



BUSINESS PAPER

Ordinary Council Meeting

27 August 2024

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council’s objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson’s definition of “corruption” – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter in which I am officially involved?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, officers and community committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02 6959 5510	council@narrandera.nsw.gov.au
Department of Local Government	02 4428 4100	olg@olg.nsw.gov.au
ICAC Toll free	02 8281 5999 1800 463 909	icac@icac.nsw.gov.au
NSW Ombudsman Toll Free	02 8286 1000 1800 451 524	nswombo@ombo.nsw.gov.au

COMMUNITY STRATEGIC PLAN THEMES

Section 14 Our Community

- 1.1 To live in an inclusive, healthy and tolerant community with a positive attitude toward others.
- 1.2 Work together to advocate for quality health, education, youth and social services.
- 1.3 To feel connected and safe.

Section 15 Our Environment

- 2.1 To value, care for and protect our natural environment.
- 2.2 Enhance our public spaces to enrich our community.
- 2.3 Maximise greater re-use of resources to increase sustainability within our community

Section 16 Our Economy

- 3.1 Create strong conditions for investment and job creation through quality infrastructure and proactive business support.
- 3.2 Encourage new housing supply to meet the needs of the community.

Section 17 Our Infrastructure

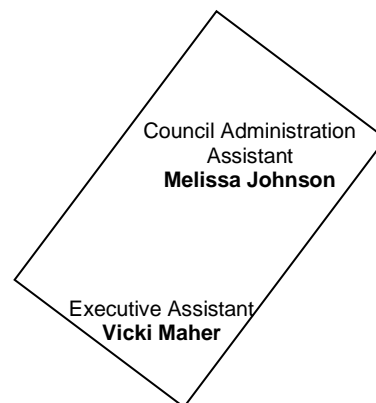
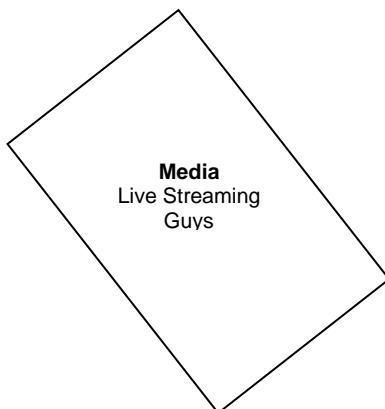
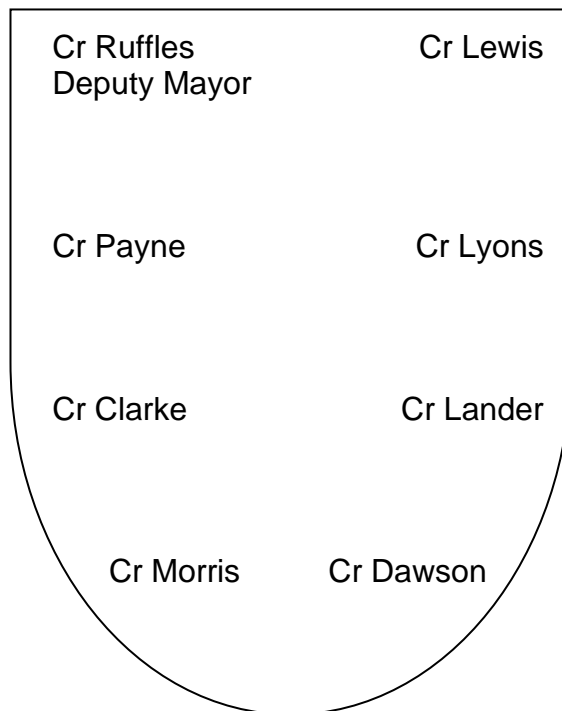
- 4.1 To have an improved and appropriately maintained road network.
- 4.2 Actively investigate opportunities to enhance our potable water quality.
- 4.3 To improve, maintain and value-add to our essential public and recreational infrastructure.

Section 18 Our Leadership

- 5.1 Have a Council that provides leadership through actions and effective communication.
- 5.2 Promote a community spirit that encourages volunteerism and values effective partnerships.

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
--	--	---	---



**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 27 August 2024 at 2.30pm**

Order Of Business

1	Acknowledgement of Country	7
2	House Keeping	7
3	Disclosure of Political Donations	7
4	Request to Attend by Audio-Visual Link	7
5	Present	7
6	Apologies	7
7	Declarations of Interest	7
8	Confirmation of Minutes	7
	Ordinary Council Meeting - 16 July 2024	
9	Mayoral Report	20
	9.1 Mayoral Report - July / August 2024.....	20
10	Councillor Reports	37
	10.1 Cr Clarke - 2024 Murray Darling Association National Conference	37
11	Notices of Rescission	42
	Nil	
12	Notices of Motion	42
	Nil	
13	Question with Notice	42
	Nil	
14	Our Community	42
	Nil	
15	Our Environment	42
	Nil	
16	Our Economy	43
	16.1 Economic Development Strategy 2024-28	43
17	Our Infrastructure	46
	Nil	
18	Our Leadership	47
	18.1 Delivery Program 2022-26 Half Year Performance Review - 30 June 2024.....	47
19	Development Application	51
	Nil	

20	Procurement	52
20.1	Narrandera Destination and Discovery Hub Fit Out Update	52
21	Policy	53
21.1	Policy Review - POL020 Access to Council Information Policy, POL027 Land Lease and Licence Policy, POL054 Unreasonable Complainant Conduct Policy & POL085 Privacy Policy.	53
21.2	Policy Review - POL010 Small Business Incentive Scheme Policy.....	55
21.3	Policy Review - POL040 Television Film Production Shoots Policy and POL057 Tourism Policy	67
22	Committee Reports	74
22.1	Audit, Risk and Improvement Committee - Minutes - 19 August 2024.....	74
22.2	Local Emergency Management Committee - Minutes - 11 June 2024	78
22.3	Aboriginal Elders Liaison - Minutes - 24 June 2024.....	83
22.4	Australia Day Planning Advisory Committee - Minutes - 25 July 2024	90
22.5	Arts and Culture Advisory Committee - Minutes - 1 August 2024.....	95
22.6	Grong Grong Community Advisory Committee - Minutes - 5 August 2024.....	99
22.7	Koala Regeneraton Advisory Committee - Minutes -13 August 2024	104
23	Statutory and Compulsory Reporting – Development Services Reports	117
23.1	Development & Environment Services Activities - July 2024.....	117
24	Statutory and Compulsory Reporting – Financial / Audit Reports	123
24.1	Draft Council Financial Statements 2023-24 - Referral for Audit	123
24.2	Income Statement - July 2024	130
24.3	Statement of Bank Balances - July 2024	136
24.4	Statement of Rates and Receipts - 31 July 2024.....	138
24.5	Statement of Investments - July 2024.....	141
25	Statutory and Compulsory Reporting – Other Reports	145
	Nil	
26	Confidential Business Paper Reports	145
	Nil	

- 1 **ACKNOWLEDGEMENT OF COUNTRY**
- 2 **HOUSE KEEPING**
- 3 **DISCLOSURE OF POLITICAL DONATIONS**
- 4 **REQUEST TO ATTEND BY AUDIO-VISUAL LINK**
- 5 **PRESENT**

6 **APOLOGIES**

Nil

7 **DECLARATIONS OF INTEREST**

8 **CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 16 July 2024



MINUTES

Ordinary Council Meeting

16 July 2024

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 16 JULY 2024 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and those following on the Live Streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK

No requests to join via audio-visual link in July.

5 PRESENT

Mayor Cr Neville Kschenka, Deputy Mayor Cr Sue Ruffles, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Cameron Lander, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (GM), Shane Wilson (DGMI), Martin Hiscox (DGMCC), Vicki Maher (EA)

6 APOLOGIES

Nil

7 DECLARATIONS OF INTEREST

Nil

8 CONFIRMATION OF MINUTES**RESOLUTION 24/110**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 18 June 2024 be confirmed.

CARRIED**9 MAYORAL REPORT****9.1 MAYORAL REPORT - JUNE / JULY 2024****RESOLUTION 24/111**

Moved: Mayor Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for June/July 2024.

CARRIED**10 COUNCILLOR REPORTS****10.1 CR RUFFLES - 2024 ALGA NATIONAL GENERAL ASSEMBLY****RESOLUTION 24/112**

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That Council:

1. Notes the report on my attendance in Canberra at the 2024:
 - a. Australian Local Government Association National General Assembly
 - b. Australian Council of Local Government Forum; and the
 - c. Australian Local Government Association Regional Cooperation and Development Forum.

CARRIED

10.2 CR LEWIS - ALGWA CONFERENCE**RESOLUTION 24/113**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes information provided in the report ALGWA Conference held 14–16 March 2024.
2. Resolves that the General Manager write to Minister Hoenig seeking a suitable date to meet with the Minister for Health and Mental Health, the Mayor and Cr Lewis.

CARRIED

11 NOTICES OF RESCISSION

Nil

12 NOTICES OF MOTION**12.1 NOTICE OF MOTION - CR CLAKE - UNITING CHURCH PROPERTY****RESOLUTION 24/114**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Resolves that the General Manager approach Uniting Church regarding Lots 2, 3, and 4 (DP 884173) and promote the development of a retirement complex by accessing Federal Government funding.

CARRIED

12.2 NOTICE OF MOTION - CR CLARKE - NSW RAILWAY PROPERTY FERRIER STREET**RESOLUTION 24/115**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Meet with the Domestic Violence Committee and service providers to discuss the need, and possibility of a refuge in Narrandera, the costs and what the Domestic Violence committee could do in the future to assist victims of domestic violence.

CARRIED

12.3 NOTICE OF MOTION - CR CLAKE - DISPLAY NOTICE BOARD

MOTION LOST

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Organises a Display Notice Board with Father Patrick Hartigan on one side and Civic Guide on the other side.
2. Relocates the Civic Guide in a suitable location in East Street.
3. Inserts list of names as included in this report of famous people born in Narrandera.
4. Places this list of names in the interpretive area in the Destination Discovery Hub.
5. Includes list of names on the Electronic Displays.

13 QUESTION WITH NOTICE

Nil

14 OUR COMMUNITY

14.1 DOMESTIC VIOLENCE ADVISORY COMMITTEE COMMUNITY REPRESENTATIVE NOMINATIONS -

RESOLUTION 24/116

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Endorses and appoints the following community representatives to the Domestic Violence Advisory Committee
 - a. Marni Purtill
 - b. Kelly Zingel

CARRIED

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

Nil

17 OUR INFRASTRUCTURE**17.1 PLANNING PROPOSAL - LOT 2 DP785518, LOTS 272 & 724 DP751719 RED HILL ROAD, NARRANDERA****RESOLUTION 24/117**

Moved: Cr Cameron Lander
Seconded: Cr Narelle Payne

That Council:

1. Resolves, in accordance with Section 3.34 of the Environmental Planning and Assessment Act 1979, to submit to the Department of Planning the Planning Proposal for changes to the zoning for the parcel of land described as Lot 2 DP785518, Lots 272 and 274 DP751719, Red Hill Road, Narrandera and seek a conditional Gateway Determination.
2. Subject to the Gateway Determination, resolves to exhibit the Planning Proposal in accordance with the Gateway Determination.

In Favour: Crs Neville Kschenka, Sue Ruffles, Narelle Payne, Jenny Clarke OAM, Kevin Morris, Peter Dawson, Cameron Lander, Braden Lyons and Tracey Lewis

Against: Nil

CARRIED 9/0

17.2 NOMINATION OF FUTURE PROJECTS**RESOLUTION 24/118**

Moved: Cr Cameron Lander
Seconded: Cr Tracey Lewis

That Council:

1. Reviews and endorses the Proposed Future Community Project List within Table 2 of the report.
2. Authorises staff to include those projects within any future funding opportunities.

CARRIED

18 OUR LEADERSHIP**18.2 LEASE - GRAEJAN PTY LTD - LAKE TALBOT TOURIST PARK****RESOLUTION 24/119**

Moved: Cr Cameron Lander

Seconded: Cr Kevin Morris

That Council:

1. Resolves to enter into a lease agreement with Graejan Pty Ltd for the management of Lake Talbot Tourist Park for the period 1 July 2024 to 30 June 2028; and
2. Provides delegation to the Mayor and the General Manager to execute the lease agreement and place the Seal of Council where required on the document.

CARRIED

18.1 CHANGE OF DATE AND TIME - AUGUST 2024 COUNCIL MEETING**RESOLUTION 24/120**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Endorses the change of date for the 20 August Council meeting to 27 August 2024 with Public Forum to commence at 10:30am and Council meeting to commence at 11:00am.
2. Advertises the change of meeting date and times to the public through the local media outlet, Council's website and social media.

CARRIED

19 DEVELOPMENT APPLICATION

Nil

20 PROCUREMENT**20.1 T-23-24-10 SEALING (3 YEAR TENDER)****RESOLUTION 24/121**

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Accepts the tender from Menz Plant Pty Ltd for the supply of spray sealing and associated services based on Schedule of Rates for an anticipated spend of \$3,387,427.26 ex GST over a three-year contract period in accordance with Section 55 of the Local Government Act 1993.
2. Acknowledges and thanks all tenders for their time and effort in the preparation and submission of the tenders.

CARRIED

20.2 T-23-24-12 GRAVEL WINNING AND CRUSHING (3 YEAR TENDER)**RESOLUTION 24/122**

Moved: Cr Narelle Payne

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Accepts the tender from Crushrite Pty Ltd for the winning and crushing of gravel services based on Schedule of Rates for an anticipated spend of \$2,640,325.85 ex GST over a three-year contract period in accordance with Section 55 of the Local Government Act 1993.
2. Acknowledges and thanks all tenders for their time and effort in the preparation and submission of the tenders.

CARRIED

21 POLICY

Nil

22 COMMITTEE REPORTS**22.1 NARRANDERA STADIUM ADVISORY COMMITTEE - MINUTES - 4 JULY 2024****RESOLUTION 24/123**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Narrandera Stadium Advisory Committee held on Thursday 4 July 2024.
2. Explores the possibility of conducting a revision of the current Narrandera Sportsground Plan of Management to include the stadium and the extension of two additional courts.

CARRIED

22.2 NARRANDERA DOMESTIC VIOLENCE ADVISORY COMMITTEE - MINUTES - 24 MAY 2024**RESOLUTION 24/124**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Narrandera Domestic Violence Advisory Committee held on Friday 24 May 2024.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - JUNE 2024****RESOLUTION 24/125**

Moved: Cr Tracey Lewis

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the Development Services Activities Report for June 2024.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**24.1 LOAN FUNDING - BARELLAN SEWER PROJECT****RESOLUTION 24/126**

Moved: Cr Cameron Lander
Seconded: Cr Narelle Payne

That Council:

1. Authorises the Mayor and General Manager to sign and if necessary, attach the Council seal to the loan agreement with NSW Treasury Corporation for a loan of \$1,800,000 to fund the Barellan Sewer Project approved by Council resolution 24/075.

CARRIED

24.2 INCOME STATEMENT - JUNE 2024**RESOLUTION 24/127**

Moved: Deputy Mayor Cr Sue Ruffles
Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 June 2024.

CARRIED

24.3 STATEMENT OF RATES AND RECEIPTS - JUNE 2024**RESOLUTION 24/128**

Moved: Cr Jenny Clarke OAM
Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 28 June 2024.

CARRIED

24.4 STATEMENT OF INVESTMENTS - JUNE 2024**RESOLUTION 24/129**

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 June 2024.

CARRIED

24.5 STATEMENT OF BANK BALANCES - JUNE 2024**RESOLUTION 24/130**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 June 2024.

CARRIED

24.6 CAPITAL WORKS PROGRAM - JUNE 2024**RESOLUTION 24/131**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the information contained in the Capital Works report as at 30 June 2024.

CARRIED

25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

26 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 3.35pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 August 2024.

.....
GENERAL MANAGER

.....
CHAIRPERSON

Unconfirmed

9 MAYORAL REPORT

9.1 MAYORAL REPORT - JULY / AUGUST 2024

Document ID: 743173

Author: Mayor

Theme: 5 - Our Leadership

Attachments: 1. Country Mayors Association Minutes - 9 August 2024 [↓](#) 

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for July/August 2024.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 16 July 2024, I attended the following on behalf of our Council:

Meetings with General Manager: Attended regular Monday, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters. The Deputy Mayor, Cr Sue Ruffles, is also invited to attend the Monday prior to Ordinary Council meetings.

Media Interviews: I had media interviews with Prime7 News and WIN News over the past reporting period covering recent topics of interest, as well as our local Community Radio, 91.1 Spirit FM monthly segment.

JULY 2024

Tuesday 9: Along with GM George Cowan, I met with members of Can Assist to further discuss a matter of concern regarding the Easter Rod Run main event held in the Narrandera Sportsground, particularly the disability access arrangements.

Wednesday 10: I attended the community event for the Lexus Melbourne Cup in Barellan, also attended by Councillors Ruffles and Dawson.



*Barellan Working
Clydesdales secretary
Fiona Kibble,
Lexus Melbourne Cup
ambassador Greg Miles
with Mayor Kschenka*

Sunday 14: After accepting an invitation, I attended the Narrandera & District Community Bank (Bendigo Bank) 20th anniversary celebrations held in a special marquee at the Narrandera Race Club. The event was very successful, and a good crowd was in attendance. Congratulations to the Narrandera & District Community Bank for providing the service they do to our community and beyond, and particularly to the founding Board members for their vision and foresight.

Tuesday 16: I chaired the monthly Councillors Briefing Session and Ordinary Council meeting. Unconfirmed Minutes of the Council meeting are submitted for Council's endorsement.

Wednesday 17: Together with GM George Cowan, I joined our regular segment on the local Community Radio, 91.1 Spirit FM, where the GM and I advise listeners on outcomes of agenda items from the Council meeting, as well as providing any updates on current projects. This informative segment is standardly held at 8:30am on Wednesday following the monthly Council meeting.

Thursday 18: Along with Councillors and staff, I enjoyed the official opening of the Destination and Discovery Hub, part of the Playground on the Murrumbidgee project. Special guests were member for Cootamundra, Steph Cooke MP and the Hon. Stephen Lawrence MLC who, along with Steph Cooke and myself, cut the ribbon to officially open the facility.

Special thanks to Narrandera Camera Club who worked hard to create an amazing display as well as the wonderful local artists who made their very high standard works available.

The Playground on the Murrumbidgee project also provided funds for the restoration and upgrades of the Talbot Water Park and the Lake Talbot Caravan Park, construction of the pedestrian bridge connecting Brewery Flat to the CBD, and the very popular sky walk.

Full credit to Council's Infrastructure teams for completing these works on time and on budget, particularly during the then COVID lock downs.

These facilities are now in place for generations to come and to enjoy well onto the future.



*Above
Official cutting of the ribbon
by Steph Cooke MP, Mayor
Kschenka, and Hon.
Steven Lawrence MLC.*



*Left
Out the front of the
impressive D&DH is
Deputy General Manager
Infrastructure Shane Wilson,
Steph Cooke MP, Mayor
Kschenka and General
Manager George Cowan*

Monday 29 July: Met with Shire residents to discuss matters of concern.

AUGUST 2024

Thursday 8: Travelled to Sydney to attend the Country Mayors Association General Meeting.

That night I attended the Mayor’s Dinner, which was a combined Farewell Dinner for former ALGA President, Linda Scott.

Friday 9: Attended the Country Mayors Association (CMA) General Meeting held in the Theatre, Parliament House Sydney. Unconfirmed minutes of the CMA General meeting are submitted for Council’s information.

Saturday 10: I attended the handover of the recently completed Landervale Fire Brigade Station and the handover of the new Grong Grong Fire Tanker. The new station will be a key centre for firefighting training and community activities, giving vital support to our dedicated volunteers and responders. The new Grong Grong vehicle is very well equipped

with up-to-date equipment and ensures our region receives the support and resources needed to handle emergencies effectively.



*Left: Scott Connor, Rural Fire Service, Steph Cooke MP, Mayor Kschenka, Deputy Mayor Sue Ruffles and volunteers from the Rural Fire Service brigades.
Right: Mayor Kschenka and Deputy Mayor Cr Sue Ruffles.*

Later that day, I attended the Riverina Equestrian Association (REA) Horse Trials at the Narrandera Racecourse Trust Grounds following an invitation from Hunter Doughty. Organisers report that the event was very successful and attracted competitors from around the region, as well as some UK visitors. The course facilities have been developed to a very high standard and are popular with participants.

The 50th year celebrations of the REA will be held next year and should be another great event for Narrandera.

Thursday 15: I attended the RAMJO Water Sub-Committee workshop and meeting at the Griffith Regional Theatre. Discussion was around water buy-backs and the effect on the region’s producers, businesses, and the community in general. RAMJO will seek clarification of what compensation will look like and how it will assist the region going forward. I took the opportunity to raise the issue of Lake Coolah and seek support for a feasibility study. Later that day, in the company of GM George Cowan, we attended a strategic planning workshop where members considered RAMJO’s vision, purpose and regional objectives and priorities.

With regard to waste management and recent legislation of net zero targets for NSW, RAMJO recognises the need to support member councils’ mandates to achieve these targets. RAMJO’s Energy and Sustainability Project Manager has begun to work more closely with member councils and the regional resources recovery team to ensure alignment across these two linked focus areas. Presentations were made by:

- Bole Oyetunji – NSW Auditor General’s Department
- Chris Taylor – Telstra
- Giles Butler – Department of Primary Industries & Regional Development
- Cameron Templeton – OLG.

Monday 19: Accompanied by GM George Cowan, I attended a meeting with Andrew Cottrill of NBN Co, where Andrew provided an update on major regional technology upgrades.

I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.

Until next time, Mayor Kschenka

RECOMMENDATION

That Council:

Receives and notes the Mayoral Report for July/August 2024.



