council's accounting and other records and policies
2. Declares that the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
 3. Resolves that the General and Special Purpose Financial Statements be certified by the Mayor, a Councillor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
 4. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2023 be referred for audit.
 5. Resolves that Tuesday 17 October 2023 be fixed as the date for the public meeting to present the audited financial statements and auditor's reports for the year ended 30 June 2023, as required by Section 419 of the Local Government Act and that the Council's external auditors be present.
 6. Resolves to derestrict cash of \$1,789,616.13 from the Narrandera Business Master Plan Reserve for the purpose of outstanding receivables on balance day (flood and grant works) and upon receipt of those funds they are returned to the Narrandera Business Masterplan reserve.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

25 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 2.17pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 September 2023.



GENERAL MANAGER



CHAIRPERSON