Country Mayors Association of NEW SOUTH WALES Inc

Acting Chairman: Cr Rick Firman OAM
 PO Box 262 Temora NSW 2666
 (02) 6980 1100
 e-mail admin@nswcountrymayors.com.au
 ABN 92 803 490 533

MINUTES

GENERAL MEETING – THEME “HEALTH”

FRIDAY, 9 AUGUST 2024 THEATRETTE, NSW PARLIAMENT, SYDNEY

The meeting opened at 8:20 a.m.

ATTENDANCE:

Cr. Gil Kelly	Mayor	Cootamundra-Gundagai Regional Council
Gareth Curtis	GM	Dungog Shire Council
Cr. David McCann	Mayor	Coolamon Shire Council
Tony Donoghue	GM	Coolamon Shire Council
Rob Williams	GM	Narrabri Shire Council
Cr. Mark Johnson	Mayor	Moree Plains Shire Council
Cr. Paul Harmon	Mayor	Inverell Shire Council
Brett McInnes	GM	Inverell Shire Council
Cr. Jarrod Marsden	Mayor	Cobar Shire Council
Peter Vlatko	GM	Cobar Shire Council
Cr. Pam Kensit	Mayor	Upper Lachlan Shire Council
Alex Waldron	CEO	Upper Lachlan Shire Council
Cr. Barry Hollman	Mayor	Bourke Shire Council
Cr. Leonie Brown	GM	Bourke Shire Council
Cr. Neville Kschenka	Mayor	Narrandera Shire Council
Cr. Carol Oataway	Mayor	Hay Shire Council
David Webb	GM	Hay Shire Council
Cr. Rick Firman OAM	Mayor	Temora Shire Council
Melissa Boxall	GM	Temora Shire Council
Cr. Milton Quigley	Mayor	Warren Shire Council
Gary Woodman	GM	Warren Shire Council
Cr. Jamie Chaffey	Mayor	Gunnedah Shire Council
Gary Fry	Secretariat	Country Mayors Association
Viv May PSM	Administrator	Wingecarribee Shire
Cr. Ambrose Doolan	Mayor	Warrumbungle Shire Council

Roger Bailey	GM	Warrumbungle Shire Council
Cr. Bob Callow	Mayor	Junee Shire Council
Cr. Margaret Roles	Mayor	Hilltops Council
Anthony O'Reilly	GM	Hilltops Council
Cr. Amanda Findley	Mayor	Shoalhaven
Cr. Jason Hamling	Mayor	Orange City Council
Cr. Ruth McRae	Mayor	Murrumbidgee Council
John Scarce	GM	Murrumbidgee Council
Cr. Greg Verdon	Mayor	Lockhart Shire Council
Cr. Peter Sharp	Deputy Mayor	Lockhart Shire Council
Eric Groth	GM	Gunnedah Shire Council
Cr. Rob Banham	Mayor	Glen Innes Severn Council
Bernard Smith	GM	Glen Innes Severn Council
Cr. Eric Noakes	Mayor	Walcha Council
Phillip Hood	GM	Walcha Council
Cr. Scott Ferguson	Mayor	Blayney Shire Council
Mark Dicker	GM	Blayney Shire Council
Cr. Doug Hawkins	Mayor	Liverpool Plains Shire Council
Gary Murphy	GM	Liverpool Plains Shire Council
Cr. Kevin Beatty	Mayor	Cabonne Council
Brad Byrnes	GM	Cabonne Council
Heather Nicholls	Deputy GM	Cabonne Council
Cr. Steve Allan	Mayor	Bellingen Shire Council
Mark Griffioen	GM	Bellingen Shire Council
Cr. Sharon Cadwallader	Mayor	Ballina Shire Council
Cr. Frank Crawley	Mayor	Murray River Council
Terry Dodds	GM	Murray River Council
Cr. Bronwyn Petrie	Mayor	Tenterfield Shire Council
Aaron Johansson	CEO	Goulburn Mulwaree Council
Cr. Jim Hickey	Deputy Mayor	Broken Hill City Council
Jay Nankivell	GM	Broken Hill City Council
Cr. Daniel Linklater	Mayor	Wentworth Shire Council
Ken Ross	GM	Wentworth Shire Council
Cr. John Coulton	Mayor	Gwydir Shire Council
Max Eastcott	GM	Gwydir Shire Council
Cr. Neil Westcott	Mayor	Parkes Shire Council
Cr. Ken Keith OAM	Councillor	Parkes Shire Council
Cr. Ruth Fagan	Mayor	Cowra Council
Adrian Butler	GM	Federation Council
Cr. Tony Reneker	Mayor	Leeton Shire Council
Jackie Kruger	GM	Leeton Shire Council
Cr. Tony Quinn	Mayor	Greater Hume Council
Evelyn Arnold	GM	Greater Hume Council
Cr. Brian Monaghan	Mayor	Bland Shire Council
Grant Baker	GM	Bland Shire Council
Jane Stroud	CEO	Kiama Shire Council
Cr. Neil Reilly	Mayor	Kiama Shire Council

Cr. Russell Fitzpatrick	Mayor	Bega Valley Shire Council
Anthony McMahon	CEO	Bega Valley Shire Council
Cr. Sam Coupland	Mayor	Armidale Regional Council
James Roncon	GM	Armidale Regional Council
Cr. Kylie King	Mayor	Albury City Council
Sharne Colefax	Manager, Council Engagement A/Council Engagement Manager – Riverina, Murray and Far South- West	OLG
Cameron Templeton	Mayor	OLG
Cr. Mark Kellam	Mayor	Oberon Council
Gary Wallace	GM	Oberon Council
Cr. Ian Chaffey	Mayor	Snowy Valleys Council
Mark Arnold	GM	Byron Shire Council
Cr. Paul Phillips	Mayor	Lachlan Shire Council
Greg Tory	GM	Lachlan Shire Council
Cr. John Medcalf OAM	Deputy Mayor	Lachlan Shire Council
Paul Bennett	GM	Tamworth Regional Council
Cr. Russell Webb	Mayor	Tamworth Regional Council
Bob Stewart	Administrator	Central Darling Shire Council
Greg Hill	GM	Central Darling Shire Council
Robyn Stevens	CEO	Shoalhaven City Council
Cr. Craig Davies	Mayor	Narromine Shire Council
Cr. Mathew Dickerson	Mayor	Dubbo Regional Council
Cr. Claire Pontin	Mayor	Midcoast Council
Sharon Houlihan		Canberra Region Joint Organisation
Hayley Chapman		Canberra Region Joint Organisation
Jonathan Malota	Policy Advisor – Transport & Data	NRMA
Cr. Glen Neill	Mayor	Bogan Shire Council
Cr. Phyllis Miller OAM	Mayor	Forbes Shire Council

Parliamentarians in attendance (in addition to speakers):

- The Hon. Dougal Saunders, NSW Nationals Leader
- The Hon. Gurmeh Singh, Incoming Shadow Minister for Regional Health
- Brendan Moylan, Member for Northern Tablelands
- Michael Kemp, Member for Oxley
- The Hon. Steph Cooke, Member for Cootamundra, NSW Shadow Minister for Water and NSW Shadow Minister for Crown Lands
- The Hon. Tanya Thompson, Shadow Assistant Minister for Regional Health. Member for Myall Lakes
- The Hon. Aileen MacDonald, Shadow Minister for Youth Justice and Member of the Legislative Council
- The Hon. Bronnie Taylor, Retiring Shadow Minister of Regional Health
- The Hon. Wendy Tuckerman, Member for Goulburn and Shadow Minister for Local Government
- The Hon. Richie Williamson, Member for Clarence
The Nationals Whip, and Shadow Assistant Minister for Regional NSW
- The Hon. Justin Clancy, Member for Albury
Shadow Minister for Skills, TAFE and Tertiary Education

APOLOGIES:

Cr. Doug Curran	Mayor	Griffith City Council
Brett Stonestreet	GM	Griffith City Council
Cr. Nuatali Nelmes	Lord Mayor	Newcastle City Council
Cr. Sue Moore	Mayor	Singleton Council
Cr. Darrell Tiemens	Mayor	Narrabri Shire Council
Cr. Jay Suvaal	Mayor	Cessnock City Council
Cr. Kenrick Winchester	Mayor	Queanbeyan-Palerang Regional Council
Rebecca Ryan	GM	Queanbeyan-Palerang Regional Council
Cr. Ryan Palmer	Mayor	Port Stephens Council
George Cowan	GM	Narrandera Shire Council
Cr. Dallas Tout	Mayor	City of Wagga Wagga
Cr. Mathew Hatcher	Mayor	Eurobodalla Shire Council
Cr. Chris Homer	Mayor	Shellharbour City Council
Cr. Vivian Slack-Smith	Mayor	Brewarrina Shire Council
Cr. David Kirby	GM	Brewarrina Shire Council
Cr. Gordon Bradbery AM	Lord Mayor	Wollongong City Council
Cr. Maree Statham	Mayor	Lithgow City Council
Ross Gurney	GM	Lithgow City Council
Murray Wood	CEO	Dubbo Regional Council
Cr. Peter Walker	Mayor	Goulburn Mulwaree Council
Brett Whitworth	Deputy Secretary, Local Government	OLG
Greg McDonald	GM	Upper Hunter Shire Council
Cr. Maurice Collison	Mayor	Upper Hunter Shire Council
Cr. Peta Betts	Mayor	Edward River Council
Gary Arnold	Interim CEO	Edward River Council
Cr. Craig Bembrick	Mayor	Weddin Shire Council
Noreen Vu	GM	Weddin Shire Council
Cr. Patrick Bourke	Mayor	Federation Council
Cr. Doug Batten	Mayor	Gilgandra Shire Council
Neil Alchin	GM	Gilgandra Shire Council
Paul Devery	GM	Cowra Council
Cr. Steve Krieg	Mayor	Lismore City Council
Jon Gibbons	GM	Lismore City Council
Gary Murphy	GM	Liverpool Plains Shire Council
Cr. Doug Hawkins OAM	Mayor	Liverpool Plains Shire Council
Cr. Michael Lyon	Mayor	Byron Shire Council
Cr. Kylie Webster	Mayor	Kyogle Council

CMA Chairman Cr Jamie Chaffey Welcomes attendees, opened the meeting and conducted the Acknowledgement to Country

...We acknowledge the Traditional Custodians of the land and waters, and we show our respect for Elders past and present and emerging. We are committed to providing communities in which Aboriginal and Torres Strait Islander people are included socially, culturally and economically.

Adoption of Minutes of Previous Meeting:

RESOLVED that the minutes of the Annual General Meeting held on 22 March 2024 be accepted as a true and accurate record (unanimous).

Matters Arising from the Minutes – Nil**PRESENTATIONS****Deputy Commissioner Paul Pisanos, NSW Police Force**

I wanted to come back and raise six issues. We spoke about youth crime (serious and violent). Operation Mongoose has not stopped and the Bail Act has been enacted. We are aware of the impact on communities. Western, Northern and Southern regions have seen hundreds of arrests and 50% were on bail. 22C has been used for those over the age of 14. This is reducing recidivism (repeat offending).

Community work is important to us but other agencies need to come together for optimal outcomes.

Tobacco and vape products are being seized in significant quantities coming across our State borders.

Domestic violence is an ongoing focus. Identifying the serious offenders is a challenge we are working on.

Impaired driving operations are a focus across the State, with 80% of fatalities occurring on regional roads.

Driving behaviours like speeding require constant media and awareness efforts.

Cop in Your Town is our recruitment campaign that has been rolled out across NSW regions, with 12 launches that attracted good media. It is designed to capture the attention of locals, tradies, farmers, whoever might be looking for a change. Retention is also a focus, with better pay possibly on the horizon and real support mechanisms.

Jamie: How are you going with numbers?

Deputy Police Commissioner Pisanos: 1,500 is the shortfall. Paying people to go to the academy is a great step forward and we looking at increasing graduate numbers.

Dougal Saunders: The Regional Crime Inquiry is a real positive and congratulations to the CMA for that. Tobacco issues, can you tell us more about that?

Deputy Police Commissioner Pisanos: It is a complex space and our approaches are evolving.

Organised crime is playing a big part, so NSW Police are focusing on the behaviours of the people involved. The organised crime involvement adds to the potential concerns with tobacco and vape product smuggling.

Parkes Mayor Cr. Neil Westcott: Trundle's Police residence has been condemned....

Deputy Police Commissioner Pisanos: The Officer in Charge never really reported the condition because she stayed at her mother's place. It is going to be fixed up. Most of it (Police properties, including residences) is run through Properties NSW but it is a big challenge. There will be no closing Police Stations and residences.

Kempsey Shire Council Mayor Cr Leo Hauville: What proportion of the 80% of fatalities is speed related?

Deputy Police Commissioner Pisanos: More than half but you cannot always tell for certain. Speed is a contributing factor to most fatalities even if a distraction or impairment occurs.

Deputy Police Commissioner Pisanos: We are the only State that does not use point to point speed monitoring cameras for cars, will there be Government support to change that?

Deputy Police Commissioner Pisanos could not answer the political question but there was consensus in the chuckles that indicated it would be unlikely from either side of politics.

Deputy Police Commissioner Pisanos: Final comment, we are working on Crime Prevention Agreements and Moree is coming along. If your community does not have a Crime Prevention Agreement, I suggest you work with us to establish one.

President of ALGA, Cr. Linda Scott

If Councils are owed money by Rex Airlines, pleased get that information to ALGA. Normally we would not encourage the use of one service over another but we want to see the airline continue – for the sake of regional Australia and competition, so support it where practical.

Thank you for coming to our ALGA conference and my farewell.

The headline issue right now is housing. So, we are staging a summit to highlight the innovation in Local Government on the issue.

We are working on an MoU with the Federal Government and we are getting involved with more and more advisory bodies in Federal Parliament.

Linda acknowledged the contributions of retiring mayors.

We are so proud of you Jamie Chaffey and we look forward to seeing you take your Local Government experience to Federal Parliament.

Shadow Minister for Regional Health, Trade and Seniors, the Hon. Bronnie Taylor MLC

In her final appearance before retiring, the passionate Shadow Minister reflected on her time in the role and politics, generally.

Great politicians come out of Local Government.

It concerns me that we talk about the issues affecting young people but nowhere are we hearing the voices of young people. We need to engage youth and give them a voice. We need advice from the youth about youth issues. We need the Regional Youth Taskforce reinstated and I ask you as an Association to push for that.

She endorsed the new Shadow Minister for Regional Health, the Hon. Gurmeh Singh.

It is important that you try to meet the Regional Health Minister with your Local Members. It is not OK that you travelled all this way and the Regional Health Minister did not turn up.

The Minutes of Previous Meeting 10 May 2024 were adopted unanimously, with nil matters arising.

Motions:

A) General Manager of Murrumbidgee Council John Scarce:

That the Country Mayors Association calls upon the State Government of NSW to reverse its decision not to provide a budget for interagency emergency management training and exercises.

Further, without this interagency training and exercises, Country Mayors of NSW advocate that they are fearful that our Emergency Operations Centers and response to emergencies will be compromised with a potential for lives to be lost.

B) That the Membership support the Deputy Chairman Rick Firman OAM acting as interim Chairman, with the current Chairman Jamie Chaffey stepping down in the September 2024 Local Government elections.

C) That the Membership endorse the Executive Committee nomination of current Executive Member Russell Webb for the role of Deputy Chairman, in an interim capacity until the AGM.

All were unanimously supported.

Membership

The NRMA approached the CMA executive to establish a formal relationship.

It was recommended that the NRMA be accepted as an Associate Member of the CMA.

Parkes Shire Councillor Cr Ken Keith OAM moved the motion and Forbes Shire Mayor Cr Phyllis Miller OAM seconded. The Membership endorsed this recommendation unanimously. The NRMA is the first private sector Associate Member of the Country Mayors Association of NSW.

Leeton Shire Mayor Cr Tony Reneker spoke about the no-cost Mayoral Alliance for the Pacific. He encouraged mayors who support the PALM scheme and the much-needed workers it brings to join the Alliance. **[invitation letter attached]**

Panel session with the Rural Doctors Network's CEO Dr. Richard Colbran, Manager Service Delivery Operations Kath Hetherington, Recruitment Portfolio Lead Jessica Yuen and Program Manager Outreach Services Amanda Massett

[presentation attached]

Dr. Richard Colbran: We are a charity that has been around for 35 years. Continuity is important for our organisation and health. We are in all LGAs outside of Sydney. We are the bridge between rural communities and the city (Government). Most Councils would be aware of our bush bursaries and their support of doctors from our regions.

Doctors for communities has been the focus for years but we are now looking at health access. You may not need a doctor and you certainly need the right doctor.

Kath Hetherington: We understand that open communication is critical. We understand that you are engaged and we want to work with you and your communities. Our Collaborative Care Project includes a focus on retention and broad health care access.

Dr. Richard Colbran: We do not have a solution, we have a method, in our \$3mil. Funded Collaborative Care Project.

Jessica Yuen: Free recruitment is provided to all medical practices, with free CV assessment. We help practices and Doctors to ask the right questions to ensure they are the right fit for the location.

152 new GPs were recruited in the past financial year, 79 positions directly by RDN.

Dr. Richard Colbran: We support locums as a respite service but it has become a business. The trend is not ideal for regional communities and it is very costly.

RDN takes no administration fee. We are allowed to allocate 15% to outreach and we give 50% of that to communities.

We are compiling a report for Councils with data trends for doctor numbers.

Cr. Jamie Chaffey: We care about retaining people in our communities. You are now required to support metropolitan areas now. Is your funding contingent on that?

Dr. Colbran: Money is tight in Governments. We do work in the city, in all the AMS's. The 10,000 GPs in Sydney are our target audience, so we have to work with them. The Government wants the whole system working together.

Tenterfield Mayor Cr Bronwyn Petie: What satisfaction levels do you get from doctors and practices.

Dr. Colbran: We have a 95% satisfaction rate from doctors we support. Practices are small businesses and we need to remember that. Some of them need to be better, to adapt to contemporary work expectations and to make the GP role more appealing.

Cr. Steve Allen, Mayor of Bellingen Shire (and a pharmacist): It is difficult to attract people to GP roles instead of specialising. Are you looking at better utilising the allied professionalism including pharmacies?

Dr. Colbran: Scope of practice is something we are focusing on. Colleges are actually removing rural placements and we need to watch that. Optimising scope of practice to support health outcomes would include pharmacists.

Mayor of Bland Shire Cr. Brian Monaghan: Overseas Doctors can now go to the cities....?

Dr. Colbran: 1500 of our doctors are overseas trained. Those incentives to send people to rural locations have been taken away. Continuity is important to regional communities and we have seen doctors relocate to the city as soon as possible.

Mayor Monaghan: Is an increased rural Medicare rebate possible?

Dr. Colbran: The Doctors Associations do this lobbying. One of the problems is we just move people from practices to hospitals. The health care providers have not increased.

**Parliamentary Secretary for Health and Parliamentary Secretary for Regional Health,
Dr. Michael Holland**

[full speech attached]

Dr. Holland talked about how safe working staffing levels are being rolled out. Ratios in nursing have long been a contention in nursing, as they have attracted nurses to other states. For what the NSW Government considers safe working levels in our hospitals, use this link:

<https://www.health.nsw.gov.au/workforce/Pages/safe-staffing-levels.aspx>

Dr. Holland said Ambulance services are important and we have seen increased funding. \$274mil to upgrade staffing at selected locations.

HECS fee incentives do exist, with \$20,000 for the 1st year and following years, \$10,000.

New hospital in Eurobodalla and accommodation is a concern. \$200mil. is being invested across NSW for essential worker accommodation.

Workforce recruitment of up to 80 generalists has been successful.

Cowra Council Mayor Cr. Ruth Fagan: I'm concerned about health councils not being supported or retained. Community committees are important.

Dr. Holland: I was not aware that this was a problem and I will report it to the Minister.

Mayor Fagan: Cowra is getting a new hospital. Is there any possibility we could employ a resident doctor with the hospital?

Dr. Holland: The small business model needs to change, as Dr. McGirr said. We do need new approaches.

Q: What about the international doctors who are driving Ubers?

A: We value our international doctors and need to work with our Federal Government to improve the pathways and remove the barriers.

LGNSW Update

Forbes Shire Mayor Cr. Phyllis Miller OAM is on the CMA Executive and is a Director of LGNSW (Regional/Rural). She provided a brief update on behalf of LGNSW and the organisation's President Cr. Darriea Turley AM (a Councillor in Broken Hill).

Mayor Miller emphasized that 20 Oct. is the deadline for LGNSW conference motions. She also reiterated that Cr. Jamie Chaffey and Cr. Scott Ferguson will be missed and applauded their contributions.

Michelle Maxwell, Director, Strategy, Governance and Delivery, Regional Health Division – NSW Health

Michelle provided an update of the implementation of recommendations from the Regional Health Inquiry, stating that as at 30 June, 2024 a total of 25 of 34 recommendations had been implemented / followed up on.

Michael also detailed the current Regional Health MPS strategy framework process. She reiterated that consultation is ongoing and they are keen to receive further input from Councils.

[Presentation attached]

Coolamon Shire Council Mayor Cr. David McCann voiced his community's appreciation that their MPS is to be upgraded but asked for an update on the work.

Michelle: We will look into that for you.

Founder of 'Heart of the Nation' Greg Page (also founding member of The Wiggles)

Greg Page is best known as the original lead singer and a founding member of the children's band The Wiggles from 1991 to 2006 and then again in 2012. He has also recorded a number of solo albums and published his autobiography.

Since suffering a sudden cardiac arrest in 2020 during a Wiggles reunion concert, Greg has become an advocate for community capacity building for immediate response to a sudden cardiac arrest. He founded the charity "Heart of the Nation", which promotes more widespread access to automated external defibrillators (AEDs) and aims to increase public awareness of defibrillator locations across Australia, as well as encouraging businesses to keep a defibrillator on-site.

Greg gave the examples of Orange and Parkes, where publicly accessible AEDs have been rolled out. He said that the solution to improving the survival rate of sudden cardiac arrest (a shocking 5%) lies with community capacity to respond.

Forbes Shire Mayor Cr. Phyllis Miller OAM: We've got them but need more.

Tenterfield Shire Mayor Cr. Bronwyn Petrie: I'm concerned they could be abused or stolen. Do they have GPS trackers?

Greg: Yes, ours also have a sim card.

Upper Lachlan Shire Mayor Cr. Pam Kensit: Do those sim cards tell you when they need maintenance?

Greg: If a Council purchases them, it is really their responsibility to maintain them.

Greg explained that Heart of the Nation is a charity with a singular cause and he makes no money from it.

Greg's presentation is attached. Here is the link to the Heart of the Nation website:

<https://www.heartofthenation.com.au/>

Acting CMA Chairman and Mayor of Temora Shire Cr. Rick Firman OAM took to the lectern to acknowledge the service of retiring mayors present at the meeting, paying special tribute to outgoing Chairman Cr. Jamie Chaffey of Gunnedah Shire and presenting him with a framed caricature of himself.

Mayor Chaffey has really lifted the professionalism of the Country Mayors Association of NSW. He has been passionate and dedicated in his role. He admitted to feeling emotional as he addressed the meeting for the final time and held the portrait that will ensure he does not take himself too seriously, as he vowed to hang it in his office when he takes the seat of Parkes.

There being no further business, the meeting was formally closed at 1:10 pm.

Postscript Note:

The Royal Flying Doctor Service of Australia CEO Greg Sam sent a letter to the CMA expressing his regret for not being able to make it to the meeting.

"We would appreciate an opportunity to address a future CMA meeting about the recent and ongoing evolution of the services we provide to rural Australians, and we are always receptive to input and perspectives that may help to shape our service delivery models going forward."

Mr. Sam invited the CMA Acting Chairman to tour the RFDS base at Broken Hill.

Cr Rick Firman OAM
Acting Chairman of the Country Mayor's Association of NSW

The next meeting (AGM) is scheduled for 15 November 2024 in the Theatrette, NSW Parliament, Sydney. It will have a Skills and Education theme. Please RSVP by 6 November to assist with morning tea catering.

DRAFT

10 COUNCILLOR REPORTS**10.1 CR CLARKE - 2024 MURRAY DARLING ASSOCIATION NATIONAL CONFERENCE**

Document ID: 749363
Author: Councillor
Authoriser: General Manager
Theme: Our Leadership
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the report on my attendance at the Murray Darling Association (MDA) 80th National Conference.

PURPOSE

The purpose of this report is to provide Council with information following my attendance at the Murray Darling Association (MDA) 80th National Conference held in Tamworth from 8 to 12 July 2024.

80TH NATIONAL CONFERENCE – MURRAY DARLING BASIN ASSOCIATION HELD IN TAMWORTH REGION 10 MDBA

Tamworth is a thriving regional city and is in the heart of the New England region. It's a destination for family fun, outdoor adventure, food delights, the arts and heritage, plus so much more.

Renowned for its laid-back lifestyle, incredible landscapes and generous hospitality, Tamworth is where rich heritage meets outdoor adventure, arts and culture complement luxury, and sport intersect action and fun.

A little bit of information about the Murray Darling Basin Association:

- Representing local government and community in the Murray Darling Basin since 1944.
- There are 12 Regions from Queensland down to Murray Bridge where the water runs out to the sea.
- Australia's four longest rivers run through the Murray Darling Basin. However, in the driest inhabited continent on earth, less than 6% of rainfall makes it into these rivers. Many rivers have little to no flow, except during periods of heavy rainfall.
- The Murray-Darling system carries one of the world's smallest flow volumes for its size. The River Murray is around the daily flow of Brazil's Amazon river.
- The Basin has significant social, economic and environmental value. It is home to more than 2.2 million people, including more than 40 First Nations whose ongoing connection to land and water dates back tens of thousands of years.
- The Basin is Australia's most important agriculture region, producing around one-third of the nation's food and billions of dollars for the national economy. Agriculture

and associated industries helped to create, and continue to support, many of the Basin's towns and diverse communities.

- A challenge in managing the Basin's resources is delivering sufficient water for people, crops and livestock while maintaining a healthy environment. 16 of its more than 30,000 wetlands are listed as internationally important habitats. Many plant and animal species are declining and at least 95 species are threatened or endangered.
- What is also happening at present is that this Federal Government is hell bent on removing more water for the environment from the basin taking it off irrigators etc whilst at the same time members of parliament are holding water themselves and making huge amounts of profit.

Length of four major rivers in the Murray Darling Basin:

- Murray – 2508kms
- Darling – 1545kms
- Murrumbidgee – 1485kms
- Lachlan – 1339kms

2024 NATIONAL CONFERENCE IN REVIEW: THE FUTURE OF WATER SECURITY

The 80th Murray Darling National Conference represents an important milestone in the continuous discussions and joint endeavours aimed at ensuring water security in the Murray Darling Basin.

The Murray Darling Association concluded its 80th National Conference held in Tamworth 8-11 July 2024. The conference featured an incredible line up of speakers and panellists including members from State and Federal Government, Government Departments, Agencies, Authorities, Educators, Basin Leaders, Irrigation, and Industry, and explored the Future of Water Security across the Murray Darling Basin.

Supporting the National Conference, the Murray Darling Association hosted a number of social events based in and around Tamworth and Gunnedah.

First of the social events was the Welcome Reception, a networking event welcoming delegates to Tamworth on 8 July, and kicking off critical, and beneficial networking and engagement between delegates from across the Murray-Darling Basin.

Following the Welcome Reception, the MDA hosted its annual Study Tour on 9 July. Departing from the Tamworth War Memorial Town Hall, delegates explored key infrastructure, industry, and developments in the greater Tamworth and Gunnedah Regions. Key focal points of the Study Tour included the developing Baiada Processing Facility, a Tannery in Gunnedah, Quipolly Dam and the Water Treatment Plant.

Delegates had the opportunity to explore, and see the progress being made on Baiada's Tamworth Processing Facility, which intends to recycle 90% of its daily water requirements of 4ML P/day for 1M (RSPCA certified) birds processed. Delegates were advised that Baiada designed the facility to allocate 80% of its roof space for solar panels. Soon to be Australia's largest of its kind, and a likely project completion slated for June 2026, the facility intends to employ approximately 1000 staff, with around 4000 tradesmen inducted throughout the project's lifecycle.

Following this, delegates visited the Gunnedah Tannery, a unique facility with only three of its kind in Australia. Through presentations and tours of the site, delegates were advised that through customer influence the tannery has ensured that it uses environmentally friendly products and chemicals, as well as a great focus on energy and water efficiency, with 7.5L of water used per kg of hides.

Employing 70 odd staff, with the current infrastructure being upgraded, the Gunnedah Tannery advised delegates that they were able to process 2000 hides, with the intent to raise this to 3000 following upgrades. These areas visited, of course also depend on water from the Murray Darling Basin.

The Gala dinner, held following Conference Day 1 and the 2024 Annual General Meeting, provided a quality networking environment with delegates taking the opportunity to taste local wines and food, as well as hear brief presentations from sponsors, including MDBA CEO Andrew McConville, as well the Gala Dinner speaker, Robbie Sefton AM.

Engaging with delegates and attendees across Conference Days 1 and 2, Australia's National Science Agency, the CSIRO, presented and delved into its Aqua Watch Mission through presentations and panel sessions.

The goal of the CSIRO's Aqua Watch Mission is to establish an integrated ground to space national water quality monitoring system to support water management and accurate data and predictive forecasting.

Delegates also had the opportunity to engage in discussion with the NSW Water Minister, the Hon. Rose Jackson MLC, the NSW Shadow Minister Ms Steph Cooke MP, as well as the Federal Shadow Water Minister Senator Perin Davey. Among questions raised the Murray Darling Basin Plan, First Nations involvement infrastructure development and financing, as well as water were discussed and addressed by delegates and speakers alike.

Additionally, Guest Speakers exploring the education perspective in the Basin, as well as from Horne Legal, exploring a possible solution for the Menindee Lakes, Public and Response Group addressing the challenges of facing exposure, risk and vulnerability in the Basin, Cotton Australia exploring Australia's cotton industry perspective, as well as floodplain harvesting, sustainability in the industry and the Basin Plan.

Speakers from the Natural Resources Access Regulator, Waterfind, the National Irrigators Council as well as the Murray-Darling CEO Andrew McConville closed Conference Day 1 with an overview of how NRAR can work with councils to improve water compliance outcomes, water management and water security, water reform, and an overview of the Murray-Darling Basin Plan, its review, evaluation, and the focus of the Early Insights Paper.

Andrew McConville stated, "we know that managing water requires hard decisions and challenging trade-offs, and we know that not everyone will agree with our approach, but our commitment to you is that we will ensure that the process is fair, and the evidence base is clear", Mr McConville stressed.

Discussions focused on water security, natural disaster recovery, drought preparation, and the effects of climate change on water resources. Mr McConville stated "the MDBA approach is to play a facilitating role bringing the voices of the basin into the room as we progress our work towards the Basin Plan Review. Through the review, we have the opportunity to ensure that the Basin Plan continues to adapt and keep pace with change and the challenges ahead".

He also explained that the Authority has identified five areas of challenge.

1. Assessing environmental outcomes.
2. Climate change and preparing for our future.
3. Better integrating land and water management in a holistic manner.
4. Managing the Northern Basin.
5. Building and simplifying the Basin Plan.

The Federal Minister for Water and Energy, Tanya Plibersek was a no show at the Conference which is not surprising.

During its 2024 Annual General Meeting, MDA members raised, and successfully carried 13 motions addressing ongoing advocacy and representation, governance and progress reporting, clarification of water purchasing details, future water storage and usage in industry as well as critical Murray Darling Basin infrastructure and storage projects that support community, industry and the environment.

Delegates engaged in further discussion with the Department of Climate Change, Energy, the Environment and Water providing a government perspective on the implementation of the Basin Plan and First Nations Water, as well as the Commonwealth Environmental Water Holder and the Inspector-General of Water Compliance providing updates on governance, and the benefits water for the environment provides in support of water security.

Guest speakers:

- CSIRO – Alex Held
- Aqua Watch Mission Lead, Janet Anstee
- Aqua Watch Deputy Director, Aqua Watch First Nations Engagement Lead, Nicole McCartney
- Government Partnerships Director, Andrew Higgins, Senior Principal Research Scientist
- Phil Coates, Principal Economist, Water Reform
- Keeley Reynolds, Director of Education and Engagement
- Dr Simon Banks, Commonwealth Environment Water Holder
- The Hon. Troy Grant, Inspector General of Water Compliance
- Andrew McConville, Chief Executive Officer
- Minister Rose Jackson MLC, NSW Minister for Water
- Ms Steph Cooke MP, NSW Shadow Minister for Water
- Senator Perin Davey, Federal Shadow Minister for Water
- Hon Barnaby Joyce MP, Member for New England
- Stephan Crowe, Senior Corporate Affairs Executive
- Tom Rooney, Founder
- Zara Lowien, Chief Executive Officer
- Tim Horne, Lawyer
- Anthony Lind, Director of Special Projects
- Michael Murray, General Manager
- Peter Waterman RFD. School of Graduate Research Central QLD University, MDA Member
- Wayne Chaffey and Martin Toms.

Finally closing the conference proper, the Port of Newcastle and Water, in our landscape initiative, explored the strength with industry in the Basin, logistics in delivering produce to the world, as well as pressures and uncertain future stressors in the Murray Darling Basin's Future.

The 2025 National Conference will be hosted by Griffith City Council.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

RECOMMENDATION

That Council:

Receives and notes the report on my attendance at the Murray Darling Association (MDA) 80th National Conference.

11 NOTICES OF RESCISSION

Nil

12 NOTICES OF MOTION

Nil

13 QUESTION WITH NOTICE

Nil

14 OUR COMMUNITY

Nil

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

16.1 ECONOMIC DEVELOPMENT STRATEGY 2024-28

Document ID: 749833

Author: Tourism & Economic Development Coordinator

Authoriser: General Manager

Theme: Our Economy

Attachments: 1. Narrandera Shire Economic Development Strategy 2024-28 (under separate cover) 

RECOMMENDATION

That Council:

1. Adopts the Draft Narrandera Shire Economic Development Strategy 2024-28.

PURPOSE

The purpose of this report is to adopt the Draft Narrandera Shire Economic Development Strategy 2024-28 following the public exhibition process.

SUMMARY

The Narrandera Shire Economic Development Strategy 2024-28 was placed on public exhibition from 20 June to 18 July 2024, and received one public submission, one amendment through Council and an internal update.

BACKGROUND

Narrandera Shire Economic Development Strategy 2024-2028 amendments include:

1. Request that the document include opportunities for Narrandera Shire to focus on the Electric Vehicle Transition, given Narrandera's strategic location on two highways. This item has been included on page 20 of the document under "Opportunities" stating:
Given Narrandera Shire's strategic location at the intersection of two highways, there is opportunity to support Electric Vehicle movements for commuters - including residents and visitors - and freight through dedicated infrastructure (eg: fast chargers).
2. Request the clear inclusion and naming of villages, specifically Barellan and Grong Grong to ensure the strategy is all encompassing of the Shire. This item has been included on page 43, under the Project 4.3 "Deliver outcomes consistent with the Local Housing Strategy and Employment Zone Land Strategy".
Actively promote investment and development opportunities in the villages within the Shire (including Barellan and Grong Grong), especially regarding land availability for new housing.
3. Council request for an additional item on page 18 under Economic Strengths – "please include the numerous groups clubs, organisations, volunteers – and how the economy is in part driven by these groups.

This has request has been added as:

“High-level of community engagement through active community groups, clubs, organisations and volunteers, which help drive the local economy through various activities and events.”

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

3 - Our Economy

Strategy

3.1 - Create strong conditions for investment and job creation through quality infrastructure and proactive business support.

Action

3.1.1 - Identify and develop targeted campaigns to attract industry/business also building on our distinctive strengths in agriculture and its related supply chains.

ISSUES AND IMPLICATIONS

Policy

- Nil

Financial

- The draft strategy was developed with grant funding from the 2023 Local Government Recovery Grants Program. The consultant cost for the preparation of the draft strategy was \$58,300 GST inclusive.
- Each of the 20 identified projects in the action plan includes a required budget to undertake the project. Possible sources include:
 - Existing Council resources
 - Funds allocated in future Council budgets totalling between \$175,000-\$260,000
 - NSW Government and Australian Government funding
 - Private investment

Legal / Statutory

- Nil

Community Engagement / Communication

- The draft strategy was placed on public exhibition for a period of a minimum of 28 days, and consideration of each submission was undertaken.
- All three submissions were actioned, and the Narrandera Shire Economic Development Strategy 2024-28 is now ready to be adopted for use by Council.

Human Resources / Industrial Relations (if applicable)

- Strategy implementation is reliant upon appropriate staff resourcing to meet timeframes identified within the draft strategy.

RISKS

- The primary risk is the inability to complete projects with sufficient budget and human resources. This risk can be mitigated through the allocation of appropriate budgets, accessing external funding resources and prioritising projects within Council's broader Delivery Program.
- Successful implementation will be dependent upon support for projects from the community and other stakeholders.
- The risk of projects not being relevant to the broader development on Narrandera Shire will be addressed through comprehensive project and budget reporting, including - meeting all milestones, timeframes and key performance indicators.

OPTIONS

1. Adopt the Economic Development Strategy 2024-28 as presented.
2. Resolve to not support the strategy and request additional investigation, consideration or amendment.
3. Resolve to discontinue the development of an Economic Development Strategy, which will result in a lapse of strategic direction for Narrandera Shire's economic development and not meeting the identified objectives of the Narrandera Shire Community Strategic Plan.

CONCLUSION

The Draft Economic Development Strategy has been prepared in accordance with the Community Strategic Plan to ensure public input into the proposed strategy. The draft strategy identifies the priorities and actions for Narrandera Shire's economic development over the next four years, including considerable background analysis of the Shire undertaken in terms of local, regional and national context, macro and micro trends, current strengths, challenges and opportunities. This strategy describes clear and achievable actions to best assist in the continued growth of Narrandera Shire.

RECOMMENDATION

That Council:

1. Adopts the Draft Narrandera Shire Economic Development Strategy 2024-28.

17 OUR INFRASTRUCTURE

Nil

18 OUR LEADERSHIP**18.1 DELIVERY PROGRAM 2022-26 HALF YEAR PERFORMANCE REVIEW - 30 JUNE 2024****Document ID:** 750168**Author:** Governance and Engagement Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Leadership**Attachments:** 1. **Delivery Program 2022-26 Half Year Performance Review - 1 January 2024 to 30 June 2024 (under separate cover)** **RECOMMENDATION**

That Council:

1. Adopts the Delivery Program 2022-26 half year performance review at 30 June 2024 as presented and
2. Publishes the report to the community via Council's website.

PURPOSE

The purpose of this report is for Council to adopt the Delivery Program 2022-26 half year performance review at 30 June 2024.

SUMMARY

The attached half year performance review contains updated actions at 30 June 2024 from the Delivery Program 2022-26. The Executive Leadership Team endorsed this half-year report at its 15 August 2024 meeting.

BACKGROUND

Section 402 of the Local Government Act 1993 (the Act) requires each local government area to have a Community Strategic Plan (CSP) that contains the visions and aspirations of the community and Council for at least a 10-year horizon. Supporting the CSP are several strategic documents, including a Resourcing Strategy, Delivery Program, an Operational Plan and Asset Management Plans. The Delivery Program contains the strategies, goals and actions to achieve the objectives contained within the CSP.

Section 404 of the Act requires the General Manager to provide regular reports at least every six months to Council on the progress of actions within the Delivery Program.

This report provides action statements and percentage completion indicators for those strategies contained within the Delivery Program 2022-26 from 1 January 2024 to 30 June 2024.

There are 59 actions contained within the Delivery Program 2022-26, with the status of these actions at 30 June 2024 being:

- 13 actions or 22.03% have been completed
- 25 actions or 42.38% have an ongoing commitment
- 21 actions or 35.59% are progressing.

Generally, at 1 July each year the action status for each line item is reset to zero with each six-monthly reporting period measured according to progress or completion. There are, however, some line items such as communication and animal registration where there is an ongoing commitment.

Key points from the 1 January 2024 to 30 June 2024 reporting period are:

- Council continues to hold regular meetings of the Aboriginal Elders Liaison Group. These meetings have included the following agenda items: completion and opening of the Wiradjuri Wall, formal name change of Town Beach to Koori's Beach also NAIDOC Week celebrations which included a smoking ceremony and Wetlands Walkaround.
- Council staff have started working with contractors to replace the existing public CCTV cameras and install additional cameras at selected locations around Narrandera as part of a grant funded project. Part of the project includes providing NSW Police – Narrandera with access to live footage from the public cameras.
- The new waste transfer area at the Narrandera Landfill site is well advanced with the space to be completed and commissioned by end 2024.
- Council is participating in a regional Council Power Purchasing Agreement (PPA) with the Hunter and Mid North Coast Joint Organisations for large site and streetlighting. Currently the procurement process is at the Stage 3 Request For Tenders phase. The purpose of the PPA is to secure a six-year (up to 100% renewable energy) fixed price agreement for participating councils.
- Council formally considered the draft Narrandera Shire Economic Development Strategy 2024-28 at the Council meeting on 18 June 2024 with an approved recommendation for public exhibition. The public exhibition phase has closed and, pending final minor inclusions, the document will soon be formally adopted. Council also continued efforts to seek grant funding to expand the Red Hill Industrial Estate. This underpins Council's commitment to enhancing the region's infrastructure to facilitate the growth of established and emerging businesses. Council staff have received a number of enquiries regarding Stage 2 of the Red Hill Estate which will be progressed as appropriate.
- Council has completed 1.5 kilometres of sealed road rehabilitation (100% of scheduled works), 40.9 kilometres of scheduled gravel re-sheet works (115% of the year's regular scheduled works), 495 kilometres of maintenance grading (119% of the year's regular scheduled works), 15.4 kilometres of resealing (100% of the year's regular scheduled works), 11.7 kilometres of shoulder widening (100% of the year's regular scheduled works), replaced two bridges and constructed over two kilometres of new footpath. Included in these figures, Council has undertaken Essential Public Asset Reconstruction Works (EPA-RW) gravel re-sheet works of 9.9 kilometres of road network as part of Natural Disaster AGRN1001 (January 2022).
- Household water filters continue to be installed at the request of property owners. Replacement of water mains and hydrants to improve water quality and reliability has continued throughout the year. Funding for a new Water Treatment Plant was again sought under the National Water Grid Fund Round 2, however Council was unsuccessful.
- Volunteer numbers and hours remain high at the Narrandera Shire Library, Parkside Museum and Community Transport. A dedicated group of volunteers also remain involved in Council Section 355 and Advisory committees. Narrandera is also fortunate to have a number of active and involved service organisation and community groups who support a range of community activities and causes.

Traditional Service organisations such as Rotary, the CWA and Lions are joined by arts-focused organisations such as NACNET and the With One Voice Community Choir to provide the community with options to come together. Nominated community volunteers have again been honoured with inclusion on the NSW Hidden Treasures Honour Roll.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

Policy

- Nil

Financial

- Nil

Legal / Statutory

- *Local Government Act 1993*
- *Local Government (General) Regulation 2021*
- Integrated Planning and Reporting Guidelines published September 2021

Community Engagement / Communication

- Achieved by discussing the 30 June 2024 half year review of the Delivery Program 2022-26 in the Ordinary Business Paper

Human Resources / Industrial Relations (if applicable)

- Nil

RISKS

- Nil

OPTIONS

That Council:

1. Adopts the 30 June 2024 half year performance review of the Delivery Program 2022-26 as presented and publishes the document to the community via Council's website; or

2. Not adopt the 30 June 2024 half year performance review of the Delivery Program 2022-26 as presented and requires identified amendments to be made before publishing the document to the community via Council's website.

CONCLUSION

The attached half year performance review at 30 June 2024 contains a comprehensive update of actions from the Delivery Program 2022-26.

It will be recommended that Council adopts the Delivery Program 2022-26 performance review dated 30 June 2024 as presented and publishes the document via Council's website.

RECOMMENDATION

That Council:

1. Adopts the Delivery Program 2022-26 half year performance review at 30 June 2024 as presented and
2. Publishes the report to the community via Council's website.

19 DEVELOPMENT APPLICATION

Nil

20 PROCUREMENT

20.1 NARRANDERA DESTINATION AND DISCOVERY HUB FIT OUT UPDATE

Document ID: 750432

Author: Tourism & Economic Development Coordinator

Authoriser: General Manager

Theme: Procurement

Attachments: 1. Tender Report - T23-24-03 - Narrandera Destination Discovery Hub Fit Out - Confidential (under separate cover)

RECOMMENDATION

That Council:

1. Acknowledges the procurement outcome and progress update for the Narrandera Destination and Discovery Hub fit out.

BACKGROUND

The tender for the fit out of the Destination and Discovery Hub has been undertaken and determined via the General Manager Delegation to award the works to The Trustee for Brandi 5 Business Projects for the sum of \$464,390 ex GST.

Council has a budget allocation of funds totalling \$465,000 for the Narrandera Destination and Discovery Hub Fit Out, where Stage 1 will not exceed \$250,000 and the maximum cost of Stage 2 will be \$215,000.

Tenders were called and two companies submitted proposals for the project. The tender panel’s recommendation was to accept the Trustee for Brandi 5 Business Projects tendered offer which scored the highest overall, with additional works required to further develop the immersive experience.





A copy of the assessment tender report to the General Manager is attached for information under confidential attachment.

RECOMMENDATION

That Council:

1. Acknowledges the procurement outcome and progress update for the Narrandera Destination and Discovery Hub fit out.

21 POLICY**21.1 POLICY REVIEW - POL020 ACCESS TO COUNCIL INFORMATION POLICY, POL027 LAND LEASE AND LICENCE POLICY, POL054 UNREASONABLE COMPLAINANT CONDUCT POLICY & POL085 PRIVACY POLICY.****Document ID: 745294****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Policy**

- Attachments:**
1. **POL020 Access to Council Information Policy (under separate cover)** 
 2. **POL027 Land Lease and Licence Policy (under separate cover)** 
 3. **POL054 Unreasonable Complainant Conduct Policy (under separate cover)** 
 4. **POL085 Privacy Policy (under separate cover)** 

RECOMMENDATION

That Council:

1. Reviews the amended policies
 - a. POL020 Access to Council Information Policy
 - b. POL027 Land Lease and Licence Policy
 - c. POL054 Unreasonable Complainant Conduct Policy, and
 - d. POL085 Privacy Policy.
2. Endorses the proposed policies for the purpose of exhibition seeking community comment.
3. Deems the policies as adopted should no submissions be received from the community at the conclusion of the exhibition period.

PURPOSE

The purpose of this report is to present the following four policies recently reviewed, amended and endorsed by the Executive Leadership Team.

SUMMARY

1. POL020 Access to Council Information Policy was last reviewed and endorsed by the General Manager 20 August 2019. The proposed amendments to this policy are administrative only.
2. POL027 Land Lease and Licence Policy was last reviewed and endorsed by ELT on 15 January 2018. The proposed amendments to this policy are mostly administrative. The significant change is that a review from Infrastructure Services is now required before preparing a report to Council to ensure that the land or space applied for, such as an unused roadway, is not required for a Council purpose.

3. POL054 Unreasonable Complainant Conduct Policy was last reviewed and endorsed by Council on 20 April 2021. The proposed amendments to this policy are administrative only.
4. POL085 Privacy Policy was last reviewed and endorsed by Council on 20 April 2021. The proposed amendments to this policy are administrative only.

OPTIONS

The options available for Council are to either:

1. Endorse the proposed amendments to the four policies; or
2. Not endorse the proposed amendments to the four policies and require identified changes.

CONCLUSION

The recommendation will be that Council endorse the proposed amendments and progress the four policies as presented for advertising seeking community comment.

RECOMMENDATION

That Council:

1. Reviews the amended policies
 - a. POL020 Access to Council Information Policy
 - b. POL027 Land Lease and Licence Policy
 - c. POL054 Unreasonable Complainant Conduct Policy, and
 - d. POL085 Privacy Policy.
2. Endorses the proposed policies for the purpose of exhibition seeking community comment.
3. Deems the policies as adopted should no submissions be received from the community at the conclusion of the exhibition period.

21.2 POLICY REVIEW - POL010 SMALL BUSINESS INCENTIVE SCHEME POLICY**Document ID:** 750430**Author:** Economic Development Manager**Authoriser:** General Manager**Theme:** Our Economy**Attachments:** 1. POL010 Small Business Incentive Scheme Policy [↓](#) **RECOMMENDATION**

That Council:

1. Reviews and endorses POL010 Small Business Incentive Scheme Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL010 Small Business Incentive Scheme Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

PURPOSE

The purpose of this report is to present the amended policy document titled POL010 Small Business Incentive Scheme Policy to Council for endorsement.

SUMMARY

This policy was developed in 2021 with the latest review requiring only minor changes.

BACKGROUND

The amended policy continues to demonstrate Council's commitment to supporting economic development in Narrandera Shire.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

3 - Our Economy

Strategy

3.1 - Create strong conditions for investment and job creation through quality infrastructure and proactive business support.

Action

3.1.1 - Identify and develop targeted campaigns to attract industry/business also building on our distinctive strengths in agriculture and its related supply chains.

ISSUES AND IMPLICATIONS**Policy**

- Narrandera Shire Council Code of Conduct

- POL048 Sale of Industrial Land Red Hill Estate Policy

Financial

- Council must continue to make provision in its annual budget for the provision of a funding pool to assist any businesses that qualify for assistance in accordance with this scheme.

Legal / Statutory

- Local Government Act 1993
- Privacy and Personal Information Act 1988
- The proposal to provide assistance must comply with Section 356 of the NSW Local Government Act 1993 as referred.

Community Engagement / Communication

- This matter is being presented in the ordinary business paper for discussion.

Human Resources / Industrial Relations (if applicable)

- There are no perceived human resources or industrial relations risks with this amended policy.

RISKS

The main risks are around ensuring fairness and equity in considering requests for assistance. However, the application process is designed to maximise fairness and equity and genuine assistance in terms of the policy.

OPTIONS

1. Endorse the amended policy titled POL010 Small Business Incentive Scheme Policy as presented; or
2. Not endorse the amended policy titled POL010 Small Business Incentive Scheme Policy as presented and require identified amendments to be made.

CONCLUSION

That Council adopts the updated POL010 Small Business Incentive Scheme Policy as presented.

RECOMMENDATION

That Council:

1. Reviews and endorses POL010 Small Business Incentive Scheme Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL010 Small Business Incentive Scheme Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.



Small Business Incentive Scheme Policy 2024

POL010



NARRANDERA SHIRE COUNCIL

Chambers: 141 East Street Narrandera NSW 2700
Email: council@narrandera.nsw.gov.au

Phone: 02 6959 5510
Fax: 02 6959 1884



Policy No: POL010
Policy Title: Small Business Incentive Scheme Policy
Section Responsible: Economic Development
Minute No: 2Y/XXX
Doc ID: 559839

1. INTENT

- a. To facilitate economically sustainable development in Narrandera Shire.
- b. To strengthen the local economy and improve employment opportunities by stimulating developments suitable to the environment and community of Narrandera Shire.
- c. To provide economic and administrative incentives for viable enterprises to establish in Narrandera Shire. Such incentives are offered in accordance with Section 356 of the NSW Local Government Act 1993, namely:
 - i. The assistance is part of a specific program which has been included in the Council's ~~management planning~~;
 - ii. The program's budget does not exceed 5% of the Council's income from the ordinary rates for the year; and
 - iii. The program is uniformly available to all or a significant group of persons within the area.

~~Any applications for funding received prior to the satisfaction of statutory exhibition and final endorsement of the policy will be required to be dealt with in accordance with Section 356(1) of the NSW Local Government Act 1993 in that notice of any proposal to grant any financial assistance will require Council to give at least 28 days public notice of a proposal to pass a resolution to grant financial assistance before doing so.~~

- d. To provide a framework for staff when dealing with potential developers.

2. SCOPE

This policy applies to:

- a. Existing business entities within Narrandera Shire that are legitimately operating as a registered business with an Australian Business Number (ABN).
- b. New or relocating businesses that are proposing to establish a new enterprise in **the industrial**, retail, service or other legitimate business sectors within Narrandera Shire.

3. OBJECTIVE

Narrandera Shire Council Business Incentive Scheme (BIS) is available to businesses, where the nature and scale of the proposed investment will stimulate significant economic and community benefits, diversity and value-add to the wider regional economy beyond the growth of the business itself.

The BIS is a discretionary scheme that seeks to attract and support businesses that will deliver the greatest benefits to Narrandera Shire. The focus of the incentives package is on business that will:

- create new jobs
- catalyse additional investment
- catalyse growth in a key strategic area.

4. POLICY STATEMENT

~~This policy encourages~~ the establishment of businesses that are sustainable, both financially and environmentally, to provide long term benefit to the Narrandera Shire. ~~The policy's purpose is to by:~~

- a. ~~Attracting~~ new business to the Shire.

Business attraction ~~may will~~ be promoted through Council's online resources ~~or and~~ through traditional media sources including newspapers, magazines, television ~~and~~ radio ~~and other~~. ~~Council will distribute its Red Hill Industrial Estate Prospectus 'Open for Business. Room to Grow' to encourage land purchases on the estate that will facilitate the development and employment of people.~~

- b. ~~Supporting~~ local businesses to assist them in remaining profitable, competitive and provide ongoing and increased employment opportunities.

Local business support occurs through the Council's membership ~~of~~ and participation in the Narrandera Business Group (NBC), where ~~NBG~~ initiatives such as the 'Buy Local Campaign' and 'Narrandera Connected' business functions are strongly supported.

~~In addition, Narrandera Shire Council produces and distributes to its local business database a bi-monthly newsletter that concentrates on news of business activity and initiatives within the Shire.~~

Council also receives and distributes regular communications from Government and various business organisations with information on grants, webinars, conferences and other advice about small business operation and management.

- c. Council may support local businesses with other initiatives from time to time.

5. PROVISIONS

5.1 ELIGIBILITY CRITERIA

All applications for the Narrandera Shire Business Incentive Scheme will be assessed on a case-by-case basis.

Applications for assistance will only be considered where businesses show a high probability of future success and sustainability. Any application for assistance must include a Business Plan which details:

- Projected income and expenditure in relation to the development
- Employment levels
- Product and marketing strategy
- ~~Any e~~Other relevant information
- ~~Other s~~Satisfactory evidence that the development has a reasonable prospect of success.
- Outstanding merit and/or reflects confidence in the viability of Narrandera Shire as a location to establish or expand the enterprises.

5.2 POTENTIAL ASSISTANCE

Council will consider making available various forms of development assistance, which ~~may~~ could include some or all the following concessions:

- Free pre-application advice
- Reimbursement of development application fees (ref 11.2)
- Reimbursement of 'up front' Developer Contribution charges (ref 11.3)
- Assistance with civil works that may be required, including transport access, car parking, etc (ref 11.3)
- Waiver or reduction in other site establishment fees (ref 11.3)
- Rate relief (ref 11.1)
- Rebates for industrial land purchases (refer to POL048 Sale of Industrial Land Red Hill Estate Policy)
- To act as a facilitator for the development with relevant government departments and agencies.

Council ~~and~~ staff will provide, where possible, facilitation support for developers to access ~~such programs are aware of various~~ State and Federal Government initiatives that are released from time to time. ~~and~~

5.3 APPLICATION PACKAGE

To assist in the determination of the request for an incentive, Council requires a comprehensive proposal outlining detailed information regarding both the proponent business and the project. The information requirements are set out in the Application Package which includes:

- Application checklist
- Application form and additional documents

5.3.1 Application checklist

The application checklist provides an easy reference for applicants to ensure they have included all the supporting documents and information for their application.

5.3.2 Application form

The application form sets out the required information that applicants must submit for their applications to be considered for the BIS.

- a. **Business Overview:** summary of the business that includes the Executive Summary of a Business Plan, the core function, the goods and services offered, vision statement, business goals over the next 5 years and the key milestones to achieve this.
- b. **Organisational Chart:** include a diagram that shows the structure of the organisation, the relationships, job titles and reporting hierarchy.
- c. **List of Board Members:** include the names and positions/titles of each board member (If applicable).
- d. **Management Capability:** if a corporation, include a capability statement on the senior management of the business which includes, their name, their role, area of expertise, length of service with the business and their key skills or strengths.
- e. **Capital Expenditure:** provide an overview of the proposed capital expenditure and one-off (non-operational) costs associated with the project. Information required includes where relevant, the amount of capital expenditure for the project into the following categories:
 - Land and buildings
 - Plant and equipment
 - Technology
 - Intellectual property
 - Infrastructure
 - Other one-off establishment costs eg: relocation and fit-out costs
 - Employment details - applicants must provide a breakdown of existing employment levels by category on a Full-Time Equivalent basis, as well as the projected employment levels over three years.

5.4 APPLICATION PROCESS

- a. Initial meeting with Council's Economic Development team to discuss eligibility and process.
- b. Applicant submits the application form and **all required** supporting information.
- c. Economic Development officers prepare a report summary for the next **feasible** ordinary Council meeting.
- d. Applicant notified of the outcome of Council's resolution.
- e. If successful, the applicant will be provided with a formal offer and contractual agreement.
- f. Reporting and milestones established through a contractual agreement.
- g. The applicant will submit milestone reports to affect the payment of funds.
- h. Monitoring and reporting for the period of the agreement.

5.5 ASSESSMENT AND NEXT STEPS

- a. Applications for the ~~Narrandera Shire Council Business Incentive Scheme~~ BIS will be assessed on an as-needed basis.
- b. Applicants will be advised of the outcome of their application within 60 days of the Council meeting.
- c. Successful applications will receive an offer of financial assistance. If the business accepts the offer, it will enter into a formal agreement with Narrandera Shire Council which will outline the terms and conditions of the financial incentive. Once signed by both parties, the agreement becomes legally binding.
- d. The payment of incentives is through reimbursement of approved fees and charges incurred.
- e. Rebates for the following areas are conditional upon an application meeting specific incentive criteria (refer to Attachment 1 Business Incentive Rebate Criteria Guideline)
 - Rate rebate
 - Reimbursement of development application fees
 - Reimbursement of developer contributions, civil works, site establishment fees
- f. All proposals must be submitted to Council for final approval and Narrandera Shire Council reserves the right to accept or reject any application for assistance either in whole or part.
- g. Council may consider variations for applications that demonstrate outstanding merit.
- h. Financial assistance (where granted) will be provided once contractual obligations of the mutual agreement with Narrandera Shire Council are met with documentary evidence of expenditure.

6. DEFINITIONS

- **ABN:** Australian Business Number
- **BIS:** Business Incentive Scheme
- **NSC:** Narrandera Shire Council

7. ROLES AND RESPONSIBILITIES

7.1 STAFF

- Economic Development Manager to manage application process, in conjunction with Tourism & Economic Development Coordinator.
- Other Council staff involved in the assessment process. ~~f~~For example: rates, finance, and infrastructure.

7.2 GENERAL MANAGER

- Review application and assessment outcomes.
- Authorise submission of application to Council for determination.

7.3 COUNCIL

- To review application and make resolution.

8. RELATED LEGISLATION

- Local Government Act 1993
- Privacy and Personal Information Act 1988

9. RELATED POLICIES AND DOCUMENTS

- Narrandera Shire Council Small Business Incentive Scheme Application checklist
- Narrandera Shire Council Small Business Incentive Scheme Application form
- Business Incentive Rebate Criteria Guideline
- Narrandera Shire Council Code of Conduct
- POL048 Sale of Industrial Land Red Hill Estate Policy

10. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

11. PREVIOUS VERSIONS

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

- N/A

POLICY HISTORY

Responsible Officer	Tourism & Economic Development Co-ordinator		
Approved by	General Manager		
Approval Date	DD Month 202Y		
GM Signature <i>(Authorised staff to insert signature)</i>			
Next Review	DD Month 202Y (↑ + 3-5 years)		
Version Number	Endorsed by ELT	Adopted by Council	Date signed by GM
1 Adopted	13/07/2021	20/07/2021	23/09/2021
2 Reviewed	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY

NOTE: This is a controlled document. If you are reading a printed copy, please check that you have the latest version via Council's website (external) or MagiQ (internal). Printed or downloaded versions of this document are uncontrolled.

Attachment 1:

BUSINESS INCENTIVE REBATE CRITERIA GUIDELINE



This guideline supports incentive opportunities for business within Narrandera Shire as outlined in Council’s Business Incentive Scheme Policy (POL010).

11.1 Rate Relief Criteria

A rate rebate is conditional upon the business owner complying with Council requirements and meeting the following criteria below:

Measure	Incentive
Creation of under 5 FTE jobs	Rebate of up to \$500 per FTE employee for one year
Creation of 5 or more FTE jobs	Rebate of rates up to \$2500 for one year
Creation of 10 or more FTE jobs	Rebate of rates up to \$2500 each year for two years
Creation of 25 or more FTE jobs	Rebate of rates up to \$2500 each year for three years
Creation of 50 or more FTE jobs	By negotiation

11.2 Reimbursement of Development Application Fees Criteria

The reimbursement of development application fees is conditional upon the business owner complying with Council requirements and meeting the criteria below:

Statutory and state government fees are ineligible for reimbursement.

Measure	Incentive
Creation of under 5 FTE jobs	Reimbursement of Development Application fees up to \$200 per new FTE job.
Creation of 5 or more FTE jobs	Reimbursement of Development Application fees up to \$1000.
Creation of 10 or more FTE jobs	Reimbursement of Development Application fees up to \$2500.
Creation of 25 or more FTE jobs	Reimbursement of Development Application fees up to \$5000.
Creation of 50 or more FTE jobs	By negotiation

11.3 Reimbursement of Developer Contributions, Civil Works, Site Establishment Fees Criteria

The reimbursement of development contributions, civil works or site establishment fees is conditional upon the business owner complying with Council requirements and meeting the criteria below:

Measure	Incentive
Creation of under 5 FTE jobs	Reimbursement of Developer Contributions, Civil Works and/or site establishment fees up to \$400 per new FTE job
Creation of 5 or more FTE jobs	Reimbursement of Developer Contributions, Civil Works and/or site establishment fees up to \$2000.
Creation of 10 or more FTE jobs	Reimbursement of Developer Contributions, Civil Works and/or site establishment fees up to \$3000.
Creation of 25 or more FTE jobs	Reimbursement of Developer Contributions, Civil Works and/or site establishment fees up to \$5000.
Creation of 50 or more FTE jobs	By negotiation

21.3 POLICY REVIEW - POL040 TELEVISION FILM PRODUCTION SHOOTS POLICY AND POL057 TOURISM POLICY**Document ID:** 750431**Author:** Economic Development Manager**Authoriser:** General Manager**Theme:** Our Economy**Attachments:** 1. POL040 Television Film Production Shoots Policy  
2. POL057 Tourism Policy (under separate cover) **RECOMMENDATION**

That Council:

1. Reviews the amended policies:
 - a. POL040 Television Film Production Shoots Policy and
 - b. POL057 Tourism Policyas presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL040 Television Film Production Shoots Policy and POL057 Tourism Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

PURPOSE

The purpose of this report is to present the amended policy documents titled POL040 Television Film Production Shoots Policy and POL057 Tourism Policy to Council for endorsement.

SUMMARY

These policies were reviewed in 2021 and 2020 respectively with minor changes only.

BACKGROUND

The amended policies continue to demonstrate Council's commitment to supporting tourism and marketing in and of Narrandera Shire.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

3 - Our Economy

Strategy

3.1 - Create strong conditions for investment and job creation through quality infrastructure and proactive business support.

Action

3.1.2 - Promote collaborative marketing initiatives through regular meetings between businesses and Council on both a formal and informal basis.

ISSUES AND IMPLICATIONS**Policy**

- NSW Local Government Filming Protocol 2009
- Economic Development Strategy 2017–20

Financial

- Nil.

Legal / Statutory

- State Environmental Planning Policy (Exempt and Complying Development Code) 2008
- Local Government Act 1993
- Privacy Act 1988

Community Engagement / Communication

- This matter is being presented in the ordinary business paper for discussion.

Human Resources / Industrial Relations (if applicable)

- Nil.

RISKS

Policies that are not reviewed may not reflect the current expectations of the legislation and OLG guidelines.

OPTIONS

The options available to the Executive Leadership Team are:

1. Endorse the amended policies titled POL040 Television Film Production Shoots Policy and POL057 Tourism Policy as presented; or
2. Not endorse the amended policies titled POL040 Television Film Production Shoots Policy and POL057 Tourism Policy as presented and require identified amendments to be made.

CONCLUSION

That Council adopts the updated POL040 Television Film Production Shoots Policy and POL057 Tourism Policy as presented.

RECOMMENDATION

That Council:

1. Reviews the amended policies:
 - a. POL040 Television Film Production Shoots Policy and
 - b. POL057 Tourism Policyas presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL040 Television Film Production Shoots Policy and POL057 Tourism Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.



Television and Film Production Policy 2024

POL040



NARRANDERA SHIRE COUNCIL

Chambers: 141 East Street Narrandera NSW 2700
Email: council@narrandera.nsw.gov.au

Phone: 02 6959 5510
Fax: 02 6959 1884



Policy No: POL040
Policy Title: Television and Film Production Policy
Section Responsible: Economic Development
Minute No: 2Y/XXX
Doc ID: 8637

1. INTENT

Narrandera Shire Council welcomes the use of its public areas for television and film production shoots. It is important that production companies understand that Council has a role in maintaining community interests and safety, ~~and as well as~~ environmental, cultural and heritage protection. This policy has been developed to assist both the film companies and local people when film shoots are ~~to be~~ undertaken.

2. SCOPE

- This policy applies to locations on Council owned or controlled land within Narrandera Shire.
- Approval from a local council is not required for filming and associated activity which takes place entirely on private land. Filmmakers need to seek agreement from owners to film on private land, such as homes and business premises.
- Filming that complies with the development standards set by NSW State Environmental Planning Policy (Exempt and Complying Development Code) 2008 does not require the prior approval of Narrandera Shire Council.

3. OBJECTIVE

To provide Council with a framework for understanding approvals and services to be provided to assist in location filming production under the NSW Local Government Filming Protocol and to provide film production companies with an understanding of the procedures they must follow for film shoots to take place **within Narrandera Shire**.

4. POLICY STATEMENT

It is NSW Government policy that State agencies provide the highest possible level of cooperation with film makers. ~~It is understood that the~~ The NSW Local Government Filming Protocol is binding on local councils, and ~~are expected~~ expects councils to grant approvals and, where appropriate, ~~provide~~ any necessary lease or licence over Council owned or Council controlled land for filming, unless there are exceptional circumstances.

5. PROVISIONS

5.1 MATTERS FOR CONSIDERATION

Council ~~will have regard to the following principles,~~ when in receipt of an application for a film and television shoot, ~~will have regard to the following principles:~~

- Compliance with the NSW Local Government Filming Protocol and related Legislative Acts
- Community interests and safety
- Protection of public assets
- Environmental, cultural and heritage protection
- Recognition and benefits to Narrandera
- Compliance with insurance requirements
- Compliance with traffic management requirements
- Fees, if applicable, will be considered in line with the NSW Department of Local Government filming protocol.

6. DEFINITIONS

- **NSC:** Narrandera Shire Council

7. ROLES AND RESPONSIBILITIES

Council's designated Film Contact Officer is the Economic Development Manager.

8. RELATED LEGISLATION

- State Environmental Planning Policy (Exempt and Complying Development Code) 2008

9. RELATED POLICIES AND DOCUMENTS

- NSW Local Government Filming Protocol 2009

10. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make charges to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

11. PREVIOUS VERSIONS

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

- ES180 Television and Film Production Shoots

POLICY HISTORY

Responsible Officer	Economic Development Manager		
Approved by	General Manager		
Approval Date	DD Month 202Y		
GM Signature <i>(Authorised staff to insert signature)</i>			
Next Review	DD Month 202Y (↑ + 3-5 years)		
Version Number	Endorsed by ELT	Endorsed by Council	Date signed by GM
1 Adopted	-	-	21/11/2000
2 Reviewed	-	-	21/11/2000
3 Reviewed	-	-	21/04/2009
4 Reviewed	13/07/2015	18/08/2015	19/08/2015
5 Reviewed	13/10/2020	16/02/2021	1/04/2021
6 Reviewed	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY

NOTE: This is a controlled document. If you are reading a printed copy, please check that you have the latest version via Council’s website (external) or MagiQ (internal). Printed or downloaded versions of this document are uncontrolled.

22 COMMITTEE REPORTS**22.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 19 AUGUST 2024****Document ID:** 750771**Author:** Governance and Engagement Manager**Authoriser:** Deputy General Manager Corporate and Community**Attachments:** 1. **Audit, Risk and Improvement Committee Minutes - 19 August 2024****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Extraordinary Audit, Risk and Improvement Committee held on Monday 19 August 2024.

Special mention of the following:

1. The Audit, Risk and Improvement Committee recommends to Council that the draft 2023-2024 financial statements as presented be referred for external audit purpose with the following 3 amendments:
 - a. Item B5-1 – the line item titled ‘Projects budgeted requiring a fully funded grant have not been successful \$2,385,000 the value needs to be bracketed to read (\$2,385,000);
 - b. Item C1-3 – the line item titled ‘other’ with a value of \$1.928M is to be separated into individual line items for transparency purposes;
 - c. Item G5-2 Ratio 1 titled ‘Operating Performance Ratio’ – the deficits identified within the Water Fund require a narrative for transparency purposes and the measures to be taken to contain future deficits.
2. Expressed its appreciation to the Finance Manager Bec Best and external contractor Laurie Knight for finalising and presenting the DRAFT 2023-2024 Financial Statements so promptly.

**MINUTES OF NARRANDERA SHIRE COUNCIL
EXTRAORDINARY AUDIT, RISK AND IMPROVEMENT COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON MONDAY, 19 AUGUST 2024 AT 1.30PM**

1 PRESENT

Chairperson John Batchelor (T), Members Gayle Murphy (T), Stewart Todd (T).

Observers – Cr Cameron Lander, GM George Cowan, DGMCC Martin Hiscox, FM Bec Best, Laurie Knight (Local Gov Consulting) (T), GEM Craig Taylor, Minute taker Mel Gilmour.

(T) = attendance using Teams

2 APOLOGIES

Nil

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5 REPORTS

MOTION - BRING FORWARD ITEM 5.2 DRAFT 2023-2024 FINANCIAL STATEMENTS

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Mr Stewart Todd

That the Audit, Risk and Improvement Committee bring forward Item 5.2 then discuss Item 5.1 as the final agenda item.

CARRIED

5.2 DRAFT 2023-2024 FINANCIAL STATEMENTS

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Mr Stewart Todd

The Audit, Risk and Improvement Committee:

1. Recommends to Council that the draft 2023-2024 financial statements as presented be referred for external audit purpose with the following 3 amendments:
 - a. Item B5-1 – the line item titled ‘Projects budgeted requiring a fully funded grant have not been successful \$2,385,000 the value needs to be bracketed to read (\$2,385,000);
 - b. Item C1-3 – the line item titled ‘other’ with a value of \$1.928M is to be separated into individual line items for transparency purposes;
 - c. Item G5-2 Ratio 1 titled ‘Operating Performance Ratio’ – the deficits identified within the Water Fund require a narrative for transparency purposes and the measures to be taken to contain future deficits.
2. Expressed its appreciation to the Finance Manager Bec Best and external contractor Laurie Knight for finalising and presenting the DRAFT 2023-2024 Financial Statements so promptly.

CARRIED

5.1 RETIREMENT OF MARTIN HISCOX

COMMITTEE RESOLUTION

Moved: Mr Stewart Todd

Seconded: Mrs Gayle Murphy

The Audit, Risk and Improvement Committee:

1. Note the pending retirement of the Deputy General Manager of Corporate and Community Services – Martin Hiscox.
2. Sincerely thanks Martin for his contribution to the Audit, Risk and Improvement Committee over many years and wish Martin the very best in his retirement.

CARRIED

6 NEXT MEETING

Wednesday 2 October 2024

7 MEETING CLOSE

The Meeting closed at 2:58pm.

The minutes of this meeting were approved by the Chairperson 20 August 2024 (Doc ID 751044) and will be presented to the next meeting for confirmation.

22.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE - MINUTES - 11 JUNE 2024

Document ID: 743744

Author: Manager Projects and Assets

Authoriser: Deputy General Manager Infrastructure

Attachments: 1. Local Emergency Management Committee Minutes - 11 June 2024

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Local Emergency Management Committee held on Tuesday 11 June 2024.

**MINUTES OF NARRANDERA – LEETON SHIRE COUNCILS
LOCAL EMERGENCY MANAGEMENT COMMITTEE
HELD AT THE JB DRISCOLL ROOM, NARRANDERA EX-SERVICEMEN’S CLUB,
39/45 BOLTON ST NARRANDERA
ON TUESDAY, 11 JUNE 2024 AT 9:10AM**

1 PRESENT

Chairperson Shane Wilson, Mayor Cr Neville Kschenka, Mr Chad Kennis, Mr Chris Quiring, Ms Debbie Hobbs, Mr Neal Tait, Mr Jason Clarke, Mr Peter Beal, Mr Peter Cook, Ms Sophie Warren, Mr Fred Hammer, , Mr Tyson Bock, Ms Kate Johanson, Ms Angela Fraser, Ms Peta Sinclair, Ms Emma Tyrrell, Ms Rebecca Bradshaw, Ms Simone Powles, Mr Luke Tedesco, Mr Silas Darby,

2 APOLOGIES

Mr Alastair Macdonald, Mr Daryl Cooper, Mr David Buchtman, Ms Debbie Wickes, Mr Issac Lee, Mr Elisa Ward, Mr Justin Langley, Ms Karen Eurell, Ms Kate Williams, Ms Lindel Carey, Mr Tom Wivell, Mr Pete Watson, Mr Robert Hutchinson, Mr Shane Hargrave, Mr Steve Hompes, Mr Steven Evans, Mr Pete Watson, Ms Susan Andrusiow, Mr Rod Emerson, Mr Lesley Ward, Ms Catherine Dawe, Mr Glenn Newman, Mr Kirk Walker, Mr Joe Valenzisi, Cr Tony Reneker

3 DECLARATION OF PECUNIARY INTEREST

NIL

4 BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 NARRANDERA LEMC – NIL

4.2 LEETON LEMC - NIL

5 CONFIRMATION OF PREVIOUS MEETING MINUTES

RECOMMENDATION

That the minutes of the Narrandera Local Emergency Management Committee held on 13 February 2024 be confirmed.

Moved: Mr Chris Quiring

Seconded: Ms Debbie Hobbs

RECOMMENDATION

That the minutes of the Leeton Local Emergency Management Committee held on 15 February 2024 be confirmed.

Moved: Mr Chris Quiring

Seconded: Ms Angela Fraser

6 REPORTS

Mr Wilson welcomed the representatives and advised that Narrandera and Leeton Shire Councils have agreed to enter into a 12 month trial merger. During the trial period the LEMC meetings will alternate between Narrandera and Leeton.

6.1 – NSW Police Force - Please refer to Agency Report – NSW Police Force – 11 June 2024. Mr Quiring also advised the Committee that Mr Jason Clarke will take over as the LEOCON for the Leeton station.

6.2 - Fire & Rescue NSW – Please refer to Agency Report – Fire and Rescue NSW – 11 June 2024.

6.3 – RFS MIA – Please refer to Agency Report – RFS MIA – 11 June 2024.

6.4 – VRA Leeton – Please refer to Agency Report – Leeton VRA Rescue Squad – 11 June 2024.

6.5 – VRA Narrandera – Mr Macdonald was a late apology for the meeting. Please refer to Agency Report – Narrandera VRA Rescue Squad – 11 June 2024.

6.6 – Health MLDH – Please refer to Agency Report – MLHD – 11 June 2024.

6.7 – Transport for NSW – Please refer to Agency Reports for Narrandera and Leeton – TfNSW – 11 June 2024.

6.8 – AASFA Local Land Services – Please refer to Agency Report – AASFA – 11 June 2024 and Sitrep Report regarding Fire Ants.

6.9 – NSW Reconstruction Authority – Mr Cook introduced Sophie Warren who has taken up the role as Assistant Coordination Officer and will be a LGA lead mainly working with Carrathool, Hay and Murrumbidgee Council's. Mr Cook also advised the Committee that the supporting spontaneous volunteers grant program is now open. - Please refer to Agency Report – NSWRA – 11 June 2024.

6.10 – Welfare Services – Please refer to Agency Report – WSFA – 11 June 2024.

6.11 – State Emergency Service - Ms Debbie Hobbs read out the Narrandera / Leeton agency report provided by Mr Hargrave - Please refer to Agency Report – NSW SES – 11 June 2024. .

6.12 – Ambulance NSW - Please refer to Narrandera and Leeton Agency Reports – NSW Ambulance – 11 June 2024.

6.13 – REMO – Please refer to Agency Report – REMO Riverina – 11 June 2024

6.14 – Australia Red Cross - Please refer to Agency Report – Red Cross – 11 June 2024.

6.15 – Leeton Shire Council - Mr Tedesco and Mr Darby updated the committee on the 2022 flood damage repairs , which will be completed by the end of June 2024. Mr

Tedesco advised that Transport for NSW will be undertaking night works along Kurrajong Ave between the 12th and 14th June. He will circulate the traffic management plan to the committee members.

6.16 – Narrandera Shire Council – Mr Wilson provided the committee representatives with an update on Grong Grong River Rd and Holloway Rd works activities.

He also congratulated the agencies for the successful emergency services open day conducted in Marie Bashir Park on the 11 May 2024.

Mr Wilson finished by also updating the committee on the following item:

- New CCTV System upgrade to be rolled out with the installation of 40 cameras, with Police to have access.
- Council Heat Wave Policy
- Councils' involvement in the Sturt HWY Task Force.

6.13 – LEMO – Mr Hammer provided the committee with an update on the Narrandera Floodplain Risk Management projects.

6 GENERAL BUSINESS

Mr Quiring thanked all the combat agencies that participated in the emergency services open day and also thanked Mr Macdonald from Narrandera VRA for organising the event.

Mr Beal stated that the agency will be looking at continuing to work with agencies and communities to undertake further cultural burns on stock reserves, which has proven to be successful.

Ms Bradshaw stated that Leeton SES station has 8 new members, which brings the stations membership to just under 40 volunteers.

Ms Sinclair advised the committee that a Multi-agency (Ag Rescue) exercise will be conducted at Tocal Collage, Yanco Campus on Saturday 15 June 2024. The LEMO will forward on the exercise information to members following the LEMC meeting. Please refer to Ag Rescue Exercise Leeton Correspondence – 11 June 2024.

Mayor Kschenka stated Narrandera Shire Council will continue to work with Transport for NSW to keep Gillenbah Road network open during flood events and to upgrade the Leeton Road canal bridge.

7 NEXT MEETING

Leeton Council to advise venue – Thursday 10 October 2024

8 MEETING CLOSE

Meeting Closed at 10:05am

The minutes of this meeting were approved by the Chairperson (740085) and will be presented to the next meeting for confirmation.

.

22.3 ABORIGINAL ELDERS LIAISON - MINUTES - 24 JUNE 2024

Document ID: 744242

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Aboriginal Elders Liaison Minutes - 24 June 2024

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 24 June 2024.



MINUTES

Aboriginal Elders Liaison Meeting

24 June 2024

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ABORIGINAL ELDERS LIAISON MEETING
HELD AT THE MARIE BASHIR PARK - WIRADJURI WALL
ON MONDAY, 24 JUNE 2024 AT 12PM FOR 12.30PM**

Following a light lunch onsite at the Wiradjuri Honour Wall, the meeting commenced at **12.35pm**

WELCOME TO COUNTRY by Elder Robert Carroll

ACKNOWLEDGEMENT OF COUNTRY by Mayor Kschenka

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

1 PRESENT

Chair Mayor Cr Neville Kschenka, GM George Cowan, Elder Cherry Johnson, Elder Dexter Briggs, Elder Jennifer Johnson, Elder Joy Ingram, Elder Robert Carroll, MLHD Leonie Flack, CSM Stacie Mohr

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Elder Cherry Johnson
Seconded: Elder Dexter Briggs

That apologies from Cr Tracey Lewis, Cr Braden Lyons, Elder Alice Christian, Elder Brenda Poole, Elder Brenda Prior, Elder Bonita Byrne, Elder Cindy Christian, Elder Clem Christian, Elder Colleen Ingram, Elder Collin Ingram, Elder David Ivanoff, Mr Dean Ingram, Elder Hank Lyons, Elder Graham Byrne, Elder Jean Galluzzo, Elder John Bamblett, Elder Leo Williams, Elder Michael Lyons, Elder Natalie Bright, Elder Nita Salafia, Elder Owen Lyons, Elder Paul Prior, Elder Ronny Williams, Elder Tommy Lyons, Elder Tracey Prior, MLHD Shaun Lyons, Observer Vivian Christian and CLO Suzanne Litchfield be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Elder Jennifer Johnson
Seconded: Elder Dexter Briggs

That the minutes of the Aboriginal Elders Liaison Meeting held on 26 February 2024 be confirmed.

CARRIED

5 REPORTS

6.1 12.40PM - STROMLO ENERGY

COMMITTEE RESOLUTION

Moved: Elder Dexter Briggs
Seconded: Elder Joy Ingram

That the Aboriginal Elders Liaison Group:

1. Welcome Geoffrey Johnson; Community and Indigenous Engagement Officer, from Stromlo Energy to the meeting.
2. Receive and note the information Geoffrey provided on the proposed Devlin's Bridge Wind Farm development.
3. Note discussion on the cultural information that's required from local Aboriginal members, who may be cultural knowledge holders, and the development process that also includes discussions with:
 - the relevant Local Aboriginal Land Council(s),
 - the Registrar, Aboriginal Land Rights Act 1983 for a list of Aboriginal owners,
 - the National Native Title Tribunal for a list of registered native title claimants, native title holders and registered Indigenous Land Use Agreements, and
 - the Native Title Services Corporation Limited (NTSCORP Limited).
4. Note discussion on the timelines of the development to commence in mid-July and the completion target being 2027, once all approvals are gained.
5. Note that Cultural Heritage reviews are in progress.
6. Note that a Board is developed to divide funds from the Community Benefit Fund component of the development project.

CARRIED

6.2 DESTINATION DISCOVERY HUB - INTERPRETIVE CONTENT

COMMITTEE RESOLUTION

Moved: Elder Cherry Johnson

Seconded: Elder Robert Carroll

That the Aboriginal Elders Liaison Group:

1. Receive a verbal update on the content for the Destination Discovery Hub Interpretive Panels.
2. Note a full report will be provided to the 26 August 2024 meeting.
3. Note suggestion for a "Mature Age Traineeship" at the Destination Discovery Hub to be designated an Aboriginal position incorporating cultural interaction with local community and visitors.

CARRIED

6.3 GUEST REQUEST - NAIDOC COMMITTEE

COMMITTEE RESOLUTION

Moved: Elder Jennifer Johnson

Seconded: Elder Cherry Johnson

That the Aboriginal Elders Liaison Group:

1. Endorse the request for with Vivian Christian and NAIDOC Committee members to attend the next meeting of the liaison group set for Monday 26 August 2024.
2. Note Council's coordination of the Official Opening of NAIDOC Week.

CARRIED

6.4 UPDATE ON PREVIOUS MATTERS

COMMITTEE RESOLUTION

Moved: Elder Jennifer Johnson

Seconded: Elder Robert Carroll

That the Aboriginal Elders Liaison Group:

1. Receive and discuss the Updates on Previous Matters listing.

CARRIED

Wiradjuri Honour Wall Name Plaques

The AELG met onsite at the wall to discuss the progress and make a group decision on placement of the name plaques for Sandhills Families, Sporting Achievement, Contribution to Community and Acknowledgement of concept to Dean Ingram. Group agreed with suggested placement of families, sport and community. The righthand wall edge (when standing in front of the structure) was agreed on for Deans plaque.

Names for inclusion on the Wall

Advertise annually via Council's online media and local newspaper (currently Narrandera Argus), and also add forms to the bi-monthly AELG meeting agenda for names to be submitted at will.

6.5 NEW AELG MEMBER

COMMITTEE RESOLUTION

Moved: Elder Joy Ingram

Seconded: Elder Jennifer Johnson

That the Aboriginal Elders Liaison Group:

1. Endorse Mrs Lee Reavely as a member of the Aboriginal Elders Liaison Group.

CARRIED

6 GENERAL BUSINESS

Elder Joy Ingram

1. Request for Council to meet with Dean Ingram and AELG members to finalise concerns with the Wiradjuri Honour Wall.
2. Sought an update to the next AELG meeting on the Landcare and Nioka Dupond project on Bamblett Street.
3. Include the Welcome and Acknowledgement to Country on AELG Agenda's.

4. Sought an update meeting with Gundyarri, AELG members, and Council staff, closer to the day of the Official Opening of the Wiradjuri Honour Wall, to review and progress arrangements.
 - Meeting set for Monday 15 July 2024 at 12pm at the Gundyarri Office in Audley Street.

Elder Cherrie Johnson

1. Asks that Council add some plants around the Wiradjuri Honour Wall area to soften the edges of the pavement.

7 NEXT MEETING

Monday 26 August 2024 - 12pm Light Lunch = 12.30pm Meeting - EOC
With members to bring a fellow AELG member along with them.

8 MEETING CLOSE

Meeting Closed at 1.55pm

The minutes of this meeting were approved by the Chairperson (magiQ #744240) and will be presented to the next meeting for confirmation.

22.4 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 25 JULY 2024

Document ID: 747153

Author: Events & Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Australia Day Planning Advisory Committee Minutes - 25 July 2024

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 25 July 2024.



MINUTES

Australia Day Planning Committee

25 July 2024

UNCONFIRMED

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE NARRANDERA DESTINATION AND DISCOVERY HUB
ON THURSDAY, 25 JULY 2024 AT 8.30AM**

1 PRESENT

Chairperson Beryl Brain, Mayor Cr Neville Kschenka, Cr Narelle Payne, Cr Braden Lyons, Mrs Helen McDermott, Mr Glenn Bartley,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mr Glenn Bartley

That apologies from Mr Graeme Davies be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mrs Helen McDermott

That the minutes of the Australia Day Planning Committee held on 15 February 2024 be confirmed.

CARRIED

5 REPORTS**6.1 AUSTRALIA DAY COMMITTEE RESPONSIBILITIES AND EVENT ARRANGEMENTS****COMMITTEE RESOLUTION**

Moved: Cr Braden Lyons

Seconded: Cr Narelle Payne

That the Committee:

1. Discuss and report their recommendations for the 2025 Australia Day celebration arrangements.
2. Meetings to be held monthly from July 2024 until following February 2025.
3. Committee request to invite: State and Federal Member including the Governor of NSW.
4. Committee agree to apply for the Australia Day Ambassador and select a Local Ambassador, committee members to bring local ambassador recommendations to August meeting.
5. Arrangements - Committee recommends a review of location - moving back to Marie Bashir Park or remaining at Lake Talbot Water Park.
6. Request entertainment and activities be sourced/allocated for the event pending suitable funding.
7. Committee approve to apply for any suitable grant funding opportunities for Australia Day event.

CARRIED

6.2 AUSTRALIA DAY NOMINATIONS

COMMITTEE RESOLUTION

Moved: Mr Glenn Bartley

Seconded: Mrs Helen McDermott

That the Committee:

1. Make the following changes to the Australia Day Award Nomination Form and set closing date:
 - Categories to remain the same.
 - Note for form – request all nominees to advise if they will attend or who will attend on their behalf – included in Australia Day Event Checklist.
 - All nominees are to receive an acknowledgment letter and certificate of nomination.
 - Ensure all citations are robust for possible winner. However, committee to reduce time of reading nominee citations – winner acceptance speech limited to 3 minutes.
 - Closing date Friday 25 October 2024, change any dates from 2024 to 2025.
 - Events coordinator to prepare media release advising open for applications, and release to regional digital.

CARRIED

6 GENERAL BUSINESS

Nil.

7 NEXT MEETING

8.30am Thursday 29 August 2024 at Destination Discovery Hub.

8 MEETING CLOSE

Meeting Closed at 9.30am.

The minutes of this meeting were approved by the Chairperson (magiQ #747150...) and will be presented to the next meeting for confirmation.

22.5 ARTS AND CULTURE ADVISORY COMMITTEE - MINUTES - 1 AUGUST 2024

Document ID: 749358

Author: Community Development Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Arts and Culture Advisory Committee Minutes - 1 August 2024

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Arts and Culture Advisory Committee held on Thursday 1 August 2024.



MINUTES

Arts and Culture Advisory Committee

1 August 2024

**MINUTES OF NARRANDERA SHIRE COUNCIL
ARTS AND CULTURE ADVISORY COMMITTEE
HELD AT THE LIBRARY YOUTH SPACE
ON THURSDAY, 1 AUGUST 2024 AT 3.30PM**

1 PRESENT

Chair Julie Briggs, Cr Tracey Lewis, Cr Sue Ruffles, Ms Aanya Whitehead, Observer Sue Killham,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis

Seconded: Ms Aanya Whitehead

That apologies from Ms Lindee Russell be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Sue Ruffles

Seconded: Ms Aanya Whitehead

That the minutes of the Arts and Culture Advisory Committee held on 22 February 2024 be confirmed.

CARRIED

5 REPORTS

6.1 REVENUE AND EXPENDITURE REPORT 2024-25

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis

Seconded: Ms Aanya Whitehead

The Committee

Acknowledges the 2024-25 Budget Report as of July 2024.

CARRIED

6.2 ACTION LIST - UPDATES ON PREVIOUS MATTERS

COMMITTEE RESOLUTION

Moved: Ms Aanya Whitehead

Seconded: Cr Sue Ruffles

That the Committee:

1. Receive and note the Action List and Updates on Previous Matters
2. Updates and amends the Narrandera Arts and Community Centre Growth Strategy at each meeting
3. Accepts the draft Policy provided as a template and completes it for submission to Council.

CARRIED

6.3 PROJECTS AND ASSETS MANAGER REPORT

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis

Seconded: Ms Aanya Whitehead

That Committee:

1. Receive and note building maintenance and improvement works programmed by the Projects and Assets Manager.

CARRIED

6 GENERAL BUSINESS

- Committee members discussed options for the activation of the Arts Centre and are investigating grants that may be available to cover the cost of Community Exhibitions.
- The Committee is looking at items that would enhance the Arts Centre facility and improve bookings with the idea of generating a list of shovel ready options such as a projection and audio equipment that can be actioned should funding become available.

7 NEXT MEETING

TBD following Council Elections

8 MEETING CLOSE

Meeting Closed at 5.15pm

The minutes of this meeting were approved by the Chairperson (magiQ #747828.) and will be presented to the next meeting for confirmation.

22.6 GRONG GRONG COMMUNITY ADVISORY COMMITTEE - MINUTES - 5 AUGUST 2024

Document ID: 749740

Author: Community Development Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Grong Grong Community Advisory Committee Minutes - 5 August 2024

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Grong Grong Community Advisory Committee held on Monday 5 August 2024.



MINUTES

Grong Grong Community Committee Meeting

5 August 2024

**MINUTES OF NARRANDERA SHIRE COUNCIL
GRONG GRONG COMMUNITY COMMITTEE MEETING
HELD AT THE GRONG GRONG COMMEMORATION HALL
ON MONDAY, 5 AUGUST 2024 AT 6.00PM**

1 PRESENT

Chair Reiner Meier, Mr Bob Manning, Ms Gemma Purcell, Cr Peter Dawson, CDM Sue Killham,

2 APOLOGIES

COMMITTEE RECOMMENDATION

Moved: Mr Bob Manning

Seconded: Ms Gemma Purcell

That apologies from Mrs Jean Batchelor, Mrs Kerry Cassidy and Mr Leonard O'Reilly be received and accepted.

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RECOMMENDATION

Moved: Ms Gemma Purcell

Seconded: Mr Bob Manning

That the minutes of the Grong Grong Community Committee Meeting held on 19 February 2024 be confirmed.

5 REPORTS

6.1 ACTION LIST - UPDATES ON PREVIOUS MATTERS

COMMITTEE RESOLUTION

Moved: Mr Bob Manning

Seconded: Ms Gemma Purcell

That the Committee:

1. Receive and note the Action List and Updates on Previous Matters

CARRIED

6.2 REVENUE AND EXPENDITURE REPORT 2024-25

COMMITTEE RESOLUTION

Moved: Mr Bob Manning

Seconded: Ms Gemma Purcell

That Committee

1. Acknowledges the 2024-25 Budget Report as of July 2024

CARRIED

6.3 MANAGER OF ASSETS AND PROJECTS UPDATE

COMMITTEE RESOLUTION

Moved: Mr Bob Manning

Seconded: Ms Gemma Purcell

That the Committee:

1. Note the Grong Grong Hall maintenance and improvement works programmed by the Projects and Assets Manager.

CARRIED

6 GENERAL BUSINESS

MOTION

COMMITTEE RESOLUTION

Moved: Mr Bob Manning

Seconded: Ms Gemma Purcell

That the Committee:

Would like to thank Council for finalising the floor in the womens amenities.

CARRIED

7 NEXT MEETING

TBA

8 MEETING CLOSE

Meeting Closed at 6:53pm

The minutes of this meeting were approved by the Chairperson (magiQ #749727.) and will be presented to the next meeting for confirmation.

22.7 KOALA REGENERATION ADVISORY COMMITTEE - MINUTES -13 AUGUST 2024**Document ID:** 749760**Author:** Events & Visitor Services Team Leader**Authoriser:** General Manager**Theme:** Our Environment**Attachments:**
1. Minutes - Koala Regeneration - 13 August 2024 [↓](#) 
2. Terms of Reference - Koala Regeneration Advisory Committee [↓](#) **RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Koala Regeneration Meeting held on 13 August 2024.
2. Approves the request for an annual budget allocation of Council funds for \$2,500 to fund the Annual Koala Count event costs including: portaloos, site preparation, road closure, signage, consumables of water, sunscreen, insect repellent, morning tea, safety equipment and promotion.
3. Reviews and approves the Koala Regeneration Advisory Committee request to change the Terms of Reference (Page 2 Objective 4) to state:

That the Annual Koala Count becomes a Council led event in conjunction with the Koala Regeneration Advisory Committee and in consultation with the National Parks and Wildlife Service.

RECOMMENDATIONS INCLUDE:

Note: That Resolution of Item 6.5 of the 24 July 2023 Koala Regeneration Committee Meeting minutes was refused by the Committee. To read *“if money was to be taken out of the funds raised by the committee an additional meeting needed to be set.”* On that occasion alternative Council funding was sourced for the Koala Count 2023.

Items from Koala Regeneration Committee Meeting 13 August 2024:

- 6.1. Request an annual budget allocation of \$2,500 to fund portaloos, site preparation, road closure, signage, consumables of water, sunscreen, insect repellent, morning tea, safety equipment, and promotion for the Annual Koala Count.

Any reasonably required additional funding will be requested from the Koala Regeneration Committee funds or sought from other sources.
- 6.2. Thank you to all involved for contributing to research of the koala colony in Narrandera from The Koala Strategy, NPWS Koala Translocation and Koala Science.
- 6.3. NSW Koala Summit - On behalf of the delegates the Summit was success. Over 150 stakeholders were in attendance. Each was invited by the Honourable Penny Sharpe. It was in the form of a workshop to evaluate what has worked in the current 2020 Koala Strategy and to shape the future of the Koala Strategy. The three

committee members spent considerable time raising awareness of the Narrandera Koala Colony.

- 6.4. Koala Transect Markers design – committee to provide facts for the 12 signs to the Economic Development section to create the artwork for the signs.
- 6.5. Positive feedback from the 2023 Koala Count.
- 6.6. Requests a review of the Terms of Reference (Page 2 Objective 4) amended to state “that the Annual Koala Count becomes a Council led event in conjunction with the Koala Regeneration Committee and in consultation with the National Parks and Wildlife Service.”
 1. The 2024 Annual Koala Count be held on Saturday 21 September 2024 commencing at 10am and request that Council promote through website, media release, newsletter and social media.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Koala Regeneration Meeting held on 13 August 2024.
2. Approves the request for an annual budget allocation of Council funds for \$2,500 to fund the Annual Koala Count event costs including: portaloos, site preparation, road closure, signage, consumables of water, sunscreen, insect repellent, morning tea, safety equipment, and promotion.
3. Reviews and approves the Koala Regeneration Advisory Committee request to change the Terms of Reference (Page 2 Objective 4) to state:

That the Annual Koala Count becomes a Council led event in conjunction with the Koala Regeneration Advisory Committee and in consultation with the National Parks and Wildlife Service.



MINUTES

Koala Regeneration Committee

13 August 2024

**MINUTES OF NARRANDERA SHIRE COUNCIL
KOALA REGENERATION COMMITTEE
HELD AT THE NARRANDERA VISITOR INFORMATION CENTRE
ON TUESDAY, 13 AUGUST 2024 AT 4.30PM**

1 PRESENT

Chair Leigh Mathieson, Cr Tracey Lewis, Ms Lindsay Hayes, Mrs Nella Smith, Ms Kimberley Beattie, Mrs Lee Reavley, Mrs Joanne Connolly, Observer Lauren Harper (NPWS), Cr.Ruffles

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis

Seconded: Ms Lindsay Hayes

That apologies from Cr Braden Lyons and Mrs Gayle Murphy be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis

Seconded: Ms Kimberley Beattie

That the minutes of the Koala Regeneration Committee held on 24 July 2023 be confirmed.

13-08-2024 The committee refused Item 6.5 recommendation, if money was to be taken out an additional meeting needed to be set.

Alternate council funding was sourced for the Koala Count 2023.

CARRIED

5 REPORTS**6.1 FINANCIAL REPORT****COMMITTEE RESOLUTION**

Moved: Ms Kimberley Beattie

Seconded: Mrs Nella Smith

That the committee:

- Receives the financial report for Koala Regeneration Committee Donations and Fundraising Balance
- Receives a balance report for the Koala Transects Contribution.
- Request an annual budget allocation of \$2500 to fund portaloos, site preparation, road closure, signage, consumables - water, sunscreen, bug spray, morning tea, safety equipment, and promotion for the Annual Koala Count. Any reasonably required additional funding will be requested from the Koala Regeneration Committee funds or sought from other sources

CARRIED

6.2 KOALA REGENERATION ADVISORY COMMITTEE'S PARTNERSHIP WITH THE KOALA STRATEGY, NPWS KOALA TRANSLOCATION AND KOALA SCIENCE**COMMITTEE RESOLUTION**

Moved: Mrs Lee Reavley

Seconded: Ms Kimberley Beattie

That the Committee

- Receives information and a thank you to all involved for contributing to research of the koala colony in Narrandera.

CARRIED

6.3 UPDATE FROM LEIGH, LEE AND JOANNE FROM THE NSW KOALA SUMMIT**COMMITTEE RESOLUTION**

Moved: Mrs Nella Smith

Seconded: Mrs Lee Reavley

That the Committee:

Receive and note an update from Leigh, Lee and Joanne from the NSW Koala Summit.

On behalf of the delegates the Summit was success. Over 150 stakeholders were in attendance. Each was invited by the Honourable Penny Sharpe. It was in the form of a workshop to evaluate what has worked in the current 2020 Koala Strategy and to shape the future of the Koala Strategy. The attendees discussed the:

- Lee Reavley sat on the First Nations panel to discuss the involvement of First Nations and First Nations Partnership Strategy.
- Joanne Connolly sat on the Supporting Wildlife, Rehabilitators and Emergency Response panel. The panel discussed that more funding for Rehabilitators and training was needed.
- Leigh Mathieson sat on the Restoring Koala Habitat panel. The panel discussed revegetation obstacles, costs and on ground works for habitat restoration.

The three committee members spent considerable time raising awareness of the Narrandera Koala Colony.

CARRIED

6.4 KOALA COUNT TRANSECT MARKERS**COMMITTEE RESOLUTION**

Moved: Ms Kimberley Beattie

Seconded: Mrs Lee Reavley

That the committee:

- Recommend an appropriate design for the Koala Transect Markers which identify the beginning location of the Koala Count area and boundary for annually consistency.
- Select the non-plaque design, font to be no italics.
- Koala Regeneration Committee to provide facts for the 12 signs to the Economic Development Department to create the artwork for the signs.

CARRIED

6.5 KOALA COUNT DEBRIEF

COMMITTEE RESOLUTION

Moved: Mrs Nella Smith

Seconded: Ms Kimberley Beattie

That the Committee:

Discuss the 2023 Koala Count. Including positive feedback on the event from Gayle Murphy.

CARRIED

6.6 KOALA COUNT ARRANGMENTS FOR 2024

COMMITTEE RESOLUTION

Moved: Mrs Nella Smith

Seconded: Mrs Lee Reavley

That the Committee:

1. Recommends a date for the 2024 Koala Count and arrangements needed for the day are decided upon.
2. Requests a review of the Terms of Reference (Page 2 Objective 4) amended to state "that the Annual Koala Count becomes a Council led event under the direction of the Koala Regeneration Committee in consultation with the National Parks and Wildlife Service."
3. The 2024 Annual Koala Count be held on Saturday 21 September 2024 commencing at 10am and request council promote through website, media release, newsletter and social media.

CARRIED

6 GENERAL BUSINESS

- CSIRO has a new Koala sighting app
- It has been identified as part of the National Parks and Wildlife Service on going works that an endangered glider species yet to be confirmed.
- DCCEEW and Taronga Zoo Sentinal Program has commenced.
- Increase in vehicle strikes of koalas at various locations including the airport, in town Larmer Street bridge, Leigh to provide a report requesting speed measures be investigated.
- In June discussions between Murrumbidgee Landcare Inc., various stakeholders and National Parks and Wildlife Service were conducted around the possible translocation from the Narrandera Koala Colony.

Koala Regeneration Committee Minutes

13 August 2024

7 NEXT MEETING

TBA

8 MEETING CLOSE

Meeting Closed at 6.45pm

The minutes of this meeting were approved by the Chairperson (magiQ #749700) and will be presented to the next meeting for confirmation.



Koala Regeneration Advisory Committee TERMS OF REFERENCE



NARRANDERA SHIRE COUNCIL

Chambers: 141 East Street Narrandera NSW 2700
Email: council@narrandera.nsw.gov.au

Phone: 02 6959 5510
Fax: 02 6959 1884



Committee Name	Koala Regeneration
Committee Type	Advisory
Responsible Section	Economic Development
Document ID	50284
Date Adopted	17 May 2022 (22/118)
1. Purpose	The Koala Regeneration Committee is formed to assist the National Parks and Wildlife Service in the continued propagation and welfare of the koala colony at the Nature Reserve and the Narrandera Flora and Fauna Reserve.
2. Establishment	<p>The Koala Regeneration Committee has been established to provide particular expertise to help the Council to make its decisions and/or help engage community resources and opinion. There are no formal, delegated powers to act in place of Council.</p> <p>Any decisions or recommendations from the Committee need to be adopted by Council at a formal meeting to achieve legal standing.</p> <p>The Koala Regeneration Committee as a Committee of Council is bound by practises established in Council's policies - in particular:</p> <ul style="list-style-type: none"> • Council's Code of Conduct
3. Volunteer Groups	<p>The Committee will be responsible for the coordination of the following Volunteer Group:</p> <ul style="list-style-type: none"> • Koala Count
4. Objectives	<p>The principal responsibilities of the Koala Regeneration Committee will be:</p> <ul style="list-style-type: none"> • Support the National Parks and Wildlife Service annual Koala Count • Recommend to Council regarding the preservation of the koala colony on the Narrandera Flora and Fauna Reserve • Fundraise to facilitate the support to the Narrandera Koala colony
5. Objectives from the Community Strategic Plan (CSP)	<p>The objectives of the Koala Regeneration Committee align with the following objectives from the Community Strategic Plan:</p> <ul style="list-style-type: none"> • To feel connected and safe: <ul style="list-style-type: none"> 16. Encouraging the community to initiate the development of innovative and regular events. 17. Support community groups where possible to remain functional into the future. 18. Enhanced opportunities for community members to better connect with Council such as participating in one of Council's Committees • To value, care for and protect our natural environment

	<p>22. Preserve and manage our natural environment and native flora and fauna.</p> <p>25. Preserve and promote our local Koala population</p> <ul style="list-style-type: none"> • To support local business and industry to grow and prosper <p>39. Work with regional organisations, industry and local businesses to improve the economic environment for Narrandera Shire</p> <p>42. Promote the Shire and region through active participation in partnerships with other Councils, regional tourism and industry groups</p> <p>48. Support the development and maintenance of appropriate infrastructure within significant recreational destinations including river and forest areas.</p> <p>For more information refer to the 2017-2030 Community Strategic Plan available via Council website:</p>
<p>6. Membership</p>	<p>The Committee is to consist of a minimum of six (6) members:</p> <ul style="list-style-type: none"> • Four (4) Community representatives • Minimum of one (1) Councillor – appointed by resolution of Council at the commencement of each Council term • One (1) National Parks and Wildlife Service representative • Committee members shall: <ul style="list-style-type: none"> ○ Send an apology if unable to attend a meeting. (Councillor to contact Councillor Alternate) ○ Read Business Papers in advance and undertake necessary research. ○ Raise issues and concerns, and report on initiatives and issues which may be relevant to or of interest to other members. ○ Participate in discussions and decision making. ○ Follow through actions minuted and subsequently adopted by Council.
<p>7. Method of Determining Members</p>	<p>Recruitment and appointment to the Committee:</p> <ul style="list-style-type: none"> • Nominations of interest advertised via social media, print media • Nomination form completed by interested parties • Submissions collected • Report submitted to General Manager • Recommendations to Council • Resolution of Council endorsing members of Committee <p>The process to replace any vacant positions is:</p> <ul style="list-style-type: none"> • Review previous nominations • Nominations of interest advertised via social media, print media • Submissions collected • Report submitted to General Manager • Recommendations to Council • Resolution of Council endorsing members of Committee
<p>8. Office Bearers</p>	<p>The Committee will elect the following office bearers:</p> <ul style="list-style-type: none"> • Chairperson – elected annually at AGM from the Community

	<p>representatives</p> <ul style="list-style-type: none"> ○ Chair meetings and ensure agenda items are discussed, decisions are made and action to be taken, as appropriate. ○ Ensure preparation of agenda before the meeting. ○ Approve meeting minutes prior to distribution. ○ Represent the Committee as spokesperson. ○ The Chairperson can cancel scheduled meetings if there are no scheduled Agenda items for consideration.
9. Term	The Committee is established for the term of Council, plus three (3) months.
10. Meetings	<p>Meetings are held on a twice-yearly basis, in addition to an Annual General Meeting.</p> <p>The Committee may also call a special meeting in extraordinary circumstances where a majority of members believes this to be necessary.</p>
11. Quorum and Voting	<ul style="list-style-type: none"> • A quorum for a meeting will be a majority of the members of the committee • A quorum is not required for meetings to take place however a quorum is needed for a decision to be made on a matter • For a vote to be carried a majority of members attending, ie: half the number plus one (1) is required • Committees are encouraged to make decisions by consensus • In the event of a tied vote, the Chair will have the casting vote • Council staff do not have the authority to vote on issues
12. Reporting Requirements	<ul style="list-style-type: none"> • Agenda • Recommendations for submission to Council Meeting • Minutes of meetings within two weeks from meeting • List of office bearers elected at the AGM by 30 August • List of suggested capital improvement works for consideration in the budget by February • List of suggested Fees and Charges by February • Updated Asset Register by May • Annual Report by 30 August
13. Termination of Membership	<p>A person shall automatically cease to be a Committee member if the member:</p> <ul style="list-style-type: none"> • resigns by notifying the Committee and Council in writing • fails to advise of an absence of up to three meetings in a calendar year • fails to comply with Council’s Code of Conduct • holds any office of profit under the Committee • fails to disclose any pecuniary interest in any matter with which the Committee is concerned and takes part in the consideration, discussion or votes on any question relating to the matter • dies • or if Council passes a resolution to remove the member from the Committee.
14. Executive Support	Council’s Economic Development team is responsible for providing support

	<p>to the Committee and will undertake to:</p> <ul style="list-style-type: none"> • Be the main conduit between the Committee and Council • Provide and/or collect reports for compilation of the agenda • Compile and circulate agendas, attend meetings, compile and distribute minutes • Monitor and follow-up Action Report • Compile the Annual Report of the Committee in conjunction with the Chair • Assist with referrals and information for resolution of matters within their authority • Facilitate a review process for the Committee and Terms of Reference prior to the end of each Committee term <p>Council's Governance team will:</p> <ul style="list-style-type: none"> • Oversee the recruitment, selection and appointment process for Committee membership • Provide information and education on good governance <p>The WHS&R Officer will:</p> <ul style="list-style-type: none"> • Provide training and education on WH&S • Undertake regular volunteer education and inductions
<p>15. Committee Review</p>	<p>Within three months of the Ordinary election of Council.</p>
<p>16. Alteration of Terms of Reference</p>	<p>Amendment of the Terms of Reference can be by a majority vote of the Committee. The endorsement of Council is required before changes are enacted.</p>

NOTE: This is a controlled document. If you are reading a printed copy, please check that you have the latest version via Council's website (external) or MagiQ (internal). Printed or downloaded versions of this document are uncontrolled.

23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - JULY 2024

Document ID: 748451

Author: Administration Assistant

Authoriser: Deputy General Manager Infrastructure

Theme: Statutory and Compulsory Reporting – Development Services

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for July 2024.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during July 2024.

BACKGROUND

Development & Complying Development Applications

A summary of Development and Complying Development Applications processed during the reporting month/s detailed in the following table:

Stage Reached	July
Lodged	4
Stop-the-Clock / Under Referral / Awaiting Information	0
Determined	6

The value of Development and Complying Development Applications approved by Council during the reporting month is detailed in the following tables:

Development Type	2024-2025			
	JULY		Year to Date	
	Number	Value \$	Number	Value \$
Residential	1	\$ 175,340	2	\$ 175,340
Industrial	0	\$ -	0	\$ -
Commercial	3	\$ 2,186,809	3	\$ 2,186,809
Rural Residential	1	\$ 120,000	1	\$ 120,000
Subdivisions	1	\$ -	0	\$ -
Other	0	\$ -	0	\$ -
TOTAL	6	\$ 2,482,149	6	\$ 2,482,149

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during the reporting month.

May 2024

No	Type	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
044-23-24	I (RFS)	54-64 Adams Street NARRANDERA	Health Worker Accommodation	Conditionally Approved	-	33
047-23-24	L	78-80 East Street NARRANDERA	Change of Use (retail to café)	Conditionally Approved	-	17
048-23-24	L	11 Grong Grong Station Rd NARRANDERA	Shed (residential)	Conditionally Approved	-	13
049-23-24	L	9 Hillview Close NARRANDERA	1 into 2 Lot Subdivision	Conditionally Approved	-	16
001-24-25	L	89 Bolton Street NARRANDERA	Relocated Dwelling	Conditionally Approved	-	10
002-24-25	L	54 Lethbridge Drive NARRANDERA	Patio	Conditionally Approved	-	11

Type explanation

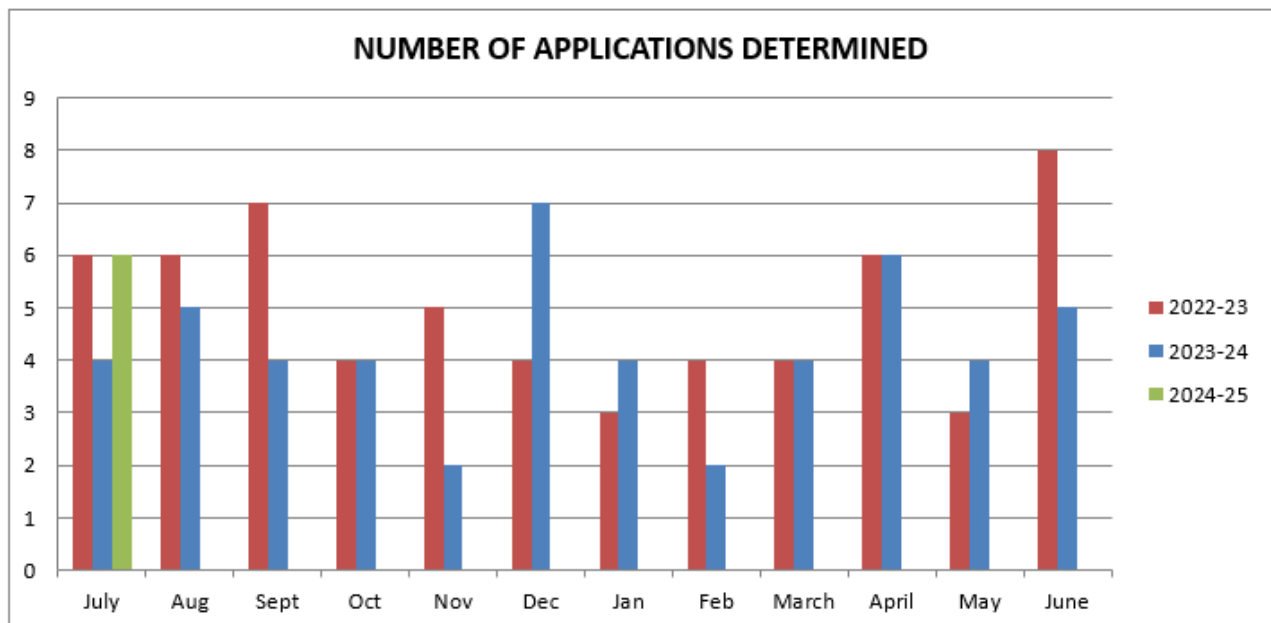
Local (L) – Delegated authority	Merit based assessment where development consent is required. Target determination time of 40 business days.
Council (L/C)	Local development determined by Council at an ordinary meeting.

Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (CDC)	Fast track approval process without the need for a full development application if specific criteria are met.

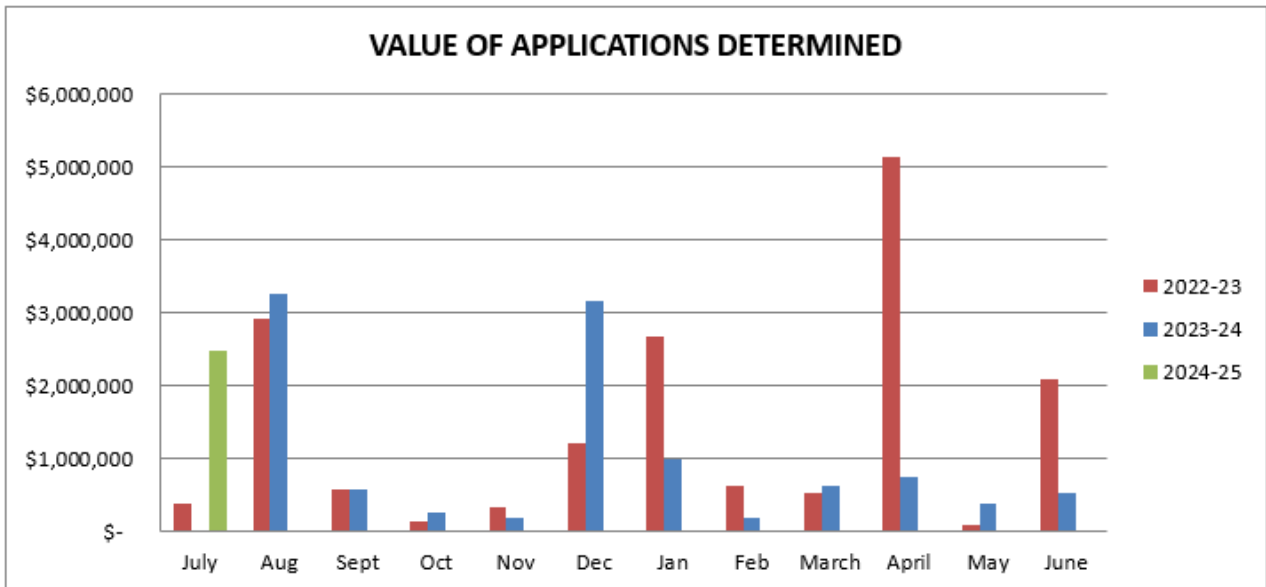
Comparison determination times

2021-22	Narrandera Shire Council average	25 days
2022-23	Narrandera Shire Council average	18.6 days
2023-24	Narrandera Shire Council average YTD	12.5 days
2024-25	Narrandera Shire Council average YTD	16.7 days

This graph details the comparative number of Development and Complying Development Applications determined by month over the past three years.



This graph details the comparative value of Development and Complying Development Applications determined by month over the past three years.



*2022-23 June figures exclude \$14,200,758 for industrial workshop

Certificates Issued

A summary of other development services activities undertaken during the reporting month is detailed in the following table:

Certificate Type	July
Construction Certificates	3
Building Certificates	-
Subdivision Certificates	-
Occupation Certificates	2
Section 10.7 (previously 149) Certificates	15
Swimming Pool Compliance Certificates	1
S68 Approvals	1

Construction Activities

A summary of Critical Stage building inspections undertaken during the reporting month is detailed in the following tables:

Building Surveyor Inspections	July
Critical Stage Inspections	4

Compliance Activities

A summary of compliance services activities undertaken during the reporting month is detailed in the following tables:

Companion Animal Activity – Dogs	July
Impounded	11
Returned	4
Rehomed	7

Companion Animal Activity – Cats	July
Impounded	9
Returned	1
Rehomed	7






Compliance Activity	July
Call outs	8
Infringement warnings/fines issued	4
Menacing/Dangerous dog incidents	1

RECOMMENDATION

That Council:

Receives and notes the Development Services Activities Report for July 2024.

24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**24.1 DRAFT COUNCIL FINANCIAL STATEMENTS 2023-24 - REFERRAL FOR AUDIT****Document ID:** 749537**Author:** Finance Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit

- Attachments:**
1. **DRAFT General Purpose Financial Statements 2024 (under separate cover)** 
 2. **DRAFT Special Purpose Financial Statements 2024 (under separate cover)** 
 3. **Carryovers and Revotes 30 June 2024 (under separate cover)** 
 4. **Reserves Reconciliation 30 June 2024 (under separate cover)** 
 5. **Grant Reconciliation 30 June 2024 (under separate cover)** 

RECOMMENDATION

That Council:

1. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that it has prepared the General Purpose Financial Statements for the 2023-24 financial year ending 30 June 2024 and has formed an opinion, based on the advice of Council officers, that these reports:
 - a. Have been prepared in accordance with:
 - i. the Local Government Act 1993 (as amended) and the Regulations made thereunder;
 - ii. the Australian Accounting Standards and professional pronouncements; and
 - iii. the Local Government Code of Accounting Practice and Financial Reporting.
 - b. Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2024; and
 - c. Accord with Council's accounting and other records and policies
2. Declares that the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
3. Resolves that the General and Special Purpose Financial Statements be certified by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
4. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2024 be referred for audit.
5. Resolves that Tuesday 15 October 2024 be fixed as the date for the public meeting to present the audited financial statements and auditor's reports for the year ended 30 June 2024, as required by Section 419 of the Local Government Act and that the Council's

external auditors be present.

6. Resolves to derestrict cash of \$2,000,000 from the Narrandera Business Master Plan Reserve and \$1,659,000 from the Infrastructure Replacement and Renewal reserve for the purpose of outstanding receivables on balance day (flood and grant works) and upon receipt of those funds they are returned to the Narrandera Business Masterplan reserve and Infrastructure Replacement and Renewal reserve.
7. Resolves to derestrict the following from reserves for higher than budgeted expenditure. Property development reserve \$31,280.22 (red hill industrial expansion design), Infrastructure replacement and renewal reserve \$336,213.01 (solar panel) and Narrandera stormwater reserve \$253,580.84 (Narrandera urban stormwater upgrade).

PURPOSE

The purpose of this report is to address the requirement for Council and management to make a statement as to the preparation and content of the General Purpose and Special Purpose Financial Statements prior to their referral for audit.

It is also to bring before Council those projects which were not completed in 2023-24 to revote those amounts into 2024-25 in accordance with the Local Government Act, 1993 (LGA). Council will also resolve as to the funds to be restricted as internal reserves as at 30 June 2024.

SUMMARY

This report is submitted to Council for its endorsement and referral of the Draft 2023-24 Financial Statements to Council's external auditors RSD Audit, who perform the external audit as a contractor for the NSW Audit Office.

This report details the process for Council to adopt the 2023-24 Financial Statements, including advertising them, placing them on public exhibition for public comment, issue of the final set of Financial Statements, and receipt of the Auditor's reports.

The auditors will commence audit testing on the 5th September 2024.

It is proposed that Council, at its meeting on 15 October 2024, will review the final set of audited Financial Statements and resolve to issue them in accordance with the Audit Office requirements. At this meeting, Council will receive a presentation on the 2023-24 Financial Statements from auditors RSD Audit, contractors for the NSW Audit Office.

Council's overall result for 2023-24 is a positive result with a net operating surplus of \$14.431million.

Should the audit show a material difference from the attached draft, this will be incorporated into the final set of Financial Statements that will be presented on 15 October 2024. The Audit Office requires the external auditors to report all changes between the Draft Statements and the Final Statements.

BACKGROUND

As prescribed under Section 413 of the Local Government Act 1993, Council is required to consider and resolve to refer the 2023-24 Draft Financial Statements for audit as soon as practicable after the end of the financial year.

The external auditors, RSD Audit will perform the audit from 5th September. The finalised set of audited Financial Statements will be presented to Council on 15th October for issue. It is anticipated that the Audit Office will issue its reports for consideration by the Audit Risk and Improvement Committee on 2nd October 2024.

The full set of audited Financial Statements, including the Auditor's reports, will be presented to Council on 15th October 2024.

Advertising and public exhibition, of both the audited Financial Statements and Auditor's reports, inviting members of the public to make comment will commence on 7th October 2024.

The Draft Primary Financial Statements are attached to this report and have been prepared in accordance with the format required by the Local Government Act 1993 (LGA), the Code of Accounting Practice and Financial Reporting (Code) issued by the Office of Local Government and the Australian Equivalents to the International Financial Reporting Standards (AIFRS).

These Draft Financial Statements are required to be audited in accordance with Sections 415, 416 and 417 of the Local Government Act.

The Draft Primary Financial Statements consist of the following General Purpose Financial Statements:

- Income Statement
- Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Changes in Equity
- Statement of Cash Flows.

It should be noted that there may be minor variances to the complete documents once checking is fully completed and the audit completed. Any variances will be reported to the Audit Office by the contract auditor.

The Draft Financial Statements also include Draft Special Purpose Financial Statements, which relate to the following business activities of Council:

- Water Supply
- Sewerage Services.

Internally Restricted Reserves

Council would be aware that not all projects are completed by 30 June for various reasons, mostly due to other funded works that have come forward and need to be prioritised.

A complete listing of all carryovers, unexpended grants and projects to be revoted is attached to this report.

The votes for expenditure cease on 30 June each year. A recommendation has been made to cover revoting this additional expenditure and to derestrict the following from internal reserves:

- Property development reserve \$31,280.22 to fund higher than budgeted expenditure on the red hill industrial expansion design project
- Infrastructure Replacement and Renewal reserve \$336,213.01 to fund higher than budgeted expenditure on the Solar Panel project
- Narrandera Stormwater reserve \$253,580.84 for higher than budgeted expenditure on the Narrandera Urban Stormwater upgrade project. The funds to be returned to this reserve upon the levying of the special variation increase.

Along with cash to fund carried over works, Council also internally restricts general fund cash to fund future capital works or specific projects. The following table sets out the proposed internally restricted cash as at 30 June 2024.

Internal Restrictions	30-Jun-23	Net Transfer	30-Jun-24
Plant & vehicle replacement	\$ 1,891,758.95	\$ 263,527.92	\$ 2,155,286.87
Employee Leave Entitlements	\$ 1,178,228.00	\$ 122,772.00	\$ 1,301,000.00
Carry over works	\$ 1,197,945.14	\$ 218,575.17	\$ 1,416,520.31
Community Transport	\$ 305,923.00	\$ 59,602.36	\$ 365,525.36
Organisational strategy and governance	\$ 326,215.69	\$ 1,236,560.00	\$ 1,562,775.69
Cemetery Perpetual	\$ 454,762.88	\$ 28,000.00	\$ 482,762.88
Council Committees	\$ 60,266.21	\$ 3,625.40	\$ 63,891.61
Information Technology Replacement	\$ 670,343.04	-\$ 69,993.06	\$ 600,349.98
Property Development	\$ 762,159.66	-\$ 152,694.71	\$ 609,464.95
Organisational service assets and projects	\$ 2,923,879.10	-\$ 2,014,252.55	\$ 909,626.55
Quarry Rehabilitation	\$ 16,521.72	\$ 163,316.57	\$ 179,838.29
Financial Assistance Grant	\$ 6,118,620.00	-\$ 560,269.00	\$ 5,558,351.00
Reverse Cycle Vending Machine	\$ 498.83	\$ 3,861.46	\$ 4,360.29
Bonds, Retentions & Trusts	\$ 184,751.55	\$ 43,768.24	\$ 228,519.79
Total Internal Restrictions	\$ 16,091,873.77	-\$ 653,600.20	\$ 15,438,273.57

Annual Financial Statement Process

The process that Council must follow in the production, audit, issuance, advertising and presentation of the Financial Statements is prescribed in Sections 413-420 of the LGA, and Audit Office requirements. The following timetable will allow these processes to be satisfied and for the Financial Statements to be adopted by Council:

19 August	Draft 2023-24 Financial Statements presented to Audit, Risk & Improvement Committee.
27 August	Draft 2023-24 Financial Statements presented to Council for referral for audit.
5 September	Off-site audit conducted by the external auditors.
7 October	Audit Office reports anticipated to be received by Council and Financial Statements submitted to the Office of Local Government.
7 October	Public advertising notifying that the Financial Statements are available for inspection until 22 October. The advertisement also advises that the Financial Statements will be formally presented to Council on 15 October and submissions will be received up until 22 October.
15 October	Ordinary Council meeting for the presentation of Council's audited Financial Statements and Auditor's reports to Council.

22 October	Closing date for public submissions on the Financial Statements. All submissions received will be referred to Council’s external auditors for consideration (Section 420(3)). Council may take such action as it considers appropriate with respect to any submissions received.
------------	--

Financial Performance

While the Draft Financial Statements are still subject to audit, the following is a summary of Council’s financial result which demonstrates Council’s sound financial position.

	\$'000	\$'000	\$'000	\$'000	\$'000
Financial Results	2024	2023	2022	2021	2020
Operating result	14,431	9,763	7,181	9,300	4,343
Operating result before capital	4,921	4,546	357	1,293	2,274
Total cash & Investments	37,491	36,279	29,242	26,696	29,164
Internal reserves	15,438	16,092	14,340	12,994	14,089
Assets under management	312,887	296,205	257,068	246,829	236,674

(a) Subject to audit confirmation

The indicators above reflect a sound financial position as at 30 June 2024. The overall operating surplus of \$14.431 million is higher than the budgeted \$7.264 million relating to the higher than anticipated grant funding received. Commentary on the budget variances is disclosed in Note B5-1 Material budget variances.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.4 - Report on compliance with the financial performance measures within the annual financial statements.

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- Primary statements reflect Council’s financial operations during 2023-24 and Council’s financial position at 30 June 2024

Legal / Statutory

- Compliance with the financial reporting requirements of the Local Government Act.

Community Engagement / Communication

- Financial Statement will be placed on exhibition seeking public comment.

RISKS

Preparation of the Statements in a manner that does not comply with Australian Accounting Standards and the Local Government Code of Accounting Practice & Financial Reporting may result in the Audit Office qualifying Council's Statements for non-compliance.

CONCLUSION

Council is required to refer its Draft Financial Statements to audit and to form an opinion on them. This report allows Council to consider such a resolution.

RECOMMENDATION

That Council:

1. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that it has prepared the General Purpose Financial Statements for the 2023-24 financial year ending 30 June 2024 and has formed an opinion, based on the advice of Council officers, that these reports:
 - a. Have been prepared in accordance with:
 - iv. the Local Government Act 1993 (as amended) and the Regulations made thereunder;
 - v. the Australian Accounting Standards and professional pronouncements; and
 - vi. the Local Government Code of Accounting Practice and Financial Reporting.
 - b. Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2024; and
 - c. Accord with Council's accounting and other records and policies
2. Declares that the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
3. Resolves that the General and Special Purpose Financial Statements be certified by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
4. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2024 be referred for audit.
5. Resolves that Tuesday 15 October 2024 be fixed as the date for the public meeting to present the audited financial statements and auditor's reports for the year ended 30 June 2024, as required by Section 419 of the Local Government Act and that the Council's external auditors be present.
6. Resolves to derestrict cash of \$2,000,000 from the Narrandera Business Master Plan Reserve and \$1,659,000 from the Infrastructure Replacement and Renewal reserve for the purpose of outstanding receivables on balance day (flood and grant works) and upon receipt of those funds they are returned to the Narrandera Business Masterplan reserve and Infrastructure Replacement and Renewal reserve.
7. Resolves to derestrict the following from reserves for higher than budgeted expenditure. Property development reserve \$31,280.22 (red hill industrial expansion design),

Infrastructure replacement and renewal reserve \$336,213.01 (solar panel) and Narrandera stormwater reserve \$253,580.84 (Narrandera urban stormwater upgrade).

24.2 INCOME STATEMENT - JULY 2024**Document ID:** 749841**Author:** Finance Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:** 1. Income Statement July 2024 [↓](#) **RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 July 2024.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 31 July 2024.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND**Adopted Budget**

Council adopted the original budget on 18 June 2024. Council will review the budget at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual Charges

Council reports the rates and charges as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2024-25 were issued on 2 July 2024.

Depreciation

Council updates depreciation on a quarterly basis and will be performed in September.

Major Variations to Budget

The Financial Assistance Grant has been prepaid 85% of the 2024-25 allocation on 28 June 2024.

CONCLUSION

Council receives and notes the information contained in the Income statement report for the period ending 31 July 2024.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 July 2024.

Narrandera Shire Council

Consolidated Income Statement

for the period ending 31 July 2024

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	10,638	10,628
User charges and fees	3,225	320
Other revenues	1,175	100
Grants and contributions provided for operating purposes	8,985	1
Grants and contributions provided for capital purposes	8,574	1,134
Interest and investment revenue	1,112	125
Other income	233	16
Net gain from the disposal of assets	92	-
Total income from continuing operations	34,034	12,324
Expenses from continuing operations		
Employee benefits and on-costs	9,318	941
Materials and services	7,564	299
Borrowing costs	151	-
Depreciation and amortisation	6,737	-
Impairment of receivables	6	4
Other expenses	415	12
Total expenses from continuing operations	24,191	1,256
Operating result from continuing operations	9,843	11,068
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	9,843	11,068
Net operating result for the year before grants and contributions provided for capital purposes	1,269	9,934

Narrandera Shire Council

General Fund Income Statement

for the period ending 31 July 2024

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	7,949	8,020
User charges and fees	1,481	71
Other revenues	1,175	100
Grants and contributions provided for operating purposes	8,985	1
Grants and contributions provided for capital purposes	8,156	1,127
Interest and investment revenue	784	83
Other income	233	16
Net gain from the disposal of assets	92	-
Total income from continuing operations	28,855	9,418
Expenses from continuing operations		
Employee benefits and on-costs	8,565	842
Materials and services	5,252	227
Borrowing costs	21	-
Depreciation and amortisation	5,555	-
Impairment of receivables	6	4
Other expenses	415	12
Total expenses from continuing operations	19,814	1,085
Operating result from continuing operations	9,041	8,333
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	9,041	8,333
Net operating result for the year before grants and contributions provided for capital purposes	885	7,206

Narrandera Shire Council

Water Fund Income Statement

for the period ending 31 July 2024

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	940	960
User charges and fees	1,277	5
Other revenues	-	-
Grants and contributions provided for operating purposes	-	-
Grants and contributions provided for capital purposes	10	7
Interest and investment revenue	281	28
Other income	-	-
Net gain from the disposal of assets	-	-
Total income from continuing operations	2,508	1,000
Expenses from continuing operations		
Employee benefits and on-costs	379	57
Materials and services	1,507	58
Borrowing costs	-	-
Depreciation and amortisation	704	-
Impairment of receivables	-	-
Other expenses	-	-
Total expenses from continuing operations	2,590	115
Operating result from continuing operations	(82)	885
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	(82)	885
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	(92)	878

Narrandera Shire Council

Sewer Fund Income Statement

for the period ending 31 July 2024

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	1,749	1,648
User charges and fees	467	244
Other revenues	-	-
Grants and contributions provided for operating purposes	-	-
Grants and contributions provided for capital purposes	408	-
Interest and investment revenue	47	14
Other income	-	-
Net gain from the disposal of assets	-	-
Total income from continuing operations	2,671	1,906
Expenses from continuing operations		
Employee benefits and on-costs	374	42
Materials and services	805	14
Borrowing costs	130	-
Depreciation and amortisation	478	-
Impairment of receivables	-	-
Other expenses	-	-
Total expenses from continuing operations	1,787	56
Operating result from continuing operations	884	1,850
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	884	1,850
Net operating result for the year before grants and contributions provided for capital purposes	476	1,850

24.3 STATEMENT OF BANK BALANCES - JULY 2024

Document ID: 747693

Author: Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 July 2024.

PURPOSE

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

BACKGROUND

Opening Cashbook Balance	\$6,276,028.64
Plus Receipt	\$8,617,238.10
Less Payments	\$14,524,076.77
Current Cashbook Balance	\$369,189.97
Statement Summary	
Opening Statement Balance	\$6,265,719.14
Plus Receipts	\$8,532,782.46
Less Payments	\$14,527,849.37
Current Statement Balance	\$270,652.23
Plus Unpresented Receipts	\$98,239.41
Less Unpresented Payments	-\$298.33
Reconciliation Balance	\$369,189.97
GL BALANCE	\$6,276,028.64
Unpaid Creditors	\$720,111.01
Overdraft Limit arranged with Bank 01/01/1989	\$350,000.00

CONCLUSION

This report is to make Council aware of the amount of funds held in its operating account.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 July 2024.

24.4 STATEMENT OF RATES AND RECEIPTS - 31 JULY 2024

Document ID: 748048
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 July 2024.

PURPOSE

The purpose of this report is to present to Council the Statement of Rates and Receipts as at 31 July 2024.

SUMMARY

The Statement of Rates and Receipts is required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

BACKGROUND

Rates and Charges

Arrears as at 01.07.2024	835,380.60
24/25 Rate levies & supplementary levies (excl. postponed amounts)	<u>10,625,086.03</u>
	11,460,466.63
Less Pensioner rebates	<u>204,471.78</u>
NET BALANCE	11,255,994.85
Less receipts to 31.07.2024	<u>1,088,320.32</u>
	<u><u>10,167,674.53</u></u>

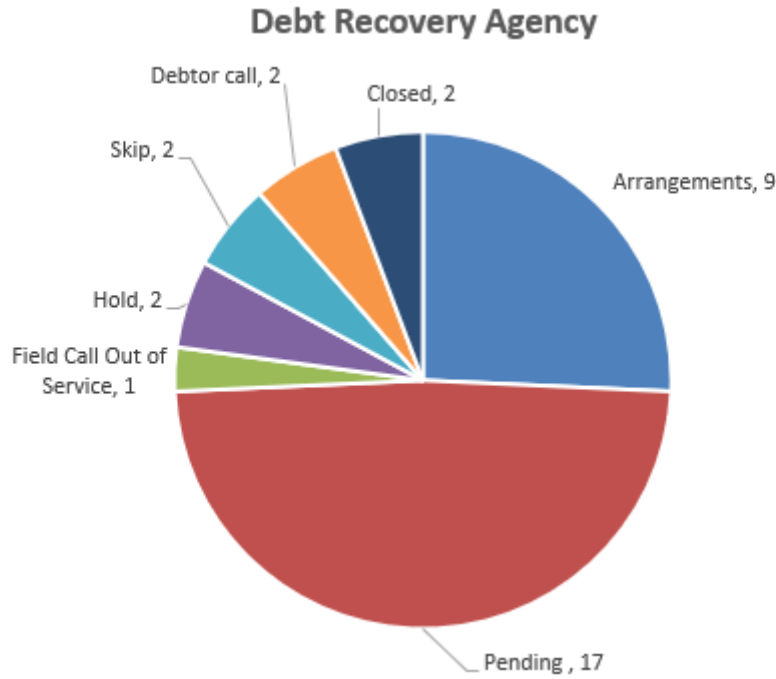
Actual % Rate Collection to Net Balance as at 31.07.2024	= <u>9.67%</u>
Comparative % Collection to Net Balance as at 31.07.2023	= <u>9.97%</u>
Anticipated % Collection Rate as at 30.06.2025	= <u>94.00%</u>

Water Consumption/Sewer Usage Charges

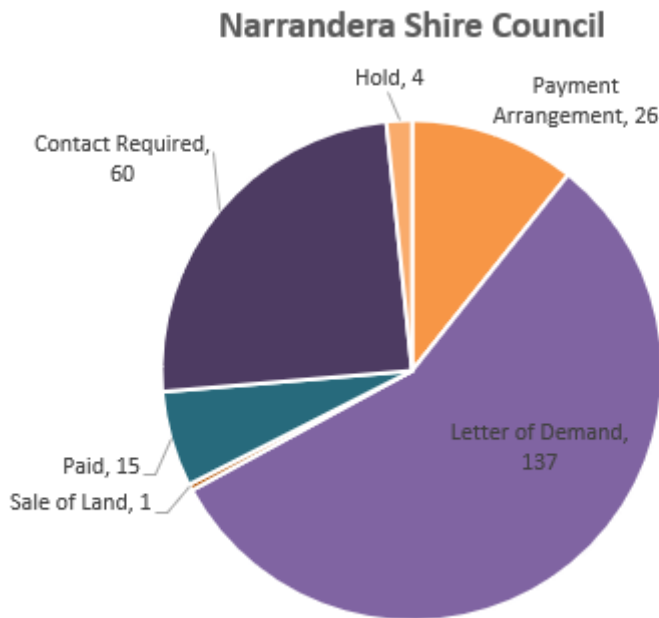
Arrears as at 01.07.2023	251,837.21
24/25 Water / Sewer usage charges, supplementary levies & interest	<u>562.59</u>
NET BALANCE	252,399.80
Less receipts to 31.07.2024	<u>40,785.54</u>
	<u><u>211,614.26</u></u>

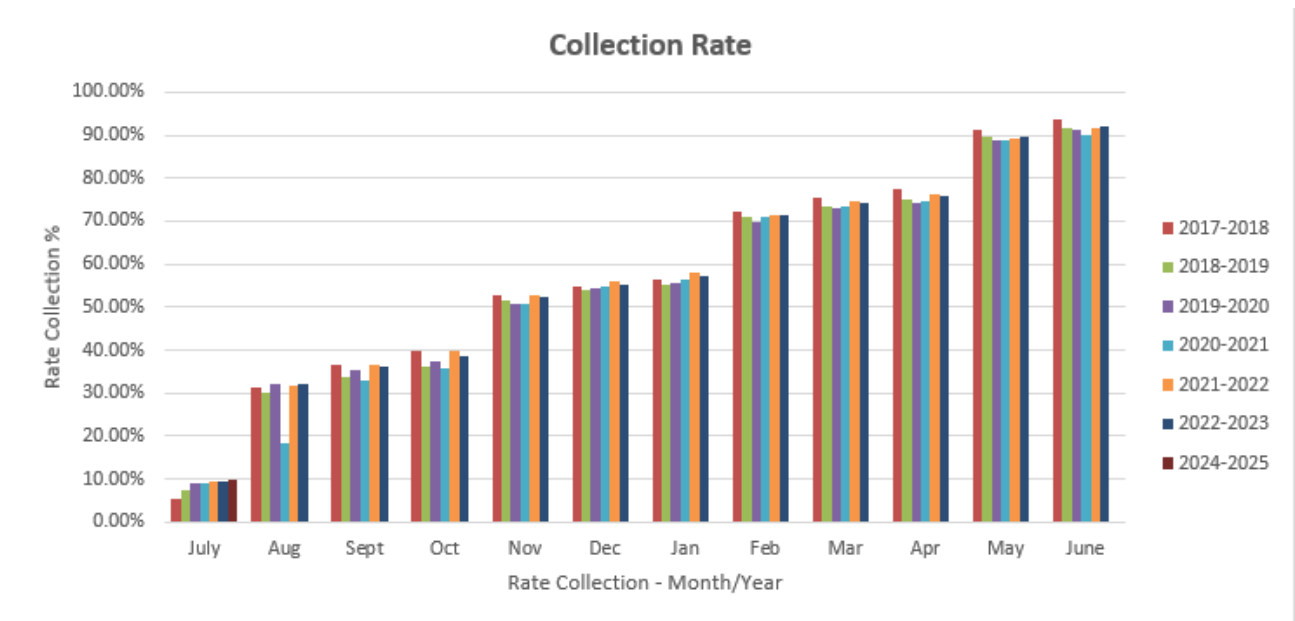
OVERDUE RATES AND CHARGES

The graph below provides information on the status of outstanding accounts under the management of Council's debt recovery agency.



The graph below displays overdue accounts under review by Council staff, with the potential to be referred to Council's debt recovery agency.





RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 July 2024.

24.5 STATEMENT OF INVESTMENTS - JULY 2024

Document ID: 749678

Author: Finance Manager

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 July 2024.

PURPOSE

The purpose of this report is to present to Council the investments held as of 31 July 2024.

SUMMARY

<u>Fund Balance (GL)</u>	
General	26,770,220.67
Water	6,270,694.33
Sewerage	3,112,380.35
Trust	55,489.63
	36,208,784.98

BACKGROUND

The actual interest income to 31 July 2024 is \$124,993 which compares favourably with the budget of \$88,333.

The income statement reports the actual cash received for the year and varies to the amount reported here.

Included in this report are the following items that highlight Council’s investment portfolio performance for the month and an update on the investment environment:

- a. Council’s investment for the month
- b. Application of Investment Funds
- c. Investment Portfolio Performance
- d. Investment Commentary
- e. Responsible Officer Certification

a. Council Investments

Council Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
National Australia Bank (On call)	1,918,296.28	5.31%	1.15%	A-1+	31 Jul 2024
National Australia Bank	1,000,000.00	2.77%	5.25%	A-1+	25 Sep 2024
National Australia Bank	1,000,000.00	2.77%	5.25%	A-1+	4 Oct 2024
National Australia Bank	1,000,000.00	2.77%	5.40%	A-1+	30 Oct 2024
National Australia Bank	1,000,000.00	2.77%	5.15%	A-1+	11 Nov 2024
National Australia Bank	1,000,000.00	2.77%	5.35%	A-1+	26 Nov 2024
National Australia Bank	1,000,000.00	2.77%	5.25%	A-1+	4 Dec 2024
National Australia Bank	1,000,000.00	2.77%	5.10%	A-1+	24 Dec 2024
National Australia Bank	200,000.00	0.55%	5.45%	A-1+	1 Jul 2025
National Australia Bank	1,000,000.00	2.77%	5.35%	A-1+	11 Jul 2025
Commonwealth Bank	1,000,000.00	2.77%	5.02%	A-1+	20 Jan 2025
Commonwealth Bank	1,000,000.00	2.77%	4.85%	A-1+	3 Feb 2025
Commonwealth Bank	1,000,000.00	2.77%	4.95%	A-1+	11 Mar 2025
Commonwealth Bank	1,000,000.00	2.77%	4.90%	A-1+	10 Apr 2025
Commonwealth Bank	1,000,000.00	2.77%	5.07%	A-1+	14 Apr 2025
Commonwealth Bank	1,000,000.00	2.77%	4.94%	A-1+	19 May 2025
Commonwealth Bank	1,000,000.00	2.77%	4.94%	A-1+	5 Jun 2025
Suncorp	1,000,000.00	2.77%	5.39%	A-1	1 Aug 2024
Suncorp	1,000,000.00	2.77%	5.16%	A-1	15 Aug 2024
Suncorp	1,000,000.00	2.77%	5.42%	A-1	2 Dec 2024
Suncorp	1,000,000.00	2.77%	5.23%	A-1	21 Jan 2025
Suncorp	1,000,000.00	2.77%	5.04%	A-1	25 Mar 2025
Suncorp	1,000,000.00	2.77%	5.25%	A-1	30 Apr 2025
Bendigo Bank	1,000,000.00	2.77%	5.18%	A-2	14 May 2025
Bendigo Bank	1,000,000.00	2.77%	5.13%	A-2	26 Jun 2025
IMB	1,000,000.00	2.77%	5.05%	A-2	10 Feb 2025
Westpac Bank	1,000,000.00	2.77%	5.12%	A-1+	26 Aug 2024
Westpac Bank	1,000,000.00	2.77%	5.07%	A-1+	2 Sep 2024
Westpac Bank	1,000,000.00	2.77%	5.25%	A-1+	23 Oct 2024
Westpac Bank	1,000,000.00	2.77%	4.98%	A-1+	19 Nov 2024
Westpac Bank	1,000,000.00	2.77%	5.10%	A-1+	23 Dec 2024
Westpac Bank	1,000,000.00	2.77%	5.15%	A-1+	9 Jan 2025
Westpac bank	1,000,000.00	2.77%	5.16%	A-1+	28 Feb 2025
Westpac Bank	1,034,999.09	2.86%	5.13%	A-1+	3 Mar 2025
Westpac Bank	1,000,000.00	2.77%	5.29%	A-1+	30 May 2025
Westpac Bank	1,000,000.00	2.77%	5.31%	A-1+	12 Jun 2025
Total Council Funds	36,153,295.37	100%			
Trust Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
National Australia Bank (Art)	55,489.62	100.00%	5.25%	A-1+	1 Aug 2024
Total Trust Funds	55,489.62	100%			

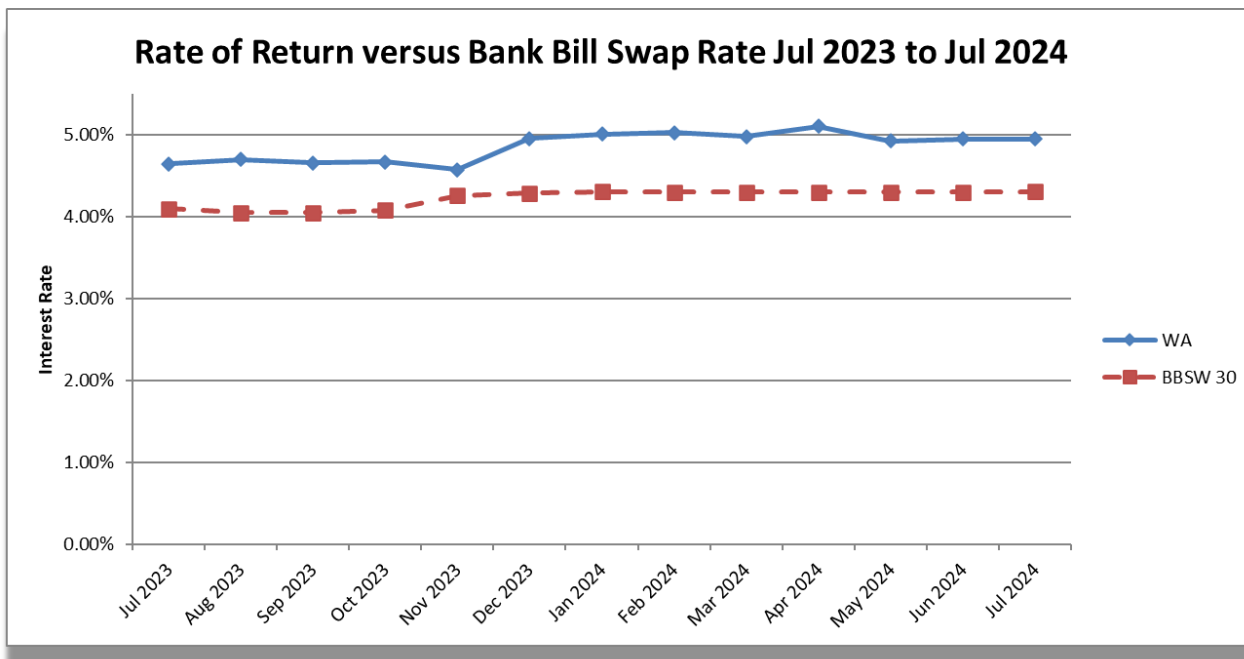
Individual Limits					
Institution	Rating		Value	Council %	
Bendigo Bank	BBB+	A2	\$ 2,000,000.00	5.5%	Max 10%
Elders Rural Bank	BBB+	A2	\$ -	0.0%	Max 10%
IMB	BBB	A3	\$ 1,000,000.00	2.8%	Max 10%
NAB	AA-	A1+	\$ 10,173,785.90	28.1%	Max 35%
Suncorp	A+	A1	\$ 6,000,000.00	16.6%	Max 25%
StGeorge	AA	A1+	\$ -	0.0%	Max 35%
Macquarie Bank	A+	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 7,000,000.00	19.3%	Max 35%
Westpac	AA-	A1+	\$ 10,034,999.09	27.7%	Max 35%

b. Application of Investment Funds

Application of Restricted Funds		
Allocation	Description	\$'000
External Restrictions	Water Supply	\$ 6,271
	Sewer Supply	\$ 3,112
	Developer Contributions	\$ 559
	Waste Management	\$ 1,647
	Unexpended Grants	\$ 8,537
	Stormwater	\$ 41
	Crown Lands	\$ 423
Internally Restricted	Discretion of Council	\$ 15,438
Unrestricted	Allocated to current budget	\$ 181
Total		\$ 36,209

c. Investment Portfolio Performance

Monthly Investment Performance				
Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
Jul 2023	33,935,792.36	4.65%	4.10%	0.55%
Aug 2023	32,919,121.13	4.70%	4.05%	0.65%
Sep 2023	31,320,457.99	4.66%	4.05%	0.61%
Oct 2023	31,771,481.68	4.67%	4.08%	0.59%
Nov 2023	34,022,087.16	4.58%	4.26%	0.32%
Dec 2023	34,023,576.24	4.96%	4.29%	0.67%
Jan 2024	33,075,007.62	5.01%	4.31%	0.70%
Feb 2024	33,075,903.95	5.03%	4.30%	0.73%
Mar 2024	31,611,721.32	4.98%	4.30%	0.68%
Apr 2024	27,812,376.68	5.11%	4.30%	0.81%
May 2024	28,462,881.68	4.93%	4.30%	0.63%
Jun 2024	31,204,406.83	4.95%	4.30%	0.65%
Jul 2024	36,208,784.99	4.95%	4.31%	0.64%



d. Investment Commentary

The investment portfolio increased by \$5,004,378 during July, with the next investment reaching maturity on 1 August 2024. The increase is due to the prepayment of the financial assistance grant. Term deposit interest rates have remained favourable during July.

Responsible Officer Certification

I hereby certify that the investments listed above have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council’s POL025 Investment Policy.

Council’s Investment Policy was reviewed and adopted on 15 March 2024.

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 July 2024.

25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

26 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil